

Bachelor of Business Administration (OB & CBCS) Examination

Scheme of Examination for Bachelor of Business Administration (BBA) Outcome Based & Choice Based Credit System (OB & CBCS) from Academic Session 2022-23

As approved by the Faculty of Commerce and Management and the Academic Council vide Item No. 22 in its meeting held on 8th July 2022

1. Details of eligibility for BBA semester 1 examination

A) For the **BBA 1st Semester**, Examinee shall have Passed the 12th Standard Examination of the Maharashtra State Board of Secondary and Higher Secondary Education/CBSE/ICSE, with English at Higher or Lower level and any Modern Indian Language at higher or lower level with any combination of optional subjects;

OR

B) XII Standard Examination of Maharashtra State Board of Secondary and Higher Secondary Education in Vocational Stream with one language only; OR any other examination recognized as equivalent thereto; in such subjects and with such standards of attainments as may be prescribed Minimum Competition vocation course (MCVC).

OR

C) Any other Equivalent Examination of any State in (10+2) pattern with any combination of subjects.

2. Teaching and Examination Scheme**Course Nomenclature:**

CC – Core course

AEC - Ability Enhancement Courses

SEC – Skill Enhancement Course

DSE – Discipline Specific Electives (Specialisations)

GE – Generic Elective

ODL – Open and Distance Learning

Bachelor of Business Administration (BBA)**BBA – Semester I**

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH) *	Max. Marks (IM)	Total Marks		
1	CC 1	English 1	1T1	5	80	20	100	40	100	4
2	CC 2	Evolution of Business	1T2	5	80	20	100	40	100	4
3	SEC 1	Foreign Language (French / German / Japanese) <u>OR</u>	1T3-A 1T3-B 1T3-C	5	80	20	100	40	100	4

		Aptitude Development - 1 (Any One)	1T3-D							
4	SEC -2	Basics of MS – Excel OR Financial Accounting using Tally (Any one)	1T4-A 1T4-B	5	80	20	100	40	100	4
5	AECC 1	Foundations of Managerial Effectiveness	1T5	5	80	20	100	40	100	4
		Total		25	400	100	500	200	500	20

* Semester end examination

- Note :
1. Duration of each theory class should be a minimum 48 minutes.
 2. TH = Theory, IM = Internal Marks.
 3. Minimum marks for passing the subject will be 40.
 4. There would be combined passing for theory and internal assessment taken together.
 5. One credit is equivalent to one hour of Teaching, that is to say,
For each subject, 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits.
 6. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.

BBA – Semester - II

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	CC 3	English 2	2T1	5	80	20	100	40	100	4
2	CC 4	Fundamentals of Business Management	2T2	5	80	20	100	40	100	4
3	CC 5	Cost & Management Accounting	2T3	5	80	20	100	40	100	4
4	AECC 2	Environmental Studies	2T4	5	80	20	100	40	100	4
5	GE 1	Sociology OR Hospitality and Tourism (Any one)	2T5-A 2T5-B	5	80	20	100	40	100	4
		Total		25	400	100	500	200	500	20

- Note :**
1. Duration of each theory class should be a minimum 48 minutes.
 2. TH = Theory, IM = Internal Marks.
 3. Minimum marks for passing the subject will be 40.
 4. There would be combined passing for theory and internal assessment taken together.
 5. One credit is equivalent to one hour of Teaching, that is to say,
For each subject, 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits.
 6. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.

BBA – Semester - III

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	CC 6	Organizational Behaviour	3T1	5	80	20	100	40	100	4
2	CC 7	Managerial Economics	3T2	5	80	20	100	40	100	4
3	SEC 3	Aptitude Development - 2	3T3-A	5	80	20	100	40	100	4
		OR MS- Word and PowerPoint (Any One)	3T3-B							
4	SEC 4	Advance Excel	3T4-A	5	80	20	100	40	100	4
		OR Business Analytics (Any One)	3T4-B							
5	GE 2	Content Writing	3T5-A	5	80	20	100	40	100	4
		OR Healthy Living (any One)	3T5-B							
Total				25	400	100	500	200	500	20

- Note :**
1. Duration of each theory class should be a minimum 48 minutes.
 2. TH = Theory, IM = Internal Marks.
 3. Minimum marks for passing the subject will be 40.
 4. There would be combined passing for theory and internal assessment taken together.
 5. One credit is equivalent to one hour of Teaching, that is to say,
For each subject, 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits.
 6. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.

BBA – Semester – IV

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	CC 8	Fundamentals of Marketing Management	4T1	5	80	20	100	40	100	4
2	CC 9	Fundamentals of Human Resource Management	4T2	5	80	20	100	40	100	4
3	CC 10	Fundamentals of Financial Management	4T3	5	80	20	100	40	100	4
4	GE 3	Financial Wellbeing	4T4-A	5	80	20	100	40	100	4
		OR Business Start up skills (Any One)	4T4-B							
5	GE 4	Business Psychology	4T5-A	5	80	20	100	40	100	4
		OR Indian Social Values and Business Ethics (Any One)	4T5-B							
Total				25	400	100	500	200	500	20

- Note :**
1. Duration of each theory class should be a minimum 48 minutes.
 2. TH = Theory, IM = Internal Marks.
 3. Minimum marks for passing the subject will be 40.
 4. There would be combined passing for theory and internal assessment taken together.
 5. One credit is equivalent to one hour of Teaching, that is to say,
For each subject, 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits.
 6. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.

BBA – Semester - V

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	CC 11	Business Research Methods	5T1	5	80	20	100	40	100	4
2	DSE 1	Discipline Specific Elective (Specialization Paper 1)	5T2	5	80	20	100	40	100	4
3	DSE 2	Discipline Specific Elective (Specialization Paper 2)	5T3	5	80	20	100	40	100	4
4	CC 12	Internship	5P1	5	100	00	100	40	100	4
5	GE 5	Holistic Development OR International Business Management (Any One)	5T4-A 5T4-B	5	80	20	100	40	100	4
		Total		25	420	80	500	200	500	20

- Note :**
1. Duration of each theory class should be a minimum 48 minutes.
 2. TH = Theory, IM = Internal Marks.
 3. Minimum marks for passing the subject will be 40.
 4. There would be combined passing for theory and internal assessment taken together.
 5. One credit is equivalent to one hour of Teaching, that is to say,
For each subject, 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits.
 6. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.

BBA – Semester - VI

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	CC 13	Business Legislation	6T1	5	80	20	100	40	100	4
2	CC 14	Corporate Social Responsibility	6T2	5	80	20	100	40	100	4

3	DSE 3	Discipline Specific Elective (Specialization Paper 3)	6T3	5	80	20	100	40	100	4
4	CC 15	Project Work	6P1	10	150	50	200	80	200	8
			Total	25	390	110	400	200	500	20

- Note :**
1. Duration of each theory class should be a minimum 48 minutes.
 2. TH = Theory, IM = Internal Marks.
 3. Minimum marks for passing the subject will be 40.
 4. There would be combined passing for theory and internal assessment taken together.
 5. One credit is equivalent to one hour of Teaching, that is to say,
For each subject, 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits.
 6. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.

Course Composition Matrix:

	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Courses
CC	2	3	2	3	1	2	13
AECC	1	1	-	-	-	-	2
SEC	2	-	2	-	-	-	4
DSE	-	-	-	-	2	1	3
GE	-	1	1	2	1	-	5
Internship	-	-	-	-	1	-	1
Project Work	-	-	-	-	-	1 (8 Credits)	1
Total Sem Credits	20	20	20	20	20	20	30
Total Credits	120						

List of Core Courses, Ability Enhancement Compulsory Courses, Skill Enhancement Courses, Discipline Specific Elective and Generic Electives

A) List of Core Courses*

SN	Semester	Paper / Subjects
1	Sem I	English - 1
2		Evolution of Business
3	Sem II	English - 2
4		Fundamentals of Business Management
5		Cost & Management Accounting
6	Sem III	Organisational Behaviour
7		Managerial Economics
8	Sem IV	Fundamentals of Financial Management
9		Fundamentals of Marketing Management
10		Fundamentals of Human Resource Management
11	Sem V	Business Research Methods
12		Internship
13	Sem VI	Business Legislation
14		Corporate Social Responsibility

15	Project Work
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B) List of Ability Enhancement Compulsory Courses*

AECC Ability Enhancement Compulsory Courses (Sem I)	Foundations of Managerial Effectiveness
AECC Ability Enhancement Compulsory Courses (Sem II)	Environmental Studies

C) List of Skill Enhancement Courses*

SEC – Skill Enhancement Courses Any Two (Sem I)	Foreign Language – French, German, Japanese
	Basics of MS Excel
	Aptitude Development – 1
	Financial Accounting using Tally
SEC – Skill Enhancement Courses Any Two (Sem III)	Data Analytics
	MS Word and PowerPoint
	Aptitude Development -2
	Advanced Ms Excel

D) List of DSE (Discipline Specific Electives) / Specialisations:*

The student shall select **any one group** out of the four DSE

Group 1 – Marketing Management	Group 2- Financial Management	Group 3 – HRM	Group 4- Business Analytics
Sales & distribution Management	Financial Mathematics	Recruitment, Training & Development	Statistical Applications & Analytics
Consumer Buying Behaviour	Financial Services Management	Compensation & Benefit Management	Data Visualisation Techniques
IMC & Branding	Corporate Finance	Job analysis & PMS	Data Warehousing & Mining

E) List of Generic Electives (GE):*

SN	Semester	Paper / Subjects
1	Sem I	-
2		-
3	Sem II (Any One)	Sociology OR
4		Hospitality and Tourism
5	Sem III (Any One)	Content Writing OR
6		Healthy Living
7	Sem IV (Any One)	Financial Wellbeing OR
8		Business Start-up skills
9	Sem IV (Any One)	Business Psychology OR
10		Indian Social Values and Business Ethics
11	Sem V (Any One)	Holistic Development OR
12		International Business Management
13	Sem VI	-
14		-

The Generic Elective Courses shall be offered as per table above. The student shall have an option to select any one course out of two courses offered by the university as mentioned in above table. While Semester I and Semester VI do not have any Generic Electives, Semester IV has 2 groups of Generic Electives on offer.

***Detailed curriculum contents of courses in 1st and 2nd Semester are mentioned in Appendix A.**

If the student wishes to opt for any course, other than offered by the University, He / she can register for any other equivalent credit ODL (Open and Distance Learning) courses and submit the passing certificate.

3. Assessment

- The final total assessment of the candidates is made in terms of an internal assessment (Sessional) and an external assessment for each course/subject taken together.
- For each paper (other than Practical, Internship and Project), 20 marks will be internal assessment and 80 marks for semester end examination (external assessment) to be conducted at college level (Odd semesters examinations) and RTM Nagpur University level (Even semester examinations)

Internal Assessment

1a	Attendance of the student during a particular semester	05 marks
1b	An assignment based on curriculum to be assessed by the teacher concerned	05 marks
1c	Subject wise class test or learning activities conducted by the teacher concerned	10 marks
1	Internal assessment Total marks	20
2	Semester wise End Examination marks	80
Total Marks Per Course		100

- There shall be no separate / extra allotment of workload to the concerned teacher. He/ She shall conduct the internal assessment activity during the regular teaching days / periods as a part of regular teaching activity.
- The internal marks will be communicated to the University at the end of each semester, but before the semester end examinations / as instructed by university. These marks will be considered for the declaration of the results.
- The record of internal marks, evaluation & result should be maintained for a period of one year by respective institute/college for verification by competent authority.
- The maximum and minimum marks which each subject carries in BBA Semester - I, Semester - II, Semester - III, Semester - IV, Semester - V & Semester - VI Examination are as indicated in Paragraph 11. A, B, C, D, E & F respectively.

Internship/ Field Survey/ Research Projects and its evaluation

At the end of fourth semester, all students will have to undergo internship/ Field Survey/ Research Projects of 6-10weeks (Minimum 120 hours) with an industrial, business, service or social organization by taking a project study. The condition of successfully completing the program shall not be deemed to have been satisfied unless a student undergoes summer training under the supervision of the department in organizations as approved by the Director/ Principal/ Head / Faculty from time to time. Alternatively Director/ Principal/ Head / Faculty of the Department/ College/ Institute may allocate the sector/ industry/ company specific project to the individual student. Each student will be required to submit a project report to the Department/ College/ Institute for the work undertaken during this period within three weeks of commencement of the third semester for the purpose of evaluation in

the third semester. The evaluation will be of 100 marks. The evaluation will be internal at college level. The detailed parameters for evaluation of Internship/ Field Survey/ Research projects will be provided by the colleges at the time of its assessment and evaluation.

Project and Evaluation of Project

Project Work shall carry 200 marks

Evaluation Pattern

Evaluation Type	Max. Marks
Project Report and Documentation Evaluation by External Examiner appointed by the University	100
Presentation and Open Defence Seminar (External Examiner)	50
Presentation and Open Defence Seminar (Internal Examiner)	50
Total	200

- i. For Project work, a group of **Maximum 4 students can be formed**. The Guide/Supervisor has to be allotted by the Institute. The Guide/ Supervisor shall act as an internal examiner for project Examination.
- ii. The guide or the supervisor shall be appointed by the institute and should be full time approved faculty to BBA / MBA Programme or PhD supervisor in Business Management and Administration
- iii. **The External examiner shall be appointed from the list of full-time approved teaching faculty of the BBA / MBA program by the University.**
- iv. One copy of Project work (Printed or Typewritten) shall be submitted to the College/Department, at least **One Month** prior to the date of commencement of Semester-VI Examination for evaluation purpose. The College/Department shall retain the copy of Project Work and the list of 'Project Work Titles' shall be submitted to the University.
- v. A Candidate shall submit with his/her/their project work, a certificate from the Supervisor to the effect-
 - a. That the candidate has satisfactorily completed the Project work for not less than one session and
 - b. That the Project work is the result of the candidates own work and is of sufficiently high standard to warrant its presentation for examination.
- vi. Candidate shall submit his declaration that the Project is the result of his own research work and the same has not been previously submitted to any examination of this University or any other University. The Project shall be liable to be rejected and /or cancelled if found otherwise.
- vii. The Project work shall be evaluated through seminar and open defence and Viva-voce at the College/ Department by internal and external examiners appointed by university before Semester VI examination.
- viii. A student appearing for BBA Semester VI Examination will have to pay additional fees as prescribed by the University from time to time.

4. Standard of Passing

The scope of the subject, percentage of passing in Theory and Project and Internal Assessment will be governed as per following rules:

- (i) In order to pass the Bachelor of Business Administration (B.B.A.) 1st, 2nd, 3rd, 4th, 5th and 6th Semester Examinations, and an examinee shall obtain not less than 40 % marks in each paper, that is to say combined in the written Examination conducted by the University and in internal assessment put together.

(ii) An examinee who is unsuccessful at the examination shall be eligible for admission to the subsequent examinations on payment of a fresh fee prescribed for the examination together with the conditions of the ordinance in force from time to time.

5. Credit and Grade Point System:

A) Conversion of Marks to Grades and Calculations of SGPA (Grade Point Average) and CGPA (Cumulative Grade Point Average): In the Credit and Grade Point System, the assessment of individual Courses in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grades by some mechanism wherein the overall performance of the Learners can be reflected after considering the Credit Points for any given course. However, the overall evaluation shall be designated in terms of Grade. There are some abbreviations used here that need understanding of each and every parameter involved in grade computation and the evaluation mechanism. The abbreviations and formulae used are as follows: -

Abbreviations and Formulae Used

G: Grade

GP: Grade Points

C: Credits

CP: Credit Points

CG: Credits X Grades (Product of credits & Grades)

SGPA = ΣCG : Sum of Product of Credits & Grades points / ΣC : Sum of Credits points

SGPA: Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)

CGPA: Cumulative Grade Point Average shall be calculated for the entire Programme by considering all the semesters taken together.

CGPA to Percentage (%) conversion formula: Percentage (%) = (CGPA) * 10

After calculating the SGPA for an individual semester and the CGPA for entire program, the value can be matched with the grade in the Grade Point table as per the ten (10) Points Grading System and expressed as a single designated GRADE such as O, A, B, C, D, P and F

Sr. No.	Letter Grade	Grade Points	Mark Range	Performance
1	O	10	Above 90 upto 100	Outstanding
2	A+	9	Above 80 upto 90	Excellent
3	A	8	Above 70 upto 80	Very Good
4	B+	7	Above 60 upto 70	Good
5	B	6	Above 50 upto 60	Above Average
6	C	5	Above 45 upto 50	Average
7	P	4	40 to 45	Pass
8	F	0	Below 40	Fail
9	AB	0	Absent	Fail

A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

- B) Division at the BBA semester VI examination shall be declared on the basis of the aggregate marks at the BBA semester I, semester II, semester III, semester IV, semester V and semester VI examination taken together and the CGPA will be calculated and notified.
- C) **The successful examinees at the BBA semester VI examination shall be awarded division based on CGPA.**

6. Promotion to Higher Semester (A.T.K.T.):

The unsuccessful candidate of any semester examination shall be ALLOWED TO KEEP THE TERM (ATKT) in accordance with the following table: (Theory and Internal assessment of that theory subject shall be jointly considered as single passing head).

Admission to academic year	Candidate should have passed All courses of the following examination	Candidate should have filled the examination form and appeared for the following examinations	Candidate should have passed in Minimum 50% courses of the following examination
1 st Semester	H.S.S.C/equivalent	-----	-----
2 nd Semester	-----	1st Semester	-----
3 rd Semester	-----	2nd Semester	50% courses of 1st and 2nd Semesters taken together
4 th Semester	-----	3rd Semester	As Above
5 th Semester	1st and 2nd Semesters	4th Semester	50% courses of 3rd and 4th Semesters taken together
6 th Semester*	As Above	5th Semester	As Above

Note: (*) A candidate admitted to Final Semester can appear for Final Semester examination however the result of the Final Semester examination will be withheld unless the candidate clears all the lower examinations of the **BBA Course**.

7. Guidelines for Project Work :

A. Objective

A Batch of maximum 4 students will be assigned a project in the 6th Semester of BBA and it will be pursued by them under the supervision of an internal supervisor. The objective of the Project Work is to help the students to develop their ability to apply multi-disciplinary concepts, tools and techniques to solve organizational problems and/or to evolve new/innovative theoretical framework.

B. Type of Project

The Project may take any one of the following forms:

- i) Comprehensive case study (covering single organization/multifunctional area problem, formulation, analysis and recommendations)
- ii) Inter-organizational study aimed at inter-organizational comparison/ validation of theory/survey of management services.
- iii) Evolution of any new conceptual / theoretical framework.
- iv) Field study (Empirical study).
- v) Software analysis, Design and solutions for organizational achievement (Applicable to IT)

C. Selection of Project Topic:

- Project topic has to be selected with respect to the programme of study and area elected by the student.
- Title of the project should clearly specify the objective and scope of the study. It should be specific and neither too vague nor centralistic. The topics should be designed meticulously. It can be designed like "Employee Welfare Measures" – A case study of XYZ Ltd.
- Project selection has to be made in consultation with the supervisor who will act as a Project guide for the student.

D. Scope of Work

The student is expected to carry out following activities in the project:

1. Prepare a synopsis and get it approved by the supervisor as assigned by the respective Institutes.
2. Undertake a detailed literature survey on the subject matter.
3. Make relevant data collection/observation.
4. Consult experts in the field.
5. Visit related organizations/institutions/industries.
6. Compile data in proper format.
7. Make proper conclusions/recommendations.
8. Prepare a Project Report.
9. The volume of the project-report should be ranging from 60-80 pages.
10. Obtain approval of Project Report by project supervisor.
11. Submit two hard bound copies of the Project Report at the Institute.
12. Submission of the Project Report shall be one month prior to the date of the commencement of the 6th Semester Examinations for BBA.

E. General Format of the Report

The project report should preferably be written in the following format:

- a) Executive Summary
- b) Introduction to topic
- c) Research Methodology
- d) Analysis and Findings of the study
- e) Conclusions and Recommendations of the study
- f) Bibliography
- g) Appendices – to include questionnaire, if any

8. Provision for Multiple Exit and Multiple Entry

The BBA program offered under this direction provides an opportunity to students for multiple exit from the program as per following conditions:

- a. A student can exit the program after successful completion of 1st and 2nd Semester courses and obtaining 40 credits. Such a student is eligible to be awarded 'Certificate in Business Administration' by the University provided that a student has successfully completed at least one 'Skill Based Course'.
- b. A student can exit the program after successful completion of 1st, 2nd, 3rd and 4th Semester courses and obtaining 80 credits. Such a student is eligible to be awarded 'Diploma in Business Administration' by the University provided that a student has successfully completed at least one 'Skill Based Course'.
- c. A student who has completed the 3 years program and earned 120 credits will be considered eligible for award of 'Bachelor of Business Administration' degree by the University.
- d. A student who wishes to exit the program before completion of 3 years is required to apply to the university through Principal.

- e. A student who opted for exit from the program before completion of 3 years (a & b) above shall be eligible for admission to next year of the program in any subsequent academic session. However, if at the time of admission, if this scheme of examination is not in force, the student will have to complete the program according to the provisions made under the direction prevailing at the time of such admission.

9. Provision for Transfer of Credits

The BBA program offered under this direction provides enhanced academic flexibility to students in terms of selecting the courses they want to learn. A student can opt for any course from any statutory/recognized University or any recognized online learning platform such as SWAYAM/NPTEL/EdX/Coursera in lieu of a course (except Core Course and Discipline Specific Electives) mentioned in this scheme of examination. The mechanism for transfer of credits earned through these courses to be adhered is mentioned here:

1. Any Core Course or Discipline Specific Elective mentioned in this scheme of examination cannot be opted out by a student.
2. A student can opt out any course other than Core Course/Discipline Specific Elective and earn equal number of credits by completing any ODL or Online course/s from any statutory/recognized University or any recognized online learning platform such as SWAYAM/NPTEL/EdX/Coursera.
3. If a student is willing to opt out any such course, he/she will have to mention this while submitting the examination form to the University for respective semester.
4. A certificate of completion of such an ODL/Online course shall be submitted by the student to the University through college before end term evaluation.
5. Such a certificate shall mandatorily have the number of credits, duration of the course and grades/marks obtained by the student and shall preferably have a QR code for verification.
6. The college shall submit the grades and marks obtained by the student to the University along with Internal Assessment marks for the concerned examination.
7. If a student has opted for an ODL/Online course in a particular semester and failed to submit the certificate within prescribed time, the student will be marked for 'Absent' for a particular course in that examination. Such a student will be required to fill in the examination form in the consecutive attempt and submit the passing certificate in order to get his/her corrected result.

10. Eligibility for award of Degree:

In order to become eligible for award of 'Bachelor of Business Administration (BBA)' degree, a student has to fulfil the following conditions:

- a. A student has to earn minimum 120 credits in not less than 3 years.
- b. A student has to successfully complete (pass) all Core Courses and Discipline Specific Electives mentioned in this direction.

NOTE: This scheme of teaching and examination for Bachelor of Business Administration program shall be effective from the academic session 2022-23 and a comprehensive direction for other regulations in this connection shall be soon issued by the University.

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Bachelor of Business Administration (OB & CBCS)
Examination

Academic Year 2022-23 onwards

Appendix 'A'

Detailed Syllabus for 1st and 2nd Semesters

BBA – Semester – I
 Course Type: Core Course
 Course Name: Evolution of Business
 Course Code: 2T2

Course Outcomes

CO1	The Students will be able to relate the reasons of World War and its effect on global business environment.
CO2	The Student will be able to describe Cold war and OPEC crises on International Business
CO3	The student will be able to differentiate the Indian Business structure between Pre and Post Independence
CO4	The student will be able to analyse the contribution of various sectors in Indian Business
CO5	The student will be able to summarise Global Business and Indian Business Scenarios

Unit I– Evolution of Business & Economy: Industrial revolution (1820-1850); Rise of European business (1850-1900); Impact of First World War on International Business; The Great Depression and its effect on International Business; Impact of Second World War on International Business.

Unit II – Evolution of Business in post WWII Scenario: Cold War and its impact on International Business; OPEC Crises and its impact on International Business; Gulf War and its impact on International Business; Dawn of IT era and its impact on business & economy

Unit – III – Evolution of Indian Business: Indian Business: Changes and Styles, East India Company's early ventures in India, Development of Banking and Railways in India, Indian Economy and Business during WW I and WW II, Independence & Industrial Planning, 1947-1960: Origin and evolution of PSUs, Liberalisation of the Indian Economy, 1990s

Unit IV – Industries : Role of industries in Economic development; Factors of industrial location - Raw material, power, market, transport and communication, land capital, technology; Webers theory of industrial location, Iron & steel industry - India & USA, Cotton textile industry - India & USA. Engineering industry in India - Major industrial regions of the world and India.

Reference Books:

1. Order and Disorder after the Cold War – Brad Roberts, MIT Press
2. Medha Kudaisya (ed) The Oxford India anthology of business history (Oxford University Press: 2011)
3. Atul Kohli, Democracy and development in India: from socialism to pro-business (OUP: 2010)
4. Claude Markovits, Merchants, traders, entrepreneurs: Indian business in the colonial era (Palgrave Macmillan: 2008)

Dr. Anand K. N.

Bachelor of Business Administration
BBA (CBCS) – Semester – I
Course Type: Skill Enhancement Course
Course Name: Aptitude Development – 1
Course Code: 1T3 – D

Course Outcomes

CO1	The Students will be able to practice effective communication in real life situations
CO2	The students will be able to recognise problem solving skills
CO3	The students will be able to infer logical reasoning techniques
CO4	The students will be able to explain and infer data analytical techniques
CO5	The Students will be able to prepare themselves for various competitive exams and different placement aptitude test as well.

Unit 1: Verbal Ability: Introduction of Parts of speech, What is noun, Kinds of Noun, Rules & Application, Definition of Pronoun, Examples, Rules & Application, Definition of Verb, Kinds of Verb, Rules & Application, Definition of Tense, Different types of Tenses, Examples, Rules & Application, Definition of Adjective, Kinds of Adjective, Rules & Application, Definition of Adverb, Kinds of Adverb, Rules & Application, Definition of Preposition, Examples, Rules & Application, Definition of Interjection, Examples, Rules & Its Application, Definition of Conjunction, Examples, Rules & Application, Different types of Articles, Examples, Rules & Application English Grammar. News paper reading (Economic Times).

Unit 2: Quantitative Aptitude I: Average- Concept on average, different missing numbers in average estimation, shortcuts & their application. Mixture & Allegation – Proportion & mixtures in percentages, populations & liquids, shortcuts & their application. Time & Work- Basic concept, Chain rule, formulae & their application. Pipes & cistern. Time and distance - Basic concept, Different problems & their shortcut tricks. Time & Speed & Tides- concept of speed, time & Distance, relative speed, Upstream & Downstream, formulae & their application, Non Verbal Reasoning, Image Formation, Water –Images, Mirror Image, Image completion, Paper Cutting And Folding

Unit 3: Logical reasoning: Coding & Decoding, series missing numbers, odd one out, cause effect, Direction & Ranking, Blood relations, Syllogism, Assumptions, Premise, and Conclusion, Assertions and Reasoning, Resume writing and LinkedIn Profiles.

Unit 4: Data Interpretation: Table Charts, Line Charts, Pie Charts, Bar Charts, Tabular Form, Missing Data Interpretation, Radar/Web.

Suggested Books:

Objective English- Arihant Publications

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Data Interpretation - R.S Agarwal

Objective English Grammar- Kiran Publications

Verbal & non-verbal reasoning- R.S Agarwal

Quantitative Aptitude- R.S Agarwal

Analytical Reasoning –Peeyush Bhardwaj



Bachelor of Business Administration
BBA (CBCS) SEM -I
Course Type: Skill Enhancement Course
Course Name: Basics of MS Excel
Course Code : 1T4-A

Course Outcomes	
CO1	Student will be able to perform operations using Excel tabs and tools effectively.
CO2	Student will be able to reorganize the data with the help of Excel and compute various statistical parameters using Formulas and Functions
CO3	Student will demonstrate ability to work effectively on data sheet with the knowledge of Excel
CO4	Student will demonstrate the ability to construct Pivot Tables and perform operations on given data
CO5	Student will demonstrate the ability to present data in charts and graphs using Excel skills

UNIT-I

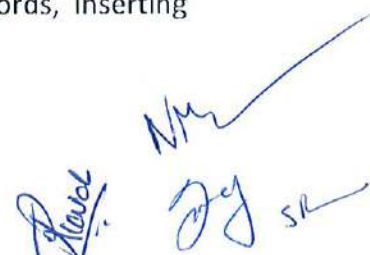
Introduction to Excel - About Excel, Features of Ms-Excel, **The Excel Environment**; Quick Access Toolbar, Title Bar, Ribbon Tabs, Name Box, Formula Bar, Scroll bars, Status bar, Page views, Zoom Tool. Ribbon Display Options button, Excel Workspace, Cells. **Creating Worksheets and Workbooks** –Creating and Renaming Worksheets, saving workbook, Copying and moving a worksheet. Inserting and deleting rows and columns, Inserting header and footer in a worksheet.

Formatting Cells; Selecting cells, entering text and numeric data into the cells, applying fonts and background colour, aligning data, merging cells, text wrapping, Number Formatting-Text, Percentage, Currency, Dates. Creating series, resizing columns width and rows height. **Excel Shortcuts** – Using Keyboard Shortcuts.

UNIT-II

Excel Formulas and Functions- Performing basic mathematical operations using formula, applying formulas using cell names and range, Formatting text using different text functions, Performing calculation using Numerical and Mathematical functions. If function, Logical functions-AND, OR, NOT.

Tables-Creating a Table, Applying styles to tables, Adding and Editing Records, Inserting Records and Fields, Deleting Records and Fields.



UNIT-III

Filters, Grouping and Charts in Excel- Filtering records, Sorting data by single and multiple columns, Custom sort, Changing sort order, Eliminating duplicate records.

Chart Preparation - Creating Charts, Selecting Charts and Chart Elements, Moving and Resizing Charts, Changing the Chart Type. **Apply Custom Data Formats and Layouts-** Changing the Data Range, Switching Column and Row Data, Choosing a Chart Layout, Choosing a Chart Style, Printing Charts, Deleting Charts, Applying Word art Styles to Chart Elements.

UNIT-IV

Introduction to Pivot Tables- Creating Pivot Tables and Pivot Charts, manipulating a PivotTable, Changing Calculated Value Fields, Applying PivotTable Styles, creating a PivotChart, Setting PivotTable Options.

Text Books

1. Excel 2019 All in one By Lokesh Lalwani, BPB Publications ISBN 9789388511582

References:

2. Microsoft® Excel® 2016 Bible Published by John Wiley & Sons, Inc., ISBN: 978-1-119-06751-1
3. Microsoft Official Academic Course Microsoft excel 2013, 2014 by John Wiley & Sons, ISBN 978-0-470-13308-8
4. Statistics for Managers: Using Microsoft Excel, Fifth Edition by David M. Levine, David F. Stephan, Timothy C. Krehbiel, and Mark L. Berenson, ISBN 0-536-04080 X
5. Microsoft Excel 2016 Step by Step - Curtis Frye, Microsoft Press, ISBN: 978-0-7356-9880-2
6. Student Guide 40571A Microsoft Excel Expert 2019: https://www.sos.wa.gov/assets/library/libraries/projects/ita/40571a_microsoft_excel_expert_2019_ebook.pdf

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Bachelor of Business Administration
BBA (CBCS) SEM -I
Course Type: Skill Enhancement Course
Course Name: Financial Accounting using Tally
Course code : 1T4-B

Course Outcomes	
CO1	Student will acquire knowledge and understanding of Basics of Financial accounting and computerised Accounting
CO2	Given the day-wise transactions of firm, the students will be able to prepare ledger and group and will be able to create various vouchers, using Tally software
CO3	Given the details about the day-wise transactions of a firm, the student will be able to create bill wise detail based on stock.
CO4	Given the details about transactions, students will be able to prepare profit & Loss A/C report and balance sheet
CO5	Given the situation and data students will be able to perform operations in Tally

UNIT I Introduction to Accounting, Advantages of Accounting, Books of accounts, Classification of Accounts, Financial Statements, Inventory management, Computerized Accounting, Advantages of Computerized Accounting, Manual Vs Computerized Accounting, Need of Computerized Accounting, Accounts Organization.

UNIT II Introduction to Tally.ERP 9, Features of Tally, Tally ERP9 Components, Tally ERP 9 Window, Gateway of Tally, Creation, alteration and deletion of company, Ledger, Group, Voucher-Types of Voucher, Purchase Orders, Sales order, Budget.

UNIT III Inventory in Tally, Stock Groups, Stock Categories, Stock Items, Units of Measure, Godowns, Cost Centre, Cost Category., Stock Summery Report.

UNIT IV Working with Balance Sheet, working with Day Book Report, working with Profit & Loss A/c Report, working with Trial Balance Report, Ratio Analysis, Bank reconciliation, Tally Audit, Backup & Restore Data in tally.

Text Book

1. Accounting with Tally: K.K. Nadhani, BPB Publication.
2. Tally Tutorial:K.K. Nadhani and A.K. Nadhani, BPB Publication.

Reference Books:

- 1) Peter Norton's Computer fundamentals, fourth Edition – McGraw Hill
- 2) Computer fundamentals – Ravichandran D.
- 3) Tally Financial Accounting Program – Current Volume – Tally Press
- 4) Tally for Beginners – Tally Press

BBA(CBCS) – Semester - I

Course Type: Ability Enhancement Compulsory Course

Course Name: Foundation of Managerial Effectiveness

Course Code: 1T5

Course Outcomes

CO1	The Students will be able to relate the concept of skill development with managerial skills
CO2	The students will be able to interpret the problem solving technique with the help of Johari Window
CO3	The students will be able to analyse group behaviour and explain of SWOT Analysis
CO4	The student will be able to differentiate between different structures of organisation and classify between empowerment and delegation
CO5	The students will be able to point out the effective managerial traits and ways to improve them

Unit 1:

Importance of competent managers, Introduction to skills & personal skills, skills of effective managers, developing self awareness on the issues of emotional intelligence, self learning styles, values, Change – Definition, advantages, and disadvantages of change, attitude towards change.

Unit 2:

Problem solving and building relationship: Problem solving, creativity, innovation, steps of analytical problem solving (Johari Window), limitations of analytical problem solving. Learning - learning of skills and applications of skills, Skills development and application.

Unit 3:

Group and Group Behaviour: Nature of group, group membership, stages of group development, characteristics of the group, types of groups. Team building: Developing teams and team work, advantages of team, leading team, team membership. Swot analysis – definition, basic elements, advantage, limitations, tips for conducting swot.

Unit 4:

Structure and Nature of organization. Matrix organization. Formal and informal organizations. Organization effectiveness- Criteria for evaluating effectiveness. Organizational life cycles. Empowering and delegating: Meaning of empowerment, dimensions of empowerment, how to develop empowerment, inhibitors of empowerment, delegating works.

Reference Books:

1. Essential of Business Administration - K.Aswathapa Himalaya Publishing House
2. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing

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3. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
 4. Principles of Management By Ramasamy T, Himalaya Publishing House
 5. Principles of Management, Dr.Neeru Vashisht & Dr.Namita Rajput, Taxmann
- V.S.P. Rao Managerial Skills Excel Books,2010, New Delhi

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BBA (CBCS)– Semester – II
 Course Type: Core Course
 Course Name: Fundamentals of Business Management
 Course Code: 2T2

Course Outcomes

CO1	The student will be able to identify different functions of management and management thoughts.
CO2	The student will be able to differentiate between Management and Administration as well as identify the skills required for a manager.
CO3	The student will be able to Outline and illustrate plans for various activities.
CO4	The Student will be able to develop competency of decision making while working in a group.
CO5	The student will be able to apply various management principles in his/ her day-to-day life

Unit I: Introduction -Nature, function, definition and importance of management, Definition, nature, purpose and scope of management, Functions of a manager, is management a science or art? Development of Management Thought -Scientific management; Contribution of Taylor, Fayol, Mary Follet, Elton Mayo; Hawthorne experiments, Contingency approach.

Unit II: Management and Administration-Management and administration, Management as a profession, Professionalism of management in India, Management ethics and management culture, Skills required of manager, Classification of skills, Methods of skills development.

Unit III: Management Planning-Concept of planning, objectives, Nature, Types of plan, Stages involved in planning, Characteristics of a good plan, Importance, Limitations of planning, Making planning effective, Strategic planning in Indian Industry.

Unit VI: Decision Making-Concept, characteristics of decisions, Types of decisions, Steps Involved in decision making, Importance of decision making, Methods of decision making, Committee Decision Making. Organisation -Concepts, Principle of organization, Importance, Features of good organization structure, Types of Organisation structure.

Reference Books:

1. Essential of Business Administration - K.Aswathapa Himalaya Publishing House
2. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
3. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
4. Principles of Management By Ramasamy T, Himalaya Publishing House
5. Principles of Management, Dr.Neeru Vashisht & Dr.Namita Rajput, Taxmann

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BBA (CBCS) – Sem – II
 Course Type: Core Course
 Course Name: Cost and Management Accounting
 Course Code: 2T3

Course Outcomes:

CO-1	Given the data about the various cost student will be able to classify the elements of cost and also able to prepare cost sheet, tender/Quotation for various business proposals. Given the data of profit as per cost book and profit as per financial book the student will be able to prepare reconciliation statement form the same.
CO-2	Given the information about the each process through which a product has to pass, a student will able to compute the cost of each process, total cost of product and also able to compute the Value of abnormal loss and abnormal gain. Given the cost data about the transport vehicle (Goods and Passenger) the students will be able to compute the cost & profit of an operating service.
CO-3	Given the information about Cost, Volume & Profit student will be able Compute of Break Even Point, Profit Volume Ratio, Margin of Safety etc and also able use marginal costing for decision making purpose which includes a range of decisions such as Closing down a plant, dropping a product line, make or buy decisions, selection of suitable product mix, desired level of profits etc.
CO-4	Given the data about the various cost/Receipt and payments the students will be able to prepare budgets for forecasting cost structure at various production capacities and cash positions for a specific duration
CO-5	The students will be able to apply the concept of costing in ascertainment of cost, computation of profit and business forecasting.

Unit 1: Introduction to cost accounting - Meaning of Cost, Costing and Cost Accounting, Features, Scope and Functions of Cost Accounting, Advantages and Limitations of Cost Accounting; Concept of Cost; Analysis and Classification of Costs; Elements of Cost; Preparation of Cost Sheet (Statement of Cost); Quotations and tender. Introduction and need for reconciliation between financial accounts and cost account, reasons for disagreement in Profit; Preparation of Reconciliation Statement.

Unit 2: Process Costing - Meaning, features and applicability, difference between process and job costing, wastage and by-products, normal and abnormal loss. Preparation of process accounts (up to abnormal loss and abnormal gain only). **Operating Costing**- Classification of costs, features of operating costing; Preparation of log sheet for Transport (Goods and Passenger) costing only.

Unit 3: Marginal Costing and decision making - Introduction, Application of Marginal costing in terms of cost control, level of activity planning- Break-even-analysis: Application of BEP for various business problems in terms of profit planning, closing down a plant, dropping a product line, make or buy decisions, selection of suitable product mix, desired level of profits, closing down or suspending activities.

Unit 4: Budget and Budgetary Control- Concepts, Types of Budgets, Budgetary Control, Types of budgets, Advantage and limitations of budgets, Simple problems based on Flexible and Cash Budget, Basic concept of zero-base budgeting.

Reference Books:

1. Cost Accounting, Text and Problems, M.C Shukla, TS Grewal and MP Gupta, S Chand Publications
2. Cost Accounting, RSN Pillai and V. Bhagwathi, S. Chand Publication

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3. Management Accounting, Bhagwati & Pillai, Second Edition, S. Chand & Company Ltd.
4. Taxman's Cost & Management Accounting – A student-oriented book with illustrations Ravi M Kishore, 6th Edition, Taxmann publication
5. Cost and Management Accounting- Theory, Problems and Solutions, M N Arora, 2019 Edition, Himalaya Publication.

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BBA(CBCS) – Semester - II
 Course Type: Ability Enhancement Compulsory Course
 Course Name: Environmental Studies (AECC)
 Course Code: 2T4

Course Outcomes

CO1	The Students will be able to recognise the importance of environmental studies and various natural resources
CO2	The students will be able to illustrate various types of pollution and its causes and their control measures
CO3	The students will be able to point out the reasons of population growth and its impact on environment.
CO4	The students will be able to identify and explain the Social issues affecting environment
CO5	The students will be able to relate the environmental issues and act on their own level to protect it.

Unit I: Introduction to Environment Studies: Definition, Scope importance, Need for public awareness, sustainable development, Natural Resources- renewable and non- renewable resources, role of individual in conservation of natural resources(Forest, water, land, energy, mineral)

Unit II: Environment Pollution: Types of pollution- air, water, soil, noise, thermal and Nuclear, causes effects and control measures, Global warming, green house effect, Ozone layer depletion, Acid rains

Unit III: Human Population: Global population growth, variations among nations, Population explosion- causes and impact, Family welfare Programs-methods of sterilization; Infectious diseases, water related diseases, risk due to chemicals in food, Cancer and environment

Unit IV: Social Issues in Environment: Construction of dams: problems and concerns of resettlement, rehabilitation of affected people; Environmental ethics– issues and possible solutions, resource consumption patterns and need for equitable utilization; Equity disparity in western and eastern countries; Urban and rural equity issues; Need for gender equity.

Reference Books:

1. A text book of environmental by K M Agrawal, P K Sikdar, S C Deb", published by Macmillan
2. Environment management by N K Uberoi", published by Excel Books
3. Environment management by Dr. Swapan Deb", published by Jaico Publishing House.
4. Environmental Management by S K Agrawal", published by A.P.H. publishing Corporation.

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Bachelor of Business Administration
BBA (CBCS) – Sem – II
Course Type: Generic Elective
Course Name: Sociology
Course Code: 2T5 – A

Course Outcomes:

CO1	The student will be able to identify the subject matter of sociology as a science
CO2	The students will be able to relate various domains of social sciences with sociology
CO3	The students will be able to interpret elements of culture and society in development of value system
CO4	The Students will be able to explain contribution of social institutions in social development
CO5	The student will be able to examine his / her role in community in terms of society, religion, caste, region, gender and polity.

Unit 1:

Characteristics of sociology as a science, Relationship of sociology with other social sciences – Anthropology, History, Economics, Political Science, Psychology.

Unit 2:

Focus of Studies in Sociology – Group: - Primary and secondary groups, their characteristics and importance in individual's life, In-groups, out groups and reference groups.

Unit 3:

Culture and Society – Definition and meaning and characteristics of culture, Material and non material culture, cultural lag, Elements of culture – Cognitive elements, beliefs, values, and norms and signs

Unit 4

Socialisation – Definition, meaning, and process of socialisation, Agents of Socialisation, Family, peer group and School, Stages of Socialisation.

Reference Books:

1. Bottomore, T. B., Sociology: A guide to problems and literature, George Allen and Unwin (India) Bombay, 1972
2. Inkeles, Alex, What is Sociology? Prentice Hall India, New Delhi 1987
3. Jayaram N. Introductory Sociology – Macmillan India, Madras, 1988

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Bachelor of Business Administration
 BBA (CBCS) – Semester - II
 Course Type: Generic Elective
 Course Name: Hospitality and Tourism
 Course Code: 2T5 - B

Course Outcomes

CO1	The students will be able to classify different types of hotels and hotel rooms
CO2	The students will be able to identify different departments in hospitality industry and their functions
CO3	The student will be able to formulate various travel plans
CO4	The student will be able to analyse role of tourism development corporations
CO5	The students will be able to plan his / her career as a tour operator or travel agent

Unit 1:

Structure of Hospitality Industry, Customer care in Hospitality Industry, Departmentalisation in Hotels, Classifications of Hotels & Hotel Rooms, Basis for Classification of Hotels, Distribution Channel in Hospitality.

Unit 2:

Departments in Hospitality Industry, Food & Beverage Service department – Menu, Beverages; Housekeeping department – Roles and Procedures, Front Office Department- Organisation and Functions, Quality Control Department - Environmental and Food safety standards.

Unit 3:

Constituents of Tourism Industry and tourism organizations, Tourism Regulations, Tourism Services and Operations, Modes of Transport, Tourism Accommodation, Informal and Subsidiary Services Categories and Roles, Travel Agency, Tour Operator, Tourism Information: Sources

Unit 4:

Tourism Marketing - Advertising, Publicity, Selling, Tourism Policy and Planning, Infrastructure Development, Local Bodies, Officials and Tourism, ITDC and other state tourism development corporations. Manila Declaration on world tourism.

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Bachelor of Commerce (Computer Application) (OB & CBCS) Examination

Scheme of Examination for Bachelor of Commerce with Computer Application (BCCA) Outcome Based & Choice Based Credit System (OB & CBCS) from Academic Session 2022-23

As Approved by the Academic Council vide Item No. 23 in its meeting held on 8th July 2022**1. Details of eligibility for BCCA semester 1 examination**

A) For the BCCA 1st Semester, Examinee shall have Passed the 12th Standard Examination of the Maharashtra State Board of Secondary and Higher Secondary Education/CBSE/ICSE, with English at Higher or Lower level and any Modern Indian Language at higher or lower level with any combination of optional subjects;

OR

B) XII Standard Examination of Maharashtra State Board of Secondary and Higher Secondary Education in Vocational Stream with one language only; OR any other examination recognized as equivalent thereto; in such subjects and with such standards of attainments as may be prescribed Minimum Competition vocation course (MCVC).

OR

C) Any other Equivalent Examination of any State in (10+2) pattern with any combination of subjects.

2. Teaching and Examination Scheme**Course Nomenclature:**

CC – Core course

AE - Ability Enhancement Courses

SE – Skill Enhancement Course

DSE – Discipline Specific Electives

GE – Generic Elective

ODL – Open and Distance Learning

Bachelor of Computer Application (BCCA)**BCCA – Semester I**

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH) *	Max. Marks (IM)	Total Marks		
1	IAE1	English and Business Communication – I	1T1	5	80	20	100	40	100	4
2	ICC2	MS Office (IT)	1T2	5	80	20	100	40	100	4
3	ICC3	Fundamentals of Computers	1T3	5	80	20	100	40	100	4
4	IGE4	Professional Ethics & Human Values OR	1T4	5	80	20	100	40	100	4

		Personal Wellbeing								
Practical										
5	ICC5	Tally I (ERP 9)	1P5	9	100	-	100	40	100	4
		Total		29	420	80	500	200	500	20

Notes:

- i. Duration of one Theory period is 48 minutes and Practical period is 48 x 2 = 96 minutes.
- ii. TH = Theory, PR = Practical, IA = Internal Assessment.
- iii. Minimum passing marks shall be 40 including internal assessment & University theory papers put together.
- iv. The practical shall be treated as a separate passing head.
- v. Record should be prepared for Practical. Both Components should be included in Practical Record.
- vi. The candidate has to pass theory papers and Practical Paper separately.
- vii. One credit is equivalent to one hour of Teaching or two hours of Practical Work per week.
- viii. Viz. Theory - 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits
- ix. Practical - 48 Minutes * 10 = 480 Minutes = 8 Hours i.e. 4 Credits.
- x. Each semester will consist of 15 – 18 weeks of Academic Work equivalent to 90 actual teaching days.

BCCA – Semester - II

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	2AE1	English and Business Communication – II.	2T1	5	80	20	100	40	100	4
2	2CC2	Principles of Business Management	2T2	5	80	20	100	40	100	4
3	2CC3	Data Base Management System	2T3	5	80	20	100	40	100	4
4	2SE4	E-Commerce and Web Designing	2T4	5	80	20	100	40	100	4
Practical										
5	2CC5	Tally II (ERP 9)	2P5	9	100	-	100	40	100	4
		Total		29	420	80	500	200	500	20

Notes:

- i. Duration of one Theory period is 48 minutes and Practical period is $48 \times 2 = 96$ minutes.
- ii. TH = Theory, PR = Practical, IA = Internal Assessment.
- iii. Minimum passing marks shall be 40 including internal assessment & University theory papers put together.
- iv. The practical shall be treated as a separate passing head.
- v. Record should be prepared for Practical. Both Components should be included in Practical Record.
- vi. The candidate has to pass theory papers and Practical Paper separately.
- vii. One credit is equivalent to one hour of Teaching or two hours of Practical Work per week.
- viii. Viz. Theory - 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits
- ix. Practical - 48 Minutes * 10 = 480 Minutes = 8 Hours i.e. 4 Credits.
- x. Each semester will consist of 15 – 18 weeks of Academic Work equivalent to 90 actual teaching days.

BCCA – Semester - III

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	3AE1	Environmental Studies & Community Engagement	3T1	5	80	20	100	40	100	4
2	3CC2	Business Studies	3T2	5	80	20	100	40	100	4
3	3AE3	CSS & Java Script	3T3	5	80	20	100	40	100	4
4	3GE4	Ethical Hacking OR Computer Network OR Content Writing & Analysis	3T4	5	80	20	100	40	100	4
Practical										
5	3CC5	CSS & Java Script and Statistical Techniques using Excel	3P5	9	100	-	100	40	100	4
Total				29	420	80	500	200	500	20

Notes:

- i. Duration of one Theory period is 48 minutes and Practical period is $48 \times 2 = 96$ minutes.
- ii. TH = Theory, PR = Practical, IA = Internal Assessment.
- iii. Minimum passing marks shall be 40 including internal assessment & University theory papers put together.
- iv. The practical shall be treated as a separate passing head.

- v. Record should be prepared for Practical. Both Components should be included in Practical Record.
- vi. The candidate has to pass theory papers and Practical Paper separately.
- vii. One credit is equivalent to one hour of Teaching or two hours of Practical Work per week.
- viii. Viz. Theory - 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits
- ix. Practical - 48 Minutes * 10 = 480 Minutes = 8 Hours i.e. 4 Credits.
- x. Each semester will consist of 15 – 18 weeks of Academic Work equivalent to 90 actual teaching days.

BCCA – Semester – IV

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	4CC1	Business Economics	4T1	5	80	20	100	40	100	4
2	4GE2	Business Law & Cyber Security <i>OR</i> Research Methodology	4T2	5	80	20	100	40	100	4
3	4DSE3	Cloud Computing <i>OR</i> AI & ML <i>OR</i> MIS	4T3	5	80	20	100	40	100	4
4	4SE4	PHP & MySQL	4T4	5	80	20	100	40	100	4
Practical										
5	4CC5	PHP & My SQL	4P5	9	100	-	100	40	100	4
		Total		29	420	80	500	200	500	20

Notes:

- i. Duration of one Theory period is 48 minutes and Practical period is 48 x 2 = 96 minutes.
- ii. TH = Theory, PR = Practical, IA = Internal Assessment.
- iii. Minimum passing marks shall be 40 including internal assessment & University theory papers put together.
- iv. The practical shall be treated as a separate passing head.
- v. Record should be prepared for Practical. Both Components should be included in Practical Record.
- vi. The candidate has to pass theory papers and Practical Paper separately.
- vii. One credit is equivalent to one hour of Teaching or two hours of Practical Work per week.
- viii. Viz. Theory - 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits
- ix. Practical - 48 Minutes * 10 = 480 Minutes = 8 Hours i.e. 4 Credits.
- x. Each semester will consist of 15 – 18 weeks of Academic Work equivalent to 90 actual teaching days.

