

# **POLICY ON MATERIALITY OF RELATED PARTY TRANSACTIONS AND ON DEALING WITH RELATED PARTY TRANSACTIONS**

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## **1. Introduction and Background:**

Saj Hotels Limited ("Company") recognizes that related party transactions can present potential or actual conflicts of interest and may raise questions about whether such transactions are consistent with the Company's and its stakeholders' best interests.

Related party transactions can present a commercial situation which need to be examined and approved with greater prudence, keeping in mind good governance standards and to cater to the best interest of the company and its shareholders. Considering the requirements for approval of related party transactions as prescribed under the Companies Act, 2013 ("Act") read with the rules therein and subsequent amendments and modifications, along with Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, effective from 1st December, 2015 (hereinafter referred to as SEBI Regulations), the Company has formulated appropriate guidelines for identification of related parties and for proper conduct and documentation of all related party transactions.

Moreover, Regulation 23(1) of SEBI Regulations requires a listed company to formulate a Policy on materiality of related party transactions and on dealing with related party transactions. In the light of the above, the Company has updated its Policy on Related Party Transactions ("Policy"). The Audit Committee would review and amend the Policy, as and when required, subject to the approval of the Board.

This Policy has been designed with the intention to establish procedures for timely reporting, appropriate review, disclosure and approval of all such Related Party Transactions.

This Policy shall be subject to the provisions of the Act, SEBI Regulations, and Securities Contracts Regulation Act, 1956. All the terms used herein shall bear the meanings as defined therein.

## **2. Scope & Inclusion:**

This policy sets definition of materiality of related party transactions and dealing with related party transactions.

## **3. Terms and References:**

### **Materiality of related party transactions**

Contracts / arrangements with a related party shall be considered as material related party contracts / arrangements if the transactions to be entered into individually or taken together with previous transactions during a financial year under such contracts / arrangements exceed ten percent of the annual consolidated turnover of the Company as per the last audited financial statement or such sum as may be prescribed under Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and as amended from time to time.

A transaction involving payments made to related party with respect to brand usage or royalty shall be considered material if the transaction to be entered into individually or taken together with previous transactions during a financial year exceed five percent of the annual consolidated turnover of the Company as per the last audited financial statement of the Company.

## **4. Policy**

- All related party contracts / arrangements shall be entered on arms' length basis.
- In exceptional circumstances, where permitted by law, related party contracts / arrangements may deviate from the principle of arm's length, after approval from Audit Committee and the Board of Directors, as the case may be.
- All related party contract / arrangements shall be in compliance with the provisions of the Companies Act, 2013, (the 'Act'), Listing Regulations and applicable Accounting Standards, as amended from time to time.
- All domestic related party contracts / arrangements shall, wherever applicable, comply with Domestic Transfer Pricing Requirement under section 92BA of Income Tax Act, 1961 including certification from independent accountants under the Transfer Pricing Regulations.
- All international related party contract / arrangements shall comply with International Transfer Pricing Requirement under section 92B of Income Tax Act, 1961 including certification from independent accountants under the Transfer Pricing Regulations.
- All related party contracts / arrangements shall require prior approval of the Audit Committee or the Board of Directors or the Shareholders of the Company, as the case may be, as required under and subject to the Act and the Listing Regulations.

## **5. Amendment**

Any subsequent amendment / modification in the Listing Regulations or the Act or any other governing Act/Rules/Regulations or re-enactment, impacting the provisions of this Policy, shall automatically apply to this Policy and the relevant provision(s) of this Policy shall be deemed to be modified and/or amended to that extent, even if not incorporated in this Policy.

## **6. Review**

The Policy and its material threshold limits shall be reviewed and approved by the Board of Directors of the Company at least once in every three years, or as frequently as may be prescribed under the applicable regulations, and updated accordingly.

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