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BCCA – Semester – V

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	SCC1	Python	ST1	5	80	20	100	40	100	4
2	SAE2	Internet of Things	ST2	5	80	20	100	40	100	4
3	SOSE3	Big Data OR Block chain Technology OR Software Project Management	ST3	5	80	20	100	40	100	4
4	SCC4	Internship	ST4	5	00	00	100	40	100	4
Practical										
5	SCC5	Practical of Python & Data Visualization	SP5	9	100	-	100	40	100	4
Total				29	340	60	500	200	500	20

Notes:

- Duration of one Theory period is 48 minutes and Practical period is $48 \times 2 = 96$ minutes.
- TH = Theory, PR = Practical, IA = Internal Assessment.
- Minimum passing marks shall be 40 including internal assessment & University theory papers put together.
- The practical shall be treated as a separate passing head.
- Record should be prepared for Practical. Both Components should be included in Practical Record.
- The candidate has to pass theory papers and Practical Paper separately.
- One credit is equivalent to one hour of Teaching or two hours of Practical Work per week.
- Viz. Theory - 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits
- Practical - 48 Minutes * 10 = 480 Minutes = 8 Hours i.e. 4 Credits.
- Each semester will consist of 15 – 18 weeks of Academic Work equivalent to 90 actual teaching days.

BCCA – Semester – VI

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	BSE 1	Web Technology and Multimedia	6T1	5	80	20	100	40	100	4

2	6SE 2	Entrepreneurship Skill Development	6T2	5	80	20	100	40	100	4
3	6GE 3	Digital Marketing OR Company law & Secretarial practices	6T3	5	80	20	100	40	100	4
4	6CC4	Project	6P4	10	00	00	200	80	200	8
				25	240	60	500	200	500	20

Notes:

- i. Duration of one Theory period is 48 minutes and Practical period is $48 \times 2 = 96$ minutes.
- ii. TH = Theory, PR = Practical, IA = Internal Assessment.
- iii. Minimum passing marks shall be 40 including internal assessment & University theory papers put together.
- iv. The practical shall be treated as a separate passing head.
- v. Record should be prepared for Practical. Both Components should be included in Practical Record.
- vi. The candidate has to pass theory papers and Practical Paper separately.
- vii. One credit is equivalent to one hour of Teaching or two hours of Practical Work per week.
- viii. Viz. Theory - 48 Minutes * 5 = 240 Minutes = 4 Hours i.e. 4 Credits
- ix. Practical - 48 Minutes * 10 = 480 Minutes = 8 Hours i.e. 4 Credits.

Course Composition Matrix:

	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Courses
CC	3	3	2	2	3	2	15
AE	1	1	2	0	1	0	5
SE	0	1	0	1	0	2	4
DSE	0	0	0	1	1	0	2
GE	1	0	1	1	0	1	4
Total Credits per semester	20	20	20	20	20	20	
Total Credits	120						30

List of Core Courses, Ability Enhancement Courses, Skill Enhancement Courses, Discipline Specific Elective and Generic Electives

A) List of Core Courses*

Sr. No.	Compulsory Core Courses (CC) in each semester	Name of course
1	Compulsory Core Courses (Sem I)	MS Office (IT)
2	Compulsory Core Courses (Sem I)	Fundamentals of Computers
3	Compulsory Core Courses (Sem I)	Practical of Tally I & MS Office (IT)
4	Compulsory Core Courses (Sem II)	PBM
5	Compulsory Core Courses (Sem II)	DBMS
6	Compulsory Core Courses (Sem II)	Practical Tally II
7	Compulsory Core Courses (Sem III)	Business Studies

8	Compulsory Core Courses (Sem III)	Practical of CSS & Java Script and Statistical Techniques using Excel
9	Compulsory Core Courses (Sem IV)	Business Economics
10	Compulsory Core Courses (Sem IV)	Practical (PHP & My SQL)
11	Compulsory Core Courses (Sem V)	Python
12	Compulsory Core Courses (Sem V)	Internship of 120 Hrs.
13	Compulsory Core Courses (Sem V)	Practical of Python Data Visualization
14 & 15	Compulsory Core Courses (Sem VI)	Project

B) List of Ability Enhancement Courses*

Sr. No.	Ability Enhancement (AE) course in each semester	Name of AE course
1	AE Ability Enhancement Courses (Sem I)	English and Business Communication - I
2	AE Ability Enhancement Courses (Sem II)	English and Business Communication - II
3	AE Ability Enhancement Courses (Sem III)	Environment Studies and Community Engagement
4		CSS & Java Script
5	AE Ability Enhancement Courses (Sem V)	Internet of Things

C) List of Skill Enhancement Courses*

Sr. No.	Skill Enhancement (SE) course in each semester	Name of SE course
1	Skill Enhancement Courses Sem II	E Commerce & Web Designing
2	Skill Enhancement Courses Sem IV	PHP & My SQL
3	Skill Enhancement Courses Sem V	Entrepreneurship Skill Development
4	Skill Enhancement Courses Sem VI	Web Technology & Multimedia

D) List of DSE [Discipline Specific Electives]*

Sr. No.	Discipline Specific Elective (DSE) course in each semester	Name of DSE course
1	Discipline specific Elective Sem IV	Cloud computing OR AI & ML OR MIS
2	Discipline specific Elective Sem V	Big Data OR Block Chain Technology OR Software Project Management

E) List of Generic Elective Courses*

Sr. No.	Generic course in each semester	Name of generic course
1	Generic Elective Courses Semester I	Professional Ethics and Human Values OR Personal Wellbeing
2	Generic Elective Courses Semester III	Ethical Hacking

		OR Computer Network OR Content Writing & Analysis
3	Generic Elective Courses Semester IV	Business Law & Cyber Security OR Research Methodology
4	Generic Elective Courses Semester VI	Digital Marketing OR Company law & secretarial Practices

*Detailed curriculum contents of courses in 1st and 2nd Semester are mentioned in Appendix A.

If the student wishes to opt for any course, other than offered by the University, He / she can register for any other equivalent credit ODL (Open and Distance Learning) courses and submit the passing certificate.

3. Assessment

- The final total assessment of the candidates is made in terms of an internal assessment (Sessional) and an external assessment for each course/subject taken together.
- For each paper (other than Practical, Internship and Project), 20 marks will be internal assessment and 80 marks for semester end examination (external assessment) to be conducted at college level (Odd semesters examinations) and RTM Nagpur University level (Even semester examinations)

Internal Assessment

1a	Attendance of the student during a particular semester	05 marks
1b	An assignment based on curriculum to be assessed by the teacher concerned	05 marks
1c	Subject wise class test/learning activities conducted by the teacher concerned	10 marks
1	Internal assessment Total marks	20
2	Semester wise End Examination marks	80
Total Marks Per Course		100

- There shall be no separate / extra allotment of workload to the concerned teacher. He/ She shall conduct the internal assessment activity during the regular teaching days / periods as a part of regular teaching activity.
- The internal marks will be communicated to the University at the end of each semester, but before the semester end examinations / as instructed by university. These marks will be considered for the declaration of the results.
- The record of internal marks, evaluation & result should be maintained for a period of one year by respective institute/college for verification by competent authority.
- The maximum and minimum marks which each subject carries in BCCA Semester - I, Semester - II, Semester - III, Semester - IV, Semester - V & Semester - VI Examination are as indicated in Paragraph 11. A, B, C, D, E & F respectively.

Internship/ Field Survey/ Research Projects and its evaluation

At the end of fourth semester, all students will have to undergo internship/ Field Survey/ Research Projects of 6-10weeks (Minimum 120 hours) with an industrial, business, service or social organization by taking a project study. The condition of successfully completing the program shall not be deemed to have been satisfied unless a student undergoes summer training under the supervision of the department in organizations as approved by the Director/ Principal/ Head / Faculty from time to time. Alternatively Director/ Principal/ Head / Faculty of the Department/ College/ Institute may allocate the sector/ industry/ company specific project to the individual student. Each student will be required to

submit a project report to the Department/ College/ Institute for the work undertaken during this period within three weeks of commencement of the third semester for the purpose of evaluation in the third semester. The evaluation will be of 100 marks. The evaluation will be internal at college level. The detailed parameters for evaluation of Internship/ Field Survey/ Research projects will be provided by the colleges at the time of its assessment and evaluation.

Project and Evaluation of Project

Project Work shall carry 200 marks

Evaluation Pattern

Evaluation Type	Max. Marks
Project Report and Documentation Evaluation by External Examiner appointed by the University	100
Presentation and Open Defence Seminar (External Examiner)	50
Presentation and Open Defence Seminar (Internal Examiner)	50
Total	200

- i. For Project work, a group of **Maximum 3 students can be formed**. The Guide/Supervisor has to be allotted by the Institute. The Guide/Supervisor shall act as an internal examiner for project Examination.
- ii. The guide or the supervisor shall be appointed by the institute and should be full time approved faculty to BCCA/ MCM Programme or PhD supervisor in Business Management.
- iii. **The External examiner shall be appointed from the list of full-time approved teaching faculty of the BCCA/MCM program by the University.**
- iv. One copy of Project work (Printed or Typewritten) shall be submitted to the College/Department, at least **One Month** prior to the date of commencement of Semester-VI Examination for evaluation purpose. The College/Department shall retain the copy of Project Work and the list of 'Project Work Titles' shall be submitted to the University.
- v. A Candidate shall submit with his/her project work, a certificate from the Supervisor to the effect-
 - a. That the candidate has satisfactorily completed the Project work for not less than one session and
 - b. That the Project work is the result of the candidates own work and is of sufficiently high standard to warrant its presentation for examination.
- vi. Candidate shall submit his declaration that the Project is the result of his own research work and the same has not been previously submitted to any examination of this University or any other University. The Project shall be liable to be rejected and /or cancelled if found otherwise.
- vii. The Project work shall be evaluated through seminar and open defence and Viva-voce at the College/ Department by internal and external examiners appointed by university before Semester VI examination.
- viii. A student appearing for BCCA Semester VI Examination will have to pay additional fees as prescribed by the University from time to time.

4. Standard of Passing

The scope of the subject, percentage of passing in Theory and Project and Internal Assessment will be governed as per following rules:

(i) In order to pass the Bachelor of Business Administration (B.C.C.A.) 1st, 2nd, 3rd, 4th, 5th and 6th Semester Examinations, an examinee shall obtain not less than 40 % marks in each paper, that is to say combined in the written Examination conducted by the University and in internal assessment put together.

(ii) An examinee who is unsuccessful at the examination shall be eligible for admission to the subsequent examinations on payment of a fresh fee prescribed for the examination together with the conditions of the ordinance in force from time to time.

5. Credit and Grade Point System:

- A) **Conversion of Marks to Grades and Calculations of SGPA (Grade Point Average) and CGPA (Cumulative Grade Point Average):** In the Credit and Grade Point System, the assessment of individual Courses in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grades by some mechanism wherein the overall performance of the Learners can be reflected after considering the Credit Points for any given course. However, the overall evaluation shall be designated in terms of Grade. There are some abbreviations used here that need understanding of each and every parameter involved in grade computation and the evaluation mechanism. The abbreviations and formulae used are as follows: -

Abbreviations and Formulae Used

G: Grade

GP: Grade Points

C: Credits

CP: Credit Points

CG: Credits X Grades (Product of credits & Grades)

SGPA = $\frac{\sum CG}{\sum C}$: Sum of Product of Credits & Grades points / $\sum C$: Sum of Credits points

SGPA: Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)

CGPA: Cumulative Grade Point Average shall be calculated for the entire Programme by considering all the semesters taken together.

CGPA to Percentage (%) conversion formula: Percentage (%) = (CGPA) * 10

After calculating the SGPA for an individual semester and the CGPA for entire program, the value can be matched with the grade in the Grade Point table as per the ten (10) Points Grading System and expressed as a single designated GRADE such as O, A, B, C, D, P and F

Sr. No.	Letter Grade	Grade Points	Mark Range	Performance
1	O	10	Above 90 upto 100	Outstanding
2	A+	9	Above 80 upto 90	Excellent
3	A	8	Above 70 upto 80	Very Good
4	B+	7	Above 60 upto 70	Good
5	B	6	Above 50 upto 60	Above Average
6	C	5	Above 45 upto 50	Average
7	P	4	40 to 45	Pass
8	F	0	Below 40	Fail
9	AB	0	Absent	Fail

A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

- B) Division at the BCCA semester VI examination shall be declared on the basis of the aggregate marks at the BCCA semester I, semester II, semester III, semester IV, semester V and semester VI examination taken together and the CGPA will be calculated and notified
- C) The successful examinees at the BCCA semester VI examination shall be awarded division based on CGPA.

6. Promotion to Higher Semester (A.T.K.T.):

The unsuccessful candidate of any semester examination shall be ALLOWED TO KEEP THE TERM (ATKT) in accordance with the following table: (Theory and Internal assessment of that theory subject shall be jointly considered as single passing head).

Admission to academic year	Candidate should have passed All courses of the following examination	Candidate should have filed the examination form and appeared for the following examinations	Candidate should have passed in Minimum 50% courses of the following examination
1 st Semester	H.S.S.C/equivalent	-----	-----
2 nd Semester	-----	1st Semester	-----
3 rd Semester	-----	2nd Semester	50% courses of 1st and 2nd Semesters taken together
4 th Semester	-----	3rd Semester	As Above
5 th Semester	1st and 2nd Semesters	4th Semester	50% courses of 3rd and 4th Semesters taken together
6 th Semester*	As Above	5th Semester	As Above

Note: (*) A candidate admitted to Final Semester can appear for Final Semester examination however the result of the Final Semester examination will be withheld unless the candidate clears all the lower examinations of the **BCCA Course**.

7. Guideline of Project Work

Towards the end of the second year of study, a student will be examined in the course —Project Work

Project Work may be done individually or in groups (Maximum 3 students) in case of bigger projects. However, if project is done in groups, each student must be given a responsibility for a distinct module and care should be taken to monitor the progress of individual student.

The Project Work should be done using the tools covered in B.Com. [Computer Application] (BCCA).

The Project Work should be of such a nature that it could prove useful or be relevant from the commercial / management domain.

The project work will carry 200 marks.

Project Work can be carried out in the Institute or outside with prior permission of the Institute.

The external viva-voice examination for Project Work would be held as per the Examination Time Table of the Third year of study, by a panel of one external to be appointed by the University and one Internal Examiner (Project Guide/Supervisor).

Types of Projects

As majority of the students are expected to work out a project in some industry / research and development laboratories / educational institutions / software export companies, it is suggested that the project is to be chosen which should have some direct relevance in day-to-day activities of the candidates in his/her

institution. The Applications Areas of project – Financial / Marketing / Database Management System / Relational Database Management System / E-Commerce / Internet / Manufacturing / web Designing / Scientific / ERP etc using CSS Javascript, Advanced Xcel and Dashboard, PHP MySQL, Python, Data Visualisation, Java, Android Programing, Wordpress and DotNet Technologies.

*Project based on any application development platform/programming language which a student might have learnt in ODL is also allowed.

Project Proposal (Synopsis)

The project proposal should be prepared in consultation with the guide. The guide or the supervisor shall be appointed by the institute and should be full time approved faculty to BCCA/ MCM Programme or PhD supervisor in Business Management. The project proposal should clearly state the objectives and environment of the proposed project to be undertaken. It should have full details in the following form:

Format of Synopsis for Desktop Application

- I. Title of the Project.
- II. Objectives of the Project.
- III. Project Category (DBMS / RDBMS / DOPS etc.).
- IV. Tools / Platform and Languages to be used.
- V. Complete Structure of the System
- VI. Numbers of Modules and its Description
- VII. Modular Chart / System Chart
- VIII. Data Structures or Tables
- IX. Process Logic of each Module
- X. Types of Report Generation
- XI. References

Format of Synopsis for Web Application

- I. Title of the Project.
- II. Objectives of the Project.
- III. Project Category (DBMS / RDBMS / OOPS etc.).
- IV. Tools / Platform and Languages to be used.
- V. Complete Structure of the System:
 - a. Number of pages and links their short description.
 - b. Use / Information of Pages.
 - c. Feedback Form (if any).
- VI. References.

Note: Synopsis should not be more than 3-4 pages.

Project Report Formulation

- Front Page
- College Certificate Page
- Declaration Page
- Acknowledgment Page
- Project Profile
- Index or Content Page.

a) *Contents _____

Appendices

- a) List Figures, Tables & Charts.
- b) Approved copy of Synopsis.

Glossary

* Contents.

Handwritten signatures and initials:
 me, [Signature], [Signature], [Signature], [Signature], [Signature]

- a) Introduction.
- b) Objectives.
- c) Preliminary System Analysis.
 - Preliminary Investigation
 - Present System in Use
 - Flaws in Present System
 - Need of New System
 - Feasibility Study
 - Project Category
- d) Software Engineering Paradigm Applied
 - Modules
 - System / Modular Chart
- e) Software & Hardware Requirement Specification.
- f) Detailed System Analysis.
 - Data Flow Diagram
 - Numbers of Modules and Process Logic
 - Data Structures and Tables
 - Entity-Relationship Diagram
- g) System Design
 - Form Design
 - Source Code
 - Input screen & Output Screen
- h) Testing & Validation Checks.
- i) System Security Measures
- j) Implementation, Evaluation and Maintenance
- k) Future Scope of the project.
- l) Suggestion & Conclusion
- m) Bibliography & References

Note: -

- I. A Student is expected to complete the Assignments based on Syllabus of Practical subjects and submit the same in the form of a files (assignment Record) at the end of Academic Session for the evaluation purpose.
- II. A student should submit internal assessment of each theory paper prescribed by the subject teacher.
- III. A Student is expected to deliver a seminar on any course curricular subject / latest trends in IT relevant subject per semester for internal assessment

8. Provision for Multiple Exit and Multiple Entry

The BCCA program offered under this direction provides an opportunity to students for multiple exit from the program as per following conditions:

- a. A student can exit the program after successful completion of 1st and 2nd Semester courses and obtaining 40 credits. Such a student is eligible to be awarded 'Certificate in Commercial Computer Applications' by the University provided, the student has successfully completed at least one 'Skill Based Course'.
- b. A student can exit the program after successful completion of 1st, 2nd, 3rd and 4th Semester courses and obtaining 80 credits. Such a student is eligible to be awarded 'Diploma in Commercial Computer Applications' by the University provided, the student has successfully completed at least one 'Skill Based Course'.

- c. A student who has completed the 3 years program and earned 120 credits will be considered eligible for award of 'Bachelor of Business Administration' degree by the University.
- d. A student who wishes to exit the program before completion of 3 years is required to apply to the university through Principal.
- e. A student who opted for exit from the program before completion of 3 years (a & b) above shall be eligible for admission to next year of the program in any subsequent academic session. However, if at the time of admission, if this scheme of examination is not in force, the student will have to complete the program according to the provisions made under the direction prevailing at the time of such admission.

9. Provision for Transfer of Credits

The BCCA program offered under this direction provides enhanced academic flexibility to students in terms of selecting the courses they want to learn. A student can opt for any course from any statutory/recognized University or any recognized online learning platform such as SWAYAM/NPTEL/EdX/Coursera in lieu of a course (except Core Course and Discipline Specific Electives) mentioned in this scheme of examination. The mechanism for transfer of credits earned through these courses to be adhered is mentioned here:

1. Any Core Course or Discipline Specific Elective mentioned in this scheme of examination cannot be opted out by a student.
2. A student can opt out any course other than Core Course/Discipline Specific Elective and earn equal number of credits by completing any ODL or Online course/s from any statutory/recognized University or any recognized online learning platform such as SWAYAM/NPTEL/EdX/Coursera.
3. If a student is willing to opt out any such course, he/she will have to mention this while submitting the examination form to the University for respective semester.
4. A certificate of completion of such an ODL/Online course shall be submitted by the student to the University through college before end term evaluation.
5. Such a certificate shall mandatorily have the number of credits, duration of the course and grades/marks obtained by the student and shall preferably have a QR code for verification.
6. The college shall submit the grades and marks obtained by the student to the University along with Internal Assessment marks for the concerned examination.
7. If a student has opted for an ODL/Online course in a particular semester and failed to submit the certificate within prescribed time, the student will be marked for 'Absent' for a particular course in that examination. Such a student will be required to fill in the examination form in the consecutive attempt and submit the passing certificate in order to get his/her corrected result.

10. Eligibility for award of Degree:

In order to become eligible for award of 'Bachelor of Commerce (Computer Application)' degree, a student has to fulfil the following conditions:

- a. A student has to earn minimum 120 credits in not less than 3 years.
- b. A student has to successfully complete (pass) all Core Courses and Discipline Specific Electives mentioned in this direction.

NOTE: This scheme of teaching and examination for Bachelor of Commerce (Computer Application) program shall be effective from the academic session 2022-23 and a comprehensive direction for other regulations in this connection shall be soon issued by the University.



Bachelor of Commerce (Computer Application)

(OB & CBCS) Examination

Academic Year 2022-23 onwards

Appendix 'A'

Detailed Syllabus for 1st and 2nd Semesters

Bachelor of Commerce (Computer Application)
 BCCA (CBCS) SEM -I
 Course Type: Core Course
 Course Name: MS-OFFICE (IT)
 Course Code:1T2

Course Outcomes	
CO1	Student will be able to create and manage word documents with required formatting. Students will be able to compose word documents and operate relevant features and tools of MS Words
CO2	Student will be able to perform operations like creating, storing, and formatting data using different Excel formatting tools and features.
CO3	Students will able to perform calculations using functions, and present the data visually using charts and graphs.
CO4	Student will be able to create and design professional presentation using different features & tools of PowerPoint.
CO5	Students will be able to prepare and appraise professional business data, document and presentation.

Unit I : Microsoft Word

Introduction ; Getting familiar with the interface of Word; Backstage View(File); Creating, Saving, Opening, Closing of document; Editing text Documents; Inserting & Deleting text, Toolbars; Inserting Tables, Pictures, Shapes, Icons, Smart Art, Drop Cap, Date and time, Object, Word Art, Special Symbols, Hyperlinks, Header and footer, Page Numbering, Charts; Use columns and breaks; Using step-by-step mail merge wizard; Review documents using - Spelling and Grammar check, word count; Different views of word document, Change the view of document ; Using format painter ;Creating styles; Using Page Setup Settings , Printing of the document; Sharing the document ;Exporting of word document

Unit II: Microsoft Excel – I

Introduction ; Getting familiar with the interface of Excel; Backstage View(File); Excel Toolbars; References-Absolute and Relative; Working with worksheet/workbook; Data Entry in Excel; Formatting of data –Formatting Cell, Rows, Columns , Sheet ; Different formatting - Number Formatting ,Text formatting ,Date Formatting ,Alignment Settings, Font Formatting, Border ,Shading , Format as Table; Changing Row /Height ,Using Hide /unhide options; Moving or copying sheet; Renaming Sheet; Flash Fill ;Using find and select options-Go to, Go To Special ; Sharing the excel workbook; Exporting of worksheet

Unit III: Microsoft Excel – II

SR
 NK
 BX
 Ravi

Outline -Group, Ungroup, Subtotal; Conditional Formatting; Performing Calculations with Functions and formulas, Function Library-Date and Time Functions, Mathematical Functions, Logical Functions, Text Functions, Statistical Functions, hlookup, vlookup; Converting data from text to columns, removing duplicates; Creating Effective Tables & Charts; Data analysis using Sort ,Filter and data validation feature in excel; Pivot table & Pivot charts; Page Setting & Printing

Unit IV: Microsoft PowerPoint

Introduction ; Getting familiar with the interface of PowerPoint; Backstage View (File); Slide Layout; Formatting in PowerPoint; Different Toolbars; Inserting Clip Art, Picture, Slide, Organization Chart, Smart art ,Table, Hyperlink; Presentation Views ; Master Slide; Working With Movies and Sounds; Using different design themes; Changing Slide Size and background ; Applying Animation and Slide Transition; Slideshow ; recording slide show; Page Setting & printing; Sharing the presentation ;Exporting the presentation to Video

Text Books

1. MS Office 2016 Quintessential Course –Vishnu P Singh, Asian Computer Books
2. Microsoft Office 2016 Step by Step, Joan Lambert, Curtis Frye, Microsoft Press
3. Information Technology, Vikrant Malviya, Himalaya Publishing House

Reference Books

1. Introduction to Information Technology, Renu Vashishth & Dr. Neeru Mudra, Himalaya Publishing House
2. Computer course –Prof. Satish Jain, Shashi Singh, M. Geerha, BPB Publication
3. Office 16 in easy steps, Michael Price Mike Mc Grath, BPB Publications
4. Office 2016 for beginners- Steven Weikler, Alpha Lifestyle Productions
5. Microsoft office 2016 Word, Excel, One Note Book - Vol 1-Lalit Mali, Notion Press

Handwritten signatures and initials:
MN
AS
PC
Renu

Course Code: 1CC2

MS OFFICE PRACTICAL LIST

1. Microsoft Word 2016 is one of the most reliable, powerful, and feature rich word processors around, and while it's since been replaced by Word 2019, it still offers most of the functionality modern professionals need. Word has always worked best as part of the largest Microsoft Office ecosystem, but Word 2016 brings this to a whole new level. Integration with the various components of the Office suite are tighter than everything before, and a major shift towards cloud based sharing has changed the way that professionals can use Word in some pretty major ways. Through the use of OneDrive, users can quickly share their Word documents with anyone they've given the proper privileges. But that's not the only way you can share files. Through integration with Outlook, you can attach a document via email and allow your recipients to go in and edit it at their discretion. An additional commenting feature allows you to mark up documents without changing their basic content. In short, Microsoft has paired Word with the sorts of functionality available through their Google cloud suite. Combine that with the polished and refined features at the heart of Word, and you have one of the finest word processing applications around.

Perform the following given operations:

- a. Type the above given paragraph as it is using "Calibri font", font size-12.
 - b. Divide 4 paragraph for the above text and justify alignment.
 - c. Change font size on 18 points for the first paragraph.
 - d. Make 1.5 line spacing for the second paragraph.
 - e. Make Drop Cap the first letter of the third paragraph.
 - f. Apply header and footer in the document. In header section -type the chapter name as MS -word 2016 and in footer section →insert page number.
2. Prepare a table in MS-Word

Emp_id	First Name	Last Name	Department	Location
101	Ram	Sharma	Finance	Bangalore
102	Karan	Kapoor	Marketing	Hyderabad
104	Kiran	Varma	IT	Pune
105	Sarvashresth	Gupta	HR	Raipur

- a. Apply Grid table style to the above given table.
 - b. Create landscape orientation and select A4 paper size.
 - c. Insert 'State' column after the 'Location' column.
 - d. Insert one row below 2nd Row.
 - e. Apply font "Cambria" and font size -13 on table.
 - f. Insert watermark "Employee Details".
 - g. Select the first row of the table and make it centrally aligned.
 - h. Apply light grey colour shading to your table
 - i. Right align the first column data.
3. Create 5 pages word document on "Generations of computers". Apply Styles and create a hyperlink on word document.
 - a. "Heading 1" style for all headings on First Page.
Modify the "Heading 1" Style containing red colour and Arial font

SR
NM
RD
DJ

- b. Paragraph with Normal styles having "Arial Narrow font", 11 size and 1.15 line spacing
 - c. "Heading 2" style for all headings on Second Page.
 - d. Create a "Heading 3" Style for third page having font colour-green ,font size-16
 - e. Create a hyperlink -When student click on "First generation of computers Heading" then a new word document containing the details of "First Generation" should get opened.
4. Prepare a list showing bullets and numbering feature. The list should be displayed as follows:

Example of Bulleted List

- ❖ Information Technology
 - ✓ Web technologies
 - ✓ Tally
 - ✓ MS-office 2016
 - Word
 - Excel
 - Powerpoint

Example of Numbered List

1. Website Development
 - 1.1 HTML
 - 1.2 CSS
 - 1.2.1 Internal Style Sheet
 - 1.2.2 External Style Sheet
 - 1.3 JAVASCRIPT

5. Using Mail merge, write a letter to 5 candidates for their final interview on 20th Sep 2022 at Teztech Ltd., Dharampeth, Nagpur at 11:00 am along with necessary documents, resume and 2 Passport size photographs.
6. Prepare "Table of Content" in word document as given below:

Table of Contents	
1. Introduction to Computers.....	2
1.1. Introduction.....	2
1.2. Features.....	2
1.3. History.....	3
1.4. Generations of Computers.....	5
1.4.1. First Generation.....	5
1.4.2. Second Generation.....	7
1.4.3. Third Generation.....	9
1.4.4. Fourth Generation.....	10
1.4.5. Fifth Generation.....	12
1.5 Types of Computers.....	14
2. Software.....	16
2.1 System Software.....	16
2.2 Application Software.....	18
2.2.1 MS-office.....	18

7. Draft a resume covering the following sections in chronological order:

Handwritten signatures and initials:
 MS
 MW
 JS
 P. J.

- Sections in resume : Basic Details: Name ,E-mail,Contact details ;Career Objective ;Work Experience ;Education; Certifications,Extra Curricular Activities & Achievements;Awards and Honors;Key Skills;Interests;Languages known.
- Keep font size between 10 and 12 points.
- Set the margins for one inch on all four sides.
- Align your content to the left.
- Make section headings larger than the rest of the text; type them in bold.

8. Prepare billing report for M/s. Total Synergy Consultancy Private Limited (TSCPL) in MS Excel

Consultant	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Yearly Total
R.Bhatnagar	Rs 9,752.00	Rs 10,129.00	Rs 8,212.00	Rs 7,032.00	
M.Lath	Rs 5,755.00	Rs 6,477.00	Rs 5,447.00	Rs 4,584.00	
P.Sharma	Rs 6,769.00	Rs 6,758.00	Rs 6,378.00	Rs 1,644.00	
K.Pandey	Rs 3,708.00	Rs 5,795.00	Rs 6,188.00	Rs 1,636.00	
M.Swamy	Rs 5,009.00	Rs 2,009.00	Rs 7,643.00	Rs 7,323.00	
Total					

- Calculate Yearly total vertically and Total horizontally using SUM function.
- Prepare columnar chart for Consultant and Qtr3 having chart title –Billing Report.
- Highlight the cell which has highest total.
- Use fill series option to fill the remaining cells for calculating total.

9. Prepare following table in excel for "DOTCOM SOLUTIONS LIMITED"

INVENTORY DATABASE

INV.CODE	DESC	QTY	RATE	PRICE
P1002	TV-COLOUR 21"	35	11000	
P1001	TV-COLOUR 29"	15	18000	
P1003	DVD	20	12000	
P1007	STERIO	53	6000	
P1008	WASHING MACHINE	21	18000	
P1005	REFRIGERATOR	40	8000	
P0004	DISH WASHER	5	20000	
P1009	MIXER	35	3000	
P1010	GRINDER	20	5000	
P1020	MIXER	30	3000	

- Calculate Price of the above given data.
- Sort the records in the table using ascending order of Invoice code.
- Filter the data having quantity greater than 20 and rate less than 20000.
- Highlight duplicate values in column DESC and RATE.

10. Using conditional formatting on the below given table, perform the following:

INV.CODE	DESC	QTY	RATE	PRICE

AM
SP
SP
SP
SP

P1002	TV-COLOUR 21"	35	11000	
P1001	TV-COLOUR 29"	15	28000	
P1003	DVD	20	12000	
P1007	STERIO	53	6000	
P1008	WASHING MACHINE	21	18000	
P1005	REFRIGERATOR	40	8000	
P0004	DISH WASHER	5	20000	
P1009	MIXER	35	3000	
P1010	GRINDER	20	5000	

- Highlight those INV.CODE values where INV.CODE is greater than P1005.
- Highlight those quantity values where Qty is between 30 and 50.
- Highlight (Single Underline) the rate values where rate is less than 10000 and (Bold) greater than or equal to 20000.
- Highlight (Strikethrough) the price value where price is equal to 3, 20,000 and (Bold-Italic) not equal to 1, 00,000.

11. From the following given data ,Calculate Total and Percentage .Using if function in excel calculate the Grade of student using the given grade criteria. Calculate the max,min and average marks of all three subjects individually.Count the number of students who got grade as distinction,First,Second,third,fail.

Roll No.	Name of Student	Sub1	Sub 2	Sub 3	Total	Percentage	Grade	Result
BA01	Ram Sharma							
BA02	Karan Kapoor							
BA03	Sheela Varma							
BA04	Kashish Sahani							
	Minimum							
	Maximum							
	Average							

The criteria to calculate grade:

Percentage >75	Distinction
Percentage >=60	First
Percentage >=50	Second
Percentage >=40	Third
Percentage below 40	Fail

12. Prepare the following given table in Ms-Excel.Calculate Gross Pay,PF,Net Pay using formulas and functions.Also apply the formatting as per given specifications:

Name	Basic	DA	HRA	Gross Pay	PF	Net Pay
Ram Gupta	10000	2000	2780			
Shyam Sharma	20000	1050	1500			

Handwritten notes and signatures: "M", "Dy", "Ravi", "SP".

Sita Prajapati	35000	2100	1900			
Priya Sharma	25000	2500	2100			
Hariprasad Sahu	20000	1000	1500			

1. Perform the following calculations:
 - a. Gross Pay=Basic Pay +DA+HRA
 - b. PF=12% of DA
 - c. Net Pay=Gross Pay- PF
2. Apply the following formatting:
 - a. Set column width=10
 - b. Set row height=15
 - c. Text Alignment:
 - d. Horizontal : Center & Vertical : Center
3. Count the number of employees whose Gross Pay is greater than 25000.
4. Sum the PF of employees whose basic salary is 20,000.

13. Demonstrate the data in excel sheet using Advance Filter.

Apply advance filter option showing the region -North and Sales >5000

Date	Sales Representative	Region	Sales
03-12-2018	Ram Sharma	North	5086
04-12-2019	Shyam Varma	East	2000
05-11-2019	Sita DakshPrajapati	West	3000
08-12-2019	Gita Kewalramani	North	8900
09-11-2019	Bharat Kulkarni	South	3200
15-11-2020	Krishna Desai	East	2100
16-11-2020	Arjun Kapoor	North	1200
18-12-2021	Shankar Wadhvani	West	1600
20-12-2021	Narayan Das	South	1750

14. Perform the text functions -Upper(),Lower()

Also apply flash fill option to the Full Name column

Demo table:

First Name	Last Name	Full Name (Use Flash Fill)	Upper (First Name)
Ram	Sharma	Ram Sharma	RAM
Prachi	Varma		
Priya	Desai		

15. Find out the Price of Mobile using vlookup() function on the following given data:

Products	Product Code	Quantity	Price
Washing Machine	1000-125-W123	20	44,000

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 NK SR
 B J
 Ravi

AC	1000-126-A125	25	80,000
Mobile	1001-128-M140	30	15,000

16. Find out the Price of AC using hlookup() function on the following given data:

Products	Washing Machine	AC	Mobile
Product Code	1000-125-W123	1000-126-A125	1001-128-M140
Quantity	20	25	30
Price	44,000	80,000	15,000

17. Prepare Pivot table and Pivot chart on the basis of following given data:

Name	Position	Department	Salary
Kashish	Accountant	Accounting	55,000
Karan	Manager	HR	89,000
Neetu	Editor	Press	25,000
Sheela	Account Manager	Accounting	85,000
Pushpa	Accounting Clerk	Accounting	25,000
Raja	VP Marketing	Marketing	35,000
Mandira	Head	Housekeeping	20,000

18. Make a presentation within 5 slides about Student's SWOT analysis. Your slide presentation should fulfill the following details:

Title slide should contain Topic Name, Your name, College Name, Course Name

Slide 1 contents –Strength

Slide 2 contents -Weakness

Slide 3 contents –Opportunities

Slide 4 contents –Threats

Apply below given formatting options using master slide:

- Background of each slide should be your college logo.
- The font size of title slide -32, font type-Cambria.
- Insert footer in the presentation showing your name.

19. Create a presentation with 3 slides describing about the student studying in a college.

- The first slide will contain the title and subtitle covering the details of your name and your career objective.
- The second slide should contain a title – Educational Qualifications. Second slide should have 2 columnar layout; column 1 contains student's image and column 2 contains student's educational qualifications.
- The last slide should contain co-curricular activities and hobbies. Slide design applied on entire presentation should be same.

Handwritten signatures and initials:
 MM
 P
 R
 Karan

20. Prepare 8 slides covering the details of different UPI apps ,Payment Walleets .
The slide containg UPI apps classification shouldn be created by using organization chart.

Slides should contain the following features:

- a. Insert one image on each slide
- b. Apply font formatting : Font type-Times New Roman ,Font –Size:24,Alignment – Justified
- c. Title of each slide should be centrally aligned
- d. Apply Animation and Transition
- e. Insert Header and footer
- f. Insert date and slide number
- g. Apply any light colour slide design

Mr. Sr.
Sg.
Prach

Bachelor of Commerce (Computer Application)
 BCCA (CBCS) - Sem I
 Course Type: Core Course
 Course Name: Fundamentals of Computers
 Course Code- 1T3

Course Outcomes	
CO1	Student will be able to understand and use information of various components of Computer
CO2	Student will be able to use the knowledge of peripheral devices for effective working. Student will be able to perform calculations based on various number systems
CO3	The student will be able to analyse and differentiate various modes of data transmission and will also be able to decide the choice of communication channel for given situation.
CO4	Student will be able to apply the knowledge of system software and application software in effective manner
CO5	Student will be able to understand and use information of various functions & features of operating system.

UNIT I

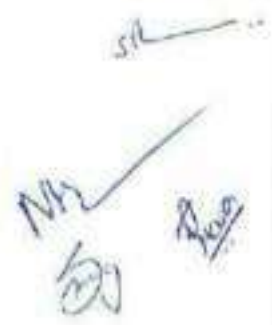
Understanding the Computer: - Introduction, Evolution, Generation, Classification and Application of computers. **Memory and Storage Systems:** Introduction, Memory representation, Random Access Memory, Read Only Memory, Storage systems, Magnetic storage systems, Optical storage systems, Magneto optical system, Solid-state storage devices.

UNIT – II

Input Devices: Introduction, Keyboard, pointing devices, Scanning devices, Optical recognition devices, Digital camera, Voice recognition system, Data acquisition sensors, Media input devices. **Output Devices:** Introduction, Display monitors, Printers, Impact printers, non-impact printers; Plotters, Voice output systems, Projectors, Terminals. **Computer Codes:** Introduction, Decimal system, Binary system, Hexadecimal system, octal system, Conversion of numbers

UNIT – III

Computer Software: Introduction, Types of computer software, System management



programs, System development programs, standard application programs.
Programming Languages: Introduction, History of programming languages, Generations of programming languages, and Characteristics of good programming languages.

Data Communication and Networks: Introduction, Data communication using modem, Computer network, Network topologies, Network protocol and software, Application of network.

UNIT – IV

Operating Systems: Introduction, History of operating systems, Functions of operating systems, Process management, Memory management, File management, Device management, Security management, Types of operating systems, Providing user interface, Introduction to MS-DOS and Windows, Popular operating systems.

Text Book:

1. Fundamentals of Computer, CSV Murthy, Himalayan Publishing House
2. Computer Fundamentals, Pradeep K Sinha, Preeti Sinha, BPB Publications
3. Information Technology Concepts, Dr. Madhulika Jain, Satish Jain, BPB Publications

Reference Books:

1. Fundamentals of Computers, E Balagurusamy, Mc Graw-Hill Education.
2. Basics of Computer Applications in Business, HemChand, H.N. Tiwari
3. Fundamental of Information Technology, Dr. Rajiv Michha, S. Brinda, Taxmann.
4. Introduction to Information Technology, Sanjay Saxsena, Vikash Publishing House Pvt.Ltd.
5. Information Technology, Dr. Sushila Madan, Taxmann.

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Bachelor of Commerce (Computer Application)
 BCCA (CBCS) - Semester I
 Course Type: Generic Elective
 Course Name: Professional Ethics & Human Values
 Course Code: 1T4

Course Outcomes

CO1	Students will be able to outline the importance of Values in life & explain the concept of Co-existence of the Self and the Body
CO2	Students will be able to discuss the basics of values in human- human interaction
CO3	Students will be able to critically evaluate the different theories of Ethics
CO4	Students will be able to highlight the role of Code of Conduct in ethical behavior in Professional life
CO5	Students will be able to analyze the issues in Professional ethics

Unit I: Introduction to Value Education & Harmony in the Human Being:

Value Education, Definition, Concept, Need; Content and Process of Value Education; Self-Exploration; Harmony of the Self (I) with the Body; Understanding Needs of the Self and the Needs of the Body

Unit II: Harmony in the Family, Society and Nature:

Family as a basic unit of Human Interaction and Values in Relationships; Basics for Trust, Respect, Affection, Care, Guidance, Reverence, Glory, Gratitude and Love; Comprehensive Human Goal: The Five dimensions of Human Endeavour

Unit III: Ethics:

Values, Morals & Ethics; Normative Theories: Gandhian Approach, Friedman's Economic theory, Kant's Deontological theory, Mill & Bentham's Utilitarianism theory.

Unit IV: Professional Ethics

Introduction; Need; Importance; Principles of Ethics; Code of conduct; Advantages of Corporate code of ethics; Issues in Professional Ethics

Reference Books:

1. B L Bajpal, 2004, Indian Ethos and Modern Management, New Royal Book Co., Lucknow. Reprinted 2008
2. Business Ethics, C S V Murthy, Himalaya Publishing House
3. Corliss Lamont, Philosophy of Humanism
4. R R Gaur, R Sangal, G P Bagaria, 2009, A Foundation Course in Value Education
5. A N. Tripathy, 2003, Human Values, New Age International Publishers
6. B P Banerjee, 2005, Foundations of Ethics and Management, Excel Books

NPTEL Course: https://onlinecourses.swayam7.ac.in/nou22_gc53

Udhye *Gharpure*

BCCA (CBCS) – Sem I
Course Type: Generic Elective
Course Name: Personal Wellbeing
Course Code: 1GE4

Course Outcomes:

CO1	The students will be able to identify importance of food and nutrition for personal health.
CO2	The students will be able to relate stress factors affecting personal health
CO3	The students will be able to demonstrate various exercises related to yoga
CO4	The students will be able to prepare financial plan for their future.
CO5	The students will be able to combine various elements of personal wellbeing in their life.

Unit 1: Introduction to Food and Nutrition: Basic terms used in Food and Nutrition, Definitions-Foods, Nutrition, Optimum nutrition, Nutritional status, Nutrients and Health. Functions of food- Physiological, psychological and social Characteristics of basic food groups and their contribution to the diet. Nutrients and their type (Macronutrient /Micronutrient) Scope of Nutrition, Balanced Diet: Definition, Concept of balanced diet, Factors affecting balanced diet, Nutrients, Recommended Dietary Allowances (RDAs) of the ICMR for the different food groups for various life stages.

Unit 2: Stress, health and well-being: Overview; Nature and physiology of stress, Mind-body connections; Stress and non-infectious diseases; Stress and infectious diseases; Stress and psychological disorder, Positive aspects of stress and trauma: Stress, trauma and posttraumatic growth; Factors influencing stress tolerance

Unit 3: Yoga and wellbeing: Yoga Meaning, History and Streams, Brief introduction to Yogic texts, Yogic concepts of Health, Yoga and Mental Health, Yogic Life Style, Meditation (Dhyana): Loosening Exercises for all postures and Yogic Kriyas (Sandhichalana); Shat Karma (Cleansing techniques) Aasana I- Suryanamaskara, Pranayama (Regulation of Breath).

Unit 4: Financial Wellbeing: Need and importance of financial planning, Determination of investment objectives, Investment options – FD, RD, NPS, Post office saving schemes, EPF, Mutual Funds, Equity investments, Understanding risk and return associated with investment options.

Reference books:

Nutritive Value of Indian Foods: Gopalan C, Rama Shastri & Balasubramanin S.C., National Institute of Nutrition, 1993

Food Science, Chemistry and Experimental Foods: Dr.M.Swaminathan, The Bangalore Printing and Publishing Co. Ltd. 1995.

Applied Nutrition: R. Rajlakshami Oxford & IBH Pub. Co.pvt Ltd,3rd edition, 1981.

Stress Management – From basic science to better practice – Sage Publication Inc (2005)

Investment analysis and portfolio management – Prasanna Chandra VI Edition – McGraw Hill Publication

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CA

Bachelor of Commerce (Computer Application)
BCCA (CBCS) - Sem I
Course Type: Core Course
Course Name: Practical of Tally – I (ERP 9)
Course Code- 1P5

Course Outcomes	
CO1	Given the details about the company student will be able to Create company and also able to do some alteration according to the requirement.
CO2	Given the day-wise transactions of firm, the students will be able to prepare ledger and group and will be able to create various vouchers, using Tally software.
CO3	Given the details about the day-wise transactions of a firm, the student will be able to create bill wise detail based on stock.
CO4	Given the details about transactions, students will be able to prepare profit & Loss A/C report and balance sheet
CO5	Given the details about cash and bank transactions for a specific period, students will be able to prepare bank reconciliation statement.

UNIT I: introduction to Tally ERP 9, Features of Tally, Tally ERP 9 Components, Tally ERP 9 Window, Gateway of Tally, Creation, alteration and deletion of company. Features and configuration, Working with multiple companies

UNIT II: Account Info Menu, Ledger-creation deletion and alteration of ledger, Group-creation deletion and alteration of Group, Voucher-Creation of voucher, Voucher Entry, Purchase Orders, Sales order

UNIT III: Inventory Info Menu, Stock Groups, Stock Categories, Stock Items, Units of Measure, Godowns, Cost Centre, Cost Category., Stock Summary Report.

UNIT IV: Working with Balance Sheet, working with Day Book Report, working with Profit & Loss A/c Report, working with Trial Balance Report, Ratio Analysis, Bank reconciliation, Tally Audit, Backup & Restore Data in tally.

Text Books

1. Accounting with Tally: K.K. Nadhani, BPB Publication.
2. Tally Tutorial: K.K. Nadhani and A.K. Nadhani, BPB Publication.

Reference Books:

1. Tally.ERP 9 with GST in Simple Steps, DT Editorial Services, Dreamtech Press
2. Learn Tally.ERP 9, Soumya Ranjan Behera, B.K. Publications Pvt. Ltd.
3. Basics of Tally: Tally for Beginners, Vijaya Dasu
4. Tally ERP 9 GST Book A Complete Tally GST, Pushpendra Singh Jadon, Vihu Publication

Handwritten signatures and initials:
K.K. Nadhani
A.K. Nadhani
Vijaya Dasu
Pushpendra Singh Jadon

Practical List : Tally - I

1. Create Creating a company M/s Rajratan private limited, Pratap Nagar, Nagpur. The following ledgers in the books of M/s Rajratan private limited

Name of ledger	Under (group)	Bill wise details set to	Opening balance
Share capital	Capital account	No	15,00,000
Purchase account	Purchase account	No	Nil
Sales accounts	Sales accounts	No	Nil
Ultra tech cement ltd	Sundry creditors	Yes	270000
Building	Fixed assets	No	1200000
Computers	Fixed assets	No	50000
Office furniture	Fixed assets	No	175000
Cash in Hand	Cash account	No	20000
Civic centre association	Sundry debtors	No	290000
Petty Cash	Cash in hand	No	50000

2. Create the following ledger with appropriate Group and put the opening balance in above created company.

Name of Ledger	Account Groups	Amount
Equity Share Capital	Capital Account	26580000
General Reserve	Reserve and Surplus	2560000
Capital Reserve	Reserve and Surplus	598500
Loan from HDFC	Secured Loan	5000000
Ranbir Ltd	Sundry Creditors	254100
Goswami Pvt Ltd	Sundry Creditors	225000
Provision for doubtful debts	Provisions	15000
Outstanding Rent	Outstanding Expenses	16500
Outstanding Telephone bill	Outstanding Expenses	35000
Outstanding A M C	Outstanding Expenses	17514
Profit and Loss Account**	Primary	675420
Land & Building	Fixed Assets	5085410
Plant & Machinery	Fixed Assets	6085011
Furniture & Fixture	Fixed Assets	458700
Computer & Peripherals	Fixed Assets	1045210

Pratik N. Singh

Investment in Shares:	Investments	2254500
Abir Pvt Ltd	Sundry Debtors	250000
Suraj Ltd	Sundry Debtors	350000
Closing Stock*	Stock – in- Hand	2545800
Prepaid Insurance	Current Assets	45120
Loan to Employee	Loans and Advances (Assets)	158400
Cash**	Cash in Hand	185200
I C I C I Bank	Bank Accounts	17513683

3. Create a company Sunder furniture and Enter the following transactions and prepare a trail balance.

Started business with cash Rs. 20,000/-
Purchased goods worth Rs. 5,000/- on credit from 'X'
Sold goods worth Rs. 3,000/- to 'Y' on credit.
Opened a bank account with State Bank of India by depositing Rs. 2,000/-.
Paid salary Rs. 1,000/- in cash to Ramesh.
Received a cheque of Rs. 3,000/- from 'Y'.
Received commission from Ankit Rs. 2,000/-.
Paid Rent Rs. 500/-
Withdrew from bank Rs. 1,000/-
Issued a cheque of Rs. 4,000/- to 'X'.

4. Create a company name Krishna traders and Record the following transactions in Tally.

Robert commenced a transport business with a capital of 1,00,000
An account was opened with State Bank of India and deposited ₹ 30,000
Purchased furniture by paying cash ₹ 10,000
Goods purchased on credit from Mohaideen for ₹ 20,000
Cash sales made for ₹ 8,000
Goods purchased from Rathinam for ₹ 5,000 and money deposited in CDM
Goods sold to Rony on credit for ₹ 60,000
Money withdrawn from bank for office use ₹ 9,000
Part payment of ₹ 10,000 made to Mohaideen by cheque
Rony made part payment of ₹ 5,000 by cash

Falok

NM
By

Salaries paid to staff through ECS ₹ 6,000
Wages of ₹ 3,000 paid by cash
Purchased stationery from Pandian Ltd. on credit ₹ 4,000

5. Create a company of Royal Pvt. Ltd. and Journalise the following transactions and prepare trading and profit and loss account, balance sheet using Tally.

Wages paid by cash ₹ 2,000
Rent paid by cheque ₹ 5,000
Cash purchases made for ₹ 3,000
Good purchased on credit from Senthamarai ₹ 15,000
Goods sold on credit to Pushparaj ₹ 25,000
Payment made to Senthamarai by cheque ₹ 5,000
Cash received from Shankar ₹ 30,000
Cash sales made for ₹ 6,000
Depreciate machinery at 10%
Closing stock on 31.03.2019 ₹ 15,000

6. Create a Company M/S Birla pvt Ltd and enter the following details and prepare profit and loss account.

Started business with cash Rs. 50,000/-
Deposited cash in State Bank of India Rs. 15,000/-
Paid Salary Rs. 5,000/- to Mrs. Asmita
Purchase Goods worth Rs. 45,000/- on credit from Swan Enterprises.
Credit Sales of goods worth Rs. 75,000/- to 'Y' Company
Returned goods to 'Swan Enterprise' Rs. 5,000/-
Received goods returned by 'Y' Company.
Purchased Machinery on Credit Rs. 40,000/- from Manish Enterprises Hint ' F7 ' Journal
Received commission in cash Rs. 2,000/-
Withdrawn from State Bank of India Rs. 5,000/-

7. Record the following transactions in the books of Divya Pvt. Ltd. And prepare balance sheet.

Handwritten signature and initials:
 R. K. S. / M. K. S. / P. K. S. / S. S.

Devi commenced a business with a capital of 4,00,000
An account was opened with Indian Bank and deposited ₹ 60,000
Purchased furniture by paying cash ₹ 15,000
Goods purchased on credit from Sumathy for ₹ 50,000
Cash sales made for ₹ 10,000
Goods purchased from Raja for ₹ 5,000 and paid by cheque
Goods sold to Aran on credit for ₹ 70,000
Money is withdrawn from bank for office use ₹ 25,000
Part payment of ₹ 30,000 made to Sumathy by cheque
Aran made part payment of ₹ 10,000 by cash
Salaries paid to staff through ECS ₹ 36,000
Carriage on purchases of ₹ 6,000 paid by cash
Purchased computer from Muthu Ltd. on credit ₹ 44,000

8. Record the following transactions in the books of KMS Private limited using tally.

Kumar commenced a business with a capital of Rs. 5,00,000
Opened an account with SBI and deposited Rs. 80,000
Purchased furniture by paying cash Rs. 20,000
Goods purchased on credit from Kalpana for Rs. 60,000
Cash sales for Rs. 20,000
Goods purchased from Ramu for Rs. 7,000 paid by cheque
Goods sold to Venu on credit for Rs. 80,000
Money is withdrawn from bank for office use Rs. 35,000
Part payment of Rs. 40,000 made by Kalpana by cheque.
Aran made part payment of Rs. 20,000 by Cash
Salaries paid to staff through ECS Rs. 45,000
Carriage on purchase of Rs. 8,000 paid by cash
Purchased computer from Maria Ltd on Credit Rs. 50,000

Handwritten signatures and initials:
 Rajesh
 NK
 Jyoti
 on

9. Journalize the following transaction in the books of M/S Prashant for April 2011 prepare Balance sheet.

Start business with capital borrowed from his friend Satish 1,10,000
Bought Machinery 40,000
Sold goods for cash to Satish 25000
Purchase goods from Somesh 30000
Bought goods for cash from Nitin 26000
Cash sales 10000
sold goods to Manish 8000

10. Journalize the following transaction in the books of Rahul Thakur for the month of March 2018 and prepare profit and loss account.

Start Business with Furniture 15000 and machinery 40000
Borrowed from central Bank 45000
Bought goods 30000 & Sold goods to Manoj on credit 12000
Paid Electricity Bill 1500
Bought Stationary from Vikas 8500

11. Journalize the following transaction in the books of M/s Rupesh for the year ended March 2018 and prepare Profit and loss account.

Rupesh commenced business with cash 80000
Bought goods on credit from Ramesh 15000
Paid into Bank 8000
Bough from Sanket on credit 15000
Bought goods for cash 12000
Received goods from Sukesh 7500
Goods sold on credit to Chanda 9000

12. Create Inventory Entry in Rajshekhar Electronics Mart.

- Cash Balance: - 2, 00,000
- Bank Balance: - 2, 00,000
- Creditor: - Sun Electronics
- Debtors: - Moon Electronics

13. Create Inventory Entry in Disha Electronics Mart.

- Cash Balance: - 2, 00,000
- Bank Balance: - 2, 00,000
- Creditor: - Satyam Electronics
- Debtors: - Akash Electronics

	Opening Stock		Purchase	Sales		Closing Stock
	QTY	Price	QTY	QTY	Price	
Samsung Galaxy F41	10	11499	15	20	14449	5
Realme 7i (up to 128 GB)	10	8999	15	20	10799	5
Poco c3	10	4749	15	20	6749	5
Oppo A52 (4 GB 128 GB)	10	10990	15	20	12990	5
Poco X3	10	14999	15	20	16999	5
Realme 7Pro	10	16999	15	20	19999	5
Realme C15 (up to 4 GB)	10	6499	15	20	8499	5
Realmenarzo 20A	10	6499	15	20	8499	5
Infinix Note 7 (4 GB)	10	7990	15	20	9999	5
OPPO Reno2 F (6 GB 256 GB)	10	14990	15	20	16990	5

Stock Item	Opening Stock		Purchase	Sales		Closing Stock
	QTY	Price	QTY	QTY	Price	
LG 6.5 kg Washing Machine	5	10550	10	8	15690	?
Bosch 7.0 kg Washing Machine	5	8550	10	7	10990	?
Samsung 8.5 kg Washing Machine	5	12550	10	12	14950	?
Panasonic 7 kg Washing Machine	5	7500	10	11	9490	?
Whirlpool 7 kg Washing Machine	5	7250	10	15	9250	?
Samsung 6.2 kg Washing Machine	5	10290	10	6	13290	?
Panasonic 8 kg Washing Machine	5	10850	10	3	12290	?
Onida 6.2 kg Washing Machine	5	8290	10	4	10490	?
Panasonic 6 kg Washing Machine	5	10299	10	6	12990	?
Samsung 7 kg Washing Machine	5	12690	10	9	16690	?

14. Create a Company M/s Sure Tech Ltd. IT Park VRC Nagour,

Enter the following sales order by using unit of measures; the order is completely based on Cash 31st August 2010.

Items	Rate	Number
Keyboard	@ 950	2
Mouse	@250	5
Mouse pad	@175	6
2 GB pen drive	@350	3

Enter the above transaction in Tally and write down the procedure in detail.

15. Create company M/S Computerized Software Ltd. Sadar, Nagpur.

Enter the following sales order in the name of M/s Hack take Comp. Ltd. On 25th September 2008.

Items	Rate	Number
20" Monitor	@ 4500	5

MM
SR
Dr
Rishi

CPU	@11250	4
Laser printer	@5250	3
Scanner	@8750	2

Enter the above transaction and write down the procedure.

16. Create a company name Ratan Pvt. Ltd. and prepare purchase invoice bill from the following details

Bill No	Party Names	Ledgers	Item Names	Quantity	Rate	Amount
1	Ali Computer	Purchase	Mouse	10 Pcs	75 Rs	
			Keyboard	10 Pcs	150 Rs	
			Usb Hub	15 Pcs	25 Rs	
			Monitor	8 Pcs	4500 Rs	
2	Sharma Pvt Ltd	Purchase	Sugar	50-500 Kg	40 Rs	
			Oil	80 Ltr	90 Rs	
			Rice	12-800 Kg	45 Rs	
			Namkeen	5 Kg	90 Rs	
	XYZ Electronics	Purchase	Fan	65 Pcs	120 Rs	
			LED Bulb	70 Pcs	85 Rs	
			Table Fan	14 Pcs	250 Rs	
			Cooler	5 Pcs	2500 Rs	
4	Jain Stationary	Purchase	Note Book	100 Pcs	25 Rs	
			Pencils	150 Pkt	4 Rs	
			Writing Pads	20 Box	25 Rs	
			Markers	25 Pcs	30 Rs	
5	Bansal Pvt Ltd	Purchase	Wireless	18 Pcs	75 Rs	
			Switch	100 Pcs	150 Rs	
			Logitech Mouse	15 Pcs	250 Rs	
			Wireless Keyboard	15 Pcs	350 Rs	

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17. Create a company name Shyama traders and enter sales invoice bill from the following details

Bill No	Party Names	Ledgers	Item Names	Quantity	Rate	Amount
1	Shyam Lal Singh	Sales	Mouse	2 Pcs	100 Rs	
			Keyboard	5 Pcs	190 Rs	
			Usb Hub	5 Pcs	200 Rs	
			Monitor	2 Pcs	5000 Rs	
2	Praveen Kumar Singh	Sales	Sugar	2-500 Kg	45 Rs	
			Oil	2 Ltr	95 Rs	
			Rice	1 Kg	50 Rs	
			Namkeen	2 Kg	95 Rs	
3	Ali Abbas Zaidi	Sales	Fan	5 Pcs	150 Rs	
			LED Bulb	2 Pcs	100 Rs	
			Table Fan	2 Pcs	300 Rs	
			Cooler	1 Pcs	4000 Rs	
4	Hari Kumar Singh	Sales	Note Book	2 Pcs	30 Rs	
			Pencils	5 Pkt	5 Rs	
			Writing Pads	2 Box	30 Rs	
			Markers	5 Pcs	35 Rs	
5	Mohd Khan	Sales	Wireless	2 Pcs	150 Rs	
			Switch	6 Pcs	150 Rs	
			Logitech Mouse	2 Pcs	300 Rs	
			Wireless Keyboard	2 Pcs	450 Rs	

18. Record the following transactions in the books of M/s ABC Limited and prepare Bank Reconciliation Statement for the month of January 2020:

SL No	Date	Transactions for the month	Bank Date
1	01/01/2020	Started business with cash Rs 5,00,000.	-
2	01/01/2020	Cash deposit into SBI Rs. 1,00,000	01/01/2020
3	01/01/2020	Cash withdrawn from SBI for office use Rs 70,000	01/01/2020
4	01/01/2020	Transfer Rs 20,000 from SBI to HDFC Bank.	01/01/2020
5	01/01/2020	Cash withdraw by the owner Rs 2,500 for personal use.	01/01/2020
6	01/01/2020	Purchase goods from Kallash Hardware	-

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		Parryware Steel Pedestal 200 pes @ Rs 1500 each	
7	01/01/2020	Parryware Indus Basin 150 pcs @ 1200 each	
		Sold goods to R.K.Enterprise	-
		Parryware Steel Pedestal 200 pcs @ Rs 1950 each	
8	01/01/2020	Parryware Indus Basin 150 pes @ 1650 each	02/01/2020
		Received cheque from R.K Enterprise against Invoice No. 19-20/001 of Rs 752,250 and deposited in HDFC Bank.	
9	02/01/2020	Commission received in HDFC Bank of Rs 25000	31/01/2020
10	02/01/2020	Purchase Furniture of Rs 15000 by cheque (SBI).	31/01/2020
11	02/01/2020	Paid cheque to Kailash Hardware, against invoice No. 19-20/363	31/01/2020
12	02/01/2020	of Rs 250,000 from HDFC Bank	02/01/2020
		Bank deducted as Ledger Folio Charges from SBI Current	
13	02/01/2020	Account Rs 90.	
14	31/01/2020	Paid Salary to Ram in cash Rs 9,500 in cash.	-
		Electricity Charges paid Rs 650 in cash	-
15	31/01/2020	Paid Audit Fee of Rs 3000 in cash.	-
16	31/01/2020	Received Interest from SBI of Rs 600.	31/01/2020
17	31/01/2020	Depreciation charged @10% on furniture.	-

19. Create a Company as "Sagar Industries Ltd." in Tally with inventory management. Pass the following Entries and Show the Trial Balance and Balance Sheet of "Sagar Industries Ltd.", Show the Cash Book & Bank Book of the company, Show the Day Book.

- i. Sagar started "Sagar Industries Ltd." by bringing Capital Rs.3,00,000/- Cash.
- ii. He deposited Rs.1,00,000/- cash at ICICI bank.
- iii. He paid electricity bill for Rs. 1,200/- by cash.
- iv. He withdrawn Rs. 10,000/- cash for his personal use.
- v. He purchased the following item from Computer Lab. Ltd. on credit
 - a. Computer - 10 Nos. - @20000/- each
- vi. He sold the following item to Somnath Traders in cash
 - a. Computer - 5 Nos. - @27500/- each
- vii. He received Rs. 6,000/- as commission from Rohit by cash.
- viii. He paid House Rent for Rs. 5,000/- by cash.
- ix. He withdrawn Rs. 25,000/- cash from ICICI Bank.
- x. He purchased furniture for Rs. 25,000/- by cash for office use.

20. Record the following transactions in the books of 'M's Albert & Brothers

- a. Aasim starts business with Rs. 50,000
- b. He opens a SBP saving bank account and deposits Rs. 20,000
- c. Bought furniture for Rs. 5,000, machinery for Rs 10,000
- d. Purchased goods for Rs. 14,000.
- e. Sold goods for Rs.8, 000.
- f. Purchased goods from AK & Company for Rs. 11,000.
- g. Paid telephone rent for the year by Cheque Rs. 500

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BCCA – Semester – II
 Course Type: Core Course
 Course Name: Principles of Business Management
 Course Code: 2T2

Course Outcomes

CO1	The student will be able to identify different functions of management and management thoughts.
CO2	The student will be able to differentiate between Management and Administration as well as identify the skills required for a manager.
CO3	The student will be able to Outline and illustrate plans for various activities.
CO4	The Student will be able to develop competency of decision making while working in a group.
CO5	The student will be able to apply various management principles in his/ her day-to-day life

Unit I: Introduction -Nature, function, definition and importance of management, Definition, nature, purpose and scope of management, Functions of a manager, is management a science or art? Development of Management Thought -Scientific management; Contribution of Taylor, Fayol, Mary Follet, Elton Mayo; Hawthorne experiments, Contingency approach.

Unit II: Management and Administration-Management and administration, Management as a profession, Professionalism of management in India, Management ethics and management culture, Skills required of manager, Classification of skills, Methods of skills development.

Unit III: Management Planning-Concept of planning, objectives, Nature, Types of plan, Stages involved in planning, Characteristics of a good plan, Importance, Limitations of planning, Making planning effective, Strategic planning in Indian Industry.

Unit VI: Decision Making-Concept, characteristics of decisions, Types of decisions, Steps Involved in decision making, Importance of decision making, Methods of decision making, Committee Decision Making. Organisation -Concepts, Principle of organization, Importance, Features of good organization structure, Types of Organisation structure.

Reference Books:

1. Essential of Business Administration - K.Aswathapa Himalaya Publishing House
2. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
3. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
4. Principles of Management By Ramasamy T, Himalaya Publishing House
5. Principles of Management, Dr.Neeru Vashisht & Dr.Namita Rajput, Taxmann

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Bachelor of Commerce (Computer Application)
BCCA - SEM II
Course Type: Core Course
Course Name: Database Management Systems
Course Code: 2T3

Course Outcomes	
CO1	Student will be able to understand and compare database management system with conventional file system and suggest suitable database system for a given situation.
CO2	Student will be able to design database by analysing different database models for real life situations.
CO3	Student will be able to reduce redundancy and inconsistency for the given table using normalization.
CO4	Student will be able to apply various SQL commands and operators to manage database operations.
CO5	Students will be able to evaluate different data constraints for maintaining integrity of the given database.

UNIT-I

Introduction to database: Data, Information, Metadata, Data dictionary, Database, Components of a database, DBMS, Components of DBMS, Traditional File System Versus Database Systems, Disadvantages of traditional file system, Database systems, Advantages and Disadvantages of database systems, DBMS Users, Schemas, Subschema and Instances, Three Level Architecture of Database Systems (DBMS), Data independence.

File Organization, Basic Concepts of Files, Records and record types, Types of files, File Organization Techniques

UNIT-II

Data Model: Types of data models, Codd's rules, Comparison of various data models, Types of Database Systems, Comparison between Client/Server and Distributed Database System, comparison between DBMS and RDBMS.

E-R Models, Basic concepts, Types of Attributes, Relationship Sets, Degree of relationship sets, Mapping cardinalities, Keys, Types of keys, Entity—Relationship Diagram, Advantages and Limitation of E-R model, Types of Entity Sets. Enhanced Entity-Relationship (EER), Superclass and subclass entity types, Specialization, Generalization, Attribute inheritance, Aggregation.

UNIT-III

Normalization: Benefits of normalization, First, Second and Third normal forms, Denormalization, advantages and disadvantages of denormalization.

Parallel databases: Parallel Database Architectures, Advantages and Disadvantages of Parallel Databases.

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Distributed Database: Basic Concepts, Distributed Database Management System (DDBMS), Advantages and Disadvantages of Distributed Databases, DDBMS Architectures, Comparison of DBMS and DDBMS, Comparison of Parallel and Distributed Databases.

UNIT-IV

Structured Query Language, Characteristics of SQL, Advantages of SQL, Components of SQL Language: DDL, DML, DCL, DQL. Basic data types,

Table fundamentals: creating and modifying table, Data Constraints, Types of data constraints, Operators in SQL.

ORACLE functions: Text, Numeric, Date functions.

Text Books

1. Introduction to Database Management System (Second Edition) by Satinder Bal Gupta and Aditya-Mittal, Laxmi Publications Pvt. Ltd.
2. SQL, PL/SQL by Ivan Bayross, BPB Publications.

References:

1. Database System Concepts, 7th Edition by Abraham Silberschatz, Henry F. Korth, S. Sudarshan, McGraw Hill Education.
2. Database Management Systems (Third Edition) by Johannes Gehrke and Raghu Ramakrishnan, McGraw Hill Education.
3. Fundamentals of Database Systems (Sixth Edition) by R. Elmasri and S. Navathe, Pearson Publication.
4. An Introduction to Database Systems by Bipin C. Desai, Galgotia Publication.
5. Teach Yourself SQL in 10 Minutes (Fourth Edition) by Forta Ben, Sams Publication.

MM
By
Rajeev

Bachelor of Commerce (Computer Application)
 BCCA (CBCS) – Sem II
 Course Type: Skill Enhancement Course
 Course Name: E-Commerce and Web Designing
 Course Code: 2T4

Course Outcomes	
CO1	Student will be able to illustrate understanding of E-commerce & EDI concepts
CO2	Student will be able to select right E-Commerce Business Model in the given business environment.
CO3	Student will be able to deploy Online Business Transactions and E-Payment System in E-Commerce
CO4	Student will be able to create the web pages using HTML.
CO5	Student will be able to plan online business models using E-commerce concepts.

Unit I

Introduction to E-Commerce and Business Strategy

Internet: Evolution, Concept, Growth of Internet, Emergence of World Wide Web, **Introduction to E-Commerce:** Meaning, Definition, Concept, History of E-commerce, Features, Scope, Function of E-Commerce, Size, limitations, growth and future projection of E-commerce market Worldwide and in India; E-commerce Framework (People, Public Policy, Marketing and Advertisement, Support Services, Business Partnerships); E-Commerce v/s Traditional Commerce; E-Commerce opportunities for Industries **Classification by Application Type:** Electronic market, EDI, Internet Commerce, **EDI Electronic Data Interchange (EDI):** Meaning, standards, application, benefits, factors influencing the choice of EDI ; Ecommerce trade cycles

Unit II

Models of E-Commerce and Inter-Organizational E-Commerce

Models of E-Commerce: Business-to-Business(B2B), Business-to-Consumer (B2C); Business-to-Consumer-to-Business(C2B), Consumer-to-Consumer (C2C) E-Commerce, Business-to-Government (B2G) - Meaning, Advantages, Importance, examples, Major Business-to-Consumer(B2C) Business Models, Major Business-to-Business(B2B) Business Models, Eight Key Elements of a E-Commerce Business Model, Business Models in Emerging E-Commerce Areas, impact of e-commerce on business models, **Electronic markets:** advantages, disadvantages, usage & Future of E-Markets, **Inter-Organizational E-Commerce transactions:** Advantages and Disadvantages of Inter-Organizational E-Commerce

Unit III

Online Business Transactions, E-Payment System & Security in E-Commerce

Online Business Transactions: Meaning, purpose, advantages and disadvantages of transacting online; E-commerce applications in various industries like banking, insurance, payment of utility bills, online marketing; e-tailing online services, auctions ; Secure Online Shopping Guidelines **E-payment System:** Meaning, factors considered in designing e-commerce payment; methods of e-payments; digital signature; payment gateways, online banking ; risks involved in e-payments **E-Commerce Security:** E-Commerce Security Issues, Security Threats, Security Procedure : Firewall, Encryption, Password, Access Control List, Digital Certificate

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Unit IV

Introduction to Web Designing and HTML

Role of website in e-commerce; website strategies & web-site design principles HTML -Concept, meaning ,History of HTML, HTML tags and attributes; Tags v/s elements; Structure of HTML , Working with HTML elements –Paragraphs, Headings, fonts, comments, physical style, logical style , Horizontal Rule, Adding Images ;Use of Hyperlinks in html –Linking to same page ,linking to other pages in html; List tags in html-Ordered, Unordered and Nested ; Creating and designing tables in HTML; Creating Simple forms using -Textbox, Password, Checkbox, Radio button ,button, dropdown, etc. Creating free websites using Google Sites.

Text Books

1. E-Commerce & Web Designing, Dr. S.B. Kishore, Rajani Singh, Nikhilesh A. Vaidya, Das Ganu Publications
2. Fundamentals of E-Commerce, Shivani Arora, Taxmann's Publications
3. E-Commerce by Shivani Arora, Taxmann's Publications
4. World Wide Web design with HTML, C Xavier, McGraw Hill Education.

Reference Books:

1. Information Technology by Dr. Sushila Madan, Taxmann's Publications
2. Advance E-Commerce and Mobile Commerce by Suman M., Divakara Reddy N., Himalaya Publishing House Pvt. Ltd.
3. E-Commerce for Entrepreneurs-8th Edition by Dr. Sudeshna Chakraborty, Priyanka Tyagi, BPB Publications
4. Web Designing and Publishing by Prof. Satish Jain, M. Geetha Iyer, BPB Publications
5. Web Designing & Publishing Module-2 by P K Pandey, V Mishra, T Balaji Publications

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Bachelor of Commerce (Computer Application)
 BCCA (CBCS) – Sem II
 Course Type: Core Course
 Course Name: Practical of Tally-II (ERP 9) (Management Accounting & Reporting)
 Course Code: 2P5

Course Outcomes	
CO1	Given the details about pay scale, various allowances and deductions applicable to the employee the student will be able to compute Gross and taxable salary using Tally ERP9
CO2	Given the details about the financial transactions students will be able to prepare report related to financial transactions.
CO3	Given the details about the various Payment transaction student will be able to prepare TDS report for a specific period.
CO4	Given the information about the taxable transaction under GST, the student will be able to prepare GST report.

UNIT I**Payroll & Compliances**

Configuration Payroll in Tally.ERP9, Creating Payroll Masters, Processing Payroll in Tally ERP 9, Accounting for Employer PF Contribution, Accounting for Employer ESI Contribution, Payment of Professional Tax

UNIT II**Reports**

Financial Statements, Trading Account, Profit & Loss Account, Balance Sheet, Accounts Books and Reports, Inventory Books and Reports, Exception Reports, Statutory Reports, Payroll Reports, Trail balance, Day Book, List of Accounts, Stock Summary, Outstanding Statement

UNIT III**Fundamentals of Taxation**

Basic Concepts of TDS, Configuring TDS in Tally.ERP9, Creation Masters, Processing Transaction, TDS Reports

UNIT IV**Advanced Taxation**

Basics of GST, Configuring GST Features, Creating Masters, Entering Transactions, GST Report, GST Filing

Text Books

1. Learn Tally.ERP 9 In 30 Days Sournya Ranjan Behera B.K. Publications Pvt. Ltd.
2. Tally ERP 9 Advanced Usages, Sanjay Kumar Satapathy, Notion Press Media Pvt. Ltd.

Reference Books:

1. Implementing Tally-ERP 9.0, Asok K. Nadhani, BPB Publications
2. Tally ERP 9, Shradha Singh, V&S Publishers
3. Tally ERP 9 Training Guide - 4th Revised & Updated Edition, Asok K. Nadhani, BPB Publications
4. Tally ERP 9 Book - Learning Tally ERP 9 With GST, Sajee Kurian, Blessings Inc.



1. Prepare GST sales invoice

Bills No	Party Names	Item Names	GST Rate	Quantity	Rate	Remarks
1	Raghu Raj State: UP	Usb Hub	18%	12 Pcs	30 Rs	50% SGST
		Monitor	18%	7 Pcs	5000 Rs	50%
2	Raju Shopkeeper State: UP			40-500		
		Sugar	5%	Kg	50 Rs	CGST
		Oil	5%	80 Ltr	90 Rs	50% SGST
		Rice	5%	Kg	45 Rs	50%
		Namkeen	5%	5 Kgs	90 Rs	
3	Jony Store State: UP	Fan	18%	50 Pcs	145 Rs	CGST
		LED Bulb	18%	70 Pcs	95 Rs	
		Table Fan	18%	12 Pcs	450 Rs	50% SGST
		Cooler	18%	4 Pcs	3000 Rs	50%
4	Gupta Shop State: UP	Note Book	18%	90 Pcs	30 Rs	CGST
		Pencils	12%	150 Pkt	6 Rs	
		Writing Pads	18%	20 Box	30 Rs	50% SGST
		Markers	12%	25 Pcs	40 Rs	50%
5	Salman Corner State: UP	Wireless	18%	18 Pcs	85 Rs	CGST
		Switch	18%	100 Pcs	190 Rs	
		Logitech Mouse	18%	15 Pcs	300 Rs	50% SGST
		Wireless Keyboard	18%	15 Pcs	350 Rs	50%

2. Prepare GST sales invoice

BillsNo	Party Names	Item Names	GST Rate	Quantity	Rate	Remarks	
1	Raju Shopkeeper State: UP	Sugar	5%	Kg	50 Rs		
		Oil	5%	20 Ltr	100 Rs		
				10-500			
		Rice	5%	Kg	50 Rs		
		Namkeen	5%	10 Kg	100 Rs		
		Windows Xp	18%	100 Cd	1400 Rs	CGST	
		Windows 7	18%	120 Cd	1500 Rs		

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2	Naaz Computer State : UP	Windows 8	18%	110 Cd	1500 Rs	50%
		Windows 10	18%	120 Cd	1700 Rs	50%
		Office Software	18%	200 Cd	1000 Rs	
3	Jeevan Kirana State: UP	Coffee	5%	500 Gm	180 Rs	CGST 50% SGST 50%
		Salt	0%	22-900 Kg	20 Rs	
		Jeera	5%	500 Gm	140 Rs	
		Red Chilli	5%	10-500 Kg	100 Rs	
4	Salman Corner State: UP	Oppo	12%	6 Box	13000 Rs	CGST 50% SGST 50%
		Intex	12%	8 Box	9500 Rs	
		Asus	12%	7 Box	12000 Rs	
		Lenovo	12%	3 Box	14000 Rs	
		Oneplus	12%	4 Box	24000 Rs	
5	Naaz Computer State : UP	Usb Hub	18%	12 Pcs	30 Rs	CGST 50% SGST 50%
		Wire	18%	10 Box	45 Rs	
		Monitor	18%	12 Pcs	1500 Rs	
		C.P.U	18%	12 Pcs	4000 Rs	
		Hard Disk	18%	10 Pcs	3000 Rs	
6	Naaz Computer State : UP	Mouse	18%	10 Pcs	85 Rs	CGST 50% SGST 50%
		Keyboard	18%	10 Pcs	170 Rs	
		Usb Hub	18%	15 Pcs	30 Rs	
		Monitor	18%	8 Pcs	5000 Rs	
7	A to Z Shop State: Haryana	Wireless	18%	18 Pcs	90 Rs	IGST 100%
		Switch	18%	100 Pcs	160 Rs	
		Logitech Mouse	18%	15 Pcs	300 Rs	
		Wireless Keyboard	18%	15 Pcs	400 Rs	

3. Prepare GST sales invoice

BillsNo	Party Names	Item Names	GST Rate	Quantity	Rate	Remarks
1	Gupta Shop	Note Book	18%	100 Pcs	30 Rs	CGST
	State: UP	Pencils	12%	150 Pkt	5 Rs	50%
		Writing Pads	18%	20 Box	30 Rs	SGST
		Markers	12%	25 Pcs	35 Rs	50%
2	Raju Shopkeeper State: UP	Coffee	5%	500 Gm	160 Rs	CGST 50% SGST 50%
		Biscuit	5%	45 Pcs	12 Rs	
		Jeera	5%	500 Gm	120 Rs	
		Shakkar	5%	10-500 Kg	90 Rs	

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3	Super Computer State : UP	Windows Xp	18%	100 Cd	1200 Rs	CGST 50%
		Windows 7	18%	120 Cd	1400 Rs	
		Windows 8	18%	110 Cd	1500 Rs	SGST 50%
		Windows 10	18%	120 Cd	1700 Rs	
		Office Software	18%	200 Cd	1200 Rs	
4	Radh Provision State: UP	Sugar	5%	50-500 Kg	50 Rs	CGST 50% SGST 50%
		Oil	5%	80 Ltr	100 Rs	
		Rice	5%	12-800 Kg	50 Rs	
		Namkeen	5%	5 Kg	100 Rs	
5	Tamma Tech State : Punjab	Solid State Drive	18%	25 Pcs	3000 Rs	IGST 100%
		Optical Drive	18%	20 Pcs	200 Rs	
		SMPS	18%	10 Pcs	600 Rs	
		Video Card	18%	30 Pcs	140 Rs	
		Wireless Card	18%	15 Pcs	130 Rs	
6	Raju Shopkeeper State: UP	Sugar	5%	30-500 Kg	45 Rs	CGST 50% SGST 50%
		Oil	5%	20 Ltr	98 Rs	
		Rice	5%	10-500 Kg	50 Rs	
		Namkeen	5%	10 Kg	100 Rs	

4. Prepare GST sales invoice

1	Electronics Mall State: UP	Fan	18%	65 Pcs	140 Rs	CGST 50% SGST 50%
		LED Bulb	18%	70 Pcs	95 Rs	
		Table Fan	18%	14 Pcs	300 Rs	
		Cooler	18%	5 Pcs	3000 Rs	
2	Bauty Queen Store State: UP	Perfume	28%	60 Pcs	140 Rs	CGST 50% SGST 50%
		Lipistic	28%	70 Pcs	95 Rs	
		Body Spary	28%	14 Pcs	300 Rs	
		Nail Polish	28%	25 Pcs	30 Rs	
3	Maharaj Mistri State: UP	Brick Hammer	12%	10 Pcs	145 Rs	CGST 50% SGST 50%
		Chisel	12%	70 Pcs	80 Rs	
		Hand Dill Machine	12%	2 Pcs	1800 Rs	
		Wier Brush	12%	10 Pcs	40 Rs	
4	Ragh Pan Bhar State: UP	Sugar	5%	50-500 Kg	45 Rs	CGST 50% SGST 50%
		Oil	5%	80 Ltr	120 Rs	
		Rice	5%	12-800 Kg	55 Rs	

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		Namkeen	5%	5 Kg	100 Rs	
5	New Clothes State: Bihar	Jacket	12%	4 Pcs	2600 Rs	IGST 100%
		Jeans	12%	7 Pcs	1000 Rs	
		Track Suit	12%	2 Pcs	3000 Rs	
		T-Shirt	12%	8 Pcs	550 Rs	

5. Prepare sales invoice and credit note with the following transactions.

1	Super Computer State :UP	Solid State Drive	18%	22 Pcs	3000 Rs	CGST 50% SGST 50%
		Optical Drive	18%	20 Pcs	200 Rs	
		SMPS	18%	10 Pcs	600 Rs	
		Video Card	18%	28 Pcs	140 Rs	
		Wireless Card	18%	15 Pcs	150 Rs	
2	Bharat Trader State: Haryana	Monitor	18%	8 Pcs	5000 Rs	IGST 100%
		Keyboard	18%	8 Pcs	200 Rs	
		Usb Hub	18%	10 Pcs	30 Rs	
		Hard Disk	18%	5 Pcs	4800 Rs	

Sales Returned	Credit Note	
Super Computer	Optical Mouse	2 Pcs
	Video Card	4 Pcs
Bharat Traders	USB Hub	5 Pcs

6. Create purchase invoice from the following transaction

Mr. P. K. Singh
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BillsNo	Party Names	Group	Item Names	GST Rate	Quantity	Rate	Remarks
1	Raj Computer State: UP	Computer Parts	Mouse	18%	10 Pcs	75 Rs	CGST 50% SGST 50%
			Keyboard	18%	10 Pcs	150 Rs	
			Usb Hub	18%	15 Pcs	25 Rs	
			Monitor	18%	8 Pcs	4500 Rs	
2	Sharma Pvt Ltd State: UP	Edible items	Sugar	5%	50-500 Kg	40 Rs	CGST 50% SGST 50%
			Oil	5%	80 Ltr	90 Rs	
			Rice	5%	12-800 Kg	45 Rs	
			Namkeen	5%	5 Kg	90 Rs	
	XYZ	Electrical	Fan	18%	65 Pcs	120 Rs	CGST
			LED Bulb	18%	70 Pcs	85 Rs	

3	Electronics State: UP	Items	Table Fan	18%	14 Pcs	250 Rs	50% SGST 50%
			Cooler	18%	5 Pcs	2500 Rs	
4	Jain Stationary State: UP	Stationary	Note Book	18%	100 Pcs	25 Rs	CGST 50% SGST 50%
			Pencils	12%	150 Pkt	4 Rs	
			Writing Pads	18%	20 Box	25 Rs	
			Markers	12%	25 Pcs	30 Rs	
5	Bansal Pvt Ltd State: UP	Computer Parts	Wireless	18%	18 Pcs	75 Rs	CGST 50% SGST 50%
			Switch	18%	100 Pcs	150 Rs	
			Logitech Mouse	18%	15 Pcs	250 Rs	
			Wireless Keyboard	18%	15 Pcs	350 Rs	
6	Sharma Pvt Ltd State: UP	Edible Items	Sugar	5%	30-500 Kg	40 Rs	CGST 50% SGST 50%
			Oil	5%	20 Ltr	90 Rs	
			Rice	5%	10-500 Kg	45 Rs	
			Namkeen	5%	10 Kg	90 Rs	

7. Create a purchase invoice with following transactions

BillsNo	Party Names	Group	Item Names	GST Rate	Quantity	Rate	Remarks
1	Microsoft Corporation State: Delhi	Software	Windows Xp	18%	100 Cd	1200 Rs	IGST 100%
			Windows 7	18%	120 Cd	1200 Rs	
			Windows 8	18%	110 Cd	1400 Rs	
			Windows 10	18%	120 Cd	1400 Rs	
			Office Software	18%	200 Cd	1000 Rs	
2	Rakshit Kirana State: UP	Edible Items	Coffee	5%	500 Gm	150 Rs	CGST 50% SGST 50%
			Salt	0%	22-900 Kg	15 Rs	
			Jeera	5%	500 Gm	120 Rs	
			Red Chilli	5%	10-500 Kg	80 Rs	
3	Sonu Mobile State: UP	Mobile phone	Oppo	12%	6 Box	12000 Rs	CGST 50% SGST 50%
			Intex	12%	8 Box	9000 Rs	
			Asus	12%	7 Box	11000 Rs	
			Lenovo	12%	3 Box	12000 Rs	
			Oneplus	12%	4 Box	21000 Rs	
	Royal Computers		Usb Hub	18%	12 Pcs	25 Rs	CGST
			Wire	18%	10 Box	42 Rs	

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4	State: UP	Computer Parts	Monitor	18%	12 Pcs	1400 Rs	50% SGST 50%
			C.P.U	18%	12 Pcs	3000 Rs	
			Hard Disk	18%	10 Pcs	2500 Rs	
5	Big Computer State: UP	Computer Parts	Mouse	18%	10 Pcs	75 Rs	CGST 50% SGST 50%
			Keyboard	18%	10 Pcs	150 Rs	
			Usb Hub	18%	15 Pcs	25 Rs	
			Monitor	18%	8 Pcs	4500 Rs	
6	Al-Haider PvtLtd State: Bihar	Computer Parts	Wireless	18%	18 Pcs	75 Rs	IGST 100%
			Switch	18%	100 Pcs	150 Rs	
			Logitech Mouse	18%	15 Pcs	250 Rs	
			Wireless Keyboard	18%	15 Pcs	350 Rs	

8. Create purchase invoice from the following transactions

BillsNo	Party Names	Group	Item Names	GST Rate	Quantity	Rate	Remarks
1	Rajshaan Store State:Raj	Stationary	Note Book	18%	100 Pcs	25 Rs	IGST 100%
			Pencils	12%	150 Pkt	4 Rs	
			Writing Pads	18%	20 Box	25 Rs	
			Markers	12%	25 Pcs	30 Rs	
2	Rakshit Kirana State: UP	Edible Items	Coffee	5%	500 Gm	150 Rs	CGST 50% SGST 50%
			Biscuit	5%	45 Pcs	10 Rs	
			Jeera	5%	500 Gm	120 Rs	
			Shakkar	5%	10-500 Kg	80 Rs	
3	Microsoft Corporation State: Delhi	Software	Windows Xp	18%	100 Cd	1200 Rs	IGST 100%
			Windows 7	18%	120 Cd	1200 Rs	
			Windows 8	18%	110 Cd	1400 Rs	
			Windows 10	18%	120 Cd	1400 Rs	
			Office Software	18%	200 Cd	1000 Rs	
4	Arshi Provision State: UP	Edible Items	Sugar	5%	50-500 Kg	40 Rs	CGST 50% SGST 50%
			Oil	5%	80 Ltr	90 Rs	
			Rice	5%	12-800 Kg	45 Rs	
			Namkeen	5%	5 Kg	90 Rs	
5	A to Z Computer State: UP	Computer Parts	Solid State Drive	18%	25 Pcs	2500 Rs	CGST 50% SGST 50%
			Optical Drive	18%	20 Pcs	150 Rs	
			SMPS	18%	10 Pcs	550 Rs	
			Video Card	18%	30 Pcs	120 Rs	
			Wireless Card	18%	15 Pcs	120 Rs	

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6	Singh Provision Store State: UP	Edible Items	Sugar	5%	30-500 Kg	40 Rs	CGST 50% SGST 50%
			Oil	5%	20 Ltr	90 Rs	
			Rice	5%	10-500 Kg	45 Rs	
			Namkeen	5%	10 Kg	90 Rs	

9. Create purchase invoice from the following transactions

BillsNo	Party Names	Group	Item Names	GST Rate	Quantity	Rate	Remarks
1	Vinod Electronics State: UP	Electrical Items	Fan	18%	65 Pcs	120 Rs	CGST 50% SGST 50%
			LED Bulb	18%	70 Pcs	85 Rs	
			Table Fan	18%	14 Pcs	250 Rs	
			Cooler	18%	5 Pcs	2500 Rs	
2	Horvath Construction State: UP	Tools	Brick Hammer	12%	10 Pcs	135 Rs	CGST 50% SGST 50%
			Chisel	12%	70 Pcs	75 Rs	
			Hand Dill Machine	12%	2 Pcs	1500 Rs	
			Wier Brush	12%	10 Pcs	35 Rs	
3	Arshi Provision Store State: UP	Edible Items	Sugar	5%	50-500 Kg	40 Rs	CGST 50% SGST 50%
			Oil	5%	80 Ltr	90 Rs	
			Rice	5%	12-800 Kg	45 Rs	
			Namkeen	5%	5 Kg	90 Rs	
4	Fashion Clothes House State: UP	Cloths	Jacket	12%	4 Pcs	2599 Rs	CGST 50% SGST 50%
			Jeans	12%	8 Pcs	850 Rs	
			Track Suit	12%	2 Pcs	2500 Rs	
			T-Shirt	12%	8 Pcs	450 Rs	
5	A to Z Computer State: UP	Computer Parts	Solid State Drive	18%	25 Pcs	2500 Rs	CGST 50% SGST 50%
			Optical Drive	18%	20 Pcs	150 Rs	
			SMPS	18%	10 Pcs	550 Rs	
			Video Card	18%	30 Pcs	120 Rs	
			Wireless Card	18%	15 Pcs	120 Rs	

10. Prepare purchase invoice and debit note with the following transactions.

Purchase Returned	Debit Note	
Dennis Dell Computer	USB	5 Pcs

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	Hard Disk	3 Pcs
Delhi Cosmetic Store	Perfume	5 Pcs

11. Mr. Rohan eligible to receive a salary of ₹5,00,000 and his employer deducted the TDS and the TDS deduction rate is 10%. you are now liable to pay income tax of ₹20,000 on your total income including salary. pass the accounting entry with TDS for the above transaction in Tally
12. You have hired a painter to paint your house. Contract for the payment is ₹1,20,000 and you deduct the TDS at the rate of 10% pass the accounting entry with TDS for the above transaction in Tally
13. Ms Krishna traders supplying goods worth ₹3,00,000 excluding GST to a public sector company which is owned by the Government of India. For the above transaction, you will have to pass a GST Sales entry in Tally. and then when Krishna Traders will receive the amount from the

1	Dennis Dell Computer State: UP	Computer Parts	Monitor	18%	8 Pcs	4500 Rs	CGST 50% SGST 50%
			Keyboard	18%	10 Pcs	150 Rs	
			Usb Hub	18%	15 Pcs	25 Rs	
			Hard Disk	18%	8 Pcs	4500 Rs	
2	Delhi Cosmetic Store	Cosmetic items	Perfume	28%	65 Pcs	120 Rs	IGST 100%

government company, you will pass a receipt entry in Tally. But, the government company will deduct TDS under GST and the TDS deduction rate will be 2% i.e. 1% CGST and 1% SGST.

14. XYZ Finance a government company and it made the payment of ₹3,00,000 to a person named Amit who is your creditor. But, you deducted TDS in the form of GST at 2%. It will be 1% CGST = ₹3,000 and 1% SGST = ₹3,000, according to the GST Act. In total, you only made the payment of ₹2,94,000 via bank account and rest ₹6,000 you have to pay to the government or your GST credit will get reduced by ₹6,000. pass the above GST transaction with TDS in Tally.

MM ✓
Dg
Paich ✓

15. The following balance sheet has been prepared from the books of Bright on 1-4-2018.

	Liabilities	₹		Assets	₹
Capital		2,26,000	Machinery		1,00,000
Sundry creditors:			Furniture		10,000
Ramesh A/c		24,000	Stock		20,000
			Sundry debtors		
			Shankar		50,000
			Cash in hand		15,000
			Cash at bank		55,000
		2,50,000			2,50,000

During the year the following transactions took place:

- Wages paid by cash ₹ 2,000
- Rent paid by cheque ₹ 5,000
- Cash purchases made for ₹ 3,000
- Good purchased on credit from Senthamarai ₹ 15,000
- Goods sold on credit to Pushparaj ₹ 25,000
- Payment made to Senthamarai by cheque ₹ 5,000
- Cash received from Shankar ₹ 30,000
- Cash sales made for ₹ 6,000
- Depreciate machinery at 10%
- Closing stock on 31.03.2019 ₹ 15,000

You are required to prepare trading and profit and loss account for the year ended 31-03-2019 and a balance sheet as on that date using Tally.

16. Create the following employees under payroll in tally ERP9.

Name	Under	Basic Pay	Bonus	Overtime	Emp Number	Designation
Sunil Saini	Account	20000	1500	100	A001	Manager
Irfan	Account	22000	1000	50	A002	Clerk
Ajay Kumar	HR	25000	1000	80	H001	Head
Ravi Raj	HR	15000	1000	70	H002	Executive
Sameer	Marketing	9000	1000	45	M001	Manager
Jyoti Tyagi	Marketing	11000	000	30	M002	Executive

17. Create the following ledgers under payroll and print pay slip of employees under M/s Sharma Ltd.

Name	Emp number	designation	BASIC	DA	HRA
Ajay	1021	HR	21000	5600	4000
Vidya	2012	Accountant	15000	4700	6300

18. Create the following entries in payroll voucher of M/s Abhay Ltd.

Name	Emp no	designation	Basic	DA	HRA
Harshal	4004	Manager	20000	6000	2500
Anjali	2004	Clerk	12500	3000	1500
Sameer	1002	Executive	16000	4500	2000

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19. Create the following employees in Tally ERP 9 and perform the entries in attendance voucher of M/s Sharma Ltd.

Name	Designation	Days		Hrs
		present	absent	overtime
Akshay	Executive	25	2	10
Vikas	HR	26	1	18

20. Create the following heads in the books of M/s VR enterprises & take print of head ledger.

- 1) Basic
- 2) DA
- 3) HRA
- 4) PF
- 5) TA

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Bachelor of Commerce (OB & CBCS) Examination

Scheme of Examination for Bachelor of Commerce (B.Com.) Outcome Based & Choice Based Credit System (OB & CBCS) from Academic Session 2022-23

As approved by the Faculty of Commerce and Management and the Academic Council vide Item No. 24 in its meeting held on 8th July 2022

1. Details of eligibility for B.Com. semester 1 examination

A) For the **B.Com. 1st Semester**, Examinee shall have Passed the 12th Standard Examination of the Maharashtra State Board of Secondary and Higher Secondary Education/CBSE/ICSE, with English at Higher or Lower level and any Modern Indian Language at higher or lower level with any combination of optional subjects;

OR

B) XII Standard Examination of Maharashtra State Board of Secondary and Higher Secondary Education in Vocational Stream with one language only; OR any other examination recognized as equivalent thereto; in such subjects and with such standards of attainments as may be prescribed Minimum Competition vocation course (MCVC).

OR

C) Any other Equivalent Examination of any State in (10+2) pattern with any combination of subjects.

2. Teaching and Examination Scheme**Course Nomenclature:**

CC – Core course

AEC - Ability Enhancement Course

SEC – Skill Enhancement Course

DSE – Discipline Specific Electives (Specialisations)

ODL – Open and Distance Learning

Bachelor of Commerce (B.Com.)**B.Com. – Semester I**

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH) *	Max. Marks (IM)	Total Marks		
1	CC 1	Fundamentals of Accounting	1T1	5	80	20	100	40	100	4
2	CC 2	Business Economics - I	1T2	5	80	20	100	40	100	4
3	CC 3	Compulsory English	1T3	5	80	20	100	40	100	4
4	CC 4	Second language Supplementary English/ Marathi Hindi Other	1T4.1	5	80	20	100	40	100	4
			1T4.2							

		Languages # OR Vocational Courses	1T4.3							
5	AEC 1	Commercial Firms OR Digital Marketing (Any One) OR Vocational Courses	1T5-A 1T5-B	5	80	20	100	40	100	4
6	SEC 1	Business Skills OR MS-Office (Any One)	1T6-A 1T6-B	5	80	20	100	40	100	4
		Total		30	480	120	600	240	600	24

* Semester end examination

Note:

1. The duration of each theory class should be a minimum of 48 minutes.
2. TH = Theory, IM = Internal Marks.
3. One credit is equivalent to one hour of Teaching per week, that is to say, for each subject, 48 Minutes * 5 (weekly periods) = 240 Minutes = 4 Hours i.e. 4 Credits.
4. Each semester will consist of at least 15 weeks of Academic Work equivalent to 90 actual teaching days.
5. For Semesters I, II, III & IV, students shall opt for one subject from Ability Enhancement Courses (AEC) and one subject from Skill Enhancement Courses (SEC). The Core Courses will remain compulsory
6. The syllabus and question paper pattern of Second Language subject of B. Com. Semester; I, II, III & IV i.e. a) Supplementary English b) Marathi c) Hindi will be as per the Commerce Language Board.
7. # The syllabus and question paper pattern of other second languages like Sanskrit, Urdu, Guajrati, Telegu, Bengali, Persian, Arabic, Pali & Prakrit and Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively

Vocational Courses – Semester I

Course Code	Subjects	Total Hours	Examination Scheme				Total Mark (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)	Min Passin Mark		
			ax Marks heory Paper (TH)	ax Marks(IM)	ax Marks actual (PR)			
1T7	Entrepreneurship Development	60	80	20		40	100	4

1T8	1T8.1- Computer Application- II or 1T8.2- Principles and Practice of Insurance- II or 1T8.3- Advertising, Sales Promotion & Sales Management-II	60	80	20	-	40	100	4
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B.Com. – Semester - II

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)*	Max. Marks (IM)	Total Marks		
1	CC 5	Statistics and Business Mathematics	2T1	5	80	20	100	40	100	4
2	CC 6	Business Economics - II	2T2	5	80	20	100	40	100	4
3	CC 7	Compulsory English	2T3	5	80	20	100	40	100	4
4	CC 8	Second language Supplementary English/ Marathi Hindi Other Languages # OR Vocational Courses	2T4.1 2T4.2 2T4.3	5	80	20	100	40	100	4
5	AEC 2	Commercial Services OR Fundamentals of Banking (Any One) OR	2T5-A 2T5-B	5	80	20	100	40	100	4

		Vocational Courses								
6	SEC 2	Financial Markets Operations OR Skill Development (Any one)	2T6-A 2T6-B	5	80	20	100	40	100	4
		Total		30	480	120	600	240	600	24

* Semester end examination

Note:

1. The duration of each theory class should be a minimum of 48 minutes.
2. TH = Theory, IM = Internal Marks.
3. One credit is equivalent to one hour of Teaching per week, that is to say, for each subject, 48 Minutes * 5 (weekly periods) = 240 Minutes = 4 Hours i.e. 4 Credits.
4. Each semester will consist of at least 15 weeks of Academic Work equivalent to 90 actual teaching days.
5. For Semesters I, II, III & IV, students shall opt for one subject from Ability Enhancement Courses (AEC) and one subject from Skill Enhancement Courses (SEC). The Core Courses will remain compulsory
6. The syllabus and question paper pattern of Second Language subject of B. Com. Semester; I, II, III & IV i.e. a) Supplementary English b) Marathi c) Hindi will be as per the Commerce Language Board.
7. # The syllabus and question paper pattern of other second languages like Sanskrit, Urdu, Guajrati, Telegu, Bengali, Persian, Arabic, Pali & Prakrit and Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively

Vocational Courses: Semester II

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)	Passing Marks		
			Marks Theory Paper	Max Marks (IM)	Marks Practical (PR)			
2T7	Entrepreneurship Development	60	80	20	-	40	100	4

2T8	2T8.1- Computer Application-II or 2T8.2- Principles and Practice of Insurance-II or 2T8.3- Advertising, Sales Promotion & Sales Management-II	60	80	20	-	40	100	4
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B.Com. – Semester - III

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)*	Max. Marks (IM)	Total Marks		
1	CC 9	Financial Accounting - I	3T1	5	80	20	100	40	100	4
2	CC 10	Monetary Economics - I	3T2	5	80	20	100	40	100	4
3	CC 11	Compulsory English	3T3-A	5	80	20	100	40	100	4
4	CC 12	Second language Supplementary English/ Marathi Hindi Other Languages # OR Vocational Course	3T4.1 3T4.2 3T4.3	5	80	20	100	40	100	4
5	AEC 3	Company Law OR Income Tax (Any One) OR Vocational Course	3T5-A 3T4-B	5	80	20	100	40	100	4
6	SEC 3	Holistic Development OR Computerized Accounting	3T6-A 3T6-B	5	80	20	100	40	100	4

	(Any One)									
	Total		30	480	100	600	240	600	24	

* Semester end examination

Note:

1. The duration of each theory class should be a minimum of 48 minutes.
2. TH = Theory, IM = Internal Marks.
3. One credit is equivalent to one hour of Teaching per week, that is to say, for each subject, 48 Minutes * 5 (weekly periods) = 240 Minutes = 4 Hours i.e. 4 Credits.
4. Each semester will consist of at least 15 weeks of Academic Work equivalent to 90 actual teaching days.
5. For Semesters I, II, III & IV, students shall opt for one subject from Ability Enhancement Courses (AEC) and one subject from Skill Enhancement Courses (SEC). The Core Courses will remain compulsory
6. The syllabus and question paper pattern of Second Language subject of B. Com. Semester; I, II, III & IV i.e. a) Supplementary English b) Marathi c) Hindi will be as per the Commerce Language Board.
7. # The syllabus and question paper pattern of other second languages like Sanskrit, Urdu, Guajrati, Telegu, Bengali, Persian, Arabic, Pali & Prakrit and Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively

Vocational Courses: Semester III

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passing Marks		
3T7	Entrepreneurship Development	60	80	20	-	40	100	4
3T8	3T8.1- Computer Application-II or 3T8.2- Principles and Practice of Insurance-II or 3T8.3- Advertising, Sales Promotion & Sales Management-II	60	80	20	-	40	100	4

B.Com. – Semester – IV

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)*	Max. Marks (IM)	Total Marks		
1	CC 13	Financial Accounting - II	4T1	5	80	20	100	40	100	4
2	CC 14	Monetary Economics - II	4T2	5	80	20	100	40	100	4
3	CC 15	Compulsory English	4T3	5	80	20	100	40	100	4
4	CC 16	Second language Supplementary English/ Marathi Hindi Other Languages # OR Vocational Courses	4T4.1 4T4.2 4T4.3	5	80	20	100	40	100	4
5	AEC 4	Organizational Behaviour OR Banking Procedure & Practice (Any One) OR Vocational Course	4T5-A 4T5-B	5	80	20	100	40	100	4
6	SEC -4	Secretarial Practice OR Insurance Procedure & Practice (Any One)	4T6-A 4T6-B	5	80	20	100	40	100	4
		Total		30	480	120	600	240	600	24

* Semester end examination

Note:

1. The duration of each theory class should be a minimum of 48 minutes.
2. TH = Theory, IM = Internal Marks.
3. One credit is equivalent to one hour of Teaching per week, that is to say, for each subject, 48 Minutes * 5 (weekly periods) = 240 Minutes = 4 Hours i.e. 4 Credits.

4. Each semester will consist of at least 15 weeks of Academic Work equivalent to 90 actual teaching days.
5. For Semesters I, II, III & IV, students shall opt for one subject from Ability Enhancement Courses (AEC) and one subject from Skill Enhancement Courses (SEC). The Core Courses will remain compulsory
6. The syllabus and question paper pattern of Second Language subject of B. Com. Semester; I, II, III & IV i.e. a) Supplementary English b) Marathi c) Hindi will be as per the Commerce Language Board.
7. # The syllabus and question paper pattern of other second languages like Sanskrit, Urdu, Guajrati, Telegu, Bengali, Persian, Arabic, Pali & Prakrit and Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively

Vocational Courses: Semester IV

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks	Max Marks Practical	Min Passing Marks		
4T7	Entrepreneurship Development-IV	60	80	20	-	40	100	4
4T8	4T8.1- Computer Application-IV Or 4T8.2- Principles and Practice of Insurance-IV Or 4T8.3- Advertising, Sales Promotion and Sales Management-IV	60	80	20	-	40	100	4

B.Com. – Semester - V

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	CC 17	Financial Accounting - III	5T1	5	80	20	100	40	100	4
2	CC 18	Tax Procedure and Practice	5T2	5	80	20	100	40	100	4
3	CC 19	Human Resource Management	5T3	5	80	20	100	40	100	4

4	CC 20	Agricultural Economics	5T4	5	100	20	100	40	100	4
5	DSE 1	Cost Accounting	5T5-A							
		OR Commercial Psychology	5T5-B							
		OR Mercantile Law I	5T5-C	5	80	20	100	40	100	4
		OR Business Entrepreneurship Development (Any One)	5T5-D							
		OR Vocational Course								
6	SEC 5	Company Audit	5T6-A	5	80	20	100	40	100	4
		OR Internship #	5I6-B	--	--	100 #	100 #	40 #	100 #	4 #
		OR Vocational Course								
		Total		30	480	120	600	240	600	24

* Semester end examination

Note:

1. The duration of each theory class should be a minimum of 48 minutes.
2. TH = Theory, IM = Internal Marks.
3. One credit is equivalent to one hour of Teaching per week, that is to say, for each subject, 48 Minutes * 5 (weekly periods) = 240 Minutes = 4 Hours i.e. 4 Credits.
4. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.
5. For Semester V & VI, students have to opt for one subject from Discipline Specific Electives (DSE). The Core Courses will remain compulsory.

Vocational Courses: Semester V

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passing Marks		
5T7	Entrepreneurship Development-V	60	80	20	-	40	100	4
5T8	5T8.1 Computer Application-V Or							

5T8.2								4
Principles and Practice of Insurance-V	60	80	20	-	40	100		
Or								
5T8.3								
Advertising, Sales Promotion and Sales Management-V								

B.Com. – Semester - VI

Sr. No.	Course Type	Course/Subject Name	Course Code	Teaching Scheme	Examination Scheme				Total Marks	Credits
					Total Periods per Week	Max. Marks (TH)	Max. Marks (IM)	Total Marks		
1	CC 21	Financial Accounting - IV	6T1	5	80	20	100	40	100	4
2	CC 22	International Economics	6T2	5	80	20	100	40	100	4
3	CC 23	Advanced Statistics	6T3	5	80	20	100	40	100	4
4	CC 24	Financial Management	6T4	5	80	20	100	40	100	4
5	DSE 2	Managerial Accounting OR Hospitality and Health Care Management OR Mercantile Law II OR Commercial Geography of Vidarbha Region (Any One) OR Vocational Course	6T5-A 6T5-B 6T5-C 6T5-D	5	80	20	100	40	100	4
6	SEC 6	Marketing Process OR	6T6-A 6T6-B	5	80	20	100	40	100	4

	Advertising Skills OR Vocational Course									
		Total	30	480	120	600	240	600	24	

Note:

1. The duration of each theory class should be a minimum of 48 minutes.
2. TH = Theory, IM = Internal Marks.
3. One credit is equivalent to one hour of Teaching per week, that is to say, for each subject, 48 Minutes * 5 (weekly periods) = 240 Minutes = 4 Hours i.e. 4 Credits.
4. Each semester will consist of 15 to 18 weeks of Academic Work equivalent to 90 actual teaching days.
5. For Semester V & VI, students have to opt for one subject from Discipline Specific Electives (DSE). The Core Courses will remain compulsory.

Vocational Courses: Semester - VI

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passing Marks		
6T7	Entrepreneurship Development-VI	60	80	20	-	40	100	4
6T8	6T8.1 Computer Application-VI Or 6T8.2 Principles and Practice of Insurance-VI Or 6T8.3 Advertising, Sales Promotion and Sales Management-VI	60	80	20	-	40	100	4

Course Composition Matrix:

	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Courses
CC	4	4	4	4	4	4	24
AECC	1	1	1	1	1	1	6
SEC	1	1	1	1	1	1	4 + 2 = 6
DSE	-	-	-	-	1	1	2
Total Sem Credits	24	24	24	24	24	24	36
Total Credits	144						

Figures in Italics (in SEC & DSE) indicate optional course type selections

List of Core Courses, Ability Enhancement Compulsory Courses, Skill Enhancement Courses and Discipline Specific Elective

A) List of Core Courses (CC)*

SN	Semester	Paper / Subjects
1	Sem I	Fundamentals of Accounting
2		Business Economics – I
3		Compulsory English
4		Second language Supplementary English/ Marathi/ Hindi/Other Languages
5	Sem II	Statistics and Business Mathematics
6		Business Economics – II
7		Compulsory English
8		Second language Supplementary English/ Marathi/ Hindi/Other Languages
9	Sem III	Financial Accounting – I
10		Monetary Economics – I
11		Compulsory English
12		Second language Supplementary English/ Marathi/ Hindi/Other Languages
13	Sem IV	Financial Accounting – II
14		Monetary Economics – II
15		Compulsory English
16		Second language Supplementary English/ Marathi/ Hindi/Other Languages
17	Sem V	Financial Accounting – III
18		Tax Procedure and Practice
19		Human Resource Management
20		Agricultural Economics
21	Sem VI	Financial Accounting – IV
22		International Economics
23		Advanced Statistics
24		Financial Management

B) List of Ability Enhancement Courses (AEC)*

Semester	Paper / Subjects
Sem I (Any One)	Commercial Firms
	Digital Marketing
Sem II (Any One)	Commercial Services
	Fundamentals of Banking
Sem III	Company Law

(Any One)	Income Tax
Sem IV	Organizational Behaviour
(Any One)	Banking Procedure & Practice

C) List of Skill Enhancement Courses (SEC)*

Semester	Paper / Subjects
Sem I	Business Skills
(Any One)	MS-Office
Sem II	Financial Market Operations
(Any One)	Skill Development
Sem III	Holistic Development
(Any One)	Computerized Accounting
Sem IV	Secretarial Practice
(Any One)	Insurance Procedure & Practice
Sem V	Company Audit
(Any One)	Internship
Sem VI	Marketing Process
(Any One)	Advertising Skills

D) List of DSE (Discipline Specific Electives)*

Semester	Paper / Subjects
Sem V (Any One)	Mercantile Law I
	Business Entrepreneurship Development
	Cost Accounting
	Business Entrepreneurship Development
Sem VI (Any One)	Mercantile Law II
	Commercial Geography of Vidarbha Region
	Managerial Accounting
	Hospitality and Healthcare Management

If the student wishes to opt for any course, other than offered by the University, He / she can register for any other equivalent credit ODL (Open and Distance Learning) courses and submit the passing certificate.

*Detailed curriculum contents of courses in 1st and 2nd Semester are mentioned in Appendix A.

3. Workload

Workload Chart (70 periods per week) (Odd Semesters)

B.Com. Semester I				B.Com. Semester III				B.Com. Semester V			
Sr. No.	Course Type	Course/ Subject	No. of Periods	Sr. No.	Course Type	Subjects	No. of Periods	Sr. No.	Course Type	Subjects	No. of Periods
1	CC	Fundamentals of Accounting	5	1	CC	Financial Accounting - I	5	1	CC	Financial Accounting - III	5
2	CC	Business Economics - I	5	2	CC	Monetary Economics - I	5	2	CC	Tax Procedure and Practice	5
3	AEC	Commercial Firms OR Digital Marketing	5	3	AEC	Company Law OR Income Tax	5	3	CC	Human Resource Management	5
4	SEC	Business Skills OR MS-Office	5	4	SEC	Holistic Development OR Computerized Accounting	5	4	CC	Agricultural Economics	5
								5	AEC DSI	Cost Accounting OR Commercial Psychology OR Mercantile Law I OR Business Entrepreneurship Development	5
								6	SEC	Company Audit OR Internship	5
Total Periods			20				20				30

Workload Chart (70 periods per week) (Even Semesters)

B.Com. Semester II				B.Com. Semester IV				B.Com. Semester VI			
Sr. No.	Course Type	Course/ Subject	No. of Periods	Sr. No.	Course Type	Subjects	No. of Periods	Sr. No.	Course Type	Subjects	No. of Periods
1	CC	Statistics and Business Mathematics	5	1	CC	Financial Accounting - II	5	1	CC	Financial Accounting - IV	5
2	CC	Business Economics - II	5	2	CC	Monetary Economics - II	5	2	CC	International Economics	5
3	AEC	Commercial Services OR Fundamentals of Banking	5	3	AEC	Organizational Behaviour OR Banking Procedure & Practice	5	3	CC	Advanced Statistics	5
4	SEC	Financial Market Operations OR Skill Development	5	4	SEC	Secretarial Practice OR Insurance Procedure & Practice	5	4	CC	Financial Management	5
								5	AEC DSE	Managerial Accounting OR Hospitality and Health Care Management OR Mercantile Law II OR Commercial Geography in Vidarbha Region	5
								6	SEC	Marketing Process OR Advertising Skills	5
Total Periods			20				20				30

Weekly Workload Chart (Languages) (For Semesters I,II, III & IV)

Sr. No.	Courses/ Subjects	Periods
1	Compulsory English	5 Periods of Theory + 1 Period of Tutorial for a Batch of 20 Students
2	Second language Supplementary English/ Marathi/ Hindi/ Other Languages	5 Periods of Theory

4. Assessment

- The final total assessment of the candidates is made in terms of an internal assessment (Sessional) and an external assessment for each course/subject taken together.
- For each paper (other than Internship), 20 marks will be internal assessment and 80 marks for semester-end examination (external assessment) to be conducted at the college level (Odd semesters examinations) and RTM Nagpur University level (Even semester examinations)
- All subjects shall have a workload of 5 periods per week, including 4 periods of theory and 1 period for classroom activity-based teaching per week. For Compulsory English 1 additional Tutorial period for a batch of 20 students is allotted.
- Expected classroom activities shall consist of the following: (a) Group Discussion (b) Seminars (c) Power Point Presentations (d) Elocution (e) Debate (f) Role Play (g) Case Studies (h) Educational Games. The teacher is expected to undertake a minimum of four of the aforesaid activity.

Internal Assessment

1a	Attendance of the student during a particular semester	05 Marks
1b	An assignment based on curriculum to be assessed by the teacher concerned	05 Marks
1c	Subject wise class test or activities conducted by the teacher concerned	10 Marks
1	Internal assessment Total marks	20
2	Semester wise End Examination marks	80
Total Marks Per Course		100

- The internal marks will be communicated to the University at the end of each semester, but before the semester end examinations / as instructed by the university. These marks will be considered for the declaration of the results.
- The record of internal marks, evaluation & results should be maintained for a period of one year by the respective institute/college for verification by the competent authority.

Internship and its evaluation

During the fifth semester, those students who opt for SEC 5 as "Internship" will have to undergo an internship of 6-10 weeks (Minimum 120 hours) with industry, business, service or social organization. Article ship attended during the fifth semester of B.Com. for Professional Courses like CA/CS/ICWA/CMA/CFA, etc. will be considered as "Internship" provided appropriate documentary proofs are submitted by the student. Students should submit an authentic Internship Completion Certificate issued by the competent authority of the business/institution under whom the internship is undertaken. The respective college will assess and evaluate the same as per parameters (like PowerPoint Presentation, Brief Report, etc.) laid down by the college from time to time.

5. Standard of Passing

The scope of the subject, percentage of passing in Theory and Project and Internal Assessment will be governed as per following rules:

(i) In order to pass the Bachelor of Commerce (B.Com.) 1st, 2nd, 3rd, 4th, 5th and 6th Semester Examinations, and an examinee shall obtain not less than 40 % marks in each paper, that is to say combined in the written Examination conducted by the University and in internal assessment put together.

(ii) An examinee who is unsuccessful at the examination shall be eligible for admission to the subsequent examinations on payment of a fresh fee prescribed for the examination together with the conditions of the ordinance in force from time to time.

6. Credit and Grade Point System:

A) Conversion of Marks to Grades and Calculations of SGPA (Grade Point Average) and CGPA (Cumulative Grade Point Average): In the Credit and Grade Point System, the assessment of individual Courses in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grades by some mechanism wherein the overall performance of the Learners can be reflected after considering the Credit Points for any given course. However, the overall evaluation shall be designated in terms of Grade. There are some abbreviations used here that need an understanding of each and every parameter involved in grade computation and the evaluation mechanism. The abbreviations and formulae used are as follows: -

Abbreviations and Formulae Used

G: Grade

GP: Grade Points

C: Credits

CP: Credit Points

CG: Credits X Grades (Product of credits & Grades)

SGPA = ΣCG : Sum of Product of Credits & Grades points / ΣC : Sum of Credits points

SGPA: Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)

CGPA: Cumulative Grade Point Average shall be calculated for the entire Programme by considering all the semesters taken together.

CGPA to Percentage (%) conversion formula: Percentage (%) = (CGPA) * 10

After calculating the SGPA for an individual semester and the CGPA for entire program, the value can be matched with the grade in the Grade Point table as per the ten (10) Points Grading System and expressed as a single designated GRADE such as O, A, B, C, D, P and F

Sr. No.	Letter Grade	Grade Points	Mark Range	Performance
1	O	10	Above 90 upto 100	Outstanding
2	A+	9	Above 80 upto 90	Excellent
3	A	8	Above 70 upto 80	Very Good
4	B+	7	Above 60 upto 70	Good
5	B	6	Above 50 upto 60	Above Average
6	C	5	Above 45 upto 50	Average
7	P	4	40 to 45	Pass
8	F	0	Below 40	Fail
9	AB	0	Absent	Fail

A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

- B) Division at the B.Com. semester VI examination shall be declared on the basis of the aggregate marks at the B.Com. semester I, semester II, semester III, semester IV, semester V and semester VI examinations taken together and the CGPA will be calculated and notified.
- C) The successful examinees at the B.Com. semester VI examination shall be awarded division based on CGPA

7. Promotion to Higher Semester (A.T.K.T.):

The unsuccessful candidate of any semester examination shall be ALLOWED TO KEEP THE TERM (ATKT) in accordance with the following table: (Theory and Internal assessment of that theory subject shall be jointly considered as single passing head).

Admission to academic year	Candidate should have passed All courses of the following examination	Candidate should have filled the examination form and appeared for the following examinations	Candidate should have passed in Minimum 50% courses of the following examination
1 st Semester	H.S.S.C./Equivalent	-----	-----
2 nd Semester	-----	1st Semester	-----
3 rd Semester	-----	2nd Semester	50% courses of 1st and 2nd Semesters taken together
4 th Semester	-----	3rd Semester	As Above
5 th Semester	1st and 2nd Semesters	4th Semester	50% courses of 3rd and 4th Semesters taken together
6 th Semester*	As Above	5th Semester	As Above

Note: (*) A candidate admitted to Final Semester can appear for Final Semester examination however the result of the Final Semester examination will be withheld unless the candidate clears all the lower examinations of the **B.Com. Course**.

8. Provision for Multiple Exit and Multiple Entry

The B.Com. program offered under this direction provides an opportunity to students for multiple exit from the program as per following conditions:

- A student can exit the program after successful completion of 1st and 2nd Semester courses and obtaining 48 credits. Such a student is eligible to be awarded 'Certificate in Commerce' by the University provided that a student has successfully completed at least one 'Skill Based Course'.
- A student can exit the program after successful completion of 1st, 2nd, 3rd and 4th Semester courses and obtaining 96 credits. Such a student is eligible to be awarded 'Diploma in Commerce' by the University provided that a student has successfully completed at least one 'Skill Based Course'.
- A student who has completed the 3 years program and earned 144 credits will be considered eligible for award of 'Bachelor of Commerce' degree by the University.
- A student who wishes to exit the program before completion of 3 years is required to apply to the university through the Principal.
- A student who opted for exit from the program before completion of 3 years (a & b) above shall be eligible for admission to next year of the program in any subsequent academic session. However, if at the time of admission, if this scheme of examination is not in force, the student will have to complete the program according to the provisions made under the direction prevailing at the time of such admission.



9. Provision for Transfer of Credits

The B.Com. program offered under this direction provides enhanced academic flexibility to students in terms of selecting the courses they want to learn. A student can opt for any course from any statutory/recognized University or any recognized online learning platform such as SWAYAM/NPTEL/EdX/Coursera in lieu of a course (except Core Course and Discipline Specific Electives) mentioned in this scheme of examination. The mechanism for transfer of credits earned through these courses to be adhered is mentioned here:

1. Any Core Course or Discipline Specific Elective mentioned in this scheme of examination cannot be opted out by a student.
2. A student can opt out any course other than Core Course/Discipline Specific Elective and earn equal number of credits by completing any ODL or Online course/s from any statutory/recognized University or any recognized online learning platform such as SWAYAM/NPTEL/EdX/Coursera.
3. If a student is willing to opt out any such course, he/she will have to mention this while submitting the examination form to the University for respective semester.
4. A certificate of completion of such an ODL/Online course shall be submitted by the student to the University through college before end term evaluation.
5. Such a certificate shall mandatorily have the number of credits, duration of the course and grades/marks obtained by the student and shall preferably have a QR code for verification.
6. The college shall submit the grades and marks obtained by the student to the University along with Internal Assessment marks for the concerned examination.
7. If a student has opted for an ODL/Online course in a particular semester and failed to submit the certificate within prescribed time, the student will be marked for 'Absent' for a particular course in that examination. Such a student will be required to fill in the examination form in the consecutive attempt and submit the passing certificate in order to get his/her corrected result.

10. Eligibility for award of Degree:

In order to become eligible for award of 'Bachelor of Commerce (B.Com.)' degree, a student has to fulfil the following conditions:

- a. A student has to earn minimum 144 credits in not less than 3 years.
- b. A student has to successfully complete (pass) all Core Courses and Discipline Specific Electives mentioned in this direction.

NOTE: This scheme of teaching and examination for Bachelor of Commerce program shall be effective from the academic session 2022-23 and a comprehensive direction for other regulations in this connection shall be soon issued by the University.

Bachelor of Commerce (OB & CBCS) Examination

Academic Year 2022-23 onwards

Appendix 'A'

Detailed Syllabus for 1st and 2nd Semesters

Bachelor of Commerce
B.Com. (CBCS) – Sem I
B.Com. - First Year Semester-I
Course Type: Core Course
Course Name: Fundamentals of Accounting
Course Code: 1T1

Course Outcomes:

CO1	Given the information about the business transactions/ each student will be able to identify the nature of transaction/ events and will be able to record the financial transaction in the books of accounts i.e. Journal, Ledger, personal, Real, Nominal Account and Subsidiary Books etc. by applying double entry book system of accounting.
CO2	Given the Trial Balance of a Sole Trading concern along with the accompanied adjustments the students will be able to prepare the financial statement of a Sole Trader at the end of a financial year.
CO3	Given the detail business transactions between the Head office and Branches, students will be able to prepare Branch Account, cash and Credit sales, debtors & stock and debtor method of accounting.
CO4	Given the Trial Balance along with the adjustment of a Co-operative society a student would be able to prepare Trading Account, Profit & Loss Account, Profit & Appropriation Accounts and Balance Sheet of Co-operative Society As per State Co-operative Societies Act, 1960.
CO5	Given the information of business Receipts and Payments, student will be able to a simple cash book.

Unit - I Basic of Financial Accounting

An overview of basic of books keeping and accountancy. Objective, Importance, Advantages, Limitations and Functions of Accounting. Double Entry System, Branches of Accounting. Capital and Revenue Receipt & Expenditure. Preparation of Journal, Ledger's, Simple Cash book, Trial Balance.

(Theory & Numerical)

Unit - II Accounting Concepts:

[Handwritten signatures]

Meaning, objectives and principles of Accounting, Accounting Concepts & Conventions, Indian Accounting Standards- AS 1 to AS 10. Basic concept of Profit & Loss A/c and Balance Sheet. Preparation Final accounts of Sole Traders (Excluding Manufacturing A/c)

(Theory & Numerical)

Unit - III Branch Accounting (Excluding Foreign Branch)

Meaning of Branch Objective of Branch Accounting, Type of Branches, Mentioned of Accounting Records, Transactions relating to Branch, Accounting procedure of Branch. (Theory & Numerical)

Unit - IV Final Accounts of Co - Operative Societies:

(As per Maharashtra Co-Operative Societies Act 1960)

Introduction, Types of Co-operative societies. Preparation of Trading A/c, Profit and Loss A/c, P & L Appropriation A/c and Balance Sheet. (Theory & Numerical)

Note: Activities for subject/Chapter related (Workshop, Seminar, Guest Lecture, Group Discussion, Visit to Business organisation)

The Financial year ends on 31st March.

Reference Books :

1. Dr. S. M. Shukla : Financial Accounting, Sahitya Bhawan Publication
2. Gupta R. L. - Advanced Financial Accounting - S. Chand & Sons
3. Kumar, Anil S. - Advanced Financial Accounting - Himalaya Publication House
4. Shukla and Grewal : Advanced Accounts (S. Chand & Ltd. New Delhi)
5. Jain and Narang : Advanced Accounts (Kalyani Publishers, Ludhiana)
6. Dr.S. K. Singh: Financial Accounting, S.B.P.D Publication, Agra
7. Dr. Vijay Bagde, Dr. Pramod Fating, Dr. Prashant Gulhane: Financial Accounting-I; Sir Sahitya Kendra, Nagpur.
8. Dr. P. Wath, Dr. R. Jadhao, Dr. R. Selukar :- Financial Accounting- Sai Jyoti Prakashan

Question Paper Pattern

B.Com. - First Year Semester-I

1T1: Financial Accounting-I

- N.B. - 1) All questions are compulsory.
2) All questions carry equal marks.

Q. No. 1 - Unit I

a) Theory

08 Marks



b) Problem 08 Marks

OR

c) Problem 16Marks

Q. No. 2 - Unit II

a) Theory 08 Marks

b) Problem 08 Marks

OR

c) Problem 16Marks

Q. No. 3 - Unit III

a) Theory 08 Marks

b) Problem 08 Marks

OR

c) Problem 16Marks

Q. No. 4 - Unit IV

1. Theory 08 Marks

2. Problem 08 Marks

OR

3. Problem 16Marks

Q. No. 5 a) Unit –I Problem 04 Marks

b) Unit –II Problem 04 Marks

c) Unit –III Problem 04 Marks

d) Unit –IV Problem 04 Marks

Aditya *Vani*

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Bachelor of Commerce
B.Com (CBCS) – Sem I
Course Type: Core Course
Course Name: Business economics -I
Course Code: 1T2

Course outcomes

CO1	Students will be able to classify fundamental problems of an economy
CO2	Students will be able to use demand analysis & Indifference curves analysis in given situation
CO3	Students will be able to apply various demand forecasting techniques
CO 4	Students will be able to identify key elements in supply and isoquant curves
CO 5	Students will be able to measure and comment on elasticity of demand for given data

Unit 1:

Introduction to economics: Contents of economics, stages of economic evolution, essential processes of economy, fundamental problems of an economy, basic terms and concepts – goods, utility, value, price, wealth, income and equilibrium

Unit 2:

Demand Analysis: defining demand & Law of demand & Exceptions, utility analysis, indifference curves analysis, Types of demand – direct & Indirect demand, derived & Autonomous demand, durable and non-durable goods demand, firm & industry demand, total market and segment demand, , Determinants of Demand; Elasticity of Demand: Changes in demand, demand function, concept of elasticity, measurement of elasticity

Unit 3:

Demand Forecasting: forecasts and forecasting techniques, Qualitative techniques – expert opinion survey , consumers complete enumeration survey, sales force opinion survey, consumers end use survey , Quantitative techniques – trend projection technique, barometric method , Econometric techniques – regression method

Unit 4:

Supply- Meaning, Criticism, factors influencing factors of supply. Law of supply, movements and shifts in supply curve. Elasticity of supply, determinants of supply.

Production Analysis: Production function, returns to factor and returns to scale, Output elasticity Isoquant Curves definition, General Properties

References

1. Business Economics , V.G. Mankar, Himalaya Publication House
2. Modern Economics, H.L.Ahuja, S.Chand & Co Ltd.
3. Micro Economics P.N.Chopra, Kalyani Publishers.
4. Micro Economics, D.D.Chaturvedi, Galgotia Publishing Company.
5. Modern Economic Theory, K.K.Dewett, S.Chand & Co Ltd.

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AAA

B. Com. (CBCS) Sem I
Course Type: Ability Enhancement Course
Course Name: Commercial Firms
Course Code: 1T5 – A

Course Outcomes:

CO1	Students will be able to relate the concepts of commercial firms
CO2	Students will be able to interpret the concept of sole trader into practice
CO3	Students will be able to analyse partnership firm and will gain knowledge about starting a partnership firm.
CO4	Students will gain knowledge about comp and its various concepts and will be able to gain knowledge about starting a company.
CO5	Students will relate to the concept of start ups and will be aware about starting a start ups and will be able to prepare project report

- 1) Commercial firms: Concept and importance. Its contribution in economic growth
- 2) Sole trader: meaning, definition, salient features, procedure to start a sole trade business. Activities included in sole trading, Partnership: concept, meaning, characteristics importance, procedure to be adopted for starting partnership. Activities involved in partnership business
- 3) Company: concept, meaning, characteristics, procedure to start a company, activities involved in company business
- 4) Start ups: concept and meaning, role in economic development, various Government schemes for start ups. Preparation of project report for start ups

Shanvelly

QUESTION PAPER PATTERN

BCOM – I : SEMESTER I

1T2- Commercial Firms

TIME:- 3 Hours] [Full Marks:- 80

N.B. – 1) All questions are compulsory.

2) All questions carry equal marks.

Q.1.

(a) UNIT – I 08 Marks

(b) UNIT – I 08 Marks

OR

(c) UNIT – I 16Marks

Q.2.

(a) UNIT – II 08 Marks

(b) UNIT – II 08 Marks

OR

(c) UNIT – I 16Marks

Q.3.

(a) UNIT – III 08 Marks

(b) UNIT – III 08 Marks

OR

(c) UNIT – I 16Marks

Q.4.

(a) UNIT – IV 08 Marks

(b) UNIT – IV 08 Marks

OR

(c) UNIT – I 16Marks

Q.5.

a) UNIT – I 04 Marks

b) UNIT – II 04 Marks

c) UNIT – III 04Marks

d) UNIT – IV 04 Marks

Oravethu



B. Com (CBCS) Sem – I
 Course Type: Ability Enhancement Course
 Course Name: Digital Marketing
 Course Code: 1T5 - B

Course Outcomes

CO1	The students will be able to understand the concept and develop the knowledge of Digital Marketing, E-Commerce and M-Commerce.
CO2	The students will be able to understand the concept & will be equipped with the practical knowledge of creating Electronic mail (Email), Websites, Brochure / Flyers.
CO3	The students will be able to develop the knowledge about usage and Procedures for handling various important Digital Marketing Platforms for Earning Income.
CO4	The students will be able to develop the knowledge about Recent Trends for Earning Income through Digital Marketing.
CO5	The students will be equipped with the practical knowledge of various important Digital Marketing Platforms.

Unit 1. Digital Marketing: Introduction, meaning, significance and benefits. Myths in Digital Marketing, Digital marketing process, Introduction to E-Commerce, M-Commerce, Traditional marketing Vs Digital Marketing.

Unit 2. Electronic mail (Email) and Websites: Meaning & Features of Email, Procedure for sign-up and sign-in in Email. Usage of BCC & CC in Email, procedure to send the attachment through email. Meaning & Features of Websites, Procedure for Creating Website, Domain name, uses of hyperlink. Procedure for Creating Brochure / Flyers.

Unit 3. Usage of Digital Marketing Platforms for Earning Income: Procedures for handling- Search Engine Optimisation (SEO), Search Engine Marketing (SEM), Social Media Optimisation (SMO), Social Media Marketing (SMM), Email Marketing, Mobile marketing, Pay Per Click (PPC) Advertising, Google AdSense, Content Marketing, Affiliate Marketing, Influencer Marketing.

Unit 4. Recent Trends for Earning Income through Digital Marketing: Procedures for - Creating Blog, Creating YouTube Channel, Setting up Facebook Advertising Account, Starting Freelancing Service, using Podcast for Selling Products. Procedure for Selling products on Instagram, Procedure for Creating seller account on various Digital Marketing Platforms- Amazon, Flipkart, etc.

Dr. Anand

References Books:

- *Fundamentals of Digital Marketing, Puneet Bhatia, Pearson Education; second edition (June 2019)*
- *Digital Marketing, Seema Gupta, McGraw Hill Education; Second edition (August 2020)*
- *Digital Marketing: Complete Digital Marketing Tutorial, Kailash Chandra Upadhyay, Notion Press; 1st edition (August 2021)*
- *Digital Marketing, Moutusy Maity, Oxford University Press (June 2022)*
- *Recent Trends in Digital Commerce, Dr. Medha Kanetkar, Dr. Manish Vyas, Mrs. Mrunmayee Khati, Sainath Prakashan (June 2021)*
- *The Essential Social Media Marketing Handbook, Gail Z. Martin, Rupa Publications India (20 June 2018)*
- *Social Media Marketing 2021, by Michael Branding, Notion Press; 1st edition (June 2021)*

QUESTION PAPER PATTERN

BCOM – I : SEMESTER I

1T2- Commercial Firms

TIME:- 3 Hours] [Full Marks:- 80

N.B. – 1) All questions are compulsory.

2) All questions carry equal marks.

Q.1.

(a) UNIT – I 08 Marks

(b) UNIT – I 08 Marks

OR

(c) UNIT – I 16Marks

Q.2.

(a) UNIT – II 08 Marks

(b) UNIT – II 08 Marks

OR

(c) UNIT – I 16Marks

Q.3.

(a) UNIT – III 08 Marks

(b) UNIT – III 08 Marks

OR

(c) UNIT – I 16Marks

Q.4.

(a) UNIT – IV 08 Marks

(b) UNIT – IV 08 Marks

OR

(c) UNIT – I 16Marks

Q.5.

a) UNIT – I 04 Marks

b) UNIT – II 04 Marks

c) UNIT – III 04Marks

d) UNIT – IV 04 Marks

Dr. Anshu

[Signature]

B. Com. (CBCS) Sem I

Course Type: Skill Enhancement Course

Course Name: Business Skills

Course Code: 1T6 – A

Course Outcomes:

CO1	The student will be able to classify different forms of business and business activities
CO2	The student will be able to differentiate between management and administration and also will be able to formulate a plan for a given activity
CO3	The student will be able to distinguish types of organisations and will also able to decide actions for a given situation
CO4	The student will be able to select leadership skills in a group and demonstrate direction skills to achieve objectives
CO5	The student will be able to demonstrate the roles, skills and functions of management required for a business activity

Unit-I: Nature and Scope of Business: Meaning and Definition of Business, Characteristics, Objectives of Business, Classification of Business Activities, Industry, Commerce & Trade, Social Responsibility of Business Towards Different Groups. Forms of Business Units: Sole Trader, Partnership, Joint Stock Company and Co-Operative Society – Meaning, Characteristics, Advantages & Disadvantages.

Unit-II: Management and Administration: Meaning and Definition of Management, Characteristics, Scope, Importance, Management and Administration, Management – A Science or Art. Planning: Meaning, Nature and Characteristics, Process, Importance, Types, Components.

Unit-III: Decision Making: Concept, Characteristics – Importance, Process, Types of Decisions. Organizing: Concept, Principles, Types – Line, Functional, Line and Staff, modern types of organizations-Projects, Matrix, Formal and Informal Organization, Advantages and Disadvantages.

Unit-IV: Direction: Meaning, Nature, Importance and Techniques. Co-Ordination: Meaning, Principles, Internal and External Co-Ordination, Methods of Achieving Effective Co-Ordination. Leadership: Leadership – Concept, Characteristics, Types and Qualities. Concept of Morale. Control: Meaning, Characteristics, Need, Procedure, Types, Essentials of Good Control System, Control Devices.

Reference Books

1. Ramaswamy, I. (2011). Principles of Business Management, (8th ed.), Himalaya Publishing House, New Delhi.
2. Principles of Management and Administration. Author, D. Chandra Bose. Publisher, PHI Learning, 2009

Wadange & Gharpure:

3. Robbins, S. (2017). Management, (13th ed.), Pearson Education, New Delhi
4. "The Practice of Management", Peter Drucker, Om Books India
5. Ghuman, K & Aswathapa, K, (2017). Management concepts and cases (10th ed.), Tata McGraw Hills, New Delhi
6. Koontz, H, & Weihrich, H (2016). Essentials of Management: An International Perspective (8th ed.), Tata McGraw Hills, New Delhi

QUESTION PAPER PATTERN

BCOM – I : SEMESTER I

1T6-A – Business Skills

TIME:- 3 Hours] [Full Marks:- 80

N.B. – 1) All questions are compulsory.

2) All questions carry equal marks.

Q.1.

(a) UNIT – I 08 Marks

(b) UNIT – I 08 Marks

OR

(c) UNIT – I 16Marks

Q.2.

(a) UNIT – II 08 Marks

(b) UNIT – II 08 Marks

OR

(c) UNIT – I 16Marks

Q.3.

(a) UNIT – III 08 Marks

(b) UNIT – III 08 Marks

OR

(c) UNIT – I 16Marks

Q.4.

(a) UNIT – IV 08 Marks

(b) UNIT – IV 08 Marks

OR

(c) UNIT – I 16Marks

Q.5.

a) UNIT – I 04 Marks

b) UNIT – II 04 Marks

c) UNIT – III 04Marks

d) UNIT – IV 04 Marks

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B.Com (CBCS) SEM –I**Course Type: Skill Enhancement Course****Course Name: MS-OFFICE****Course Code: 1T6-B**

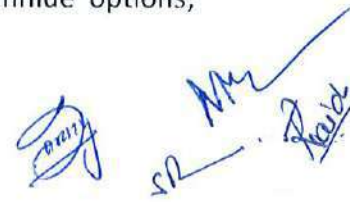
	Course Outcome
CO1	Student will be able to create and manage word documents with required formatting. Students will be able to compose word documents and operate relevant features and tools of MS Words.
CO2	Student will be able to perform operations like creating, storing, and formatting data using different Excel formatting tools and features.
CO3	Students will able to perform calculations using functions, and present the data visually using charts and graphs.
CO4	Student will be able to create and design professional presentation using different features & tools of PowerPoint.
CO5	Students will be able to prepare and appraise professional business data, document and presentation.

Unit I**Microsoft Word**

Introduction ; Getting familiar with the interface of Word; Backstage View(File); Creating, Saving, Opening, Closing of document; Editing text Documents; Inserting & Deleting text, Toolbars; Inserting Tables, Pictures, Shapes, Icons, Smart Art, Drop Cap, Date and time, Object, Word Art, Special Symbols, Hyperlinks, Header and footer, Page Numbering, Charts; Use columns and breaks; Using step-by-step mail merge wizard; Review documents using - Spelling and Grammar check, word count; Different views of word document, Change the view of document ; Using format painter ;Creating styles; Using Page Setup Settings , Printing of the document; Sharing the document ;Exporting of word document

Unit II**Microsoft Excel – I**

Introduction ; Getting familiar with the interface of Excel; Backstage View(File); Excel Toolbars; References-Absolute and Relative; Working with worksheet/workbook; Data Entry in Excel; Formatting of data –Formatting Cell, Rows, Columns , Sheet ; Different formatting - Number Formatting ,Text formatting ,Date Formatting ,Alignment Settings, Font Formatting, Border ,Shading , Format as Table; Changing Row /Height ,Using Hide /unhide options;

SR


Moving or copying sheet; Renaming Sheet; Flash Fill ;Using find and select options-Go to, Go To Special ; Sharing the excel workbook; Exporting of worksheet

Unit III

Microsoft Excel – II

Outline -Group, Ungroup, Subtotal; Conditional Formatting; Performing Calculations with Functions and formulas, Function Library-Date and Time Functions, Mathematical Functions, Logical Functions, Text Functions, Statistical Functions, hlookup, vlookup; Converting data from text to columns, removing duplicates; Creating Effective Tables & Charts; Data analysis using Sort ,Filter and data validation feature in excel; Pivot table & Pivot charts; Page Setting & Printing

Unit IV

Microsoft PowerPoint

Introduction ; Getting familiar with the interface of PowerPoint; Backstage View (File); Slide Layout; Formatting in PowerPoint; Different Toolbars; Inserting Clip Art, Picture, Slide, Organization Chart, Smart art ,Table, Hyperlink; Presentation Views ; Master Slide; Working With Movies and Sounds; Using different design themes; Changing Slide Size and background ; Applying Animation and Slide Transition; Slideshow ; recording slide show; Page Setting & printing; Sharing the presentation ;Exporting the presentation to Video

Text Books

1. MS Office 2016 Quintessential Course –Vishnu P Singh, Asian Computer Books
2. Microsoft Office 2016 Step by Step, Joan Lambert, Curtis Frye, Microsoft Press
3. Information Technology, Vikrant Malviya, Himalaya Publishing House

Reference Books

1. Introduction to Information Technology, Renu Vashishth & Dr. Neeru Mudra, Himalaya Publishing House
2. Computer course –Prof. Satish Jain, Shashi Singh, M. Geetha, BPB Publication
3. Office 16 in easy steps, Michael Price Mike Mc Grath, BPB Publications
4. Office 2016 for beginners- Steven Weikler, Alpha Lifestyle Productions
5. Microsoft office 2016 Word, Excel, One Note Book - Vol 1-Lalit Mali, Notion Press



Bachelor of Commerce
B.Com. (CBCS) – Sem II
Course Type: Core Course
Course Name: Statistics and Business Mathematics
Course Code: 2T1

CO1	Given the information about a particular variables, Student will be demonstrate an understanding of statistics by creating frequency distribution as per the Statistical Series.
CO2	From the given data set student will be able to compute Mean, Median, Mode and other measure of central tendency as required.
CO3	From the given data, Students will be able to know dispersion and to calculate Standard Deviation, Quartiles, Quartile Deviation & Co-efficient of Variation.
CO4	From the given data set the student will be able to compute the Skewness & it's coefficient by using Karl Pearson's and Bowley's method.
CO5	From the given information student will able to calculate Percentage, Simple Interest, Compound Interest and also able to calculate Profit or Loss arising out a business transactions.

B.Com. - First Year Semester-II

2T1: Statistics and Business Mathematics

Unit - I Statistics & Measures of Central Tendency

Meaning, Scope, Importance, Functions and Limitations of Statistics. Collection of data, Tabulation and Classification, Frequency distribution. Mean, Median, Mode, Geometric Mean and Harmonic Mean (Theory & Numericals)

Unit -II Dispersion-

Meaning and significance of dispersion, Methods of measuring dispersion, Standard Deviation, Quartiles, Quartile Deviation, Co-efficient of variation (Theory & Numericals)

Unit - III Skewness-

Absolute Measures of Skewness, Relative Measures of Skewness, Karl Pearson's Coefficient of Skewness, Bowley's Coefficient of Skewness. (Numericals)

Unit - IV Business Mathematics:-

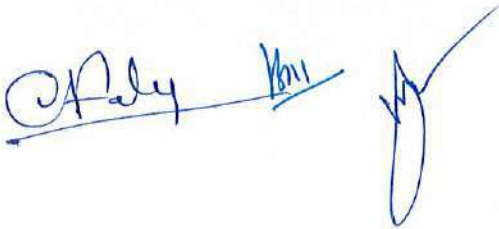
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Percentages, Simple Interest, Compound Interest, Profit/ Loss. (Numericals)

Note: Activity for subject/Chapter related (Workshop, Seminar, Guest Lecture, Group Discussion)

Reference Books:

1. Fundamentals of statistics : D. V. Elhance & Veena Elhance.
2. Statistics : V. K. Kapoor : S. Chand & Sons.
3. Statistics : B. New Gupta: Sahitya Bhavan Agra.
4. Fundamental of Statistics : S. C. Gupta - Himalaya Publishing House.
5. Business Mathematics & Statistics : NEWK Nag & S.C. Chanda - Kalyani Publishers
6. Statistics and Business Mathematics: Dr. Pramod Fating, Dr. Milind Gulhane, Dr. Vijay Bagde, Sir Sahitya Kendra, Nagpur
7. Problem in Statistics : Y. R. Mahajan: Pimplapure Publisher Nagpur
8. Statistics and Business Mathematics: Dr. Gulhane, Dr. Chopde



with effect from 5-2023

Question Paper Pattern
B.Com. – First Year Semester-II
2T1: Statistics and Business Mathematics

N.B. – 1) All questions are compulsory.
2) All questions carry equal marks.

Q. No. 1 – Unit I

- a) Theory 08 Marks
b) Problem 08 Marks

OR

- c) Problem 16 Marks

Q. No. 2 – Unit II

- a) Theory 08 Marks
b) Problem 08 Marks

OR

- c) Problem 16 Marks

Q. No. 3 – Unit III

- a) Problem 08 Marks
b) Problem 08 Marks

OR

- c) Problem 16 Marks

Q. No. 4 – Unit IV

- a) Problem 08 Marks
b) Problem 08 Marks

OR

- c) Problem 08 Marks
d) Problem 08 Marks

Q. No. 5 a) Unit-I Problem 04 Marks

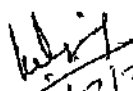
b) Unit-II Problem 04 Marks

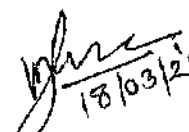
c) Unit-III Problem 04 Marks

d) Unit-IV Problem 04 Marks


Dr. R. Karmore
Chairman


~~Chairman~~


18/03/23


18/03/23


18/03/23

Bachelor of Commerce
B.Com (CBCS) – Sem II
Course Type: Core Course
Course Name: Business economics-II
Course Code: 2T2

Course outcomes

CO1	Students will be able to establish relationship between cost and Output in short / long run
CO2	Students will be able to differentiate between various Market structures
CO3	Students will be able to determine prices under different market structures
CO4	Students will be able to explain basic concepts of macroeconomics
CO5	Students will be measure national income using given data.

Unit 1:

Cost Analysis: Cost Concepts – Actual & Opportunity cost, fixed costs and Variable costs, explicit and implicit costs, total, average and marginal costs, historical costs and replacement costs, short run costs and long run costs, accounting costs and economic costs. Determinants of costs; Short run cost-output relationship; long run cost-output relationship; Economies and diseconomies of scale – factors causing, economies & dis-economies; estimating cost output relationship – accounting method, engineering method, econometric method

Unit 2:

Market Structures – Concept, meaning, Definition, Classification of market structures, Perfect Competition, Monopolistic Competition. Product Differentiation. Oligopoly: Homogeneous and Heterogeneous Oligopoly, Price Rigidity in Oligopoly. Kinked Demand Curve. Monopoly Features, Equilibrium. Difference between Perfect Competition and Monopoly.

Unit 3:

Pricing Concepts– demand, cost of production, objective of firm, government policy, nature of competition, Cournot's Model, Collusion Model, Leader- Follower Model; Price determination under perfect competition, Price determination under Monopolistic competition; price determination under monopoly

Unit 4:

Introductory Macroeconomics: Concept of inflation, employment, money supply, monetary policy, fiscal policy, Balance of payments, National income, consumption function. Savings and Investment – equality between savings and investments; Determinants of National income, Measurement of national income.

References:

1. Business Economics, H.L.Ahuja, S.Chand Publishing
2. Micro Economics, P.N.Chopra, Kalyani Publishers.
3. Micro Economics, D.D.Chaturvedi, Galgotia Publishing Company.
4. Principles of Economics, D.M.Mithani, Himalaya Publishing House.

B.Com. (Choice-Based Credit System)**Semester II****Course Type: Ability Enhancement Course****Course Name: Commercial Services****Course Code: 2T5 – A****Course Outcomes:**

CO1	The Students will be able to understand the concept of commercial services and their practical importance
CO2	The students will be able to evaluate the current and emerging trends in Aviation and Hospitality services.
CO3	The students will be able to interpret the trends, role and importance of Information Technology Enabled Services (ITES).
CO4	The student will be able to analyse the effect of the new innovative services on the banking and insurance sector.
CO5	The students will be able to apply the concepts, functions and techniques of the Marketing Mix of Services.

Syllabus:**UNIT I**

Commercial Services: Meaning, Characteristics, Scope and Classification of Services, Emerging Trends and Importance of the service sector in India.

Marketing Mix of Services: Product, Place, Price, Promotion, People, Process of Services delivery and Physical evidence.

Career Opportunities: Factors for growth of Service Sector in India and Career Opportunities in Commercial Services.

UNIT II

Aviation Services: Role and Importance, Current Trends, Challenges and Future Opportunities in India, Government initiatives towards the aviation industry.

Hospitality Services: Diversity of Hospitality Industry, Role and Importance, Emerging Trends, Challenges and Future Opportunities in the Indian Hospitality Industry

UNIT III

Information Technology Enabled Services (ITES): Overview and Current Trends of ITES, Role and Importance of ITES.

Aravind

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Concept and Scope of Business Process Outsourcing (BPO), Knowledge Process Outsourcing (KPO), Legal Process Outsourcing (LPO) and Enterprise Resource Planning (ERP).

Challenges and Future Opportunities for ITES in India.

UNIT IV

Banking Services: Overview and Importance of Banking Services with respect to recent developments in India. Concept of Credit Cards and its usage and No Cost EMI system. Effects of Privatization on Banking Services in India.

General Insurance Services: Concept and Role of General Insurance Services. Growth and development due to the emergence of Online platforms in Insurance services. Impact of the opening of the Insurance sector for private players.

Reference Books:

1. Service Sector in Indian Economy: Talluru Sreenivas, Discovery Publishing House
2. The Service Sector in India's Development: Gaurav Nayyar, Cambridge University Press
3. Service Marketing: S.M. Jha, Himalaya Publishing House
4. Service Sector Management: C. Bhattacharjee, Jaico Books
5. Service Sector Management: Sanjay Patankar, Himalaya Publishing House

QUESTION PAPER PATTERN

BCOM – I : SEMESTER I

1T2- Commercial Firms

TIME:- 3 Hours] [Full Marks:- 80

N.B. – 1) All questions are compulsory.

2) All questions carry equal marks.

Q.1.

(a) UNIT – I 08 Marks

(b) UNIT – I 08 Marks

OR

(c) UNIT – I 16Marks

Q.2.

(a) UNIT – II 08 Marks

(b) UNIT – II 08 Marks

OR

(c) UNIT – I 16Marks

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Q.3.

- (a) UNIT – III 08 Marks
 - (b) UNIT – III 08 Marks
- OR
- (c) UNIT – I 16Marks

Q.4.

- (a) UNIT – IV 08 Marks
 - (b) UNIT – IV 08 Marks
- OR
- (c) UNIT – I 16Marks

Q.5.

- a) UNIT – I 04 Marks
- b) UNIT – II 04 Marks
- c) UNIT – III 04Marks
- d) UNIT – IV 04 Marks

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Bachelor of Commerce
 B. Com. (CBCS) – Semester II
 Course Type: Ability Enhancement Course
 Course Name: Fundamentals of Banking
 Course Code: 2T5 – B

Course Outcomes:

CO1	The students will be able to Classify Banking Functions
CO2	The students will be aware of Types of Bank Accounts and its Eligibility.
CO3	The students will be aware of Bank Account Procedure for Opening, operating, Transfer and Closing
CO4	The students will be Know of Types of Bank services for the Customers .
CO5	The students will be enlightened regarding the new concepts introduced in the banking system.

Unit I: Evolution of Bank

- 1) **Evolution of Bank** , Nature, Meaning, Definition of Bank,
- 2) **Types of Bank** – Public Bank, Private Bank, Commercial Bank, Co-operative Bank, Postal Bank, Agricultural Bank,
- 3) **Functions of Banks** – Primary, Secondary
- 4) **Role of Banking in Economic Development of India.**

Unit II: Bank Accounts Types and Handling Procedure

- 1) **Saving Bank Account** – Meaning and Importance of SB Account , Eligibility for open SB Account
- 2) **Current Account**- Meaning and Importance of Current Account , Eligibility for open Current Account
- 3) **Fixed Deposit Account**- Meaning and Importance of FD Account , Eligibility for open FD Account
- 4) **Recurring Deposit Account** - Meaning and Importance of RD Account , Eligibility for open RD Account

Dr. Anurag K. S.


Unit III: Procedure for opening and Operating transfer and closing of Accounts

- 1) **Procedure for opening of account**- Know your customers Norms (KYC Norms), Application forms, Introduction, Proof of residence, Specimen signature and Nomination.
- 2) **Procedure for operating accounts**- Pay-in-slips, Withdrawal Slips, Issue of Pass book, Issue of cheque book, Issue of fixed deposit receipt, premature encashment of fixed deposits . Procedure of F.D., Repayment of Term Deposit (F.D) on Due date with interest.
- 3) **Transfer of accounts** – Transfer of accounts to other branches, Other Person
- 4) **Closing of Accounts** - Dormant accounts, Zero Balance, Bounced cheque or overdrafts, Suspected Identity Theft, Criminal Conviction, Change at the bank, Death of account Holder.

Unit IV: Customer Services

- 1) **Fund Transfer**- Bank Draft, Meaning, Procedure of Issue and Encashment of Demand Draft.
- 2) **Online Banking**- Meaning, Procedure of IFSC systems, RTGS/NEFT
- 3) **Safe Custody and Safe Deposit Lockers** – Importance and Need, Procedure of Opening ,Operating, Closing . Documentation
- 4) **Handling Foreign Exchange Transaction** – Meaning and Importance of Foreign Trade, Banks role in foreign Trade, Foreign Exchange and Exchange Rates.

Recommended books

- Practice and Law of Banking, G. S. Gill
- Banking: Law and Practice, P. N. Varshney
- Banking: Law and Practice in India, Tannan
- Banking: Law and Practice in India, Maheshwari
- Banking: Law and Practice, Prof. Mogle
- Banking and Financial System, Vasant Desai.
- Fundamentals of Banking, DR. R. S. S. Swami
- Report on trends and progress of banking in India- RBI Bulletin.
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Praveen

Bachelor of Commerce
B. Com.(CBCS) - Semester -II
Course Type: Skill Enhancement Course
Course Name: Financial Markets operation
Course Code: 2T6 - A

Course Outcomes

CO1	The student will be able to explain the importance of financial Institutions
CO2	The student will be able to interpret the structure of Financial Regulations in India
CO3	The student will be able to explain the importance of Financial Markets
CO4	The student will be able to distinguish between primary and secondary capital markets
CO5	The student will be able to Identify the Components of money markets

UNIT 1: Financial institutions and regulatory bodies:

Institutions: (Meaning and functions) Merchant Banks, Investment companies, Management Investment companies, Development banks, Mutual Funds. **Regulators: (functions, scope, roles and responsibilities)** RBI, SEBI, IRDA, PFRDA (Functions, Scope, Roles and responsibilities)

UNIT 2: Capital Markets- Primary Markets

Meaning, Role and importance, Composition, instruments, New Issue Market: Features, objectives and functions, Constituents or players, Modes of procuring long term funds: Public issue, Rights issue, Bonus issue, Private placement.

UNIT 3 : Capital Markets - Secondary Markets.:

Meaning, Role and Importance. Functions of the stock exchange, Listing of securities and its benefits, Stock market indices, Types of dealings, types of securities traded on the Indian stock exchanges, Comparison of the three exchanges (BSE, NSE, OTCEI)

UNIT 4: Money Markets:

Meaning, features of organized and unorganised money markets Instruments: Treasury Bills, Certificate of Deposits, Commercial Paper, Call money Commercial bills, Inter-corporate deposits, Inter-bank participation certificates. **Credit Rating Agencies:** Meaning and role of such agencies. A brief idea about: CRISIL, ICRA.

Suggested Books

1. Financial Market Operations by Alok Goyal, Mridula Goyal; VK Global Publications
2. Financial Market Operation by Dr. I.M. Sahai; SBPD Publishing House.
3. Financial Institutions and Markets: Structure, Growth and Innovations by L M Bhole and Jitendra Mahakud; McGraw Hill Education

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B.Com (CBCS)– Semester II

Course Type: Skill Enhancement Course

Course Name: Skill Development

Course Code:2T6-B

Course Outcomes

CO1	The Students will be able to relate the concept of skill development and its importance
CO2	The students will be able to interpret the problem solving technique and multiple approaches to creativity.
CO3	The students will be able to relate importance of communication skills for interpersonal communication
CO4	The student will be able to analyse team behavior and impact of empowerment and delegation
CO5	The students will be able to explore various skill development avenues.

Unit 1:

Introduction to skills & personal skills, developing self awareness on the issues of emotional intelligence, self learning styles, values, attitude towards change, learning of skills and applications of skills.

UNIT – 2:

Problem solving and building relationship: Problem solving, creativity, innovation, steps of analytical problem solving, limitations of analytical problem solving, impediments of creativity, multiple approaches to creativity, conceptual blocks, conceptual block bursting. Skills development and application for above areas.

UNIT – 3:

Building relationship Skills for developing positive interpersonal communication, importance of supportive communication, coaching and counseling, defensiveness and disconfirmation, principles of supportive communications. Personal interview management. Skill analysis and application on above areas.

UNIT – 4:

Team building: Developing teams and team work, advantages of team, leading team, team membership. Empowering and delegating: Meaning of empowerment, dimensions of empowerment, how to develop empowerment, inhibitors of empowerment, delegating works. Skills development and skill application on above areas.

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Suggested Books:

V.S.P. Rao Managerial Skills Excel Books,2010, New Delhi

2. David A Whetten, Cameron Developing Management skills, PHI 2008

3. Ramnik Kapoor Managerial Skills Path Makers, Bangalore

4. Kevin Gallagher, Skills development for Business and Management Students,Oxford,2010

5. Monipally,Muttthukutty Business Communication Strategies Tata McGraw Hill.

6. McGrath E.H. (9th Ed., 2011), Basic Managerial Skills, Prentice Hall India Learning Private Limited

7. Whetten D. (8th Ed., 2011), Developing Management Skills, Prentice Hall India Learning Private Limited

8. Gulati S. (2001), Corporate Softskills, Rupa Publication Pvt Ltd

9. Gallagher (2010), Skills Development for Business & Management Students, Oxford University Press

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RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

Direction No. 40 of 2016

**DIRECTION GOVERNING THE EXAMINATION LEADING TO THE DEGREE OF
MASTER OF COMMERCE (CREDIT BASE SEMESTER PATTERN) FACULTY OF
COMMERCE**

(Issued under section 14(8) of the Maharashtra University Act 1994)

WHEREAS, Maharashtra University act No. xxxv of 1994 has come into force with effect from 22nd July 1994 and has been amended from time to time,

AND

WHEREAS, the University Grants Commission, New Delhi vide letter no. D.O. No. F-2/2008/(XI Plan), Dated 31st January 2008 regarding new initiatives under the XI Plan-Academic reforms in the University has suggested for improving quality of higher education and to initiate the Academic reform at the earliest.

AND

WHEREAS, faculty of commerce act its meeting held on 14.2.2012 has decided to update the existing syllabus for award of the degree of Master of Commerce commensurate with the curricula existing in the various universities in India and with a view to include the latest trends in the commerce stream as well as to design it to suit to the needs of the industries and corporate houses,

AND

WHEREAS, University Grants Commission, New Delhi has prescribed the Model Curriculum for award of the Postgraduate degree in the Faculty of commerce and directed to implement the same from the academic session 2012-2013,

AND

WHEREAS, Chairman of all the Board of Studies in the Faculty of Commerce in their meeting held on 24.2.2016 prepared the Scheme of Credit Based Semester pattern for conduct of the M.Com. Examination,

AND

WHEREAS, Board of Studies viz. (1) Business Administration and Business Management, (2) Commerce, (3) Accounts and Statistics, (4) Business Economics and (5) Ad-hoc Board in Computer Application in its meetings held on 24.2.2016 respectively updated the existing syllabi and recommended some modifications in the scheme of examination for post graduate courses,

AND

WHEREAS, Dean of Commerce has consented to the changes in the syllabus and the scheme of examination for the award of M.Com Degree,

AND

WHEREAS the Vice-Chancellor, Nagpur University, Nagpur approved the recommendations so made by the Special Task Committee in the Faculty of Commerce duly concurred by the Coordinator, Faculty of Commerce as required under Section 38 (a) of the Act on

AND

WHEREAS As per the Advice of the Vice Chancellor, Coordinator, Faculty of Commerce & Coordinator, Special Task Committee in the meeting held on 4.1.2016 constituted sub-committee for syllabus restructuring of M.Com with CBCS pattern.

The Sub-committee submitted the Draft Syllabus of M.Com with CBCS pattern in meeting held on 24.02.2016.

AND

WHEREAS, ordinance making involve a time consuming process, Now, therefore, I, Dr. S. P. Kane, Vice-Chancellor, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur in exercise of the powers vested in me under Section 14(8) of the Maharashtra University Act of 1994 do hereby issue the following direction:

- This direction shall be called “DIRECTION GOVERNING THE EXAMINATION LEADING TO THE DEGREE OF MASTER OF COMMERCE (CREDIT BASED CHOICE SYSTEM) FACULTY OF COMMERCE RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY NAGPUR”.
- The Direction shall come in to force with effect from the date of its issuance by Honourable Vice-Chancellor.
- The duration of the course shall be of two academic years consisting of the four semesters with university examination at the end of each semester namely
 - M.ComSemesterI Examination
 - M.ComSemesterIIExamination
 - M.ComSemesterIIIExamination
 - M.ComSemesterIVExamination

The examination shall be held at such places and on such dates which are notified by the University.

I. ELIGIBILITY TO THE COURSE

- The duration of M.Com. Course shall be of Two years consisting Semester-I & II in first year and Semester-III & IV in second year.
- Subject to compliance with the provisions of this direction and of other ordinances in force from time to time, an applicant for admission to this course shall have passed B.Com., B.Com.(Computer Application) or B.B.A .Degree examination of Rashtrasant Tukdoji Maharaj Nagpur University or equivalent of any other recognized University.
- The Examinations for Semesters I, II, III and IV shall be held twice a year at such places and on such dates as notified by the University.
- The fees for examination shall be as prescribed by the Rashtrasant Tukdoji Maharaj Nagpur University from time to time.
- Applicant for the examination pursuing a regular course of study leading to the Master Degree in Commerce shall not be permitted to join any other course in this University or any other University simultaneously.
- **ATKT Rules** for Admission for the M.Com Course –An unsuccessful examinee at the any semester examination shall be **ALLOWED TO KEEP TERM in accordance to**

The following table:

Admission to Semester	Candidate should have passed in all the subjects of the following examinations of R.T.M. Nagpur University	Candidate should have passed at least two third of the passing heads of following examinations
I Semester	As provided in Para 5 of the direction.	-----
II Semester	-----	-----
III Semester	-----	Semester I and II taken together i.e. 5 heads
IV Semester	-----	Semester I , II and III taken together i.e. 8 heads

For providing teaching facility in the subjects of Foundation and Elective Groups minimum requirement of student is 5.

II. CREDIT SYSTEM OF EVALUATION

- The M.COM. programme shall consist of **Fifteen** Papers or Subjects in old terminology and a project in any of them are related to commerce as opted by the student.

With the issuance of this Direction, The Direction No 1 of 2014 (Credit based Semester Pattern) shall stand repealed.

Nagpur
Date : 21.6.2016

Sd/-
Dr. S. P. Kane
Vice-Chancellor

Subjects offered, contact hours, credits attached and allocation of marks shall be as follows:

APPENDIX-I

Scheme of teaching and examination under credit based semester system for M.Com Course.

Semester-I

CourseCode		Internal /University Exam.	Total Hours	Marks			Credits
				Semester End Exam.	InternalAssessment	Total	
C11	Advanced Financial Accounting	Uni.	60	80	20	100	4
C12	Indian Financial System	Uni.	60	80	20	100	4
C13	Managerial Economics	Uni.	60	80	20	100	4
C14	Marketing Management	Uni.	60	80	20	100	4
	Total		240	320	80	400	16

Semester-II

Course Code		Internal /University Exam.	Total Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total	
C21	Research Methodology	Uni.	60	80	20	100	4
C22	Advanced Cost Accounting	Uni.	60	80	20	100	4
C23	Co-operation	Uni.	60	80	20	100	4
C24	Human Resource Management	Uni.	60	80	20	100	4
	Total		240	320	80	400	16

Semester-III

Course Code		Internal /University Examination	Total Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total	
C31	Core Group						
	1. Advanced Management Accounting	Uni.	60	80	20	100	4
C 32	2. Statistical Techniques	Uni.	60	80	20	100	4
F 33	Foundation Group- I Direct Taxes OR Computer Application in Business	Uni.	60	80	20	100	4
E34	Elective Group-I Entrepreneurship Development OR Service Sector Management	Uni.	60	80	20	100	4
	Total		240	320	80	400	16

Semester-IV

Course Code		Instruction Hours	Marks			Credits
			Semester EndExam	Internal Assessment	Total	
C41	Core Group International Business Environment	60	80	20	100	4
C42	Project	60	100	-	100	4
F43	Foundation Group- II Indirect Taxes OR Operations Research	60	80	20	100	4
E44	Elective Group-II E-Commerce OR Company Law	60	80	20	100	4
	Total	240	340	60	400	16

Summary of the Total Marks and Credits

<u>Sr. No.</u>		<u>Instruction Hours</u>	<u>Marks</u>			<u>Credits</u>
			Semester End Exam.	Internal Assessment	Total	
1	Semester-I	240	320	80	400	16
2	Semester-II	240	320	80	400	16
3	Semester-III	240	320	80	400	16
4	Semester-IV	240	340	60	400	16
Total		960	1300	300	1600	64

- The Semester End written examination of all subjects shall be conducted by the University.
- The performance of the learners will be evaluated in two components ,One component will be the continuous assessment by the College/Department (**Internal assessment**) carrying 20% marks and the second component will be the **Semester wise end Examination** carrying 80% marks. The allocation of marks for the Internal Assessment and Semester end Examination for all subjects except Project will be as shown below:

1a	Two periodical class tests	08 marks
1b	An assignment/ Viva/ Group Discussion /Seminar based on curriculum to be assessed by the teacher concerned	08 marks
1c	Over all conduct as a responsible learner	04 marks
1	Internal assessment Total marks	20
2	Semester wise End Examination marks	80
Total marks per subject		100

M.COM. Examination Semester-I

Subject	Paper	Maximum Marks	Minimum Passing Marks
1. Advanced Financial Accounting	University Paper	80	
	Internal Assessment	20	
	Total	100	40
2. Indian Financial System	University Paper	80	
	Internal Assessment	20	
	Total	100	40
3. Managerial Economics	University Paper	80	
	Internal Assessment	20	
	Total	100	40
4. Marketing Management	University Paper	80	
	Internal Assessment	20	
	Total	100	40

M.COM. Examination Semester–II

Subject	Paper	Maximum Marks	Minimum Passing Marks
1. Research Methodology	University Paper	80	
	Internal Assessment	20	
	Total	100	40
2. Advanced Cost Accounting	University Paper	80	
	Internal Assessment	20	
	Total	100	40
3.Co-operation	University Paper	80	
	Internal Assessment	20	
	Total	100	40
4. Human Resource Management	University Paper	80	
	Internal Assessment	20	
	Total	100	40

M.COM. Examination Semester–III

Subject	Paper	Maximum Marks	Minimum Passing Marks
Core Group 1. Advanced Management Accounting	University Paper	80	
	Internal Assessment	20	
	Total	100	
2 Statistical Techniques	University Paper	80	
	Internal Assessment	20	
	Total	100	
Foundation Group 3. Direct Taxes OR Computer Application in Commerce	University Paper	80	
	Internal Assessment	20	
	Total	100	
4. Entrepreneurship Development OR Service Sector Management	University Paper	80	
	Internal Assessment	20	
	Total	100	

M.COM. Examination Semester–IV

Subject	Paper	Maximum Marks	Minimum Passing Marks
1. International Business Environment	University Paper	80	40
	Internal Assessment	20	
	Total	100	
2. Project	Project work (Evaluation by External Examiner)	50	20
	Project work (Evaluation by Internal Examiner)	50	20
3. Indirect Taxes OR Operations Research	University Paper	80	40
	Internal Assessment	20	
	Total	100	
3. Entrepreneurship Development OR Company Law	University Paper	80	40
	Internal Assessment	20	
	Total	100	

- Marks of internal assessment awarded on the basis of tests, assignment etc as determined by the teacher in the respective subject and moderated by the Head of the University Department/Principal and shall be communicated to the University before the commencement of the Semester End examinations.
- Project Work will be compulsory for each student appearing at the semester-IV(M.Com.) Examination.

Project shall carry 100 marks as follows:

	Marks
Project work	50
Viva-voce	50
TOTAL	100

- For Project work a batch of **TWENTY** students per guide /supervisor has to be allotted by the respective College/ University Department.
- A copy of Project work (Printed) shall be submitted to College/ University Department. Fifteen Days prior to the date of commencement of Semester-IV Examination, which will be retained by the college/Department for internal evaluation purpose.
- A Candidate shall submit with his/her project work, a certificate from the Guide to the effect that the candidate has satisfactorily completed the Project work and that the Project work is the result of the candidate's own work.
- Candidate shall submit his declaration that the Project is the result of his own research work and the same has not been previously submitted to any examination of this University or any other University. The Project shall be liable to be rejected and /or cancelled if found otherwise.
- The Project work shall be evaluated through seminar and Viva-voce at the College/ Department by one internal examiner appointed by the Principal/Head of the Department and one external examiner appointed by University.

Project shall carry 100 marks	Marks	
	Maximum	Minimum Passing Marks
Project work (Evaluation by External Examiner)	50	20
Project work (Evaluation by Internal Examiner)	50	20
Total	100	40

APPENDIX-II

I. GENERAL RULES AND REGULATIONS

The scope of the subject, percentage of passing in theory and project will be governed as per following rules:

- In order to pass at the Semester I, II, III & IV examinations an examinee shall obtain not less than 40% marks in each paper. This is to say that out of total 100 marks student should score 40 marks jointly in university examination (80 Marks) and internal examination (20 marks) except in project of IV Semester. The examinee shall have to obtain minimum 40 marks out of 100 in evaluation of project and 50% (200 out of 400 Marks) aggregate in each Semester wise End Examination.
- The results of successful candidates at the end of semester-IV shall be classified on the basis of aggregate marks obtained in all the four semesters.
- The candidates who pass all the semester examinations in the first attempt are eligible for ranks.
- The results of the candidates who have passed the Semester-IV examination but not passed the lower semester examinations shall be declared as NCL (not completed lower semester examinations). Such candidates shall be eligible for the Degree only after successful completion of all the lower semester examinations.
- Percentage of marks for declaring class:
Distinction- 75% (and above).
First Class- 60% and above but less than 75%.Second
Class- 50% and above but less than 60%.
- An unsuccessful examinee at the any semester wise end examination shall be eligible for re-examination on payment of a fresh Examination fee prescribed by the University.

II. TEACHING NORMS FOR THEORY PAPERS AND PROJECT:

- For all Theory Papers there shall be **FOUR Periods Per week per Subject of One Hour duration** each. Each Theory Paper must cover minimum 60 Clock Hours of Teaching and 240 Clock Hours per Semester for all the 4 Papers. One Credit subject of Theory will be of 1 Clock Hour per week of 25 marks running for 15 weeks and 4 Credit Course of Theory will be of 4 Clock Hours per week of 100 Marks running for 15 weeks.
- For Project work/Research work a batch of Maximum 20 students per guide /supervisor has to be allotted by the College/ University Department. FOUR periods per week of one hour duration shall be the work load allotted for project guidance for 20 students.
- The Project guide /supervisor must possess M.Phil. or Ph.D. degree of Faculty of Commerce or should be a Full time approved Teacher
- No person shall be admitted to this Programme, if he has already passed the same Programme or an Programme of any other statutory University (which has been recognized as equivalent to this programme.)
- A candidate who fails in any of the semester examinations may be permitted to take the examinations again at a subsequent appearance as per the syllabus and scheme of examination in vogue at the time the candidate took the examination for the first time. This facility shall be limited to the following two years.
- Examinee successful at the Semester I, II, III and IV examinations shall, on payment of the prescribed fee, receive a Degree in the prescribed form signed by the Vice-Chancellor.
- Qualification of Teacher shall be as per U.G.C. and State Government norms.

APPENDIX- III

Rashtrasant Tukdoji Maharaj Nagpur University

I. SYLLABUS FORM.COM.EXAMINATION

Semester-I

Advanced Financial Accounting
Indian Financial System
Managerial Economics
Marketing Management

Semester-II

Research Methodology
Advanced Cost Accounting
Co-operation
Human Resource Management

Semester-III

Core Group	1. Advanced Management Accounting
	2. Statistical Techniques
Foundation Group I	3. Direct Taxes OR Computer Application in Commerce
Elective Group	4. Entrepreneurship Development OR Service Sector Management

Semester-IV

Core Group	1. International Business Environment
	2. Project
Foundation Group II	3. Indirect Taxes OR Operations Research
Elective Group	4. E - Commerce OR Company Law

II. CONVERSION OF MARKS TO GRADES AND CALCULATIONS OF GPA (GRADE POINT AVERAGE) AND CGPA (CUMULATIVE GRADE POINT AVERAGE) :

In the Credit and Grade Point System, the assessment of individual Subjects in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grades by some mechanism wherein the overall performance of the Learners can be reflected after considering the Credit Points for any given course. However, the overall evaluation shall be designated in terms of Grade. There are some abbreviations used here that need understanding of each and every parameter involved in grade computation and the evaluation mechanism. The abbreviations and formulae used are as follows:-

Abbreviations and Formulae Used

G : Grade

GP : Grade Points

C : Credits

CP : Credit Points

CG : Credits X Grades (Product of credits & Grades)

SGPA = ΣCG : Sum of Product of Credits & Grades points / ΣC : Sum of Credits points

SGPA : Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)

CGPA : Cumulative Grade Point Average shall be calculated for the entire Programme by considering all the semesters taken together.

While calculating the CG the value of Grade Point 1 shall be consider Zero (0) in case of learners who failed in the concerned course/s i.e. obtained the marks below 40. After calculating the SGPA for an individual semester and the CGPA for entire programme, the value can be matched with the grade in the Grade Point table as per the Five (05) Points Grading System and expressed as a single designated GRADE such as O,A,B,C,, F.(Fail).

Marks	Grade	Grade Points
75& above	O (Outstanding)	10
65-74	A (Very Good)	09
55-64	B (Good)	08
50-54	C (Average)	07
49 & Below	F (Fail)	0Failed

Note: -

- Consider Grade Points equal to Zero for (C x G) calculations of failed Learner/s in the concerned course/s.
- If the learner fails to score 200 out of 400 marks in aggregate then the subjects in which he/she has scored 50 or more marks shall be exempted. He/she shall have to appear for all subjects in which he/she has failed to score 50 or more marks. In such case his/her internal evaluation marks out of 20 shall be retained and he/she shall have to appear for Semester End examination of 80 marks and shall have to score-
 - More than 40% marks including internal marks scored in each of the subject in which he/she has failed to score 50 or more marks.

AND

- He /she shall have to score a total of 200 marks out of 400 in aggregate after adding up of the marks scored in exempted subject/subjects.
- Total marks (Internal + Semester End Examination) obtained by the student shall be converted into Grades and Five Point Grade points as above.

**The illustration for the conversion of marks into grades in a course and semester
Illustrations of Calculation:- Pass**

Subjects	Max.MarksSemester EndExam	Max.MarksInternal	TotalMaximumMarks	Total Minimum Marks	Marks Obtained Internal	TotalMarks Obtained	Grade(G)	Gradepoints(GP)	Credit oftheCourse(C)	(Credit) X (Grade points)(CX GP)	SGPA= Σ CG/ Σ C
C-11	80	20	100	40	20	60	B	8	4	32	SGPA =136/16 =8.5 GradeA RESULT =PASS
C-12	80	20	100	40	17	50	C	7	4	28	
C-13	80	20	100	40	15	75	O	10	4	40	
C-14	80	20	100	40	18	70	A	9	4	36	
Total	320	80	400	160	70	255	--	34	16	136	

Illustrations of Calculation:- Fail

Subjects	Max.MarksSemester EndExam	Max.MarksInternal	TotalMaximumMarks	Marks ObtainedSemesterE	Marks Obtained Internal	TotalMarks Obtained	Grade(G)	Gradepoints(GP)	Credit oftheCourse(C)	(Credit) X (Grade points)(CX GP)	SGPA= Σ CG/ Σ C
C-31	80	20	100	28	12	40	F	0	4	00	SGPA =72/16 =4.5 GradeF RESULT =FAIL
C-32	80	20	100	31	10	41	F	0	4	00	
C-33	80	20	100	40	20	60	B	8	4	32	
C-34	80	20	100	60	15	75	O	10	4	40	
Total	320	80	400	159	57	216	--	18	16	72	

Illustration for calculating CGPA

		Maximum Semester End Exam.	Obtained at Semester End Exam.	Maximum Internal Assessment	Obtained at Internal Assessment	Total	Obtained Total	SGPA	Total Credit Points	SGPA X Total Credit Points	CGPA
1	Semester-I	320	185	80	70	400	255	9.12	16	146	CGPA=596/64=9 .3125 GRADE=O
2	Semester-II	320	233	80	60	400	293	9.5	16	152	
3	Semester-III	320	185	80	70	400	255	9.12	16	146	
4	Semester-IV	320	233	80	60	400	293	9.5	16	152	
Total		1280	836	320	260	1600	1096	--	64	596	

Note:

According to traditional method the percentage would be = $(1096/1600) \times 100 = 68.5$, and according to CGPA calculation Grade is O which is equivalent to 75-100 percent.

Provision of Direction No.44 of 2001 governing the award of grace marks for passing an examination, securing higher Grades shall apply to the examination

III. REJECTION OF RESULT:

- The candidate shall have an option of being NOT DECLARED SUCCESSFUL in either of the semester end examination if he/she fails to secure minimum 55% aggregate marks in that semester. This option can be opted only through prescribed format forming a part of Examination application form for semester end examination. It shall be applicable only to 80 marks Semester end examination and the internal evaluation marks out of 20 shall not be changed/ altered in any case. If the candidate opts for this option then it shall be irrevocable.
- The candidate who fails in one or more subjects of a semester may be permitted to reject the result of the whole examination of that semester. Rejection of result subject-wise shall not be permitted. A candidate who rejects the results shall appear in the examination of that semester in the subsequent examination.
- Rejection shall be exercised only once in each semester and the rejection once exercised cannot be revoked.
- Application for rejection along with payment of the prescribed fee shall be submitted to the University through the college along with the original statement of marks within 30 days from the date of publication of the result.
- The candidate who rejects the result is eligible for only class and not for ranking.

IV. IMPROVEMENT OF RESULT::

- The candidate who has passed in all the papers of a semester may be permitted to improve the result by reappearing for the whole examination of that semester.
- The reappearance shall be permitted only once in each semester.
- The reappearance for the examination of any semester is permitted during the subsequent examination of that semester.
- Application for reappearance along with payment of prescribed fee shall be submitted to the University through the college along with the original statement of marks within 30 days from the date of publication of the result.
- The candidate passes in all the subjects in the reappearance, higher of the two aggregate marks secured by the candidate shall be awarded to the candidate for that semester. In case the candidate fails in the reappearance, candidate shall retain the first appearance result.
- A candidate who has appeared for improvement is eligible for class only and not for ranking.
- Internal assessment marks shall be shown separately in the marks card. A candidate who has rejected the result or who, having failed, takes the examination again or who has appeared for improvement shall retain the internal assessment marks already obtained.

V. GUIDELINES FOR SETTING QUESTION PAPERS:

- .The question paper should be set in such a manner so as to cover the complete syllabus as prescribed by the University.
- .The numerical questions in any of the subjects shall be set in ENGLISH only and the candidate shall have to answer such questions in ENGLISH only. The candidate may answer non-numerical questions in ENGLISH, MARATHI or HINDI.
- The duration of the Semester wise End Examination shall be 3.00 Hours per course.
- The Question paper for all subjects of all semesters except Project of semester IV shall comprise of 5 Questions of 16 marks each.
- The internal evaluation of all subjects shall be done at College/ Department by the respective subject teacher.

APPENDIX IV

I. SUBJECTS FOR M.Com. EXAMINATION

Semester –I

Advanced Financial Accounting
Indian Financial System
Managerial Economics
Marketing Management

Semester –II

Research Methodology
Advanced Cost Accounting
Co-operation
Human Resource Management

Semester–III

Core Group	1. Advanced Management Accounting
	2. Statistical Techniques
Foundation Group	3. Direct Taxes OR Computer Application in Commerce
Elective Group	4. Entrepreneurship Development OR Service Sector Management

Semester–IV

Core Group	1. International Business Environment
	2. Project
Foundation Group	3. Indirect Taxes OR Operations Research
Elective Group	4.E - Commerce OR Company Law

II.ABSORPTION SCHEME

<u>Sr. No.</u>	<u>SUBJECT OF OLD COURSE BEFORE 2012-13</u>	<u>ALTERNATIVE SUBJECT OF NEW COURSE 2012-13</u>
1.	Management Concepts and Organizational Behavior	Human Resource Management
2	Advanced Financial Accounting	Advanced Financial Accounting
3.	Managerial Economics	Managerial Economics
4.	Business Tax And Tax Planning	Tax Procedure And Practice
5.	E-Commerce	Computer Application In Commerce
6.	Marketing Management	Marketing Management
7.	Industrial Economics	Managerial Economics
8.	Agriculture Economics And Co-Operation	Co-Operation And Rural Development
9.	Public Finance	Managerial Economics
10.	Advanced Cost Accounting	Advanced Cost Accounting
11.	Financial Institutions and Markets	Indian Financial System
12	Securities Analysis And Portfolio Management	Indian Financial System
13.	Advertising And Sales Management	Marketing Management and
14.	International Marketing	International Business Environment
15.	International Business Environment And Marketing	International Business Environment
16.	Foreign Trade Policy, Procedure	International Business Environment And Documentation
17.	Business Environment Domestic And International	International Business Environment
18.	Banking And Insurance Law And Practice	Service Sector Management
19.	Advanced Management Accounting	Advanced Management Accounting
20.	Computer Application In Business	Computer Application In Commerce
21.	Financial Management	Advanced Management Accounting
22.	Statistical Analysis	Statistical Techniques
23.	Applied Operations Research	Statistical Techniques
24.	Dissertation	Project
25.	Economics of Labor	Managerial Economics
26.	Advanced Banking	Service Sector Management

The students of old course shall be given 05 attempts to pass their examination with old course starting from implementation of New Course.

I. ABSORPTION SCHEME FOR COURSE AFTER 2012-13

<u>Sr. No.</u>	<u>SUBJECT OF OLD COURSE AFTER 2012-13</u>	<u>ALTERNATIVE SUBJECT OF NEW COURSE OF 2016-17</u>
1.	Advanced Financial Accounting	Advanced Financial Accounting
2.	Indian Financial System	Indian Financial System
3.	Managerial Economics	Managerial Economics
4.	Marketing Management	Marketing Management
5.	Research Methodology	Research Methodology
6.	Advanced Cost Accounting	Advanced Cost Accounting
7.	Co-operation and Rural Development	Co-operation
8.	Human Resource Management	Human Resource Management
9.	Advanced Management Accounting	Advanced Management Accounting
10.	Tax Procedures & Practice	Direct Taxes
11.	Computer Application in Commerce	Computer Application in Commerce
12.	Service Sector Management	Service Sector Management
13.	Statistical Techniques	Statistical Techniques
14.	International Business Environment	International Business Environment
15.	Entrepreneurship Development	Entrepreneurship Development
16.	Project	Project

The students of old course shall be given 05 attempts to pass their examination with old course starting from implementation of New Course.

RTM Nagpur University, Nagpur
M.A (Part-I) First Semester Examination
Post Graduate Syllabus in Economics
(Under Choice Based Credit System/CBCS)
Micro-Economic Theory - I

Learning Objectives:

1. To provide a good understanding and a base to students in applying the concepts and methods of micro-economics in practical field
2. To equip the students themselves in a comprehensive manner with various aspects of micro-economic theory.
3. To develop the ability to synthesize knowledge

Learning Outcomes:

1. The knowledge of consumer behavior enables the students in recommending rational buying decisions and will also help to suggest firm to design suitable marketing strategies.
2. Students get equipped with knowledge and skill in suggesting effective decisions under uncertain market situations
3. Students understand the importance of time application and household management
4. The students will develop the skill for converting technical information into economic relationship between input and output
5. The students will develop skill to identify homogeneity level in production function and be able to estimate production function and shall be able to estimate level of output.
6. The course will help students to give recommendations on allocation of quantities of different factors of production to achieve economies of production and use of learning curves
7. The students will learn about maintain existence of firm in markets and shall be able to recommend to earn profit.

Content of Syllabus

Allocation of Teaching Hours: 20 Hrs. of Each Module/Units

Module/Units No.	Content
1	Advances in the theory of Consumer Behavior - Derivation of demand curve by use of indifference curve approach and revealed preference approach- Hicksian Revision of demand theory, Recent developments in theory of demand, modern utility analysis of choices involving risk and uncertainty- Bernoulli, Neuman-Morgenstern, Friedman-savage and Markoviz Hypothesis, Lancaster's Demand theory, - Bandwagan effect – Veblen effect- Snobb effect
2	Theory of Production and Cost – Relation between return to factor and return to scale – multi product firm- production function-Cobb-Douglas, CES, VES; technical progress and production function. Traditional and modern approaches to cost and production empirical evidences on cost of production – Derivation of short-run and long-run cost curves- total, average and marginal- economies of scale and average cost curves

3	Theory of Firm and Price-Output determination in various market structures – marginal analysis as an approach to price and output determination: Perfect competition – short run and long run equilibrium of firm and industry, monopoly short run and long run equilibrium, price determination, degree of monopoly power, regulation and control of monopoly, Oligopoly – non-collusive oligopoly- Stackelberg’s model, kinked demand curve model – collusive Oligopoly – Cartels, mergers, price leadership models, Monopolistic Competition - Joan Robinson’s and E.H. Chamberlains approach to equilibrium- firm and group equilibrium with product differentiation and selling costs analysis.
4	Advanced approaches to pricing and optimization – Advanced approaches to pricing and optimization – composite demand and composite supply pricing- Average or full cost pricing – Mark-up pricing, limit pricing - Bains and Silos-Labini model, public utility pricing workable

Books for References:

1. Koutsoyiannis, A. (2005) - Modern Microeconomics, Macmillan press, London
2. Layard, P.R.G. and Walters, A.W. (2001) - Microeconomic Theory, McGraw Hill, London.
3. Sen A(2005). - Microeconomics: Theory and Application, Oxford University Press, New Delhi
4. Stigler, G (2008). - Theory of Price, PHI, New Delhi
5. Varian, H.R.(2005) - Microeconomic Analysis, W.W.Norton, NewYork
6. Mankiw, N.G. (2009), Economics: Principles and Applications, Cengage Learning, India edition
7. Baumol, W.J.(1998): Economic Theory and Operations Analysis, Prentice Hall of India Private Limited
8. Henderson, J.M. & Quandt, and R.E.: Micro Economic Theory, McGraw Hill.
9. Nicholson Walter (2007)- Microeconomic Theory, The Drydon Press, London
10. E.K .Browning and J.M. Browning (2003) - Microeconomics; Theory and Applications, Kalyani Publisher, New Delhi.
11. Maddala, G.S. and Miller, E.: Microeconomics, Theory and Applications; McGraw Hill
12. Pindyck, R.S., Rubinfeld, D.L. & Mehta: Micro Economics, Pearson Education
13. Salvatore. D.: Micro Economics, Theory and Applications, Oxford University Press.
14. Hall Varian: ‘Micro Economic Analysis,’ Viva
15. Snyder and Nicholson: ‘Micro Economics- Basic principles and Extensions’ Cengage learning

RTM Nagpur University, Nagpur
M.A (Part-I) First Semester Examination
Post Graduate Syllabus in Economics
(Under Choice Based Credit System/CBCS)
Macro-Economic Theory - I

Objectives of the course: -

1. To make students aware of macro – economic models and macro-economic Trends as well as thoughts
2. To deal with international aspects on macro level
3. To critically evaluate the validity of macro models

Learning Objectives of the course: -

1. To demonstrate a good understanding of macro- economic principles, concepts and theories
2. To demonstrate an understanding of implications of Macro-economic decisions and shall be able to form model macro-economic theory
3. To integrate theoretical knowledge to analyse trade-off in deployment of resources to alternate ends and the implications them on society.
4. To make predictions on the happening of different economic things in the different phases of trade cycle and shall be able to derive suggestions.

Content of Syllabus

Allocation of Teaching Hours: 20 Hrs. of Each Module/Units

Module/Units No.	Content
1	Key Macro-economic variable - General review of classical and Neoclassical economic analysis, systems, Keynesian system – various concepts and measurements of aggregate income and expenditure- Gradar flow four sector model - Rules for computing GDP- Various concepts interpreting GDP-Okun’s Law of Tradeoff between unemployment and Growth rate
2	Demand and Supply of Money – Baumol’s Inventory approach for demand for money, Tobbins theory, Restatement of quantity theory of Money by Milton Friedman – Empirical issues in money demand estimation, Theories of Money – concept and Measurement of High-power money – money multiplier and factor acting on it – Behavioural and Portfolio models of money supply
3	Theories of Consumptions and Investment – Classical view Consumption – The Psychological law of Consumption – Kuzenets’ Consumption Puzzle – Fisher’s Inter temporal Choice Model – Permanent Income Hypothesis – Life Cycle Hypothesis. Investment Theories – Neo-classical theory of investment- Keynesian and Post-Keynesian theories- MEC and MEI – Accelerator theory – Tobins-Q-ratio- Inflation and policies of investment
4	The IS-LM Model – The interaction of Real and Monetary sectors of Neoclassical and Keynesian versions of IS-LM Model – Fiscal and Monetary Policy analysis in IS-LM Model- Relative efficiency of fiscal and Monetary policies – Pigou’s effect and Real Balance effect in IS-LM Model- The Mundel-Fleming Model-Trade Policy is IS-LM Model

Books for References:

1. Rosalind Levacic and Alexander Rebmann (1982), *Macroeconomics: An Introduction to Keynesian – Neoclassical Controversies*, Macmillan.
2. Errol D'Souza (2008), *Macroeconomics*, Pearson.
3. David Romer (1996), *Advanced Macroeconomics*, McGraw-Hill.
4. David, G Pierce and Peter J Tysome (1985), *Monetary Economics: theories, evidence and policy*, Butter worths.
5. Laidler, D.E.W. (1984), *The Buffer Stock Notion in Monetary Economics*, *Economic Journal* 94, 17-34.
6. N. G. Mankiw: *Macroeconomics*, Pearson.
7. A. B. Abel and B. S. Bernanke: *Macroeconomics*, Pearson
8. Dorndusch, Fischer and Startz: *Macroeconomics*, Tata McGraw Hill.
9. Richard T. Froyen: *Macroeconomics*, Pearson
10. Errol D'Souza: *Macroeconomics*, Pearson
11. David Romer: *Advanced Macroeconomics*, 4th edition, McGraw Hill, 2012
12. Sunil Bhaduri: *Macroeconomic Theory*, New Central Book Agency. 2. Soumyen Sikdar: *Principles of Economics*, Oxford.

RTM Nagpur University, Nagpur
M.A (Part-I) First Semester Examination
Post Graduate Syllabus in Economics
(Under Choice Based Credit System/CBCS)
I - ELECTIVE CORE SUBJECT

1. Indian Economy – Issues & Policies

Objectives:

1. To acquaint with the students in the context of federal structure of Indian Economy
2. To develop insight among the students to understand economic environment in India with 'Global to Local Context.
3. To equip the student to analyze economic policy implications of Centre & state

Learning Outcomes:

1. Students develop skills in formulating of suggestion for measures on current economic situations.
2. They will be able to derive suggestions on the searching of remedies under different situation for national level.
3. Students will develop understanding to learn the institutional arrangements in society to overcome asymmetric information and develop skill in designing incentive mechanisms.
4. It will make to understand students to the basic process of income generation and distribution as well as their sources. It will also enable to know national share of each category of citizens.
5. It will also help in knowing dynamics of capital market.
6. students will be taken to the philosophical level of equity and justice.

Content of Syllabus

Allocation of Teaching Hours: 20 Hrs. of Each Module/Units

Module/Units No.	Content
1	Overview of Indian Economy and development strategy - State of Indian economy of Independence – Development strategy and planning till end of eighties-effect of control and obstacles in fast growth – Economic Policy of 1991 and its performance – major aspects of transformation and recent developments in Indian Economy
2	Population and Socio-Economic Development in India – Population as a factor of economy development – Age and Sex composition and quality of population-Demographic Dividend – Problem of unemployment, Poverty and Inequality and solutions on it – changing nature of labour markets- recent trends in state of social aspects in India – their implications and policies – women labour and child labour issues and relating to Gender and caste – Governance and corruption and their economic implications , problem of Rural-urban disparities, urbanization and migration
3	Sectoral Analysis of Indian Economy – A) Primary Sector – Trends and implications of contribution of primary sector in India’s National Income and employment generations – Agricultural inputs and productivity-diversification of agriculture- agricultural marketing, prices, credit and subsidies-WTO and Agriculture – Agricultural Development Strategy of Governments of India B) Secondary Sector – Trends in Industry and Trade in India – Their Contribution in National income of India – Industrial Policy in post-liberalization periods – Strategy of Industrial development for large industries and MSME- Performance and problems of public sector industries – Disinvestment policy C) Tertiary Sector – Importance of service sector in India – Performance of service sector in post-liberalization period – service sector led growth and its sustainability
4	Current Economic issues in India – Reforms in Capital Market – Inflow of FDI and FII and their magnitude and influences on domestic economy – financial sector reforms – recent changes in direction and composition of foreign Trade of India-Current and Capital account convertibility of Indian Rupee- Impact of WTO agreement on Indian Economy, Problem of Environmental degradation, Problem of jobless growth and inequality

Books for References:

1. Bardhan, P., “The Political Economy of Development of India”, OUP.
2. Brahmananda, P.R. and Pancharukhi, V.R., “The Development Process of Indian Economy”, Himalaya.
3. Basu, Kaushik (Ed), “India’s Emerging Economy” OUP.
4. Datt, R. and Sundharam, K.P.M.: Indian Economy, S. Chand.
5. Jalan, Bimal (Ed), “The Indian Economy – Problems and Prospects”, Viking.
6. Kapila, Uma (Ed), “India’s Economic Reforms”, Academic Foundation.
7. Kapila, U.: Indian Economy since Independence, Academic Foundation
8. Sen, A. and Dreeze, J., “Economic Development and Social Opportunities”, OUP.
9. Wadhwa, C. (Ed), “Some Problems of India’s Economic Policy”, Tata McGraw Hill.
10. Fouseca, A.J. (Ed), “Challenge of Poverty in India”, Vikas.
11. Rao, V.K.R.V., “India’s National Income, 1950-1980”, Sage.
12. Joshi, Vijay and Little, IMD, “India’s Economic Reforms 1991-2001”, Oxford University Press
13. Ahluwalia. I.J. and I.M.D Little (Eds) (1999), India’s Economic Reforms and Development, Oxford University Press, New Delhi.

14. Bardhan, P.K. (1999), The Political Economy of Development in India, Oxford University press, New Delhi.
 15. Bawa,R.S. and P.S. Raikhy, (1997), Structural Changes in Indian Economy, Gurunanak Dev University press, Amritsar.
 16. Chakravarty, S. (1987), Development planning: The Indian Experience, Oxford University press,
 17. Datt.R. (2001), Second Generation Economic Reforms in India, Deep and Deep publications,.
 18. Ruddar Datt and K.P.M. Sundaram, (2008), Indian Economy, Sultan Chand and Co, New Delhi
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RTM Nagpur University, Nagpur
M.A (Part-I) First Semester Examination
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(Under Choice Based Credit System/CBCS)

I - ELECTIVE CORE SUBJECT

2. Mathematics for Economics

Objectives:

1. To make students able to apply methods of mathematics to draw meaningful conclusions from economics data
2. To use mathematical methods to analyse correct economy occurrences
3. To use mathematic techniques for optimization and prediction in economic analysis

Learning Outcomes:

1. The knowledge of mathematical methods will enable students for making the practical suggestions to the optimum consumer and producers' decisions.
 2. The students will be able to understand allocation and management of scarce resources.
 3. Students will develop the skill to determine homogeneity or non-homogeneity of production function and to estimate the output level for the given input level.
 4. Through mathematical predictions, students shall be enabled to find out the cost reduction potential to stand in cur-throat-competitive markets or oligopolistic markets.
 5. The knowledge of mathematics shall be useful for students to apply game theory in economic analysis to the markets for obtaining maximum benefits of situation.
-

Content of Syllabus

Allocation of Teaching Hours: 20 Hrs. of Each Module/Units

Module/Units No.	Content
1	Sets, Functions and Basic Functions - Properties of sets, relations and functions – different forms of functions and graphs- limits and continuity of functions- Basic rules of differentiation, Derivation of implicit functions – and their application in elasticities , costs and revenues , rules of differentiation, partial differentiation, Problem of maxima and minima in single and multivariable functions-application of differentiation in economics rules of integration and their application to economic problems – Derivation of functions from marginal functions

2	Linear Algebra and Matrices – Matrices and their applications – Determinants, minors, co-factors and inverse of matrices – Cramm's rules- matrices and vectors-Eigen vectors-use in input-output analysis
3	Differential and Integral Calculus – Application of partial differentiation in first and higher order partial derivatives – total derivatives – economic application of partial differentiation on elasticity of demand, Homogeneous function, Euler's theorem cobb-dongles and CES Production functions. Integral Calculus – Rules of integration, Indefinite and Definite integrals, economic applications, - Integration as total function of economic functions and marginal functions – uses in consumer and producer surplus
4	Linear Programming and Optimal Control Theory – Linear Programming – Problem (LLP) and formulation of LPP – Solution of LPP by using graphical and simplex method – duality in LPP- Properties and economic interpretation shadow prices Optimal Control Theory – Calculus of variation and optimal control problem- contrast, state and co-state variables, Hamiltonian – current value and present value, economic application

Books for References:

1. Sydsaeter, Knut and Peter Hammond (2006), Essential Mathematics for Economic Analysis, 2nd Ed. Financial Times, Prentice Hall: Harlow, England.
2. Yamane, Taro (1975), Mathematics for Economists, PHI, New Delhi.
3. Allen, R.G.D. (1974), Mathematical Analysis for Economists, Macmillan Press, New Delhi.
4. Gupta, S.C. (1993), Fundamentals of Applied Statistics., S.Chand, NewDelhi.
5. Chiang, A.C. (1986), Fundamental Methods of Mathematical Economics, McGraw Hill, New York.
6. Handry, A.T. (1999), Operations Research, PHI, New Delhi.

RTM Nagpur University, Nagpur
M.A (Part-I) First Semester Examination
Post Graduate Syllabus in Economics
(Under Choice Based Credit System/CBCS)
II - ELECTIVE CORE SUBJECT

1. Agricultural Economics

Objectives:

1. To provide an understanding to the students about nature and functioning of agrarian economy of India.
2. To enable students to apply economic principles to traditional subsistence agriculture.
3. To equip students to understand process of value generation in agriculture.

Learning Outcomes:

1. The knowledge of nature of Indian Agriculture will enable students to derive suggestions for planning farm operations, for acquiring farm inputs and marketing strategy for selling farm output.
2. It will develop the skills to students for under technical information into economic relation between inputs and output in agriculture.
3. The students will enable to understand the economies of the production and marketing of agricultural products and shall be enable to draw suggestion for practical use.

4. It will help the students to analyse the implication on agricultural policy of government and shall enable them to make practical suggestions for improvement in traditional Indian agriculture.
5. Students are equipped with the knowledge of the emergence of different organizational structures of the farming in India.
6. It will develop the skill in students for analyzing business phenomenon in agriculture in terms of transactions and cost savings.

Content of Syllabus

Allocation of Teaching Hours: 20 Hrs. of Each Module/Units

Module/Units No.	Content
1	Agriculture and the Economy - Agriculture and economic development – Place of agriculture in Macro Economy, Theories of Agricultural Development – Transformation of Traditional Agriculture, Lewis, Ranis and the Schultz theory, organizational aspects of farming-Traditional peasant farming, commercial farming, problems of farming organization, conditions of Indian peasantry.
2	Production function in Agriculture – Law of variable return and returns to scale in agriculture, rational and Irrational stages in agricultural production function, problem of allocation of resources and least cost combination in agriculture, optimum combination of two products in agriculture Farm efficiency, risk and uncertainty in agriculture, structural changes in agriculture in liberalization period- Farm size and agricultural productivity; Mechanization in agriculture; Research and extension in Agriculture
3	Marketing of agriculture produce – Demand and Supply of agricultural products – factors affecting the demand for agricultural products, supply behavior of agricultural products- Individual and aggregate supply of farm products, Behaviour of agricultural prices-Instability of agricultural prices, agricultural price policy of government, agricultural Marketing – Approaches to agricultural marketing; problems of agricultural marketing; price spread, marketing margin; marketing efficiency, marketing integration, institutions and organization for agricultural marketing, processing of agricultural products,
4	Factor Market for Agriculture – Agricultural factor market, Role of Land, labour and capital in farming, Land Tenancy and efficiency of farming-Land rental contract relationship. Labour market for agriculture – categories of labour, wage good and labour market, capital market for agriculture- characteristics of rural credit market, rural credit system in India, Labour and capital market in India- Emerging Trends in factor market in Indian Agriculture.

Books for References:

1. Subba Reddy, P.Raghu Ram, T.V. Neelakanta Sastry and I. Bhavani Devi(2008): ‘Agricultural Economics’ Oxford
2. Sadhu, A.N. & A. Singh: Fundamentals of Agricultural Economics, Himalaya publishing House, Bombay.
3. Soni, R.N.: Leading Issues in Agricultural Economics, Sobhanlal Nagin Chand & Co. Jalandhar
4. Debraj Ray(2012) : ‘Development Economics’ Oxford India
5. Basu, Kaushik : ‘Agrarian Questions’ Oxford India 6. Bruch L. Gardner and Gordon C. Rausser :
Handbook of Agricultural Economics, North Holland

RTM Nagpur University, Nagpur
First Semester Examination

Post Graduate Syllabus in Economics
(Under Choice Based Credit System/CBCS)

II - ELECTIVE CORE SUBJECT

2. Industrial Economics

Objectives:

1. To make the students aware of new concepts and dynamics in the field of Industries
2. To equip students to understand traditional organizations and modern organization in Industrial establishments
3. To aware students about the process of making investment decisions in Industries.
4. To equip students about industrial locations, finance marketing and pricing
5. To enlighten students about on present Trends in Indian Industrial scenario

Learning Outcomes:

1. The knowledge of Industrial organizations shall enable the students to analyse locational factors of industry and it will enable them to draw suggestions for new proposals of industry.
 2. It may promote them to undertake start up schemes on basis local resources and global market. It may enable them to be employment given, rather them employment demanders.
 3. The study of industrial financing, accounting and risk analysis will be helpful for students to catch up the opportunities in the field of finance and insurance, where their ample scope for work.
 4. Understanding about industrial combination and integration will make them able to analyse public policy and give fruitful suggestions.
 5. The students learn about the reasons for existence and expansion of firm and shall be able to analyse efficiency of firms, to offer constructive suggestions.
-

Content of Syllabus

Allocation of Teaching Hours: 20 Hrs. of Each Module/Units

Module/Units No.	Content
1	Industrial Economics and Industrial Organization - Meaning, scope, need and significance of industrial economics, A new concepts about firm and industry, Business motives- profit maximization, sales maximization, maximization of growth, value maximization and managerial motivations, Industrial Organization- types of industrial organizations, private partnership, company, cooperative and public sector, choice of organizational form.
2	Industrial location; expansion and efficiency – Factors affecting industrial location, Theories of Industrial location- Central place theory, Rawstron’s Theory, weber’s Theory, Market area theory, operational approaches to industrial location, Industrial expansion- Diversification, Vertical integration and mergers- types-motives for diversification vertical integration and mergers, measurement approaches, Industrial Efficiency – Productive efficiency and economic efficiency

3	<p>Industrial Pricing, Investment decisions, and Industrial Finance and Accounting – Industrial pricing in practice, Cost-plus pricing, variable cost pricing, Target Rate of Return pricing, Acceptance pricing, going rate pricing, group pricing and pricing in public enterprises.</p> <p>Nature and types of investment decisions- methods of project evaluation, payback method, NPV and IRR, Social cost benefit analysis, Risk and Uncertainty in Project Appraisal, replacement Decision, Inventory decisions and market investment.</p> <p>Industrial Finance and Accounting- Need for finance – short term and long term, sources of finance- internal and external, commercial and development banks, choice of funding, internal and external.</p> <p>Industrial Accounting- Need and Basic procedure, balance sheet and profit and loss statement, cost of capital, depreciation accounting, cost accounting.</p>
4	<p>Indian Industrial Sector – Evolution of Indian Industries, Industrial policy in India, Globalization small scale Industries, MSME, Industrial sickness, empirical evidences on mergers and acquisition as well as diversifications. Industrial location trends in India, Regional Imbalance, patent policy in India.</p>

Books for References:

1. Barthwal, R. “Industrial Economics”, Wiley Eastern.
2. Bain, J., “Industrial Organization”, John Wiley.
3. Panagariya, A., “India – The Emerging Giant”
4. Sen, A., “Industrial Organisation”, Oxford
5. Ahluwalia, I.J. (1985), Industrial Growth in India, Oxford University Press, New Delhi
6. Divine, P.J. and R.M. Jones et. al. (1976), An Introduction to Industrial Economics, George Allen and Unwin Ltd., London
7. Cherunilam, F. (1994), Industrial Economics: Indian Perspective (3rd Edition), Himalaya Publishing House, Mumbai
8. Harndeen, J.B. (1975), The Economics of Corporate Economy, Dunellen Publishers, New York
9. P. Bellaflame and M. Peitz: Industrial Organization and Market Structure 10. Government of India, Economic Survey (Annual)
10. Ahluwalia, I.J. (1985), Industrial Growth in India, Oxford University Press, New Delhi.
11. Brahmananda, P.R. and V.R. Panchamukhi (Eds) (1987), The Development Process of the Indian Economy, Himalaya Publications
12. Barthwal, R.R. (1992), Industrial Economics: An Introductory Text Book, Wiley Eastern Ltd. New Delhi.
13. Cherunilam, F. (1994), Industrial Economics: Indian Perspective, (3rd Edition), Himalaya Publishing House, Mumbai
14. Kuchhal, S.C. (1980), Industrial Economy of India (5th Edition), Chaitanya Publishing House, Allahabad.
15. Reserve Bank of India, Report on Currency and Finance (Annual). And Government of India, Economic Survey (Annual).

RTM Nagpur University, Nagpur

Skill based and activity-based learning has a weightage of two credits each. It is mandatory for all students to have minimum 75 % attendance for both internal and external and should complete in the same Semester. In case a student is unable to complete the courses due to a valid reason, he/she has to complete it in the next Semester. The Credits earned in Skill based and activity-based learning, however will not added in the calculation of SGPA / CGPA.

Skill Based Programmes at Post-Graduate for M.A Economics for First Semester

(For 2 Credit) *for 50 marks*

Course Name: **1. Managerial Economics**
 2. Labour Economics

(Choose any one of the above 1 or 2)

Credit: 2 (Two)

Objectives: The main objective of this course are –

The students after completing the program should inculcate the following skills:

1. Understand the basic concepts of Economics and their analysis.
2. Apply theoretical and/or demonstrative methods, including the use of numerical methods in Mathematical Economics and Statistics.
3. Understand and analyze the basic concepts of different concepts of Economics.
4. Able to enter into new problem areas that require an analytic and innovative approach.

Programme Outcomes:

On completion of program, the post-graduates will apply knowledge and skill in the field of Economics, research, statistics, mathematics and will be able to have the employability in these areas. As well as ready for working in the Economic world like banking, industries, Education, etc.

MANAGERIAL ECONOMICS

Units	Topic	Contact Hours		
		Lectures	Tutorials	Practical's
1	Managerial Economics: Difference between Traditional Economics and Managerial Economics Demand, Cost and Profit Analysis – Demand for durable and nondurable Products, Demand forecasting techniques, Cost estimations, Cost-volume-profit analysis, Break even analysis- limitations of it. Pricing policies and practices- factors governing Price- Price discounts- Price forecasting	5	-	-
2	Capital Budgeting and Inventory Management- Concept and need for capital budgeting- methods of Capital budgeting and appraisal methods, pay back method, Net Present Value (NPV) method-Internal Rate of Return method. Cost of Capital- Cost of debt capital, equity capital and cost of retained earnings,	5	-	-

Inventory Management- Inventory costs, Concept of average inventory, Economic Order Quantity (EOQ) Model of inventory management.			
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References:

- 1) Varshney RL and Mahashwari K L—Managerial Economics, Sultan Chand Co. New Delhi
- 2) Mehata P L - Managerial Economics-- Sultan Chand Co. New Delhi
- 3) Samulson W F and Marks- Managerial Economics, Wiley Students Edition

ECONOMICS OF LABOUR *Economies*

Units	Topic	Contact Hours		
		Lectures	Tutorials	Practical's
1	Labour Economics and Labour Market- Labour market in developing countries Demand and Supply of labour in relation to growth of labour focus Labour Problems of - Agricultural, Industrial and unorganized sector, Women & child Government measures to solve them. Unemployment problems and Government Policy.	5	-	-
2	Wage Determination and Industrial Relations- Neo-classical thereof of wage determination collective bargaining and Wage Concepts of Minimum wages, subsistence wages living wages and fair-wages. Impact of globalization on wages impact of ILO on wages Industrial relations – Concept, aspects, Objects components and importance, Trade Union and industrial relations Role of Government in industrial relations. National Labour Commission its role and importance	5	-	-

References:

- 1) Bhagaliwal T. N-Economics of labour and industrial relations – Sahitya Bhawan Agra
- 2) Bhatia S.K (2005) –Constructive industrial relations and labour law.- B.R world of Books, New Delhi
- 3) Deshpande, Bramhananda and EA G Robinson = Policy in a Developing Economy = Macmillam India Bombay
- 4) Kumar Anil (2005)=Labour welfare and social Security.- BBW New Delhi

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RTM Nagpur University, Nagpur
M.A (Part-I) First Semester Examination
Post Graduate in Economics Paper Pattern
(Under Choice Based Credit System/CBCS as per NEP)

_____ **Name of Subject**

Time: Three Hours}

{Maximum Marks:80

Instruction for Candidates:

1. All questions are to be attempted.
2. All questions carry equal marks.
3. Draw neat diagrams wherever necessary.
4. When writing the answer to the sub-questions in the main questions, write the number of themain questions and the sub-question.

Paper Pattern:

1. Answer of the following questions: **(8x2=16)**
 - a) Question - From Unit - I **OR** From Unit - I
 - b) Question - From Unit - II **OR** From Unit - II
2. Answer of the following questions: **(8x2=16)**
 - a) Question - From Unit - III **OR** From Unit - III
 - b) Question - From Unit - IV **OR** From Unit - IV
3. Write **ALL** of the following Short Notes: **(4x4=16)**
 - a) Question - From Unit - I
 - b) Question - From Unit - II
 - c) Question - From Unit - III
 - d) Question - From Unit - IV
4. Answer **ALL** of the following questions: **(8x2=16)**
 - a) Question - From Unit - I
 - b) Question - From Unit - I
 - c) Question - From Unit - II
 - d) Question - From Unit - II
 - e) Question - From Unit - III
 - f) Question - From Unit - III
 - g) Question - From Unit - IV
 - h) Question - From Unit - IV
5. Which of the following statements is **Correct or Incorrect** with explanation: **(4x4=16)**
 - e) Draft sentences from Unit -I
 - f) Draft sentences from Unit -II
 - g) Draft sentences from Unit -III
 - h) Draft sentences from Unit -IV

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राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ नागपूर

एम.ए. मराठी अभ्यासक्रम

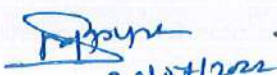
अभ्यासक्रमाची उद्दिष्टे

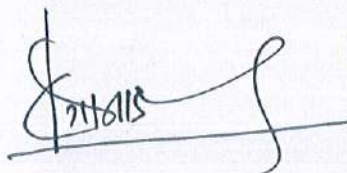
- १ मराठी भाषा आणि मराठी साहित्य याविषयीचे प्रगत आणि परिपूर्ण ज्ञान विद्यार्थ्यांला व्हावे व त्याविषयीची प्रगल्भ जाणीव विकसित व्हावी.
- २ मराठी साहित्याच्या परीघातील विविध क्षेत्रात संशोधन करण्याची क्षमता विकसित व्हावी.
३. विद्यार्थ्यांला स्वतःच्या अभिरुचीचे संशोधन क्षेत्र निश्चित करता यावे.
- ४ वाङ् मयविषयक आणि मानवी जीवनविषयक जाणीव प्रगल्भ व विकसित व्हावी.
- ५ विद्यार्थ्यांमधील लेखनकौशल्याचा पूर्ण विकास होऊन त्यांच्यात संशोधनाची, समीक्षेची, वाङ् मयप्रकारातील प्रत्यक्ष लेखनाची क्षमता व जाणीव निर्माण व्हावी.
६. मराठी साहित्य, भारतीय साहित्य आणि विश्वसाहित्य याविषयीची मूलभूत जाण विकसित होऊन संशोधनाच्या नव्या वाटा शोधण्यास विद्यार्थ्यांनी स्वतः उद्युक्त व्हायला हवे.
७. उच्च शिक्षणातील आचार्य (पीएच. डी.पदवीसाठी) वा संशोधनकार्यासाठी पूर्ण सिद्धता व्हावी.
८. विविध वाङ् मयविषयक प्रश्न व सोबतच राष्ट्रीय, सामाजिक व सांस्कृतिक प्रश्न यांच्या परस्परसंबंधांची जाण विकसित होऊन त्यासंबंधी वाङ् मयक्षेत्रात सकारात्मक कार्य करण्याची प्रेरणा निर्माण होणे.
९. मराठी भाषा, मराठी साहित्य आणि मराठी संस्कृती यांच्या आंतर्संबंधांची प्रगल्भ जाणीव होऊन त्यांच्या विकासासाठी आणि समृद्धीसाठी कार्य करण्याची प्रेरणा जागृत व्हावी.
- १० प्राचीन ते अर्वाचीन अशा मराठी साहित्याच्या समग्र इतिहासाची व त्यातील प्रवृत्ती-प्रवाहांची प्रगल्भ जाण विकसित होऊन, संबंधित दायित्वबोध होऊन त्याविषयी समाजाला उचित, सम्यक व सकारात्मक मार्गदर्शन करण्याची प्रेरणा निर्माण व्हावी.

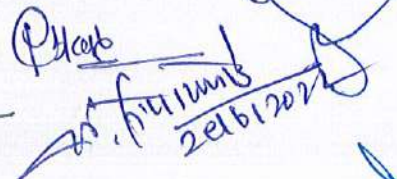
अभ्यासक्रमाची फलश्रुती (Out Comes)

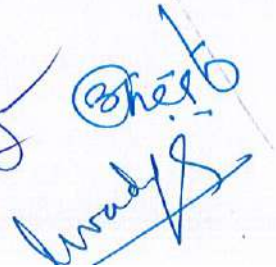
१. अभ्यासक्रमाची उद्दिष्टे साध्य होतील.
२. भारतीय इतिहास व भारतीय संस्कृतीची जाणीव होईल.
३. कौशल्यावर आधारित अभ्यासक्रमाच्या माध्यमातून रोजगाराच्या संधी उपलब्ध होतील.
४. व्यक्तिमत्त्वाचा चौफेर विकास होईल.
५. विद्यार्थ्यांकडून दर्जेदार व समाजोपयोगी संशोधन कार्य घडून येईल.
६. वाङ् मयाच्या अभ्यासामुळे विद्यार्थी वाङ् मय निर्मिती करण्यास प्रवृत्त होईल.
७. आकलन झालेल्या ज्ञानाचे जीवनव्यवहारात उपयोजन करेल.











SKILL BASE COURSES – FOR M.A. MARATHI

S. NO.	NAME OF THE COURSE	INFORMATION OF THE COURSE
1	CREATIVE WRITING AND JOURNALISM	NIRANTAR PRAUDH SHIKSHAN AANI VISTAAR VIBHAAG RTMNU NAGPUR
2	CONVERSATIONAL AND COMMUNICATION SKILL	NIRANTAR PRAUDH SHIKSHAN AANI VISTAAR VIBHAAG RTMNU NAGPUR
3	DRAMATICS	NIRANTAR PRAUDH SHIKSHAN AANI VISTAAR VIBHAAG RTMNU NAGPUR
4	E- JOURNALISM	NIRANTAR PRAUDH SHIKSHAN AANI VISTAAR VIBHAAG RTMNU NAGPUR
5	LANGUAGE COMMUNICATION AND BUSINESS	NIRANTAR PRAUDH SHIKSHAN AANI VISTAAR VIBHAAG RTMNU NAGPUR
6	TRANSLATION STUDIES	NIRANTAR PRAUDH SHIKSHAN AANI VISTAAR VIBHAAG RTMNU NAGPUR
7	TEACHING IN MARATHI LANGUAGE FOR NON MARATHIS	NIRANTAR PRAUDH SHIKSHAN AANI VISTAAR VIBHAAG RTMNU NAGPUR
8	ADVERTISEMENT AND MEDIA	SWAYAM –CEC
9	BODY LANGUAGE : KEY TO PROFESSIONAL SUCCESS	SWAYAM – NTPEL
10	GENDER SENSITISATION : SOCIETY CULTURE	SWAYAM – NTPEL
11	AVAILABILITY AND MANAGEMENT OF GROUND WATER	SWAYAM – NTPEL
12	UNDERSTANDING DISCIPLINES AND SUBJECTS	SWAYAM – IGNOU

(P) Patil

Done
 29/07/2022

राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ

एम. ए. मराठी अभ्यासक्रम

श्रेयांक व श्रेणी पद्धतीवर आधारित पुनर्रचित अभ्यासक्रम

M.A. MARATHI SYLLABUS (C.B.C.S. PATTERN)

एम. ए. (मराठी) भाग - १

सत्र - I

Core 101	: प्राचीन व मध्ययुगीन मराठी साहित्याचा इतिहास	
Core 102	: साहित्यशास्त्र	
Elective 103 (A)	: कादंबरी (विशेष वाङ्मय प्रकार)	किंवा
Elective 103 (B)	: नाटक (विशेष वाङ्मयप्रकार)	किंवा
Elective 103 (C)	: कथा (विशेष वाङ्मयप्रकार)	
Elective 104 (A)	: संत ज्ञानेश्वर (विशेष ग्रंथकार)	किंवा
Elective 104 (B)	: वि. वा. शिरवाडकर (विशेष ग्रंथकार)	किंवा
Elective 104 (C)	: यशवंत मनोहर (विशेष ग्रंथकार)	

सत्र - II

Core 201	: आधुनिक मराठी साहित्याचा इतिहास	
Core 202	: आधुनिक मराठी कविता	
Elective 203 (A)	: मराठी निबंध वाङ्मय	किंवा
Elective 203 (B)	: ललित निबंध	किंवा
Elective 203 (C)	: वैचारिक मराठी साहित्य	
Elective 204 (A)	: साहित्यसमीक्षा	किंवा
Elective 204 (B)	: संशोधनशास्त्र	किंवा
Elective 204 (C)	: पाश्चात्य साहित्यसिद्धांत	

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26/11/2022

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M. DETAIL SEMESTER-WISE CONTENTS OF THE SYLLABI ARE GIVEN BELOW:-

**M.A. I
SEMESTER – I**

CORE PAPERS

POL 1T1: Ancient & Mediaeval Indian Political Thought

Objectives :

Political philosophy in India unlike its counterpart in the West, which is concerned with the relationship between the individual and the State, has focused on issues of self-liberation, morality and leadership. This paper critically analyzes and studies the different aspects of political theory in ancient and mediaeval India with the purpose of establishing affinities and dissimilarities with that of the tradition in the West. The rich diversity of ancient and mediaeval Indian political thought, which is manifest in a number of different forms from the Buddhist innovations, the Arthashastra tradition to the Shanti Parva of the Mahabharata, are to be highlighted.

Unit	Content	Tentative Allotted Period (Hours)	Allotted Marks
I	a. Issues of Interpretations of Ancient Indian Political Thought; Various Schools of Thought & their Nature. Nature & Features of Ancient Political Thought b. Political Philosophy of Vedanta- basic concepts, evolution, character and interpretations; Vedic Popular assemblies: Sabha, Samiti,	15	20
II	a. Political Philosophy of Mahabharat: Shantiparva, Administration, Foreign Policy b. Jain Political Philosophy: Basic Concepts, Evolution, The Vedic Hierarchical theory & its Jain Critique , Political Ideas & Ethos	15	20
III	a. Buddhist Political Philosophy - Basic concepts, Evolution, Political Ideas & Ethos b. Political ideas in Kautilya's Arthashastra: Elements of the State, Saptanga Theory , King and his Duties & Functions	15	20
IV	Basवेश्वर's Political Philosophy a. Political Thought - Work : Equality, Faternity, Women Empowerment, Modernity, Praja Prabhutva (Democracy), First Parliament in World : Anubhav Mantap b. Political Economy : Kayaka, Dasoha, Dignity of Labour,	15	20

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	Total Teaching Hours & Marks	60	80
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Outcome :

- Students will understand the wide spectrum of ancient & mediaeval Indian political thought
- They will realise the in depth philosophical and practical holistic approach in ancient & mediaeval political thought
- Students will get knowledge of different political institutions and their comprehensive role in the society

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POL-1T2: Indian Government and Politics

Objectives :

The social and economic processes that underlie the functioning of the political system in India are the focus of this paper. One needs to understand that the Indian Constitution was intended to provide a framework for a modern, secular and democratic society and simultaneously perform the onerous task of bringing about development in a relatively impoverished and backward country. This hope and subsequent relative success and failure has to be analyzed in detail. The experience of last fifty years and the new challenges ahead in the context of globalization, liberalization and greater democratic expansion from below needs to be examined.

Unit	Content	Tentative Allotted Period (Hours)	Allotted Marks
I	Foundations of Indian Government and	15	20

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	Politics a. Philosophy of the Constitution of India, Salient features and constitutional objectives, idea of welfare state b. Nature of rights- civil, political, social and economic and role of Judiciary		
II	Structure of Governance: a. Indian Federalism: Features of Indian federalism, Strains and Tensions between the Centre and State. b. Union Government: President, Prime Minister and CabinetParliament-composition, powers and functions	15	20
III	Process of Indian Democracy: a. Electoral Politics: Election commission and electoral process, Party Politics in India b. Pressure Groups, Social Movements	15	20
IV	Issues in Indian Politics: a. Caste, Class, Gender, Language, Religion, Region, Ethnicity & Identity Politics b. Development, communalism and violence, globalization, terrorism, radical politics	15	20
	Total Teaching Hours & Marks	60	80

Outcome :

- This paper will make students know about the Indian constitution and its actual implementation
- Students will be equipped with knowledge of all the institutions that come under the constitution
- Students will be able analyse the co-relation between functioning of the political offices and impact of non-political forces on them

Reading Material :

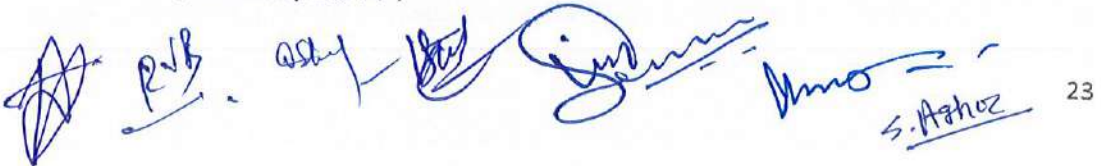
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ELECTIVE PAPERS (GROUP A)

(Choose any ONE from the following Elective papers)

POL-1T3.1: Political Theory

Course Objective:

This paper seeks to equip students with the basic intellectual tools for understanding different traditions of political theory. It introduces students to some of the most important theoretical approaches for studying political theory. This paper gives clear ideas about various debates in political theory.

Unit	Content	Tentative Allotted Period (Hours)	Allotted Marks
I	a. Political Theory: Meaning, Nature and Significance b. Approaches to Political Theory: Behavioral, Marxist, Feminist.	15	20
II	a. Theories of the State: Classical, Pluralist and neo-Pluralist, Elitist Marxist and neo-Marxist b. Key Concepts: Power, Authority, Legitimacy and Political Obligation.	15	20
III	a. Political Ideas: Law, Liberty, Rights, Justice, Equality and Civil Society. b. Nationalism: Changing concepts, problems of Identity, Ethnicity and Citizenship.	15	20
IV	a. Contemporary debates in Modernity, Gender, Environment, Multiculturalism. b. Political Ideology: Meaning, Significance, Liberalism, Neo-Liberalism, Communitarians, Gandhism.	15	20
Total Teaching Hours & Marks		60	80

Course Outcomes:

- The students are given clear idea about the concepts of contemporary political theory.
- After Completing Post Graduation in the department students go for higher education.
- This course will provide conceptual understanding about major traditions of political theory. After Completion of course students will be able to understand the idea



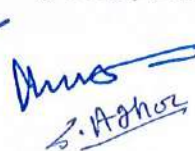






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48. शेंडेदत्त, देवरेसुरेश 'राजकीयसिद्धांताचीमुलतत्वे' सक्सेसपब्लिकेशनपुणे२०२०






POL-1T3.2 : International Law

Objectives :

International law is usually defined as a set of rules that govern the conduct of states in their relations with one another. It traces its origin and development to the contribution of Hugo Grotius. This paper studies the nature, content and the different aspects of international law pertaining to legal principles of recognition, jurisdiction, Law of sea, diplomatic immunities and privileges, treaty of obligation and crimes against humanity. The distinction between international law and what is termed as domestic jurisdiction of nation states needs to be explained and analyzed in order to understand the dynamics of international system and the relationship between nations.

Unit	Content	Tentative Allotted Period (Hours)	Allotted Marks
I	a. Meaning, Nature, Origin, Development, Sources And Importance of International Law b. Subjects of International Law : States, International Organizations, Rights & Duties of Individuals	15	20
II	a. Recognition and Jurisdiction of State, Treaty Obligations, Laws of the Sea b. State Territory, Acquisition & Loss of Territory, State Succession, Intervention	15	20
III	a. Piracy on High Seas, Hijacking, Extradition, Asylum b. Laws of War, War Crimes, Prisoners of War and Refugees	15	20
IV	a. Laws of Neutrality, Blockade, Right of Visit & Search b. International Court of Justice, International Criminal Court, Important Judicial Cases	15	20
Total Teaching Hours & Marks		60	80

Outcome :

- Students will study one of the most ancient concept viz.; international law and its development into a specialized branch of study
- This paper will give knowledge about the vast compass of the subject with all its theoretical perspective



- This paper will enable students to analyse the present complex nature of international law & its implementation

Reading Material :

- S. D. Bailey, Prohibitions and Restraints in War, London and New York, Oxford University Press, 1972.
- D. P. O. Connell, International Law, 20 Vols., London, Stevens, 1970.
- P. E. Corbett, Law and Society in the Relations of States, New York, Harcourt Brace, 1951.
- I. J. Dore, International Law and Superpowers: Normative Order in a Divided World,
- L. Duguit, Law in the Modern State, New York, B. W. Huebsch, 1919.
- R. Falk, Legal Order in a Violent World, Princeton NJ, Princeton University Press, 1968.
- W. Friedmann, The Changing Structure of International Law, New York, Columbia University Press, 1964.
- L. Henkin, How Nations Behave, New York, Praeger, 1968.
- R. Higgins, Development of International Law through the political Organizations of the United Nations, 1963.
- R. Hingham (ed.), Intervention or Abstention, Lexington Kentucky, The University Press of Kentucky, 1975.
- P. C. Jessup, Modern Law of Nations, New York, Macmillan, 1948.
- M. A. Kaplan and N. de B. Katzenbach, The Political Foundations of International Law, New York, John Wiley and Sons, 1961.
- G. W. Keeton, National Sovereignty and International Order, London, Peace Book Company, 1939.
- H. Kelsen, The Law of the United Nations, New York, Praeger, 1950.
- J. Mattern, Concepts of State, Sovereignty and International Law, Baltimore, Johns Hopkins Press, 1928.
- H. J. Morgenthau, "Positivism, Functionalism and International Law", American Journal of International Law, 34, April 1940.
- W. V. O' Brien, The Conduct of Just and Limited War, New York, Praeger, 1981.
- C. C. K. Okolie, International Law Perspective of the Developing Countries, 1973.
- L. Oppenheimer, International Law Vol. I, 1969, Revised edn., Vol. II- 1953.
- H. B. Siago, New States and International Law, 1970.
- G. Schwarzenberger, International Law and Order, New York, Praeger, 1971.
- J. G. Starke, Introduction to International Law, London, Butterworths and Company Ltd., 1947.
- J. Stone, Legal Controls of International Conflict, New York, Rinehart and Company, 1954.
- M. Walzer, Just and Unjust Wars, New York, Basic Books, 1977.
- पेशवेडॉ. व्ही. एम. वमंदाकीनी. आंतरराष्ट्रीयकायदा, भाग I व 2, व्यंकटराज इन्फोटेक प्रा. लि, यवतमाळ.
- देशमुख अलका, 'आंतरराष्ट्रीयकायदा' श्रीसाईनाथ प्रकाशन नागपूर, 2020
- घांगरेकर चिं. ग. 'आंतरराष्ट्रीयकायदा' विद्या प्रकाशन नागपूर, 1994
- सिंहल एस. सी. आंतरराष्ट्रीयकानून, लक्ष्मीनारायण अग्रवाल प्रकाशन आग्रा 2018.

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ELECTIVE PAPERS (GROUP B)

(Choose any ONE from the following Elective papers)

POL-1T4.1: Research Methodology

Objectives :

This paper is a basic introduction to the process and methods of empirical research for achieving scientific knowledge in Political Science. An attempt is made to relate social science research methods to other courses in syllabus of Political Science. The criticisms of different methods and schools are included. There is a need to teach the method of data collection, sample survey, preparation of bibliography and questionnaire, writing of a report, dissertation and thesis.

Unit	Content	Tentative Allotted Period (Hours)	Allotted Marks
I	a. Research Methodology: Meaning, Nature and development in the studies of Social Sciences b. Fundamentals of scientific Research: Objectivity, Neutrality	15	20
II	a. Hypothesis, Variable, Sampling b. Observation, Generality, Probability	15	20
III	a. Philosophical Research Methodology, Psychological Research methodology, Historical Research Methodology b. Statistical Research Methodology, Sociological Research Methodology, Comparative research Methodology	15	20
IV	a. Data Processing - Statistical techniques, Use of Computers b. Thesis and Report Writing : Bibliography, footnotes, references, Chapterization,,	15	20
	Total Teaching Hours & Marks	60	80

Outcome :

- Students will realize that research is the basic & most crucial aspect of development in any field.



- They will comprehend the ingrained procedure of scientific research
- They will understand basic techniques & new methods of research in social science

Reading Material :

1. Techniques of Social Research: Dr. P.L. Bhandarkar and Wilkinson, Himalaya Publishing House.
2. Research Methodology Methods/Techniques. C.R. Kothari, Vishwa Prakashan, New Delhi.
3. Methodology & Social Science Research. Dr. Raj Kumar, Book Enclave- Jaipur.
4. H.N. Blalock, An Introduction to Social Research, Englewood Cliffs NJ, Prentice Hall, 1970.
5. Bryman, Quantity and Quality in Social Research, London, Unwin Hyman, 1988.
6. De D.A. Vaus, Surveys in Social Research, 2nd edn., London, Unwin Hyman 1991.
7. Gilbert (ed.), Researching Social Life, London, Sage, 1993.
8. W.J. Goode and P.K. Hatt, Methods of Social Research, New York, McGraw Hill, 1952.
9. Kaplan, The Conduct of Inquiry, Methodology for Behavioural Science.
10. G. Myrdal, Objectivity in Social Science, New York, Pantheon Books, 1969.
11. Sir, K.R. Popper, The Logic of Scientific Discovery, London, Hutchinson, 1959.
12. Smith, Political Research Methods, Boston, Houghton Milton, 1976.
13. D.P. Warwick and M. Bulmer (eds.), Social Research in Developing Countries :
14. Surveys and Consciousness in the Third World, Delhi, research Press, 1993.
15. P.V. Young, Scientific Social Surveys and Research.
16. Gillham Bill, Case Study Research Methods, British Library Cataloguing in Publication Data, New York, 2005
17. व्ही.एल. जरारे, सामाजिकशास्त्रांचीसंबोधनप्रणालीअद्वैतप्रकाशन, अकोला 2004.
18. डा. व्ही.एल. जरारे, शोधप्रणालीएबीडीपब्लिशर्स 2004.
19. पांढरीपांडेप. श्री., राजकीयआणिसामाजिकसंशोधनपद्धतीचीमुलतत्वे, श्री. मंगेशप्रकाशन, नागपूर, 1994
20. त्यागीएम.पी., रस्तोगीआर.के., अनुसंधानपद्धतीया, संजीवप्रकाशन, मेरठ
21. शर्मारश्मि, अनुसंधानपद्धती, राजीवप्रकाशन, मेरठ
22. पाटकरविवेक, संशोधनमार्गावरीलप्रवास, प्रथमe-book आवृत्ती, 2008
23. मालशेस. गं., मालशेमिलिद, शोधनिबंधांचीलेखनपद्धती, लोकवाङ्मयगृह, मुंबई, 2007
24. ताटकेनीलम, संशोधनकरताना..., डायमंडपब्लिकेशन, पुणे, 2008
25. डेनिकोलोपम, बेकरल्युसिंडा, संशोधनप्रस्तावविकसितकरणे, SAGE Publications, New Delhi, 2017
26. देवविजय. आधुनिकराजकीयविश्लेषणकोश. डायमंडपब्लिकेशनपुणे 2013



POL-1T4.2: Public Opinion and Survey Research

Objective

This course will introduce the students to the debates, principles and practices of public opinion polling in the context of democracies, with special reference to India. It will familiarize the students with how to conceptualize and measure public opinion using quantitative methods, with particular attention being paid to developing basic skills pertaining to the collection, analysis and utilization of quantitative data.

Unit	Content	Tentative Allotted Period (Hours)	Allotted Marks
I	Introduction to the course a. Definition and characteristics of public opinion, conceptions and characteristics, b. Debates about its role in a democratic political system, uses for opinion poll	15	20
II	Measuring Public Opinion with Surveys: Representation and sampling 51. What is sampling? Why do we need to sample? Sample design. Sampling error 52. Types of sampling: Non random sampling, random sampling	15	20
III	Survey Research a. Interviewing: Interview techniques pitfalls, different types of and forms of interview b. Questionnaire: Question wording; fairness and clarity.	15	20
IV	- Interpreting Polls a. Predication in Polling Research: Possibilities and Pitfalls b. Politics of Interpreting Polling	15	20
Total Teaching Hours & Marks		60	80

Outcome:

- The Student will assimilate various Techniques of survey. He will understand the value of public opinion.
- The Student learns the actual applicability of research methods.

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S. Aghor

- This will further help in formation of policies.
- Students will be equipped to get employment as researcher.

Reading Material :

1. R. Erikson and K. Tedin, (2011) American Public Opinion, 8th edition, New York: Pearson Longman Publishers, pp. 40-46.
2. G. Gallup, (1948) A guide to public opinion polls Princeton, Princeton University Press, 1948. Pp. 3-13.
3. G. Kalton, (1983) Introduction to Survey Sampling Beverly Hills, Sage Publication.
4. Lokniti Team (2009) 'National Election Study 2009: A Methodological Note', Economic and Political Weekly, Vol. XLIV (39)
5. Lokniti Team, (2004) 'National Election Study 2004', Economic and Political Weekly, Vol. XXXIX (51).
6. 'Asking About Numbers: Why and How', Political Analysis (2013), Vol. 21(1): 48-69, (first published online November 21, 2012)
7. H. Asher, (2001) 'Chapters 3 and 5', in Polling and the Public: What Every Citizen Should Know, Washington DC: Congressional Quarterly Press.
8. R. Erikson and K. Tedin, (2011) American Public Opinion, 8th edition, New York, Pearson Longman Publishers, pp. 40-46.
9. A. Agresti and B. Finlay, (2009) Statistical methods for the Social Sciences, 4th edition, Upper saddle river, NJ: Pearson-Prentice Hall,
10. S. Kumar and P. Rai, (2013) 'Chapter 1', in Measuring Voting Behaviour in India, New Delhi: Sage.
11. R. Karandikar, C. Pyne and Y. Yadav, (2002) 'Predicting the 1998 Indian Parliamentary Elections', Electoral Studies, Vol. 21, pp.69-89.
12. M. McDermott and K. A. Frankovic, (2003) 'Horseshoe Polling and Survey Methods Effects: An Analysis of the 2000 Campaign', Public Opinion Quarterly 67, pp. 244-264.
13. K. Warren, (2001) 'Chapter 2', in In Defense of Public Opinion Polling, Boulder: Westview Press, pp. 45-80.
14. W. Cochran, (2007) 'Chapter 1', Sampling Techniques, John Wiley & Sons.
15. G. Gallup, (1948) A Guide to Public Opinion Polls. Princeton: Princeton University Press, pp. 14-20; 73-75.
16. Gillham Bill, Case Study Research Methods, British Library Cataloguing in Publication Data, New York, 2005
17. सिंहसत्यवीर, राजनीतिमिडियाऔरमुद्दे, अनुबुक्स, दिल्ली, 2017
18. आहुजाराम, सामाजिकसर्वेक्षणएवंअनुसंधान, रावतपब्लिकेशन, जयपूर, 2017
19. नाटाणीपी. एन., राजनीतिविज्ञानमेंशोधप्रणाली, वाईकिंग्सबुक्स, जयपूर, 2018
20. मालशेस. गं., मालशेमिलिंद, शोधनिबंधांचीलेखनपद्धती, लोकवाङ्मयगृह, मुंबई, 2007
21. ताटकेनीलम, संशोधनकरताना..., डायमंडपब्लिकेशन, पुणे, 2008










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23. डेनिकोलोपम, बेकरल्युसिंडा, संशोधनप्रस्तावविकसितकरणे, SAGE Publications, New Delhi, 2017

SKILLED BASE V

POL-1T5

Online Swayam/MOOC Course/Project/Survey/Field Work-Data Collection/Add on Course (Jeevan Shikshan Abhiyan)

* In addition for the purpose of Skill Enhancement there shall be a Skill Based Program (Online) for every year. Students have to opt it from SWAYAM/NPTEL/MOOC programs and time to time specified by RTM Nagpur University Nagpur. Few online programs are suggested as below:

** Below online programs are tentative. RTM Nagpur University may specify these programs time to time by its notifications, orders and ordinances.

Sr. No.	Courses	Link	Credit Point	Level
1.	Civil Society Political Regimes and Conflict	https://onlinecourses.swayam2.ac.in/nou22_hs78/preview?	04	PG
2.	Gandhi's Political Thought	https://onlinecourses.swayam2.ac.in/nou22_hs47/preview?	04	PG
3.	Human Rights: Indian Perspective	https://onlinecourses.swayam2.ac.in/nou22_hs79/preview?	04	PG
4.	Introduction to Public Administration	https://onlinecourses.swayam2.ac.in/cc22_hs44/preview?	04	PG
5.	Human Rights in India	https://onlinecourses.swayam2.ac.in/cc20_hs24/preview?	04	PG
6.	Human Rights	https://onlinecourses.swayam2.ac.in/cc21_lw07/preview?	04	PG
7.	India and World Politics: Challenges and Opportunities in 21st Century	https://onlinecourses.swayam2.ac.in/nou22_hs58/preview?	04	PG
8.	Indian Government & Politics	https://onlinecourses.swayam2.ac.in/cc22_hs32/preview?	04	PG









9.	Indian Political Thought - I	https://onlinecourses.swayam2.ac.in/cec21_hs41/preview?	06	PG
10.	Introduction to Political Theory	https://onlinecourses.swayam2.ac.in/cec21_hs38/preview?	04	PG
11.	Research Methodology and Statistical Analysis	https://onlinecourses.swayam2.ac.in/nou22_cm14/preview?	06	PG
12.	Society and Media	https://onlinecourses.swayam2.ac.in/cec22_ge31/preview?	04	PG
13.	Tribal Society	https://onlinecourses.swayam2.ac.in/nou22_hs53/preview?	04	PG
14.	Gender Sensitization: Society Culture and Change	https://onlinecourses.swayam2.ac.in/nou22_hs57/preview?	08	PG
15.	Constitutional Government & Democracy in India	https://onlinecourses.swayam2.ac.in/cec21_hs35/preview?	04	PG
16.	Fundamentals of Citizen Centric Governance	https://onlinecourses.swayam2.ac.in/cec22_hs46/preview?	04	PG
17.	Indian Society – Social Problems & Issues	https://onlinecourses.swayam2.ac.in/cec22_hs41/preview?	04	PG
18.	State and Local Governance: Machinery & Processes	https://onlinecourses.swayam2.ac.in/cec22_hs45/preview?	04	PG
19.	Understanding South Asia	https://onlinecourses.swayam2.ac.in/cec22_hs48/preview?	04	PG
20.	United Nations and Global Conflicts	https://onlinecourses.swayam2.ac.in/cec22_hs34/preview?	06	PG
21.	Introduction to Peace and Conflict Management	https://onlinecourses.swayam2.ac.in/nou22_hs42/preview?	04	PG
22.	Indian Perspectives on Peace and Conflict	https://onlinecourses.swayam2.ac.in/nou22_hs43/preview?	04	PG
23.	Conflicts and Peace: Global Perspective	https://onlinecourses.swayam2.ac.in/nou22_hs44/preview?	04	PG
24.	Non-Violence Movements after Gandhi	https://onlinecourses.swayam2.ac.in/nou22_hs81/preview?	04	PG
25.	Gandhi in the 21st Century	https://onlinecourses.swayam2.ac.in/nou22_hs50/preview?	04	PG
26.	भारत और विश्वराजनीति: २१वीं शताब्दी की चुनौतियाँ और अवसर (Hindi)	https://onlinecourses.swayam2.ac.in/nou22_hs59/preview?	04	PG
27.	Human Rights and Humanitarian Law	https://onlinecourses.swayam2.ac.in/cec22_ge46/preview?	04	PG
28.	International Human Rights System	https://onlinecourses.swayam2.ac.in/cec20_hs42/preview?	04	PG



 S. P. Singh



DEPARTMENT OF SOCIOLOGY
RTM NAGPUR UNIVERSITY, NAGPUR

P.G. CBCS SEMESTER SYLLABUS

2022-2023

RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

P.G. CBCS Semester Pattern Syllabi of S O C I O L O G Y

STRUCTURE OF THE CBCS SEMESTER PATTERN P.G. COURSE

The P.G. CBCS semester pattern shall come into force from the academic year 2022- 2023 for the students seeking enrollment in semester I. While the students of semester III and semester IV shall go through the CBCS semester pattern examinations.

1. The CBCS semester pattern P.G. Course shall give sufficient opportunity to the students of all departments for choice of subjects from each other's department at semester III and IV only. This facility (Foundation paper) is for regular (admitted) students of other departments only.
2. The whole course shall be of full-time course of two years duration.
3. The semester I and II shall have two core papers (compulsory papers), paper I and II, and three core elective papers (optional papers), each under paper III and IV, offering wider choice to the students to opt for any one of them. The semester III and IV, each along with two core papers (compulsory papers), paper I and II, shall have three core elective papers (optional papers) under the paper III from which each student shall be given an option to choose any one. There shall be again three core elective papers under the paper IV of semester III and IV. In semester III paper III option C Research Paper -I shall be paired with Research Paper-II of semester IV paper III option C, it means the student who select Research Paper-I in semester III shall compulsory opt Research Paper-II from semester IV paper III. Besides this, there shall be a foundation paper under paper IV of both III and IV semester for the students from outside sociology department. Accordingly, the students of sociology for studying a foundation paper under the paper IV of semester III and IV shall have to go to the other departments offering such paper. The students on the whole, shall have to give examinations for 1600 marks in order to be awarded M.A. degree in Sociology by RTM Nagpur University.
4. The CBCS P.G. course shall be based on continuous internal evaluation of the students out of 20 marks in each paper, along with the external evaluation based on a descriptive written examination of 80 marks by the university.

CODE OF EXAMINATION

Written Examination:

1. There shall be a written external examination of descriptive type in each paper at the end of every semester.
2. Each paper shall be of 80 marks of external examination of 3 hours duration.
3. The question paper shall contain 5 questions (four long questions and one short question) with an internal choice except for the short question. The short question shall be put like A, B, C and D at the question No. 5 i.e. the last question of the paper. The students shall have to answer all questions including all A, B, C and D of Q No.5.
4. Each question shall carry an equal value of 16 marks.

Nature of Internal Evaluation:

1. There shall be an internal evaluation of each student of 20 marks in each theory paper at the end of every semester.
2. Out of 20 internal marks in each theory paper, 10 marks shall be for Home Assignment and another 10 marks for viva-voce test and seminar presentation of the students based on the course content. The viva-voce tests and seminar presentations shall be conducted by a committee consisting of the Head of the Department/Principal of the college/Director of the Institute or Centre running the P.G. Course and the teacher of the concerned subject.
3. The teacher of the concerned subject shall decide the task to be assigned to the students for home assignment, viva-voce test and seminar presentation. The students' evaluation shall be done on consensus among all the members of the committee conducting the viva-voce test and seminar presentation.

Passing Marks

1. The students shall be required to score a minimum of 40 marks in each paper out of 100 including internal marks in order to pass in the examination.
2. Scheme of Marking for Research Paper – I and II

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a. For Research Paper – I : Distribution of 80 Marks

Sr. No.	Topic	Maximum Marks Allotted
1	Introduction (Theoretical Framework)	25
2	20 Research reviews	15
3	Research Gap	05
4	Formulation of Research Question	05
5	Formulation of objectives and tentative hypothesis	10 (5 marks each)
6	Method – Justification of selection of sample & sample size & tools of data collection	15
7	Proper referencing and /or Bibliography (Use of APA Method)	05

Note: Internal Marks (max. 20) should be allotted according to his library work

b. For Research Paper – II : Distribution of 80 Marks

Sr. No.	Topic	Maximum Marks Allotted
1	Making of proper Questionnaire	10
2	Socio-economic Background of Respondents* (Chapter 1)	10
3	Chapters According to Objectives* (proper presentation with related referencing) (min. 3 chapters)	30 (10 per chapter)
4	Presentation of Data in Tables and Cross tables form	10
5	Presentation of Data in Graphical Form	10
6	Final Chapter i.e. Conclusion	05
7	Proper referencing and /or Bibliography (Use of APA Method)	05

*** For analysis of data in quantitative methods SPSS and for qualitative method Atlas-ti is prescribing**

Note: Internal Marks (max. 20) should be allotted according to his pilot study, field work, etc.

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- A. STATE, POLITICS & DEVELOPMENT 51
- B. SOCIOLOGY OF CHANGE AND DEVELOPMENT 53
- C. SOCIAL PSYCHOLOGY 55

FOUNDATION PAPER (Sociology – II)
CONTEMPORARY SOCIOLOGY 56
(For Students from other Programs)

SEMESTER: I

CORE PAPERS

PAPER – 1TI

CLASSICAL SOCIOLOGICAL THINKING

	Lecture per Unit
1. Rise and Development of Sociology and Sociological Theory:	15
A. The Social, Economic and Political Forces in the Development of Sociology and Sociological Theory	
B. Intellectual and Philosophical Forces in the Development of Sociology and Sociological Theory	
1. August Comte:	15
A. Hierarchy of Sciences, Positivism	
B. Social Statics and Dynamics, Laws of three Stages	
3. Herbert Spencer:	10
A. Social Evolution, Organic Analogy, Military and Industrial Society	
4. Emile Durkheim:	20
A. Social Facts: Its Characteristics and importance	
B. Division of Labour: Its Causes and Functions, Mechanical and Organic Solidarity	
C. Religion: Sacred and Profane elements in the Context of Religion	

Suggested Readings:

1. George Ritzer, 1996, Sociological Theory, The McGRAW-HILL International Editions.
2. Parsons Talcott, The Structure of Social Action, Vol. I & II, McGraw Hill, New York.
3. Nisbet, 1966, The Sociological Tradition, Heinmann Educational Books Ltd, London.
4. Zetlin Irving, 1981, Ideology and the Development of Sociological Theory, Prentice Hall.
5. Dahrendorf Ralph, 1959, Class and Class Conflict in Industrial Society.
6. Bendiz Rinehard, 1960, Max Weber, An Intellectual Portrait.
7. Popper Karl, 1945, Open Society and its Enemies, Routledge, London.
8. Aron Raymond, Main Currents in Sociological Thought, Vol. I & II, Penguin.
9. Coser L.A., 1977, Masters of Sociological Thought, New York.
10. Giddens Anthony, 1997, Capitalism and Modern Social Theory.
11. Writings of Marx, Durkheim and Weber, Cambridge University Press.
12. R.N. Mukherjee and Arunansu Ghoshal, Social Thought, Vivek Prakashan, Delhi.
13. Francis Abraham and John Henry Morgan, Sociological Thought.
14. Michael Haralambos and Martin Holborn, 2000, Sociology: Themes and Perspectives, Harper Collins, London.
15. H.E. Barnes, Introduction to Sociology.
16. N.S. Vaidya, Samajik Vicharvant.

PAPER- IT2
QUANTITATIVE METHODS IN SOCIAL RESEARCH

	Lecture per Unit
1. Understanding Social Research:	15
A. Meaning and nature of social research, research ethics and plagiarism	
B. Formulation of problem in social research, social survey and social research, research review and research gap	
C. References and citation in social research: APA, MLA, etc.	
2. Quantitative Social Research:	15
A. Objectives and hypotheses	
B. Exploratory, descriptive, diagnostic and experimental designs	
C. Sampling methods: Techniques and types	
1. Methods of Data Collection in Quantitative Research:	15
A. Observation: Participatory and Non-participatory, merits and demerits	
B. Questionnaire: Open and close ended questions, merits and demerits of questionnaire	
C. Structured interview: its merits and demerits	
D. Use of Digital tools: Google Form, Survey Sparrow, Formplus, JotForm, Epocollect5	
4. Analysis and Interpretation of Data in Quantitative Research:	15
A. Use of SPSS in Calculation of Central Tendencies, Standard deviation and Correlations	
B. Issues in the presentation and interpretation of quantitative data	
C. Testing of hypothesis	

Suggested Readings:

1. Wilkinson, T. S., and P. L. Bhandarkar., Methodology and Techniques of Social Research, Himalaya Publishing House, Mumbai, (Reprint, 2004)
2. Bryman, Alan, Quality and Quantity in Social Research, UnwinHyman, London, 1988.
3. Hughes, John., The Philosophy of Social Research, Longman, London, 1987.
4. D.A.de Vaus, Surveys in Social research, George Relen and Unwin, London, 1986.
5. Bose, Pradip Kumar, Research Methodology, ICSSR, New Delhi.
6. Madge, John., The Origins of Scientific Research, Tavistock, London,1970.
7. Punch, Keith, Introduction to Social Research, Sage Publications, New Delhi, 1986.
8. Srinivas, M.N. and A.M. Shah, Field Worker and the Field, Oxford University press, New Delh, 1979.
9. Beteille A., and T.N. Madan, Encounter and Experience:Personal Accounts of Fieldwork, Vikas Publishing House Pvt. Ltd., New Delhi, 1975.
10. Barnes, John A., Who Should Know What? Social Science, Privacy and Ethics, Harmondsworth, Penguin, 1979.
11. Mukherjee, P.N., Methodology in Social Research: Dilemma and Perspectives, Sage Publications, New Delhi, 2000.
12. Shipman, Martin, The limitations of Social Research,Longman, London, 1988.

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13. Sjoberg, Gidden and Roger Nett., Methodology for Social Research, Rawat publications, Jaipur.
14. Smeler, Neil J., Comparative Methods in Social Science.
15. Garrett, Henry. E., Statistics in Psychology and Education, David Mckay, Indian Publication, Bombay, Tenth Reprint, 1981.
16. Moser, C.A., Survey Methods in Social Investigation, Heinemann, 1971.
17. Somekh, B and Lewin, C., (eds.), Research Methods in Social Sciences, Vistaar Publication, New Delhi, 2005.
18. Giri, Ananta K., (ed.), Creative Social Research: RethinkingTheories and Methods, Vistaar Publication, New Delhi, 2004.
19. Whyte, W.F., Street Corner Society.
20. Daniel Bell, Doing Sociological Research.
21. Bhandarkar, P.L., Samajik Sanshodhan Padhati (Marathi).

**PAPER –
IT3**

**ELECTIVE PAPERS (Select any
one)**

1T3 (A) FAMILY, KINSHIP AND MARRIAGE
1T3 (B) SOCIOLOGY OF SOCIAL MOVEMENTS
1T3 (C) SOCIOLOGY OF RELIGION

PAPER – 1T3 (A) FAMILY, KINSHIP AND MARRIAGE

Unit 1 Theory and some concepts.

- A. Theoretical Approaches: Structural-Functionalist, Alliance and Cultural
- B. Constitutional laws of inheritance, succession and authority

Unit 2 Power and Gender dynamics

- A. Condition of Child, youth and family
- B. Gender relations and power dynamics
- C. Gender and gender role in transition, sexuality in India and reproduction- controlling fertility, zero child and delayed parenting.

Unit 3 Change in marriage Family and support System

- A. Changing Marriage practices in contemporary society and emerging patterns of marriage.
- B. Emergent forms of family – Single parent family, Consensual Unions.
- C. Changing care and support system at the age of globalisation and emerging problems.

Unit 4 Laws, Family and violence

- A. Family Laws- Hindu and Muslim.
- B. Domestic violence and Crime against women –Causes and Consequences
- C. Honour killing – causes and pattern maintenance (marriage, family and caste).

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- Schwartz Marry Ann & Scott BarBara, *Marriage and Families: Diversity and Change*, 3rd ed., Prentice Hall, New Jersey, 1999.
- Macionis & Ken Plummer, *Sociology: Global Introduction*, 5th Ed. Pearson
- Haralambos M., *Sociology: Themes and Perspective*, 8th Ed., Harper Collins Publishers Limited, 2013.
- Giddens A. & Sutton P. W., *Sociology*, 7th ed., Wiley, 2013.
- Patel Tulsi, ed., *The Family in India: Structure and Practice*, Sage India, 2005.
- Imtiaz Ahmad, ed., *Family, Kinship and Marriage among Muslims in India*, Manohar Publishers & Distributors, 2020.
- Breman Jan, *Beyond Patronage and Exploitation*, Oxford India Paperback, 1993.
- Uberoi Patriia, ed., *Family, Kinship and Marriage in India*, Oxford in India Reading, 1993.
- Ahuja Ram, *Social Problems in India*, 5th ed., Rawat Publication.
- Veena Das, ed., *Sociology and Social Anthropology*, Vol. 1 & 2, Oxford, India, 2003.

PAPER – 1T3 (B) SOCIOLOGY OF SOCIAL MOVEMENTS

	Lecture per Unit
1. Understanding Social Movements:	15
A. Defining Features and Types of Social Movements, viz. Reform, Revival, Revolutionary, Protest, Counter Movements	
B. Theories of Social Movement : Relative deprivation theory, structural strain theory, resource mobilization theory and political process theory	
2. Social Movements and Social Transformation:	15
A. Bases of Social Movements: Caste, Class, Gender, Religion and Ethnicity	
B. Issues in Social Movement: social structure and social movement, identity, culture and social movement, socio-economic and political interests and social movement	
3. Scenario of Social Movements in India:	15
A. Leadership and organizations in social movements	
B. Ideology in social movements: Types of ideology and social movements, ideology guiding movement and creating unrest	
4. Social Movements in the Contemporary Times:	15
A. Media and social movement, public opinion social movement, democracy and social movement	
B. Diffusion, absorption, and fragmentation of social movement	
C. Counter movements and social transformation	

Suggested Readings:

1. Banks, J.A., 1972, *The Sociology of Social Movements*, London, Macmillan.
2. Desai, A.R., (ed.) 1979, *Peasant Struggles in India*, Bombay, OxfordUniversity Press.
3. Dhanagare D.N., 1983, *Peasant Movements in India 1920-1950*, Delhi, OUP.
4. Gore M.S., 1993, *The Social Context of an Ideology: Ambedkar's Political and Social Thoughts*, New Delhi, Sage.
5. Oommen T.K., 1990, *Protest and Change: Studies in Social movements*, Delhi, Sage.
6. Rao M.S.A., 1979, *Social Movements in India*, New Delhi, Manohar.
7. Singh K.S., 1982, *Tribal Movements in India*, New Delhi, Manohar.
8. Selliot Eleanor, 1995, *From Untouchable to Dalit: Essays on the Ambedkar Movement*, New delhi, Manohar.
9. Gouldner A.W., 1950, (ed.) *Studies in Leadership*, New York, Harper and Brothers.
10. Oommen T.K., 1972, *Charishma, Stability and Change: An Analysis of Bhoodan Gramdan Movement*, New Delhi, Thomas Press.
11. Shah Ghanshyam, 1990, *Social movements in India: A Review of the Literature*, Delhi, Sage.
12. Shah Nandita, 1992, *The Issues at Stake: Theory and Practice in the Contemporary Women's Movements in India*.
13. Shiva Vandana, 1991, *Ecology and the Politics Survival*, New Delhi, Sage.

PAPER – IT3 (C) SOCIOLOGY OF RELIGION

	Lecture per Unit
1. Introduction:	18
A. Sociology of religion: Religion as a science	
B. Religion and morality, religious beliefs and values	
C. Theism, atheism, secularism and fundamentalism	
2. Sociological Perspectives on Religion:	12
A. Durkheim: Religion for integration	
B. Weber: Religion, rationality and development	
C. Karl Marx: Religion as illusion	
3. Religion in Contemporary Society:	12
A. Jürgen Habermas: The place of religion in rational dialogue	
B. Niklas Luhmann: Religion as function	
C. Peter L. Berger and Thomas Luckmann: Religion as social construction	
D. Pierre Bourdieu: Religion and social practice	
4. Religion in Public Sphere:	18
A. Religious nationalism	
B. Religion and political power	
C. Religious movements	
D. Proselytism	

Suggested Readings:

1. Weber, M. *The Sociology of Religion*, Boston, Mass: Beacon Press, 1963.
2. Eliade, H. *The Sacred and the Profane: The Nature of Religion*, New York: Harcourt, Brace and World, 1959.
3. Durkheim, E. *The Elementary Forms of Religious Life*, London: Allen and Unwin, 1915.
4. Fischer, M.N.J. *Iran: From Religious Dispute to Revolution*, Cambridge, Mass: Harvard University Press, 1980.
5. Baird, Robert D, (ed.) 1995 (3rd edition) *Religion in Modern India*, Delhi, Manohar.
6. Jones, Kenneth W., 1989, *Socio-Religious Reform Movements in British India*, *The New Cambridge History of India III – I*, Hyderabad, Orient Longman.
7. Madan T.N. (ed.) 1992, (enlarged edition), *Religion in India*, New Delhi, Oxford Press.
8. Mazumdar H.T., 1986, *India's Religious Heritage*, New Delhi, Allied Publishers.
9. Roberts, Keith A., 1984, *Religion in Sociological Perspective*, New York, Dorsey Press.
10. Shakir Moin (ed.) 1989, *Religion, State and Politics in India*, Delhi, Ajanta Publications.
11. Turner Bryan. S., 1991 (2nd edition) *Religion and Social Theory*, London, Sage Publications.
12. Robinson, Rowena, 2004, *Sociology of Religion in India*, Sage, India.

PAPER –IT4
ELECTIVE PAPERS (Select any one)

IT4 (A) RURAL AND URBAN TRANSFORMATION
IT4 (B) GENDER AND SOCIETY
IT4 (C) SOCIAL PROBLEMS IN CONTEMPORARY INDIA

PAPER –IT4 (A)
RURAL AND URBAN TRANSFORMATION

Unit I : Changing Rural Community

- A. Changing Inter-Community Relations – Decline of Jajmani System, From Caste to Class, Impact of Globalization and Democratic Politics, Caste violence, Caste-Tribal Conflicts
- B. Caste-Tribal Settlement – Ruaralization of Tribes, Migration of Tribes-Castes, Secured Forests, Mutual Adaptations

Unit II : Changing Agrarian System

- A. Changing Agrarian Economy – Decline of Agrarian System, Factors of De-Peasantization of Rural Population and impact, Factors of Migration to cities and Impact.
- B. Changing Agrarian Relations – Factors responsible for Changing Agrarian Social Structure, Inter-community relations and violence. Land Ownership & Change in Agrarian Relations, Emergence of Class relations in rural society, Agrarian Unrest and Peasant Movements

Unit III : Changing Urban Community

- A. Urbanism – Concept and Meaning, Development of Urbanity, Factors and Impact Urbanization
- B. Towns, Cities and Mega-Cities – Concepts, Development and Variance in Issues, Industries, Service Sectors and Businesses as Factors and Network-Builder of Urbanization.

Unit IV : Changing Human Relations in Urban Society

- A. Urban Middle Class – Factors of Emergence and Its Impact. Township – Emergence of Gated Communities and Exclusiveness. Changing Neighborhood within gated communities.
- B. Slums – Factors of Development and issues. Bastis in Cities – Ethnic, Class, Religion and Caste based issues of settlement of Bastis. Different Urban Movements and Urban Violence

References:

1. Beyond Hindu and Muslim: Multiple identity in Narratives from village India, Peter Gottschalk, OUP, 2000
2. Caste, Class and Power, Andre Beteille, University of California Press, 1965
3. New Directions in the Sociology of Global Development, Vol 11, Fredrick H. Buttel & Philip McMichael, Elsevier, Amsterdam, 2005
4. City, Phil Hubbard, Routledge, New York, 2006
- Urbanization unlimited: A Thematic Journey, Johannes Fiedler, Springer, New York, 2004
5. The City , Gary Bridge & Sophie Watson, Wiley-Blackwell, Chichester, 2011
6. Cosmopolitan Urbanism, J. Binnie, J. Holloway and others, Routledge, London, 2006
7. Cities and Urban Cult

PAPER –IT4 (B) GENDER AND SOCIETY

	Lecture per Unit
1. Social Construction of Gender:	15
A. Socialization and gender construction, patriarchy and gender construction	
B. Dilemmas: Gender vs. biology, equality vs. difference, private vs. public	
2. Feminist Theories:	15
A. Liberal Feminism, Marxist Feminism	
B. Radical Feminism, Black Feminism	
3. Gender inequality in society:	15
A. Unequal distribution of power and authorities	
B. Patriarchal concept of labor and sexual division of labor,	
C. Political participation and male dominance	
4. Strategies to Overcome Gender Inequality:	15
A. Contemporary women's movement	
B. Women's participation in politics and decision making	
C. Women empowerment: Equal opportunity and development	

Suggested Readings:

1. Altekar, A.S., 1983, The Position of Women in Hindu Civilization, Delhi, Motilal Banarasisdas, Second Edition, Fifth Reprint.
2. Chodrow, Nancy, 1978, The Reproduction of Mothering, Berkely University of California Press.
3. Desai Neera and M Krishnaraj, 1978, Women and Society in India, Delhi, Ajanta.
4. Dube Leela et al (eds.) 1986, Visibility and Power: Essays on Women in Society and Development, New Delhi, OUP.
5. Forbes G., 1998, Women in Modern India, New Delhi, Cambridge University Press.
6. Maccoby, Eleanor and Carol Jackin, 1975, The Psychology of Sex Differences, Stanford, Stanford University Press.
7. Mc Cormack, C and M. Strathern (ed.) 1980, Nature, Culture and Gender, Cambridge, Cambridge University Press.
8. Kumkum Roy (ed.) 2005 Women in early Indian Society, Manohar Publishers and Distributors, New Delhi. .
9. Myers, Kristen Anderson et al, (eds.) 1998, Feminist Foundations: Towards Transforming Sociology, New Delhi, Sage.
10. Oakely, Ann., 1972, Sex, Gender and Society, New York, Harper and Row.
11. Sharma, Ursula, 1983, Women, Work and Property in North-West India, London, Tavistock.
12. Shulamitz, Reinharz and Lynn Davidman, 1991, Feminist Research Methods, New York, OxfordUniversity Press.
13. Srinivas, M.N., Caste Its Modern Avatar, New Delhi, Penguin (Leela Dube's Article on Caste and Women)

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14. Vaid, S and K Sangari, 1989, *Recasting Women Essays in Colonial History*, New Delhi.
15. Agarwal, B, 1994, *A Field of One's Own Gender and Land Rights in South Asia*, Cambridge University Press.
16. Channa Karuna, 1988, *Socialization, Women and Education: Explorations in GenderIdentity*, New Delhi, Orient Longman.
13. Vaid, S and K Sangari, 1989, *Recasting Women Essays in Colonial History*, New Delhi.
14. Agarwal, B, 1994, *A Field of One's Own Gender and Land Rights in South Asia*, Cambridge University Press.
15. Channa Karuna, 1988, *Socialization, Women and Education: Explorations in GenderIdentity*, New Delhi, Orient Longman.
16. Dube Leela, 1997, *Women and Kinship: Comparative Perspectives on Gender in South and South-East Asia*, Tokyo, United Nations University Press.
17. Gandhi, N and N. Shah, 1992, *The Issues at Stake: Theory and Practice in the Contemporary Women's Movement in India*, New Delhi.
18. Ghadially, Rehana, (ed.) 1988, *Women in Indian Society*, New Delhi, Sage.
19. Jaywardene, Kuman, 1991, *Feminism and Nationalism in the Third World*, New Delhi.
20. Miss Maria, 1980, *Indian Women and Patriarchy: Conflicts and Dilemmas of Students and Working Women*, New Delhi, Concept.
21. Omvedt Gali, 1975, *Caste, Class and Wome's Liberation in India*, *Bulletin of Concerned Asian Scholars*.
22. Pardeshi, Pratima, 1988, *Dr. Ambedkar and the Question of Women's Liberation in India*, Pune, WSC, University of Pune

PAPER – IT4 (C) SOCIAL PROBLEMS IN CONTEMPORARY INDIA

Lecture per Unit

- 1. Understanding Social Problems:** **15**
- A. Nature, definition and types of social problems
 - B. Social structure as a basic source of social problem
 - C. Approaches to social problems: **Functional approach** (anomie, social pathology, deviant behavior, and social disorganization)
Conflict approach (deprivation, exploitation, inequality, oppression)
- 2. Problem of inequality:** **15**
- A. Poverty: Corporate capitalism, distribution of resources, culture of poverty, unequal opportunity and poverty; consequences of poverty and its elimination
 - B. Casteism and atrocities: Unequal distribution of power, oppression and discrimination, caste struggle and atrocities; **Inclusive policy:** Political Reservations and Reservation in education and Government Services, SC & OBC Commission, Atrocity Act
 - C. Gender inequality: Patriarchal and patrilineal structure and denial of powers & authorities, sex roles, discrimination; socio-economic-political consequences of sexism, constitutional provisions and gender sensitization
- 3. Population, Space and Social problems:** **15**
- A. Population and Urban Problems: urban transformation due to migration, overpopulation, urban explosion; urban problems: health, habitat, natural resources, socio-economic and political problem; rapid modernization and use of technology
 - B. Environment, social problems and solutions to social problems
 - C. Development induced displacement and rehabilitation
- 4. Social Structure, Deviance and Social Problem:** **15**
- A. Crime and delinquency: Categories of Crime (traditional, victimless crime, White-collar crime, corporate, political and organized crime); social structure and crime; formal and informal means to control crime in society
 - B. Riots: regionalism, religious fundamentalism, casteism, socio-cultural conflicts, economic and political interests & riots; Values: Secular, democratic, tolerant, just eco- social, etc.

Suggested Readings:

1. Jogan, Sankar. (ed.), Social Problems and Welfare in India, Ashish, New Delhi, 1992.
2. Madan, G.R. Indian Social Problems, Vol. I and II, Allied, Bombay, 1973.
3. Ahuja, Ram. Social Problems in India, Rawat, Jaipur, 2002.
4. Jain, Prabha Shasi and Singh Mamta. Violence Against Women, Radha, New Delhi, 2001.
5. Mishra, Girish and Pandey Brajkumar. White-Collar Crimes, Gyan, New Delhi, 1998.
6. Ahmad, Siddique. Criminology (5th ed.), Eastern Book Company, New Delhi, 2005.
7. Paranjape, N.P. Criminology (12th ed.), Central, Allahabad, 2005.
8. Attar, Chand. Poverty and Underdevelopment: New Challenges, Gyan, New Delhi.
9. Horton, Paul B and Leslie, Gerald R. The Sociology of Social Problems (Fifth ed.), Prentice-Hall, New Jersey, 1974.
10. Weinberg, M.S., Rubington Earl Sue Kiefer Hammersmith. The Solution of Social Problems-Five Perspectives, (2nd Edition), OUP, New York, 1981.

SEMESTER II

CORE PAPERS

PAPER – 2TI

CLASSICAL THEORETICAL FOUNDATIONS

	Lecture per Unit
1. Karl Marx:	15
A. Class Formation and Class Struggle	
B. Dialectical Materialism and the Theory of Social Change	
C. Alienation, Surplus Value and Exploitation	
2. Max Weber:	15
A. Social Action: Theory and Types of Social action	
B. Protestant Ethic in the Emergence of Modern Capitalism	
C. Ideal Types of Authorities and Bureaucracy	
3. Vilfredo Pareto:	15
A. Logical and Non-Logical Actions	
B. Residues and Derivations	
C. Circulation of Elites	
4. Georg Simmel:	15
A. Concept of Individual and Society	
B. Social Interaction: Forms and Types	
C. Subjective and Objective Culture	

Suggested Readings:

1. George Ritzer, 1996, Sociological Theory, The McGRAW-HILL International Editions.
2. Parsons Talcott, The Structure of Social Action, Vol. I & II, McGraw Hill, New York.
3. Nisbet, 1966, The Sociological Tradition, Heinmann Educational Books Ltd, London.
4. Zetlin Irving, 1981, Ideology and the Development of Sociological Theory, Prentice Hall.
5. Dahrendorf Ralph, 1959, Class and Class Conflict in Industrial Society.
6. Bendiz Rinehard, 1960, Max Weber, An Intellectual Portrait.
7. Popper Karl, 1945, Open Society and its Enemies, Routledge, London.
8. Aron Raymond, Main Currents in Sociological Thought, Vol. I & II, Penguin.
9. Coser L.A., 1977, Masters of Sociological Thought, New York.
10. Giddens Anthony, 1997, Capitalism and Modern Social Theory.
11. Writings of Marx, Durkheim and Weber, Cambridge University Press.
12. R.N. Mukherjee and Arunansu Ghoshal, Social Thought, Vivek Prakashan, Delhi.
13. Francis Abraham and John Henry Morgan, Sociological Thought.
14. Michael Haralambos and Martin Holborn, 2000, Sociology: Themes and Perspectives, Harper Collins, London.
15. H.E. Barnes, Introduction to Sociology.
16. N.S. Vaidya, Samajik Vicharbant.

PAPER – 2T2
QUALITATIVE METHODS IN SOCIAL RESEARCH

Lecture per Unit

- | | | |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1. Qualitative Research: | | 15 |
| | A. Difference between Quantitative and Qualitative Research, triangulation of method. | |
| | B. Ethics in qualitative research | |
| | C. Research questions: Types, sensitizing concept and concept map | |
| 2. Research Designs in Qualitative Research: | | 15 |
| | A. Construction of Research Design: Components, Linear and Circular Process | |
| | B. Case Studies, Comparative Studies, Retrospective Studies, Oral History | |
| | C. Snapshot and Longitudinal studies | |
| 3. Sampling and Data Collection: | | 15 |
| | A. Theoretical sampling, Purposive sampling and Focus groups | |
| | B. Interviews: Focused, Semi-Standardized, Problem-centered, Expert and Ethnographic, In-depth interviews, Narrative Interviews, Episodic Interviews | |
| | C. Digital Research data tools: VisionsLive, LiveMinds, Kernwert, FocusVision, FlexMR, itracks, Recollective | |
| 4. Analysis and Interpretation: | | 15 |
| | A. Documentation: Transcription, coding-types and content analysis | |
| | B. Data analysis: theoretical triangulation Content Analysis, techniques and tools, Atalas-ti, NVivo | |
| | C. Issues in presenting, analyzing and interpreting qualitative data | |

Suggested Readings:

1. Wilkinson, T. S., and P. L. Bhandarkar., Methodology and Techniques of Social Research, Himalaya Publishing House, Mumbai, (Reprint, 2004)
2. Hughes, John., The Philosophy of Social Research, Longman, London, 1987.
3. D.A.de Vaus, Surveys in Social research, George Relen and Unwin, London, 1986.
4. Bose, Pradip Kumar, Research Methodology, ICSSR, New Delhi.
5. Madge, John., The Origins of Scientific Research, Tavistock, London,1970.
6. Barnes, John A., Who Should Know What? Social Science, Privacy and Ethics, Harmondsworth, Penguin, 1979.
7. Mukherjee, P.N., Methodology in Social Research: Dilemma and Perspectives, Sage Publications, New Delhi, 2000.
8. Moser, C.A. and Kalton, G, Survey Methods in Social Investigation, Heinemann, 1971.
9. Bhandarkar, P.L., Samajik Sanshodhan Padhati (Marathi).

PAPER – 2T3

ELECTIVE PAPERS (Select any one)

- 2T3 (A) ENVIRONMENT AND SOCIETY
- 2T3 (B) SOCIAL MOVEMENTS IN INDIA
- 2T3 (C) MEDIA AND SOCIETY

PAPER –2T3 (A)
ENVIRONMENT AND SOCIETY

Unit 1: Environment and human ecology

- A. Diverse forms of Social and Cultural Ecology
- B. Technological change, Agriculture and Biodiversity.
- C. Environmental pollution, Public Health and Disability.

Unit 2: Ecology and Human response

- A. Ecological degradation and migration
- B. Development, displacement and rehabilitation.
- C. Disaster and community response

Unit 3: Environment and Indigenous people.

- A. Indigenous knowledge system and ethno-medicine
- B. Forest policies, Adivasis and exclusion
- C. Climate change, epidemics and international policies.

Unit 4. Unequal distribution of resources.

- A. Gender and environment.
- B. Water and social exclusion.
- C. Environmental movements.

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- Macionis & Ken Plummer, *Sociology: Global Introduction*, 5th Ed. Pearson
- Haralambos M., *Sociology: Themes and Perspective*, 8th Ed., Harper Collins Publishers Limited, 2013.
- Giddens A. & Sutton P. W., *Sociology*, 7th ed., Wiley, 2013.
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- Sen Amartya and Dreze Jean, *Indian Development: Selected Regional Perspectives*, Oxford, 2010.
- Banerjee Debdas, *Globalisation, Industrial Restructuring and Labour Standards: Where India Meet the Global*, 2005, Sage India.
- Sikdar Soumyen, *Contemporary Issues in Globalisation: An Introduction to Theory and policy in India*, Oxford India, 2003.
- Sklair Leslie, *Globalisation: Capitalism and its Alternatives*, 3rd ed., Oxford, 2002.
- Bhagwati Jagdish, *In Defence of Globalisation*, Oxford India, 2004.
- Bhalla Surjit S., *Imagine There's No Country: Poverty, Inequality and Growth in the Era of Globalisation*, Penguin India, 2003.
- Bhattacharya Malini, *Globalisation: perspectives in Women's Studies*, Tulika Books, 2004.
- D'Souza Rohan, ed., *Environment, Technology and Development: Critical Subversive Essays*, Orient Black Swan, 2012.
- Newton Tim, *Nature and Sociology*, Orient Black Swan, 2012.
- Hannigan John, *Environmental Sociology*, 2nd ed., Manohar Publishers & Distributors, 2008.

PAPER –2T3 (B)
SOCIAL MOVEMENTS IN INDIA

	Lecture per Unit
1. Understanding Social Movements in India:	15
A. History and origin of social movements in India	
B. Causes and consequences of social movements	
C. Caste, class and social movements in India	
2. Traditional Social Movements:	15
A. Peasant and tribal Movements	
B. Women’s movement	
C. Trade union and nationalist movements	
3. New Social Movements:	15
A. Dalit and ethnic movements	
B. Students’ Movements	
C. Ecological and environmental movements	
4. Consequences of Social Movements:	15
A. Social movements, state and civil Society in India	
B. Social movements, social change and development	

Suggested Readings:

1. Banks, J.A., 1972, The Sociology of Social Movements, London, Macmillan.
2. Desai, A.R., (ed.) 1979, Peasant Struggles in India, Bombay, OxfordUniversity Press.
3. Dhanagare D.N., 1983, Peasant Movements in India 1920-1950, Delhi, OUP.
4. Gore M.S., 1993, The Social Context of an Ideology: Ambedkar’s Political and Social Thoughts, New Delhi, sage.
5. Oommen T.K., 1990, Protest and Change: Studies in Social movements, Delhi, Sage.
6. Rao M.S.A., 1979, Social Movements in India, New Delhi, Manohar.
7. Singh K.S., 1982, Tribal Movements in India, New Delhi, Manohar.
8. Selliot Eleanor, 1995, From Untouchable to Dalit: Essays on the Ambedkar Movement, New delhi, Manohar.
9. Gouldner A.W., 1950, (ed.) Studies in Leadership, New York, Harper and Brothers.
10. Oommen T.K., 1972, Charishma, Stability and Change: An Analysis of Bhoodan Gramdan Movement, New Delhi, Thomas Press.
11. Shah Ghanshyam, 1990, Social movements in India: A Review of the Literature, Delhi, Sage.
12. Shah Nandita, 1992, The Issues at Stake: Theory and Practice in the Contemporary Women’s Movements in India.
13. Shiva Vandana, 1991, Ecology and the Politics Survival, New Delhi, Sage

Paper– 2T3 (C) MEDIA AND SOCIETY

	Lecture per Unit
1. Understanding Media in Society:	15
A. Mass Media: the concept, definition and forms of mass media	
B. Theories of Mass Media: Pluralist, Marxist, Neo-Marxist	
2. Role and Influences of Media	15
A. Hypodermic, normative, interpretative and structured interpretative model	
B. Hyper reality, interpretative community, violence and media	
3. Images and Social Group in Media:	15
A. Representation of gender, caste, class & religion	
B. Children, Gender, Sexuality and Media Effect	
4. Media in Globalized World:	15
A. Media, Market and Popular Culture	
B. Capitalist and state ideology in Media	

Suggested Readings:

1. Asa Briggs and Peter Burke, *A Social History of the Media*, Polity Press, Cambridge, 2005.
2. Benjamin, W. *The Work of Art in the age of Mechanical Reproduction*, Illuminations, New York, Schocken Books, 1969.
3. Williams, R. *Communications*, Penguin: Harmondsworth, 1962.
4. Hall, S. „Cultural studies: two paradigms“, *Media, Culture and Society*, 1980.
5. Herman, Edward S. and Chomsky, Noam. *Manufacturing Consent: The Political Economy of Mass Media*, Pantheon Books, 1988.
6. John Corner. Dick Pels (eds.), *Media and the Restyling of Politics: Consumerism, Celebrity, and Cynicism*, London: Sage, 2000.
7. Desai, A.R. *The Role of the Press in the Development of Indian Nationalism*, in *Social Background of Indian Nationalism*, Bombay: Popular Prakashan, 1948.
8. Kohli, V. *The Indian Media Business*, London: Sage, 2003.
9. Jeffrey, Robbin. *India’s Newspaper Revolution. Capitalism, Politics and the Indian language*, New York: Martins Press, 2000.
10. Kumar, K.J. *Mass Communication in India*, Jaico Publishing House, 2010.
11. Gans, H.J. *Deciding What’s News*, Northwestern University Press, 2004.
12. Appadurai, Arjun. *Modernity at Large: The Cultural Dimensions of Globalization*, OUP, 1996.
13. Sohat, Ella and Robert Stam. *Unthinking Eurocentrism: Multiculturalism and the Media*, Routledge, 1994.
14. Uberoi, Patricia. *Freedom and destiny: gender, family, and popular culture in India*, OUP, 2006.
15. Hall, Stuart. “The Whites of their eyes: racist ideologies in the media.” In Gail Hymes and Jean M. Hume zeds *Gender, race, and class in media: a text reader*, Sage, 2003.
16. Said, Edward. *Covering Islam: How the Media and Experts Determine How We See the Rest of the World*, New York; Pantheon, 1981.
17. C. Berry and F. Martin. (eds.), *Mobile Cultures: New Media in Queer Asia*, Duke University press, 2003.
18. Khan, R. and D. Keller. “New Media and Internet Activism: From the “Battle of Seattle to Blogging.” *New Media and Society*, 2004.

PAPER – 2T4 ELECTIVE PAPERS (Select any one)

2T4 (A) CULTURE AND SYMBOLIC TRANSFORMATION

2T4 (B) SOCIOLOGY OF SOCIAL STRATIFICATION

2T4 (C) WOMEN IN INDIAN SOCIETY

PAPER –2T4 (A)

CULTURE AND SYMBOLIC TRANSFORMATION

Unit I : Cultural Studies

- A. Meaning and elements of Culture – Cognitive Elements, Beliefs & Practices, Signs & Symbols, Norms and Values
- B. Material and Non-material Culture - Cultural lag, Civilization and Culture, Technology and Changing Material Culture

Unit II : Culture and Religion

- A. Religious Economy : Economy of Religious Culture, Pilgrimage and Religious Tourism, Commodification of Rituals
- B. Culture of Religion : Religious Organizations, New Religious Movements, Piety and Spirituality, Moral Economy

Unit III : Politics of Culture

- A. Cultural Politics : Communalism and Secularism, Politics of Culture, Culture in Politics
- B. Cultural Identity and Mobilization. Culture in Ethics and Morality. Culture of Gender and Body

Unit IV : Cultural Trends

- A. Formal and informal Education as a conductor and producer of culture. Arts and Aesthetics
- B. Sports and Culture, Culture and Environment

References

1. Jim McGuigan, 2014 Rethinking Cultural Policies, Open University Press, Berkshire.
2. M.G. Durham and Douglas M. Kellner 2006 Media and Cultural Studies, Blackwell Pub. Malden.
3. James Curran and David Morley, 2006 Media and Cultural Theory, Routledge, London.
3. John Haiman, 1998 Talk is Cheap: Sarcasm, Alienation and Evolution of Language, OUP.
4. Melissa Gregg, 2006 Cultural Studies' Affective Voices, Palgrave, Hampshire.
5. Angela McRobbie 2005 The Uses of Cultural Studies, , Sage, London.
6. Francis Mulhern 2000 Culture/Metaculture, Routledge, New York.
7. Chris Jenks 1993 Culture, Routledge, London.

PAPER – 2T4 (B)
SOCIOLOGY OF SOCIAL STRATIFICATION

	Lecture per Unit
1. Understanding Social Stratification:	15
A. Definition, characteristics and types of social stratification	
B. Social Differentiation and Social Stratification	
C. Social inequality vs. biological/natural inequality	
2. Theoretical Perspectives on Social Stratification:	15
A. Functional perspectives: Talcott Parsons, Kingsley Davis & Wilbert E. Moore	
B. Conflict perspectives: Karl Marx, Pierre Bourdieu	
3. Class Identity and Culture:	15
A. Class and Types of Capitals, Attitudes to class and identity,	
B. Class ambivalence, Culture and Class Conflict	
4. Social Mobility and Social Stratification:	15
A. Ascription and Achievement, types of mobility: Absolute, relative, intergenerational, intra-generational, upward, downward	
B. Caste, Gender and mobility; the death of class	

Suggested Readings:

1. Haralambos, Michael, Martin Holborn and Robin Heald. *Sociology: Themes and Perspectives*, Collins, 2000.
2. Gordon, L. „On „Difference“, Gender, 1991.
3. Gupte, D. „Hierarchy and Difference“, in Dipankar Gupta (ed.): *Social Stratification* (1-21), Delhi: OUP, 1991.
4. Dahrendorf, R. *Essays in the Theory of Society*, London: Routledge and Kegan Paul, 1968. (Chapter 1)
5. Beteille, A. „Introduction“, in Andre Beteille (ed.): *Equality and Inequality: Theory and Practice* (1-27), OUP, Delhi, 1983.
6. Beteille, A. *Inequality among Men*, Oxford: Basil Blackwell, 1977.
7. Mencher, J. „The Caste System Upside Down“, in Dipankar Gupta (ed.): *Social Stratification* (93-109), Delhi: OUP, 1991.
8. Vasanth and Kannabiran K. „Caste and Gender: Understanding Dynamics of Power and Violence“, in Anupama Rao (ed.) *Gender and Caste* (249-60, Delhi: Kali for Women.
9. Weber, M. 1978. *Economy and Society*, Berkeley: University of California Press, (Vol. 1, Part-1, Chapter 4.; Vol. 2, Part-2, Chapter 9, Section 6).
10. Wesolowski, W. 1979. *Classes, Strata and Power*, London: Routledge and Kegan Paul. (Chapters 1 and 3)
11. Wright, Olin E. 1985. *Classes*, London: Verso (Chapter 3)
12. Marx, K. 1975. *The Poverty of Philosophy*, Moscow: Progress Publishers (Chapter 2, Section 5).
13. Miliband, R. 1983. *Class, Power and State Power*, London: Verso (Chapter 1).
14. Beteille, A. 1983. *The Idea of Natural Inequality and other Essays*, Delhi: OUP, pp. 7-32.

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15. Sen, A. 1990. „Gender and Cooperative Conflicts“, in Irene Tinker (ed.): *Persistent Inequalities* (123-49), New York: OUP.
16. Palriwala, R. 2000. „Family: Power Relations and Power Structures“, in C. Kramarae and D. Spender (eds.): *International Encyclopedia of Women: Global Women's Issues and Knowledge*, vol.2: 669-74), London: Routledge.
17. Mazumdar, V and Sharma, K. 1990. „Sexual Division of Labour and the Subordination of Women: A Reappraisal from India“, in Irene Tinker (ed.): *Persistent Inequalities* (185-97), New York: OUP.
18. Chakravarti, U. 1995. „Gender, Caste, and Labour“, *EPW*, 30 (36): 2248-56.
19. Kapadia, K. 1996. *Sive and Her Sisters: Gender, Caste, and Class in Rural South India*, Delhi: OUP. (Part 3).
20. Chowdhry, P. 1997. „Enforcing Cultural Codes: Gender and Violence in Northern India“, *EPW*, 32(19): 10119-28.

PAPER –2T4 (C)
WOMEN IN INDIAN SOCIETY

Lecture per Unit

- | | | |
|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-----------|
| 1. The Changing Profile of Women in India: | | 15 |
| | A. The changing status of women in pre-colonial, colonial and post-colonial India | |
| | B. The demographic profile - the gender gap (Census, NSS) | |
| | C. Gender in caste, class and religion | |
| 2. Patriarchy and Women in India: | | 15 |
| | A. Women's role in decision making: family, health and reproductive behavior. | |
| | B. Women's situation in India: Socio-cultural taboos, economic and political deprivation, sexual exploitation, etc. | |
| 3. Women and Social Institutions: | | 15 |
| | A. Education: Gender based participation in educational institutions | |
| | B. Economy: Sexual division of labour, unequal payments, and marginalization of women | |
| | C. Polity: Gender based participation in politics; reservations for women and political empowerment | |
| 4. Women and Social Issues: | | 15 |
| | A. Development | |
| | B. Communalism | |
| | C. Crime and violence | |
| | D. Education, employment and empowerment | |

Suggested Readings:

1. Altekar, A.S., 1983, The Position of Women in Hindu Civilization, Delhi, Motilal Banarasidas, Second Edition, Fifth Reprint.
2. Chodrow, Nancy, 1978, The Reproduction of Mothering, BerkelyUniversity of California Press.
3. Desai Neera and M Krishnaraj, 1978, Women and Society in India, Delhi, Ajanta.
4. Dube Leela et al (eds.) 1986, Visibility and Power: Essays on Women in Society and Development, New Delhi, OUP.
5. Forbes G., 1998, Women in Modern India, New Delhi, Cambridge University Press.

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6. Maccoby, Eleanor and Carol Jackin, 1975, *The Psychology of Sex Differences*, Stanford, Stanford University Press.
7. Mc Cormack, C and M. Strathern (ed.) 1980, *Nature, Culture and Gender*, Cambridge, CambridgeUniversity Press.
8. Myers, Kristen Anderson et al, (eds.) 1998, *Feminist Foundations: Towards Transforming Sociology*, New Delhi, Sage.
9. Oakely, Ann., 1972, *Sex, Gender and Society*, New York, Harper and Row.
10. Sharma, Ursula, 1983, *Women, Work and Property in North-West India*, London, Tavistock.
11. Shulamitz, Reinharz and Lynn Davidman, 1991, *Feminist Research Methods*, New York, OxfordUniversity Press.
12. Srinivas, M.N., *Caste Its Modern Avatar*, New Delhi, Penguin (Leela Dube's Article on Caste and Women)
13. Vaid, S and K Sangari, 1989, *Recasting Women Essays in Colonial History*, New Delhi.
14. Agarwal, B, 1994, *A Field of One's Own Gender and Land Rights in South Asia*, Cambridge University Press.
15. Channa Karuna, 1988, *Socialization, Women and Education: Explorations in GenderIdentity*, New Delhi, Orient Longman.
16. Dube Leela, 1997, *Women and Kinship: Comparative Perspectives on Gender in South and South-East Asia*, Tokyo, United Nations University Press.
17. Gandhi, N and N. Shah, 1992, *The Issues at Stake: Theory and Practice in the Contemporary Women's Movement in India*, New Delhi.
18. Ghadially, Rehana, (ed.) 1988, *Women in Indian Society*, New Delhi, Sage.
19. Jaywardene, Kuman, 1991, *Feminism and Nationalism in the Third World*, New Delhi.
20. Miss Maria, 1980, *Indian Women and Patriarchy: Conflicts and Dilemmas of Students and Working Women*, New Delhi, Concept.
21. Omvedt Gali, 1975, *Caste, Class and Wome's Liberation in India*, Bulletin of Concerned Asian Scholars.
22. Pardeshi, Pratima, 1988, *Dr. Ambedkar and the Question of Women's Liberation in India*, Pune, WSC, University of Pune.

SEMESTER: III

CORE PAPERS

PAPER – 3T1

ORIENTATIONS IN SOCIOLOGICAL THEORY

	Lecture per Unit
1. Structuralism:	12
A. A.R. Radcliffe-Brown	
B. Claude Levi-Strauss	
2. Functionalism:	16
A. Bronislaw Malinowski	
B. Robert K. Merton	
C. Talcott Parsons	
3. Structuration :	15
A. Structuration: Anthony Giddens	
B. Culture and agency: Margaret Archer	
4. Phenomenology and Ethnomethodology:	20
A. Phenomenology: Alfred Schutz and Peter Berger	
B. Ethnomethodology: Harold Garfinkel, Erving Goffman, Clifford Geertz	

Suggested Readings:

1. Ritzer, George. Sociological Theory, Mac-Graw-Hill, 2000.
2. Ritzer, George. Encyclopedia of Social Theory. Vol.I&II. Sage Pub. 2005.
3. Giddens and Turner (eds.). Social Theory Today, Cambridge: Polity Press, 1987.
4. Abraham, M.F. Modern Sociological Theory, New Delhi: OUP. 1990.
5. Haralambos and Holborn. Sociology: Themes and Perspective. Fifth Edition, Collins, 2000.
6. Calhoun, Craig, Rojek, Chris & Bryan Turner. The Sage Handbook of Sociology, Sage Publications, 2005.
7. Ritzer, George and Barry Smart. Handbook of Social Theory, Sage Publications, 2001.
8. Ruth A. Wallace and Alison Wolf. Contemporary Sociological Theory, 6th Edition, Eastern Economy Edition, Prentice-Hall of India, New Delhi, 2008.
9. David Ashley and David, Michael Orenstein. Sociological Theory, Sixth Edition, Pearson Education, 2005.
10. Tim Delaney. Contemporary Social Theory, Pearson Education, 2008.
11. Jonathan, H. Turner. The Structure of Sociological Theory, Rawat Publications, Jaipur, 1987.
12. Anthony Elliott. Contemporary Social Theory, London: Routledge and Kegan Paul, 2009, Indian Reprint, 2010

PAPER – 3T2

INDIAN CONSTITUTION AND SOCIAL CHANGE

1. Understand the Objectives of Indian Constitution

- A. Welfare state and Socialism : Education, Employment, Health and Social Justice
- B. Secularism : Rights of Individual, Minorities and Weaker Section, Development Scientific Perspective (Directive Principles)
- C. Constitution as Social Document : Constitutional Values: Values in Preamble, Fundamental Duties and Directive principles

2. Constitution and Transformation in India

- A. Social Transformation : Capitals & Changes in Caste, Gender and Women's Rights; Marital Laws, Education Rights
- B. Economic Transformation : Changes in Occupational Structure, Labour laws and Property Rights
- C. Political Transformation: Democratic-Electoral Politics, 73rd Amendment: Grassroots' Democracy, Emergence of caste Politics

3. Constitutional Development and Indian Society

- A. Social Structure and Constitution: Social Structure as an inhibitor of Constitutional development with reference to Caste, Religion and Gender
- B. Cultural and Constitution : Emergence of Multiculturalism and Secular Culture
- C. Class and Constitution : Industrialization, Migration and Urbanization

4. Modernization, Globalization and Constitution

- A. Values of Modernization in Indian Constitution
- B. Globalization and Indian Constitution : Critical Analysis – Rise in Inequality and degradation of Welfare State
- C. Media and Constitution: Right to Expression, Monopolization of Media and Control of Political opinions.

Reference Books

1. Indian Constitution
2. Oxford Handbook of Indian Constitution, OUP
3. Indian Social Structure and Change, K.L. Sharma, Rawat
4. Constitutional Debates Debates
5. Introduction to Indian Constitution : D.D. Basu,
6. Liberalism, Constitutionalism and Democracy, Russel Hardin, OUP
7. Evolution of a Revolution, Li-ann Thio and Kevin YL Tan, Routledge
8. The Constitution of Society, Anthony Giddens, Polity Press, Cambridge
9. A Constitutional History of India, A.B. Keith, Methuen & Co. Ltd. London
10. Working a Democratic Constitution: The Indian Experience, Granville Austin, OUP
11. Discourse and Social Change, Norman Fairclough, Polity Press, Cambridge
12. Dynamics of Caste and Law: Dalit Oppressions and Constitutions, Cambridge
13. Deterring Democracy, Noam Chomsky, RHUK
14. Politics and Ethics of Indian Constitution, Rajiv Bhargava, OUP
15. Democracy in India, N.G. Jayal, OUP
16. Makers of Modern India, R. Guha, Penguin
17. Law and Social Transformation in India, Oliver Mendelsohn, OUP

PAPER – 3T3

ELECTIVE PAPERS (Select any one)

3T3 (A) ECONOMY AND SOCIETY

3T3 (B) SOCIOLOGY OF EDUCATION

3T3 (C) RESEARCH PAPER – I (for regular students only)

PAPER –3T3 (A) ECONOMY AND SOCIETY

Unit 1. Concepts and Debates

- A. Concepts: Exchange, Gift, capital, Labour, Market, Consumption
- B. Digital economy, E-commerce
- C. Mode of production debates – Socialist, Capitalist and neo-liberal

Unit 2. Property relations and Social setting.

- A. Property and property relations in family and society
- B. Property and exclusion (Socio-Political) and
- C. Business and family – in Traditional and Neo-liberal society.

Unit 3. State and emerging trends in the age of neo-liberalisation

- A. State and Market: Welfare-ism and Neoliberalism
- B. Models of economic development
- C. Global business and Corporates
- D. Tourism – Immerging trends and Indian condition.

Unit 4. Labour in the era of neo-liberalism.

- A. Factory and industry system – in liberal and neo-liberal era.
- B. Changing nature of labour relations in global market of labour.
- C. Gender and labour relations – prospects and exploitation

Bibliography

Macionis & Ken Plummer, *Sociology: Global Introduction*, 5th Ed. Pearson

Haralambos M., *Sociology: Themes and Perspective*, 8th Ed., Harper Collins Publishers Limited, 2013.

Giddens A. & Sutton P. W., *Sociology*, 7th ed., Wiley, 2013.

Ahuja Ram, *Social Problems in India*, 5th ed., Rawat Publication.

Veena Das, ed., *Sociology and Social Anthropology*, Vol. 1 & 2, Oxford, India, 2003.

Sen Amartya and Dreze Jean, *Indian Development: Selected Regional Perspectives*, Oxford, 2010.

Balkrishnan Pulapre, ed., *Economic Reforms and growth in India*, Orient Black Swan, 2012.

Tonkiss Fran, *Contemporary Economic Sociology: Globalisation, Production & Inequality*, Manohar Publishers & Distributors, 2006.

Banerjee Debdas, *Globalisation, Industrial Restructuring and Labour Standards: Where India Meet the Global*, 2005, Sage India.

Sikdar Soumyen, *Contemporary Issues in Globalisation: An Introduction to Theory and policy in India*, Oxford India, 2003.

Sklair Leslie, *Globalisation: Capitalism and its Alternatives*, 3rd ed., Oxford, 2002.

Bhagwati Jagdish, *In Defence of Globalisation*, Oxford India, 2004.

Bhalla Surjit S., *Imagine There's No Country: Poverty, Inequality and Growth in the Era of Globalization*, Penguin India, 2003.

Bhattacharya Malini, *Globalization: perspectives in Women's Studies*, Tulika Books, 2004.

PAPER –3T3 (B)
SOCIOLOGY OF EDUCATION

	Lecture per Unit
1. Understanding the Importance of Sociology of Education:	15
A. Definition, meaning and scope of sociology of education	
B. Education: gender, caste and class	
C. Significance of sociology of education	
2. Traditional Perspectives of Education:	15
A. Functionalist perspectives: Emile Durkheim and Talcott Parsons	
B. Conflict perspectives: Bowles & Gintis, and Paul Willis	
3. Sociology of Education and New Theoretical Perspectives:	15
A. Social democratic perspective	
B. Postmodern perspective: Robin Usher and Richard Edwards	
C. Feminist Perspective	
4. Education and Society:	15
A. Education: socialization, social identities	
B. Education, social mobility, social change and development	
C. Education: market and employment	

Suggested Readings:

1. Haralambos, Michael, Martin Holborn and Robin Heald, 2000, *Sociology: Themes and Perspectives*, Fifth Edition, Collins, London.
2. Acker, S, 1994, *Gendered Education: Sociological Reflections on Women*, Buckingham: Open University Press.
3. Banks, Olive, 1971, *Sociology of Education*, (2nd Ed.), London: Batsford.
4. Banks, James A. and Lynch, James (eds.) 1986, *Multicultural Education in Western Societies*, London: Holt Saunders.
5. Blackledge, D. and Hunt, B., 1985, *Sociological Interpretations of Education*, London: Crom Helm.
6. Brint, Steven, 1998, *Schools and Societies*, Thousand Oaks, Calif: Pine Forge Press, A Division of Sage.
7. Uttam B. Bhoite, 2009, *Higher Education in India: A System on the Verge of Chaos*, *Sociological Bulletin*, Vol.58, No.2, May-August.
8. Channa, Karuna, 1988, *Socialization, Education and Women: Explorations in Gender Identity*, New Delhi: Orient Longman.
9. Channana, Karuna, 1979, „Towards a Study of Education and Social Change“. In *Economic and Political Weekly*, 27, 14 (4): 157-64.
10. B.K. Swain, 1998, *Changing Occupational Structure in Vidarbha, India*, Himalaya Publishing House, Mumbai.
11. Chitnis, Suma and P.G. Albach, 1993, *Higher Education Reform in India, Experience and Perspectives*, New Delhi: Sage.
12. Craft, Maurice, (e.d), 1970, *Family, Class and Education: A Reader*, London: Longman.
13. Dreze, Jean and Amartya Sen, 1995, *Indian Economic Development and Social Opportunity*, Oxford: OxfordUniversity Press.
14. Gandhi, M.K., 1962, *Problems of Education* Ahmedabad: Navjeevan Prakashan.
15. Gore, M.S. et.al. (ed.), 1975, *Papers on the Sociology of Education in India*, New Delhi, NCERT.

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16. Halsey, A.H., Hugh Lander, Phillips Brown and Amy S. Wells, 1997, *Education, Culture, Economy and Society*, Oxford, OxfordUniversity Press.
17. Jejeebhoy, Shireen, 1995, *Women's Education, Autonomy and Reproductive Behaviour*, Oxford: Clarendon Press.
18. Meighan, Ronald and Iram Siraj- Blatchford, 1997, *Sociology of Educating*, London: Cassell, Third Edition.
19. Robinson, P., 1987, *Perspectives in the Sociology of Education: An Introduction*, London: Routledge and Kegan Paul.
20. Sen, Amartya, 1992, *Inequality re-examined*, Delhi: Oxford University Press.
21. Shatrugan, M., 1988, *Privatising Higher Education*, EPW. Pp. 2624.
22. Ahmad Karuna, 1984, *Social Context of Women's Education 1921-81*, *New Frontiers in Higher Education*, No.3, pp.1-35.
23. Durkheim, Emile, 1956, *Education and Sociology*, New York, Free Press.
24. Friere, Paulo, 1972, *Pedagogy of the Oppressed*, Harmondsworth: Penguin Books.
25. Halsey, A.K. et.al., 1961, *Education, Economy, and Society: A reader in the Sociology of Education*, New York: Free Press.
26. Jayaram, N, 1990, *Sociology of Education in India*, Jaipur: Rawat Publication.
27. Jefferey, R. and Alaka M. Basu, 1996, *Girls' Schooling, Women's Autonomy and fertility Change in South Asia*, New Delhi: Sage.
28. Kamat, A.R., 1985, *Education and Social Change in India*, Bombay: Somaiya.
29. Karabel, J. and A.H. Halsey (eds.) 1977, *Powers and Ideology in Education*, New York: OxfordUniversity Press.
30. Naik, J.P., 1975, *Quality, Quantity and Equality in Education*, Naw Delhi: Allied Publishers, Whole Book.
31. Tyler, William, 1977, *The Sociology of Educational Inequality*, London: Methuen.

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PAPER 3T3 (C)

RESEARCH PAPER – I (For regular students only)

(Students securing aggregate Grade “B” in 1st and 2nd Semester and appears and clear all papers shall be entitled to opt for research paper – I and II)

Note : 1. Those who opt research paper – I in third semester, should opt the Research Paper – II in fourth semester.

2. Topic of dissertation should have continuity in research paper – I and II.

Student should submit a report of 50 – 60 pages to University which content the following topics.

1. Introduction

- A. Sociological Theory related to Topic (should cover concept / variables which are focused in topic, theory / theories related to concept/s i.e. Variables)
- B. Introduction of respondents / population / stake-holders (which are the subjects of research)
- C. Geographic area (which are involve in field survey)
- D. References ; APA referencing should be follow writing

2. Review of Literature (should follow the standard procedure)

- A. Categorization of Review of Literature (according to topic and subjects i.e. stake-holders) (nearby 20)
Regional level context / National level context / International level/context
- B. Significance of the study
- C. Research Gap
- D. Statement of Problem
- E. Relevance of Study
- F. References; APA referencing should be follow at the time of writing

3. Research Methodology (the subtopics of methodology should be framed according to quantitative / qualitative methods which used for study)

- A. Universe and field of study
- B. Research Design
- C. Research questions (for qualitative study)
- D. Objectives (maximum four)
- E. Hypothesis (for quantitative study)
- F. Sample design of research, techniques of data collection (field work)
- G. References ; APA referencing should be follow writing

4. Bibliography

Suggested Readings:

The students shall have to refer to the selected reading materials suggested for the papers on Quantitative and Qualitative Methods in Social Research in Semester- I and II

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PAPER – 3T4
ELECTIVE PAPERS (Select any one)

3T4 (A) SCIENCE, TECHNOLOGY AND SOCIETY

3T4 (B) SOCIOLOGY OF SOCIAL EXCLUSION

3T4 (C) GLOBALIZATION AND SOCIETY

3T4 (D) FOUNDATION PAPER (Sociology - I)
INTRODUCTORY SOCIOLOGY

(3T4 D paper is only for Students from other Departments)

PAPER – 3T4 (A)
SCIENCE, TECHNOLOGY AND SOCIETY

Lecture per Unit

Unit 1 : History of Technological Development

- A. Meaning of Science and Technology. Science and Technology – from Past to Present
- B. Changing notions of Time and Space – physical to virtual. Flows/currents in S&T, Boundaries of S&T

Unit II : Science, Technology and Society

- A. Virtual Community – meaning, relations with digitalization of life-world, Media – print, electronics, visual and social
- B. Technology and Changing family relations, changing food habits and changing health system

Unit III : Science, Technology and State

- A. E-Governance and Surveillance of Society – Aadhar, PAN Card, etc. linking. Emerging Political Processes – media socialization, opinion generation, controlling media, fake news, IT Cells, etc.
- B. State Policy – E-Centric governance, digital and non-digital population, digitally excluded and included population

Unit IV : Science, Technology and Cyber Crime

- A. Crime against Person – hacking of sites, mails, apps, etc. Selling personal data. Financial crime. Intrusion in digital gazettes, morphing, crime against women
- B. Crime against Society: viral rumors or fake news, data theft, pornography, etc.

References

1. Who controls the Internet: Illusions of Borderless World, Jack Goldsmith and Tim Wu, OUP, 2006,
2. Sociology in the age of the internet, Allison Cavanagh, McGrawhill & Open University Press, New York, 2007
3. Internet and Social Inequalities, James C. Witte and Susan E. Mannon, Routledge, New York, 2010
4. Globaliation: the Basic Text, George Ritzer, Wiley-Blackwell, 2010
5. After Habermas: New Perspectives on the Public Sphere, N.Crosssley and J.M. Roberts, Blackwell Pub. 2010
6. Information Technology and Development, Jeffrey James, Routledge, London, 2004
7. Cyberprotest: New Media, Citizens and Social Movements, W.V. DeDonk, B.D. Loader and others, Routledge, London, 2004
8. News Culture, Stuart Allan, Open University Press, Berkshire, 2004

PAPER – 3T4 (B)
SOCIOLOGY OF SOCIAL EXCLUSION

	Lecture per Unit
1. Understanding the Concept of Social Exclusion:	15
A. Meaning, definition and nature of social exclusion	
B. Western Theories: Marxist - Capitalism and social exclusion, Amartya Sen: Deprivation and social exclusion	
2. Social Categories and Social Exclusion:	15
A. Caste and social exclusion	
B. Gender, patriarchy and social exclusion	
C. Ethnicity and social exclusion, with reference to tribes	
3. Socio-Revolutionary Movements and Social Exclusion in India:	15
A. Mahatma Jyotibha Phule and Savitribai Phule	
B. Chhatrapati Shahu Maharaj and Dr. B.R. Ambedkar	
C. Periyar Ramasamy,	
4. Social Exclusion and Inclusive Policies in India:	15
A. Education, natural/ecological resources and weaker sections	
B. Privatization and politics of inclusive policies	
C. Positive discriminations and social exclusion	
D. Empowerment and social exclusion	

Suggested Readings:

1. Ram, Ahuja. Society in India, Rawat Publications, 2004.
2. Rao, Shankar. Sociology of Indian Society, S. Chand and Company, New Delhi, 2004.
3. Ghurye, G.S. Caste and Race in India, Popular Prakashan, Bombay, 1969.
4. Guha, Ranjit. (ed.), Sabalarn Studies: Writings on South Asian History and Society, Oxford, Delhin 1982.
5. Michael, Haralambos. Sociology: Themes and Perspectives, 13th edition, OUP, Delhi, 1994.
6. Forbes, G. Women in Modern India, New Delhi: Cambridge University Press, 1998.
7. Oakley, Ann. Sex, Gender and Society, New York: Harper and Row, 1972.
8. Malcolm. Globalization, London: Routledge, 1996.
9. Beteille, Andre. The Backward Classes in Contemporary India, Delhi, OUP, 1992.
10. Zelliott, Eleanor. From Untouchable to Dalit: Essays on the Ambedkar Movement, New Delhi, Manohar, 1995.
11. Ambedkar, B.R. The Untouchables: Who were they and why they become untouchables, New Delhi, 1948.– Rajendra K. Sharma Atlantic Publishers and Distributors, New Delhi

PAPER – 3T4 (C)
GLOBALIZATION AND SOCIETY

	Lecture per Unit
1. Understanding Globalization:	15
A. Concept: definition and distinctive characteristics of globalization	
B. Processes of globalization: Westernization, Easternization, Americanization and Anti-Americanization	
2. Global Structure:	15
A. Neo-liberalism and Neo-Marxian alternatives, nation-state, imagined community	
B. Civil Society, cultural hybridization, cultural convergence	
1. Agencies of Globalization	15
A. Economic agencies, viz. Multinational Corporations (MNCs), WTO; Political agencies, viz. Government & Non-Governmental Organizations (NGOs)	
B. Cultural Agencies: Mass Media & ICT	
4. Challenges of Globalization:	15
A. Inequality, poverty, rural-urban &, majority-minority divide	
B. Religious fundamentalism, conflict over natural resources	

Suggested Readings:

1. Appadurai, Arjun, 1997, *Modernity at Large: Culture Dimensions of Globalization*, New Delhi, Oxford University Press.
2. Applebaum R. and Robbison W., 2005, *Critical Global Studies* Routledge, New York.
3. Cohen Robin and Shirin M, (ed), *Global Social Movements*, The Athlone Press, London.
4. Dubhashi P.R., 2002, *Peoples Movement against Globalism Capitalism: EPW Feb. 9*.
5. Drezem Jean and Amartya Sen, 1996, *Indian Economic Development and Social Opportunity*, Delhi, OUP.
6. Giddens Anthony, 2000, *Runawat World: How globalization is reshaping our lives*, Routledge, New York.
7. Escobar, Arturo, 1995, *Encountering Development: The Making and Unmaking of the Third World*, Princeton, Princeton University Press.
8. Hoogvelt, Ankie, 1997, *Globalization and the Post-Colonial World - The New Political Economy of Development*, London, Macmillan.
9. Hoogvelt, Ankie, 1998, *The Sociology of Development*, London, Macmillan.
10. Jha Avinash, 2000, *Background to Globalization*, Centre for education and Documentation, Mumbai.
11. Kofman and Young, 2003, *Globalization, Theory and Practice*, Continuum, London.
12. Kiely, Ray and Phil Marfleet (eds.) 1998, *Globalization and the Third World*, London, Routledge.
13. Lechner F. and Boli J. (ed), 2000, *The globalization*, Blackwell Oxford.
14. Preston, P.W., 1996, *Development Theory - An Introduction*, Oxford, Blackwell.

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15. Schuurman Frans J. (ed), 2002, Globalization and Development Studies, Sage Publications, New Delhi.
16. Waters, Malcolm, 1996, Globalization, London, Routledge.

Paper – 3T4 (D)

FOUNDATION PAPER (Sociology - I) INTRODUCTORY SOCIOLOGY

(This paper is only For Students from other Departments)

1. Sociology as a Science:

- A. Characteristics of sociology as a science
- B. Relationship of sociology with other social sciences: Anthropology, History, Economics, Political Science and Psychology

2. Focus of Studies in Sociology:

- A. Group: Primary and secondary groups, their characteristics and importance in individual's life; In-groups, out-groups and reference groups
- B. Values, norms and institutions
- C. Individual and society.

3. Culture and Society:

- A. Definition and meaning and characteristics of culture
- B. Material and non-material culture, cultural-lag
- C. Elements of culture: Cognitive elements, beliefs, values and norms and signs

4. Socialization:

- A. Definition, meaning and processes of socialization
- B. Agents of Socialization: Family, peer group and school
- C. Stages of socialization

Suggested Readings

1. Bottomore, T.B., Sociology: A guide to problems and literature, George Allen and Unwin (India), Bombay, 1972.
2. Harlambos Michael, Martin Holborn and Robin Heald, 2000, Sociology: Themes and Perspectives, Collins.
3. Inkeles, Alex, What is Sociology? Prentice-Hall of India, New Delhi, 1987.
4. Jayaram, N., Introductory Sociology, Macmillan India, Madras, 1988.
5. Johnson, Harry M., Sociology: A Systematic Introduction, Allied Publishers, New Delhi, 1995.
6. Schaefer, Richard T. and Robert P. Lamm, Sociology, Tata-McGraw Hill, New Delhi, 1999.
7. Ghode R.N., and BhauDaydar, Sociology: Basic concepts, S. Spectrum Publication, Nagpur.
8. Melvin M. Tumin, Social Stratification, Prentice-Hall, Inc., Englewood Cliffs, New Jersey.
9. Vivek, P.S., Sociological Perspectives and Indian Sociology, Himalaya Publishing House, Mumbai, 2002.
10. Vaidya, N. S., Samajshastra, VidyaPrakashan, RuikarMarg, Nagpur.

SEMESTER: IV
CORE PAPER
PAPER – 4TI
RECENT TRENDS IN SOCIOLOGICAL THEORY

	Lecture per Unit
1. Conflict Theory:	12
A. Ralf Dahrendorf	
B. Lewis Coser	
2. Critical Theory:	15
A. Georg Lukacs, Antonio Gramsci, Louis Althusser	
B. Max Horkheimer, Theodor Adorno, Herbert Marcuse	
3. Post Structuralism & Post Modernism :	12
A. Jacques Derrida, Michel Foucault	
B. Edward Said, Pierre Bourdieu	
4. Recent Trends in Sociological Theorizing :	18
A. Information Society : Manuel Castells	
B. Colonization of the Life-World: Jurgen Habermas,	

Suggested Readings:

1. Alexander, Jeffrey C, 1987, Twenty Lectures: Sociological Theory since World War II, New York, ColumbiaUniversity Press.
2. Craib, Ian, 1992, Modern Social Theory: From Parsons to Habermas (2nd edition), London, Harvester Press.
3. Collins Randall, 1997 (Indian edition), Sociological Theory, Jaipur and New Delhi, Rawat Publications.
4. Giddens Anthony, 1983, Central Problems in Social Theory: Action, Structure and Contradiction in Social Analysis, London, Macmillan.
5. Kuper Adam, 1975, Anthropologists and Anthropology: The British School, 1922-72, Harmondsworth, Middlesex, Penguin Books.
6. Kuper Adam and Jessica Kuper (ed.), The Social Science Encyclopedia, London and New York, Routledge.
7. Ritzer George, 1992, Sociological Theory, New York, McGraw-Hill.
8. Sturrock John, (ed.), 1979, Structuralism and since: From Levi-Strauss to Derida, Oxford, OUP.
9. John Rex, Key Problems of Sociological Theory, Routledge, London.
10. Turner, Jonathan H., 1995, The Structure of Sociological Theory, Jaipur and New Delhi, Rawat Publications.
11. Zeitlin, Irving M., 1998, Rethinking Sociology: A Critique of Contemporary Theory, Jaipur and New Delhi, Rawat Publications.

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12. Francis Abraham, Modern Sociological Theory, Delhi, OUP.
13. Skidmore William, Theoretical Thinking in Sociology, Cambridge University Press.
14. Wallace Walter, 1969, Sociological Theory: An Introduction, Chicago Aldine.
15. Narendra Kumar Sindhi, 1998, Samajsashtriya Sidhanta: Vivechan abam Bakhya, Rawat Publications (in Hindi).
16. S.L. Doshi, and M.S. Trivedi, 1996, Uttar Samajsashtriya Sidhanta, Rawat Publications.
17. Pradeep Aglwe, Samajsakhatil Saidhantik Drustikon, Sainath Prakashan, Nagpur.
18. Anthony Elliott. Contemporary Social Theory, London: Routledge and Kegan Paul, 2009, Indian Reprint, 2010.
19. James Williams. Understanding Poststructuralism, Rawat Publications, Jaipur, 2005.
20. Michael Grenfell. (ed.), Pierre Bourdieu: Key Concepts, Rawat Publications, Jaipur, 2008.

PAPER – 4T2
PERSPECTIVES ON INDIAN SOCIETY

Lecture per Unit

- | | |
|-----------------------------------------------------------------------------------------------------------------------|-----------|
| 1. Perspective on Caste: | 10 |
| A. B.R. Ambedkar: Caste as an economic, political, and socio-cultural system and its criticism, annihilation of caste | |
| B. Louis Dumont: Hierarchy within caste and its criticism | |
| C. G.S. Ghurye: Racial theory of origin of caste and its characteristics, Sub-Caste. | |
|
 | |
| 2. Perspective on Indian Society: | 10 |
| A. M.K. Gandhi : Sarvodaya, Basic Education and Higher Education Policy, Critique of Modern State | |
| C. R.K Mukherjee: Sociology of values, A General Theory of Society | |
|
 | |
| 3. Perspective on Change in Indian Society: | 20 |
| A. M.N. Srinivas: Dominant caste, Sanskritization, Westernization and Secularization | |
| B. S.C. Dube: Values in Modernity and Change in Indian Society, Indian village : Structure, Function and Change | |
|
 | |
| 4. Explaining Indian Society: | 20 |
| A. A.R. Desai: Feudalism, Peasant struggle and emergence of Indian Nationalism, and Transformation of Indian Society | |
| B. Irawati Karve : Field Study, Vaynad & Kinship Organization in India | |

Suggested Readings:

1. DeSouza, P.R. (ed), 2000, Contemporary India-Transitions, New Delhi, Sage.
2. Dhanagare, D.N. 1993, Themes and Perspectives in Indian Sociology, Jaipur, Rawat.
3. Dube, S.C. 1973, Social Sciences in a Changing Society, Lucknow University Press.
4. Dube, S.C. 1967, The Indian Village, London, Routledge, 1955.
5. Dumont, Louis. 1970, Homo Hierarchicus: The Caste System and its Implications, New Delhi, Vikas.
6. Karve, Irawati. 1961, Hindu Society: An Interpretation, Poona, Decan College.

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7. Momin, A.R. 1996, The Legacy of G.S. Ghurye: A Centennial Festschrift, Popular Prakashan, Bombay.
 8. Mukherjee, D.P. 1958, Diversities, People's Publishing House, Delhi.
 9. Oommen, T.K. and P.N. Mukherjee, (eds.), 1986, Indian Sociology: Reflections and Introspections, Popular Prakashan, Bombay.
 10. Singh, K.S. 1992, The People of India: An Introduction, Seagull Books, Calcutta.
 11. Singh, Y. 1986, Indian Sociology: Social Conditioning and Emerging Concerns, Delhi Vistaar.
 12. Singh, Y. 1973, Modernization of Indian Tradition, Delhi, Thomson Press.
 13. Srinivas, M.N. 1960, India's Villages, Asia Publishing House, Bombay.
 14. Tylor, Stephen: India; An Anthropological Perspective.
 15. Guha, Ranjit (ed), 1982, Subaltern Studies: Writings on South Asian History and Society, Oxford.
 16. Desai, A.R. 1948, Social Background of Indian Nationalism, Popular, Bombay.
 17. Ambedkar, B.R. Speeches and Letters, Bombay.
 18. Sinha, Surajit. 1980, Tribes and Indian Civilization, in Man in India.
 19. Bose, Nirmal Kumar, Problems of Indian Nationalism, Calcutta.
 20. Singhi, N.K. 1996, Theory and Ideology in Indian Sociology, Rawat, Jaipur.
- Refer all concerned Articles from Man in India, Eastern Anthropologist and Social Change.

PAPER – 4T3

ELECTIVE PAPERS (Select any one)

- 4T3 (A) EDUCATION AND SOCIETY IN INDIA
- 4T3 (B) SOCIOLOGY OF MARGINALIZED COMMUNITIES
- 4T3 (C) FIELD STUDY REPORT

PAPER – 4T3 (A)

EDUCATION AND SOCIETY IN INDIA

	Lecture per Unit
1. Socio-historical Context of Education in India:	15
A. Education in pre-colonial and colonial India	
B. Education in post-colonial and modern India	
C. Significance of education in India	
2. Equality of Educational Opportunity:	15
A. Educational diversities and disparities: region, tribe, caste, gender and rural urban community	
B. Equity and equality: positive discrimination and constitutional provisions	
C. Debate of equity, excellence and efficiency	
3. Issues in education:	15
A. Privatization of education	
B. Intervention of state in education	
C. Education, scientific attitudes and modernization	

4. State and Education in India:

15

- A. Basic education and social development
- B. Education: skill development, globalized market and social mobility
- C. Crisis in higher education system, governance and finance

Suggested Readings:

1. Haralambos, Michael, Martin Holborn and Robin Heald, 2000, *Sociology: Themes and Perspectives*, Fifth Edition, Collins, London.
2. Acker, S, 1994, *Gendered Education: Sociological Reflections on Women*, Buckingham: Open University Press.
3. Banks, Olive, *Sociology of Education*, (2nd Ed.), London: Batsford, 1971.
4. Banks, James A. and Lynch, James (eds.) 1986, *Multicultural Education in Western Societies*, London: Holt Saunders.
5. Blackledge, D. and Hunt, B., 1985, *Sociological Interpretations of Education*, London: Crom Helm.
6. Brint, Steven, 1998, *Schools and Societies*, Thousand Oaks, Calif: Pine Forge Press, A Division of Sage.
7. Uttam B. Bhoite, 2009, *Higher Education in India: A System on the Verge of Chaos*, *Sociological Bulletin*, Vol.58, No.2, May-August.
8. Channa, Karuna, 1988, *Socialization, Education and Women: Explorations in Gender Identity*, New Delhi: Orient Longman.
9. Chanana, Karuna, 1979, „Towards a Study of Education and Social Change“. In *Economic and Political Weekly*, 27, 14 (4): 157-64.
10. B.K. Swain, 1998, *Changing Occupational Structure in Vidarbha, India*, Himalaya Publishing House, Mumbai.
11. Chitnis, Suma and P.G. Albach, 1993, *Higher Education Reform in India, Experience and Perspectives*, New Delhi: Sage.
12. Craft, Maurice, (e.d), 1970, *Family, Class and Education: A Reader*, London: Longman.
13. Dreze, Jean and Amartya Sen, 1995, *Indian Economic Development and Social Opportunity*, Oxford: OxfordUniversity Press.
14. Gandhi, M.K., 1962, *Problems of Education* Ahmedabad: Navjeevan Prakashan.
15. Gore, M.S. et.al. (ed.), 1975, *Papers on the Sociology of Education in India*, New Delhi, NCERT.
16. Halsey, A.H., Hugh Lander, Phillips Brown and Amy S. Wells, 1997, *Education, Culture, Economy and Society*, Oxford, OxfordUniversity Press.
17. Jejeebhoy, Shireen, 1995, *Women's Education, Autonomy and Reproductive Behaviour*, Oxford: Clarendon Press.
18. Meighan, Ronald and Iram Siraj- Blatchford, 1997, *A Sociology of Educating*, London: Cassell, Third Edition.
19. Robinson, P., 1987, *Perspectives in the Sociology of Education: An Introduction*, London: Routledge and Kegan Paul.
20. Sen, Amartya, 1992, *Inequality re-examined*, Delhi: Oxford University Press.
21. Shatrugan, M., 1988, *Privatising Higher Education*, EPW. Pp. 2624.
22. Ahmad Karuna, 1984, *Social Context of Women's Education 1921-81*, *New Frontiers in Higher Education*, No.3, pp.1-35.
23. Durkheim, Emile, 1956, *Education and Sociology*, New York, Free Press.
24. Friere, Paulo, 1972, *Pedagogy of the Oppressed*, Harmondsworth: Penguin Books.
25. Halsey, A.K. et.al., 1961, *Education, Economy, and Society: A reader in the Sociology of Education*, New York: Free Press.
26. Jayaram, N, 1990, *Sociology of Education in India*, Jaipur: Rawat Publication.
27. Jefferey, R. and Alaka M. Basu, 1996, *Girls' Schooling, Women's Autonomy and fertility Change in South Asia*, New Delhi: Sage.
28. Kamat, A.R., 1985, *Education and Social Change in India*, Bombay: Somaiya.

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29. Karabel, J. and A.H. Halsey (eds.) 1977, Powers and Ideology in Education, New York: OxfordUniversity Press.
30. Naik, J.P., 1975, Quality, Quantity and Equality in Education, Naw Delhi: Allied Publishers, Whole Book.
31. Tyler, William, 1977, The Sociology of Educational Inequality, London: Methuen.

PAPER – 4T3 (B)
SOCIOLOGY OF MARGINALIZED COMMUNITIES

	Lecture per Unit
1. Understanding Marginalized Communities and the Bases of Marginalization:	15
A. The meaning and definition of marginalized communities	
B. Bases of marginalization: socio-economic and political, discrimination, deprivation, exploitation, segregation and poverty	
2. Theories of Marginalization:	15
A. Caste theory of marginalization	
B. Racial theory of marginalization	
C. Religious and cultural theory of marginalization	
D. Economic (Marxist) theory of marginalization	
3. Marginalized Communities in India:	15
A. SCs, STs, OBCs, women and minorities	
B. Socio-economic status, mobility and problems among the marginalized communities	
4. Means of Eradicating the Situation of Marginality:	15
A. Education, employment and political participation	
B. Access to health and civic amenities	
C. Socio-cultural assimilation and absorption	

Suggested Readings:

1. Ahuja, Ram. Indian Social System, Rawat Publications, Jaipur, 1993/2002.
2. Beteille, Andre. Backward Classes and the New Social Order, OUP, Delhi, 1981.
3. Beteille, Andre. The Backward Classes in Contemporary India, OUP, Delhi, 1992. Charsley, S.R. and G.K. Karanth (Eds.), Challenging Untouchability, Sage Publications, Delhi, 1998.
4. Chaudhuri, S.N. Changing status of depressed castes in contemporary India, Daya Publishing House, Delhi, 1988.
5. Gore, M.S. The Social Context of an Ideology: The Social and Political Thoughts of Babasaheb Ambedkar, Sage, New Delhi, 1993.
6. Gupta, Dipankar. Social Stratification, OUP, New Delhi, 1991.
7. Jogdand, P.G. New Economic Policy and Dalits (Jaipur: Rawat)2000.
8. Jogdand, P.G. Dalit Movement in Maharashtra, Kanak Publications, New Delhi, 1991.
9. Mane Suresh. Glimpses of Socio-Cultural Revolts in India, Samrudh Bharat, Mumbai, 2006.
10. Omvedt, Gail. Dalit Visions: The anti-caste movement and the construction of an Indian identity, Orient longman, New Delhi, 1995.
11. Omvedt, Gail. Dalits and the Democratic Revolution, Sage, New Delhi, 1999.

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12. Oommen, T.K. Protest and Change: Studies in Social Movements, Sage, Delhi, 1990.
13. Shah, Ghansham. Social Movements in India: A Review of Literature, Sage, Delhi, 1990.
14. Singh, K.S. The Scheduled Castes, Anthropological Survey of India, Delhi, 1998.
15. Singh, K.S. The Scheduled Tribes, OUP, Delhi, 1995.
16. Thorat, Sukhadeo. New Economic Policy and its Impact on Employment and Poverty of the Scheduled Castes, 1997, (Pune University).
17. Zelliott, Eleanor. From Untouchable to Dalit: Essays on the Ambedkar Movement, Manohar, New Delhi, 1995.
18. Venugopal, C.N. Ideology and Society in India: Sociological Essays, Criterion Publications, New Delhi, 1988.

PAPER - 4T3 (C)

RESEARCH PAPER - II

(For regular students who opt Research Paper - I in Semester 3)

Student should submit a report in 100-110 pages to University which content the following topics following format to be followed in preparing Research Paper - II after field study as per research topic sanctioned in III semester for Research Paper - I

1. Socio-economic Background of Respondents
(it should content the age, income, caste, class, religion, etc. as per requirement of research topic)
While interoperation of data, relevant theories or references should be used in body text.
2. Chapters related to Objectives (maximum four chapters)
Chapters should be separately formulated according to objectives of study
While interoperation of data, relevant theories or references should be used in body text.
3. Final Chapter (Conclusion / summery and suggestions)
4. appendix
 - A. Tables
 - B. Graphs
 - C. Interview schedule / questionnaire / Interview Guide
 - D. Bibliography

Suggested Readings:

The students shall have to refer to the selected reading materials suggested for the papers on Quantitative and Qualitative Methods in Social Research in Semester- I and II

PAPER – 4T4 ELECTIVE PAPERS

4T4 (A) STATE, POLITICS & DEVELOPMENT

4T4 (B) SOCIOLOGY OF AGING

4T4 (C) SOCIAL PSYCHOLOGY

4T4 (D) FOUNDATION PAPER (Sociology – II)

CONTEMPORARY SOCIOLOGY

(For Students from other Departments)

PAPER –4T4 (A) STATE, POLITICS & DEVELOPMENT

Lecture per Unit

Unit I: Development of Polity

- A. From Tribe to Nation-State – Concepts of Ancient Republics, City-State, State, Nation-State. From Chieftainship to Grass-root Democracy. Nature of Distribution of Political Powers and Authorities
- B. Development of Governance: Bureaucracy, Governance and Development of Society, Development and Relationship of Law and Society. Corruption

Unit II: Politics and Issues of Society

- A. Development of Political Culture – the Role of Media, Social Media, Political Parties and Political Processes. Role of International Development Organization in Local Politics.
- B. Public Policy and State: Health, Education, Livelihood and Gender-based Development.

Unit III: State and Interest Politics

- A. Interest Politics: Interest, Ideology and Political Fractions. Interest and Pressure Group Politics.
- B. Reservation: as share in Power and Authorities, Politics in Reservation, Politics for Reservation, Politics of Reservation.

Unit IV: Social Movements and Protest

- A. Movements : Types of Movements. Movements and Rights & Redistribution of Powers. Bases of Movements – Caste, Ethnicity, Ideology, Disability, Religion and Region.
- B. Democracy and Civil Society : Concept, Meaning and Importance of Civil Society, The issue of Citizenship and Civil Society. Role of NGOs and Leadership in Power Politics, Concept of Activism and its role in Protest Movements.

References

1. Social Justice and Enlightenment, Pradeep Kumar Bose & Samir Kumar Das, Sage, New Delhi, 2009
2. Human Rights and Social Justice in a Global Perspectives, Susan C. Mapp, OUP, 2008
3. Gender and Justice in Multicultural Liberal States, Monique Deveaux, OUP, 2006
4. The Modern State, Christopher Pierson, Routledge, London, 1996
5. State and Society, J. Gledhill, Barbara Bender and Others, Routledge, London, 1988
6. The Blackwell Companion of Social Movements, D.A. Snow and Others, Blackwell, Oxford, 2006
7. Dispersing Power: Social Movements as Anti-State Forces, Raul Zibechi, AK Press, Oakland, 2010
8. Social Movements: Identity, Culture and the State, D.S. Meyer, Nancy Whittier and others, OUP, 2002
9. The Globalization of Corporate Media Hegemony, Lee Artz and Yahya Kamalipour, State University of New York state, Albany, 2003

PAPER – 4T4 (B)
SOCIOLOGY OF CHANGE AND DEVELOPMENT

	Lecture per Unit
1. Understanding Social Change:	15
A. Related concepts of social change: evolution, progress, growth, development and transformation	
B. Theories of social change: socio-psychological and conflict theories	
C. Factors of social change: demographic, economic, religious, bio-tech, info-tech and media	
2. Processes of Social Change in Contemporary India:	15
A. Sanskritization and Westernization	
B. Modernization and Secularization	
C. Industrialization, Migration and Urbanization	
3. Approaches to Development:	15
A. Modernization approach	
B. Dependency approach	
C. Neo-liberal approach (MNCs, TNCs, WTO)	
4. Social Structure and Development:	15
A. Structure as a facilitator/inhibitor of development	
B. Culture as an aid or impediment to development	
C. Development and displacement, sustainable development	

Suggested Readings:

1. Bryce F. Ryan. Social and Cultural Change, The Ronald Press Company, New York, 1969.
2. Wood Charles, Roberts Bryan (ed), 2005, Rethinking Development in Latin America, Peen State Press.
3. Preston P.W., 1982, The Theories of Development, London Routledge, Kegan Paul.
4. Abraham, M.F., 1990, Modern Sociological Theory: An Introduction, New Delhi, OUP.
5. Agarwal, B., 1994, A Field of One's Own: Gender and Land Rights in South Asia, Cambridge, Cambridge University Press.
6. Appadurai, Arjun, 1997, Modernity at Large: Cultural Dimensions of Globalization, New Delhi, OUP.
7. Dereze, Jean and Amartya Sen, 1996, India: Economic Development and Social Opportunity, New Delhi, OUP.
8. Desai A.R., 1985, India's Path of Development: A Marxist Approach, Bombay, Popular Prakashan (Chapter 2).
9. Desai A.R., 1971, Essays on Modernization of Underdeveloped Societies, Thacker and Co, Bombay.

10. Giddens Anthony, 1996, "Global Problems and Ecological Crisis", in Introduction to Sociology, IInd Edition, New York, W.W. Norton & Co.
11. Harrison, D., 1989, The Sociology of Modernization and Development, New Delhi, Sage.
12. Haq, Mahbub Ul, 1991, Reflections on Human Development, New Delhi, OUP.
13. Moore Wilbert E., and Robert Cook, 1967, Social Change, New Delhi, Prentice-Hall of India.
14. Sharma S.L., 1980, "Criteria of Social Development", Journal of Social Action, Jan-Mar.
15. Sharma S.L., 1986, Development: Socio-Cultural Dimensions, Jaipur, Rawat (Chapter !).
16. Sharma S.L., 1994, "Salience of Ethnicity in Modernization: Evidence from India", Sociological Bulletin, Vol.39, Nos. 1 & 2. pp. 33-51.
17. Srinivas M.N., 1966, Social Change in Modern India, Berkley, University of Berkley.
18. Symposium on Implications of Globalization, 1995, Sociological Bulletin, Vol.44. (Articles by Mathew, Panin and Pathy).
19. UNDP. Sustainable Development, New York, OUP.
20. World Bank. 1995, World Development Report, New York.
21. Amin, Samir, 1979, Unequal Development, New Delhi, OUP.
22. Giddens Anthony, 1990, The Consequences of Modernity, Cambridge, Polity Press.
23. Kiely, Ray and Phil Marfleet (eds.), 1998, Globalization and the Third World, London, Routledge.
24. Sharma, S.L., 1992, "Social Action Groups as Harbingers of Silent Revolution", Economic and Political weekly, Vol. 27, No. 47.
25. Sharma, S.L., 1994, "Perspectives on Sustainable Development in South Asia: The Case of India" in Samad (ed.), Perspectives on Sustainable Development in Asia, Kuala Lumpur, ADIPA.
26. Sharma, S.L., 2000, "Empowerment Without Antagonism: A Case for Reformulation of Women's Empowerment Approach", Sociological bulletin, Vol.49., No.1.
27. UNDP. 1997, Human Development Report, New York, Oxford University Press.
28. Wallerstein Immanuel, 1974, The Modern World System, New York, OUP.
29. Waters, Malcolm, 1995, Globalization, New York, Routledge and Kegan Paul.
30. World Commission on Environment and Development, 1987, Our Common Future, (Brundland Report), New Delhi, OUP.
31. Daniel Lerner. The Passing of Traditional Society, Glencoe: The Free Press, 1958.
32. Alan Peshkin and Ronald Cohen. The Values of Modernization, Journal of Developing Areas, Vol. 2, 1967.
33. Leslie A. White. The Evolution of Culture: The Development of Civilization to the Fall of Rome, New York: McGraw-Hill, 1959.
34. Julian Steward. Theory of Culture Change: The Methodology of Multilinear Evolution, University of Illinois Press, 1955.
35. Alex Inkeles, The Modernization of Man, in Rajendra Pandey (ed.), Modernization and Social Change, Criterion Publications, New Delhi, 1988.
36. Myron, Weiner. Modernization: The Dynamics of Growth (ed.), New York: Basic Books, 1966.
37. S.C. Dube. Modernization and its adaptive Demands on Indian Society, in Rajendra Pandey (ed.), Modernization and Social Change, Criterion Publications, New Delhi, 1988.
38. S.C. Dube, Understanding Change, Vikas Publishing House Pvt. Ltd., New Delhi, 1992.
39. Haralambos and Holborn. Sociology: Themes and Perspective. Fifth Edition, Collins, 2000.
40. Moor, Wilbert and Robert Cook, Social Change, New Delhi: Prentice-Hall of India, 1967.

PAPER – 4T4 (C)
SOCIAL PSYCHOLOGY

Unit 1. Understanding Social Psychology:

- A. Meaning, definition and scope of social psychology
- B. Social situation and social behavior
- C. Social and non-social situations
- D. Social psychology and sociology

Unit 2. The Concept of Self:

- A. Self as an integrating concept
- B. Formation of the self in society
- C. Stages in the growth of an individual
- D. Self perception, modification of self and the image of the self

Unit 3. Social Attitudes and Prejudices:

- A. Meaning and importance of attitudes, Attitude formation and change
- B. Culture, norms, values and social attitudes
- C. Social attitudes, social behavior and social change
- D. Meaning and definition of prejudice, Growth and decline of prejudice in society

Unit 4. Propaganda, Crowd and Public Opinion:

- A. Meaning, definition, techniques and importance of propaganda
- B. Crowd behavior: Mobs and audience, definition of crowd, properties of mobs, types of audience
- C. Meaning of public opinion, steps in the formation of public opinion,
- D. Need for the public opinion in society

Suggested Readings

1. Krech and Crutchfield: Theory and Problems of Social Psychology, Mc-Graw Hill Book Company, New York, 1969.
2. B. Kuppaswamy: An Introduction to Social Psychology, Asia Publishing House, Bombay, 1965.
3. David Krech, R.S. Crutchfield and E.L. Ballachey: Individual in Society: A Text Book of Social Psychology, Mc-Graw Hill Book Company, New York, 1965.
4. L.P. Thorpe and A. M. Schmuller: Personality: An Interdisciplinary Approach, East-West Press Pvt. Ltd., New Delhi, 1965.
5. Theodore M. Newcomb: Social psychology, Tavistock Publications Ltd., London, 1963.
6. Robert A. Baron and Donn Byrne: Social Psychology: Understanding Human Interaction, Prentice-Hall of India Pvt. Ltd, New Delhi, 1995.
7. Eastwood Atwater: Psychology for Living: Adjustment, Growth and Behavior Today, PHI Pvt. Ltd., New Delhi, 1994.

**PAPER – 4T4 (D) FOUNDATION PAPER
(Sociology - II)**

**CONTEMPORARY SOCIOLOGY
(For Students from other Departments)**

	Lecture per Unit
1. Social Institutions I:	15
A. Family: Types, characteristics, functions and changes in the functions	
B. Marriage: Types, functions and the emerging changes in the marriage; Live in relationship and gay marriage	
C. Economy: Types of Economy - Capitalism, Socialism, Corporate Capitalism and Mixed Economy	
2. Social Institutions II:	15
A. Education: Functions of education - socialization, cultural transmission, innovation, development, social integration, critical thinking and social change	
B. Equity and inequality in education	
C. Religion: Types – animism, naturism and totemism; Functions of religion; religion, secularism and fundamentalism	
3. Social Inequalities:	15
A. Gender, caste and class inequality	
B. Inequality and social mobility, types of social mobility - horizontal, vertical, downward and upward mobility	
C. Factors promoting and reducing inequality in society	
4. Social Change:	15
A. Social change: Meaning and Definition	
B. Sources of social change: Internal and external sources; diffusion, cultural contact, technology, values and social change	
C. Processes of social Change: Migration, urbanization, industrialization and modernization	

Suggested Readings

1. Bottomore, T.B., Sociology: A guide to problems and literature, George Allen and Unwin (India), Bombay, 1972.
2. Harlamon Michael, Martin Holborn and Robin Heald, 2000, Sociology: Themes and Perspectives, Collins.
3. Inkeles, Alex, What is Sociology? Prentice-Hall of India, New Delhi, 1987.
4. Jayaram, N., Introductory Sociology, Macmillan India, Madras, 1988.
5. Johnson, Harry M., Sociology: A Systematic Introduction, Allied Publishers, New Delhi, 1995.
6. Schaefer, Richard T. and Robert P. Lamm, Sociology, Tata-McGraw Hill, New Delhi, 1999.
7. Ghode R.N., and BhauDaydar, Sociology: Basic concepts, S. Spectrum Publication, Nagpur.
8. Melvin M. Tumin, Social Stratification, Prentice-Hall, Inc., Englewood Cliffs, New Jersey.
9. Vivek, P.S., Sociological Perspectives and Indian Sociology, Himalaya Publishing House, Mumbai, 2002.
10. Vaidya, N. S., Samajshastra, VidyaPrakashan, RuikarMarg, Nagpur.





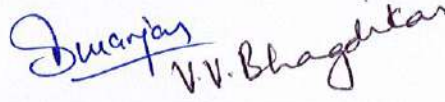


Rashtrasant Tukadoji Maharaj Nagpur University,
Nagpur

REVISED SYLLABUS PRESCRIBED FOR

M.A. ENGLISH (Semester pattern with CBCS)

Semester Pattern Scheme of Examination for M.A.
in English with Choice Based Credit System (To be
implemented from the session 2022-23)

(As per National Education Policy 2020)


Mahesh

Dalg
(U.W. Dabhi)

S.K. Kane

P.S. Kane

V.V. Bhagdikar

C.P. Banerjee

N. K. ...

3T3(A)	Paper III	Nineteenth Century American Literature	Elective
3T3(B)	Any one out of the four papers offered in Elective category	Trauma Studies and Literature	Elective
3T3(C)		Pandemic Studies and Literature	Elective
3T3(D)		English Comedies	Elective
3T4(A)		Paper IV	Communicative English-I
3T4(B)	Any one out of the four papers offered in Core and Foundation category	Postcolonial Literature	Core
3T4(C)		The History of English Language-I	Core
3T4(D)		Dalit Literature-I	Core

Master of Arts (M.A.) English Part-II Fourth Semester			
Code	Option	Title	Category
4T1	Paper I Compulsory	Twentieth Century English Poetry	Core
4T2	Paper II Compulsory	Literary Criticism and Theory-II	Core
4T3(A)	Paper III	Twentieth Century American Literature	Elective
4T3(B)	Any one out of the four papers offered in Elective category	African American Literature	Elective
4T3(C)		Disability Studies	Elective
4T3(D)		Film Studies	Elective
4T4(A)		Paper IV	Communicative English-II
4T4(B)	Any one out of the four papers offered in Core and Foundation category	Research Writing and Presentation Skills in English Studies	Core
4T4(C)		The History of English Language-II	Core
4T4(D)		Dalit Literature-II	Core

M. A. Part I English First Semester

1T1 (Core) English Poetry from Chaucer to Milton Paper I (Compulsory)

Paper Objectives

1. To introduce England from the late Fourteenth to the early Seventeenth Century with its social, political, religious and economic conditions.
2. To trace the evolution of English Parliament from Plantagenet period to endeavoring of blending the spirit of the Renaissance and the Reformation
3. To give an account of the development of poetry and its different forms.

Learning Outcomes

Students will be able to understand

1. The changes that took place taking English Literature on the path of modernization
2. Different forms of poetry
3. The reasons behind the undercurrents of upheavals and disturbances prevalent in working classes leading to generation of a Progressive Spirit

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Unit I Background Study Topics: Hundred Year War, Black Death, Peasant's Revolt, Lollard Movement, Contribution of John Gower, Contribution of William Langland
Text for Detail Study: Geoffrey Chaucer: *The Prologue to the Canterbury Tales*

Unit II Background Study Topics: John Barbour, Contribution of John Wycliffe, The Rise of Ballad, English Chaucerians, Scottish Chaucerians
Texts for Detail Study: Shakespearean Sonnets: 1. Sonnet 01 - From fairest creatures we desire increase 2. Sonnet 18 - Shall I compare thee to a summer's day? 3. Sonnet No. 27- Weary with toil, I Haste me to my bed 4. Sonnet 30- When to the sessions of sweet silent thought
Spenserian Sonnets: 1. Sonnet LXXV 2. Happy ye Leaves! When as those Lily Hands 3. Most glorious Lord of life, that on this Day 4. Fair is my love, when her fair golden hairs

Unit III Background Study Topics: Historical poetry by Samuel Daniel and Michael Drayton, Contribution of George Herbert, Henry Vaughan, Abraham Cowley to Metaphysical Poetry
Texts for Detail Study: Poems by John Donne 1. Break of Day 2. Elegy VII: Nature's lay idiot, I taught thee to love 3. Love's Growth
Poems by Andrew Marvell 1. The Mower against Gardens 2. The Picture of Little T. C. in a Prospect of Flowers

Unit IV Background Study Topics: The Puritanism, Contribution of Edmund Spenser, Vestibarian Controversy, Millenary Petition, Cavalier Poets.
Text for Detail Study: John Milton: *The Paradise Lost* (Book II)
Reference Books recommended for further reading:

1. Legouis & Cazamian. *History of English Literature*
2. Beryl Rowland. *Companion to Chaucer Studies*, OUP.
3. Maurice Evans. *English poetry in the Sixteenth Century* Hutchinson's University Library.
4. Harold Bloom. *John Donne and the Seventeenth Century Metaphysical Poets*, Chelsea House.
5. Angelica Duran. *A Concise Companion to Milton*, Wiley-Blackwell.

M. A. Part I English First Semester 1T2 (Core) English Renaissance Drama Paper II (Compulsory)

Paper Objectives

1. To introduce students to the golden age of English drama and its evolution from the Middle Ages.
2. To widen the knowledge of the students about the prevalent Genres like Historical play, Tragedy, Tragi-comedy and Morality Plays of this era.
3. To impart knowledge about the salient characteristics of the Elizabethan age.

Learning Outcomes

1. The students will come to know about the beginning of English drama and what role did the initial contributors play to give this well-developed English theatre.
2. Students will acquire knowledge about the different Genres of drama during this era.
3. The learners will be able to critically examine the form of drama adopted by the predecessors who provided a solid foundation to great Shakespearean dramas and the dramatists who followed in the Jacobean period.

Unit I

Background Study Topics: The Renaissance, Mystery, Miracle and Morality Plays, Interludes, The University Wits.

Topics for Detail Study: Christopher Marlowe: *Doctor Faustus*

Unit II

Background Study Topics: The Destruction of Monasteries, Outbreak of plague in the Sixteenth Century, Peace Treaty of London, Defeat of Spanish Armada, Poor Relief Act of 1601

Topics for Detail Study: Shakespeare: *Othello*.

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Unit III

Background Study Topics: Theatres in the Elizabethan age, The reasons for the popularity of drama in the Elizabethan Age, Tudor despotism, Contribution of Edward Peele

Topics for Detail Study-Shakespeare: *Antony and Cleopatra*

Unit IV

Background Study Topics: Reasons for the decline of drama in the Jacobean age, Contribution of George Chapman, John Marston, Thomas Heywood, Thomas Middleton

Topics for Detail Study- John Webster: *The White Devil*

Reference Books recommended for further reading -

1. Stevens, David: *English Renaissance Theatre History*
2. C W R D Moseley: *English Renaissance Drama: A Very Brief Introduction to Theatre in Shakespeare's Time*
3. David Bevington. *English Renaissance Drama*
4. S. Lee and C.T. Onions *Life in Shakespeare's England*
5. Allardyce Nicholl. *English Drama*
6. A.C. Ward. *English Drama*

M. A. Part I English First Semester

1T3 (A) Indian Writing in English-I

Paper Objectives

1. To introduce the first phase of pre-independence Indian poetry and establish that these literary compositions are a testimony to the creative upsurge occasioned by the romantic spirit kindled by the literary renaissance.
2. To throw light on the depiction of middle and underprivileged classes in Indian English writing

Learning Outcomes

1. Students will find that Romanticism of Indian poets was fraught with nationalism, spirituality and mysticism and so was different from English romanticism
2. Students will learn the contribution of pre-independence Indian English writers who would plumb the depth of humble life and reveal dignity or majesty of middle class and underprivileged characters through their novels reflecting the social problems

Unit I

Background Study Topics:Zamindari Association, Bengal British India Society, Young Bengal, Contribution of Manmohan Ghose, Sri Aurobindo

Texts for detailstudy:

Toru Dutt: Baugmaree, Our Old Casuarina Tree

Rabindranath Tagore: Songs from Gitanjali (I; XI; XXXV, LXXIV)

Sarojini Naidu: A Love Song from the North; Autumn song; Coromandel Fishers

Unit II

Background Study Topics:British Indian Association, The East India Association, Madras Mahajana Sabha, Surendranath Banerjee, The Contribution of Raja Rao to Indian English Fiction

Text for detail Study: Mulk Raj Anand: *Two Leaves and a Bud*

Unit III

Background Study Topics:Indian Association (1876), Ruin of India's traditional handicrafts, Partition of Bengal, Contribution of Kamala Markandaya

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Text for detail study: R.K.Narayan: *The Financial Expert*

Unit IV

Background Study Topics: Surat Split, Minto Morley Reforms, The Lucknow Pact, Contribution of Ruth Prasad Jhabwala, Manohar Malgaonkar

Text for detail Study:

Bhabani Bhattacharya: *Music for Mohini*

Books Recommended for further reading:

1. *Poems of Rabindranath Tagore*, UBS Publishers, New Delhi.
2. Swati Ganguli, *Rabindranath Tagore and the Nation*. Purnaschat Publisher, 2012
3. Dr S.Sen (Ed.) Sarojini Naidu, *Selected Poems*, Unique Publisher
4. Makarand Paranjape. *Sarojini, Naidu*. Rupa and Co. 2010
5. Makarand Paranjape. *Indian Poetry in English*, (Madras: Macmillan, 1993)

M. A. Part I English First Semester 1T3 (B) INDIAN DIASPORIC FICTION-I

Paper Objectives:

To understand

1. the concept of marginalization, indentured labour and the problem of acculturation
2. the concept of cosmopolitanism in writings of diaspora writers
3. the concept of ethnic identities and politics of nationality and citizenship in diaspora fiction
4. the problem of gender and identity in Indian diaspora

Paper Outcomes: The students will be able to

1. understand the concept of marginalization, indentured labour and the problem of acculturation
2. to understand the problem of gender and identity in Indian diaspora
3. to understand the concept of ethnic identities and politics of nationality and citizenship in diasporic fiction
4. to understand the concept of cosmopolitanism in writings of diaspora writers

UNIT I

Background Topics: Diaspora, Nationalism, Identity, Assimilation.

Topic for Detail Study: Rohinton Mistry: *Such a Long Journey*

UNIT II

Background Topics: Acculturation, Cultural Hybridity, Multiculturalism, Creole.

Topic for Detail Study: Chitra Banerjee Divakaruni: *The Mistress of Spices*

UNIT III

Background Topics: Living Space, Imagined Community, Imaginary homeland.

Topic for Detail Study: Jhumpa Lahiri: *The Interpreter of Maladies*

UNIT-IV

Background Topics: Globalization, Nationalism, Ambivalence, Alienation.

Topic for Detail Study: Bharti Mukherji: *Desirable Daughters*

Books recommended for further reading

1. Jasbir Jain. *Writers of Indian Diaspora*. Jaipur: Rawat, 1998
2. Somdutt Mandal, *The Diasporic Imagination: Asian-American Writing* Volume 3, New Delhi, 2000
3. P Shailaja & T Vinoda, *The Expatriate: Indian writing in English* Volume 1, 2 & 3, New Delhi 2002

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4. Vijay Mishra: *The Literature of Indian Diaspora: Theorizing the Indian Imagery*, Routledge, London & New York, 2008
5. Dr. M. K. Gautam. *Indian Diaspora: Ethnicity and Diasporic Identity*
6. Devesh Kapoor. *Diaspora, Development, and Democracy: The Domestic Impact of International Migration from India*
7. Dr. Priya D. Wanjari and Dr. Urmila Dabir. *Diaspora in the Novels of Jhumpa Lahiri, Amitav Ghosh and Salman Rushdie*. Dattsons
8. Sanjay Palwekar, Hatice Sitki, Qingxin Jiang (Ed.). *Multiculturalism: Dynamics and Challenges*, Authorpress, 2014.
9. Dr. Sujata Chakravorty. *Critical Insights into the Novels of Rohinton Mistry*, Discovery Publication House Pvt. Ltd. 2014
10. Dr. Smeeta A. Wanzari. *Voices from the Indian Diaspora*, Dattason.

**M.A. Part I English First Semester
1T3 (C) Indian Writing in English Translation**

Paper Objectives

1. To throw light on the hymns in the Vedas, the epics Ramayana and Mahabharata and the plays of Kalidas and Sudrakka.
2. To discuss the poets like Basavanna, Mahadeviakka, Banabai to the songs of Kabir and Tukaram
3. To discover the contributions of the Progressive Urdu

Learning Outcomes

Students will be

1. Introduced to Ancient Indian Classical Literature in Sanskrit language
2. Introduced to a rich syncretic spiritual alternative to Brahmanism and ritualism
3. Able to learn about writers of post-independence writing like Nirmal Verma, Mahashweta Devi and Ambai

Unit I: Ancient Indian Classical literature:

Background topics: Panini, Early Sanskrit Drama and Music, Mytho-Pastoral Plays, Domestic and Heroic Life in early Sanskrit literature

Texts for detail study: 1. Kalidas: *Shakuntala*, 2. Sudraka: *Mrichikatika*

Unit-II: Medieval Bhakti Literature:

Background Study topics: Original and Legendary Tradition in literature, Pantheism, Vedic Religion, Reaction to Brahmanical Ritualism

Texts for detail study:

1. Kabir: *Selections from Kabir* (Macmillan) Poems nos. I, VII, XII, XVI, XVII, XVIII, XXI, XXV, XXX, XXXIII, XXXVIII, XLI, LXVI.
2. A K Ramanujan, *Speaking of Siva*. Poems Basavanna 52, 70, 84. Mahadeviakka, poems 87, 68 and 273.

Unit -III: Nineteenth Century Renaissance:

Background Topics: Lingayat Movement, Brahmo Samaj, Arya Samaj, Neo- Vedanta, Bankim Chandra Chatterjee

Text for detail study: Fakir Mohan Senapati: *Six Acres and a Third*

Unit -IV: Twentieth Century Writing:

Background Study Topics: The Progressive Writers Movement, Literature from North East India, Journalism during Emergency, Influence of Caste and Region

Texts for detail study: The following short stories [From *A Clutch of Indian Masterpieces* edited by David Davidar]

Munshi Premchand: *The Shroud*, Sadat Hasan Manto: *Toba Tek Singh*, Mahashweta Devi: *Draupadi*, Ambai: *In a forest, a Deer*

Amrita Pritam : *The Revenue Stamp*

Mohanil

Dr. Smeeta A. Wanzari

Dr. Priya D. Wanjari

Dr. Urmila Dabir

Sujata Chakravorty
V.V. Bhargava
P. S. Khanna

Amrita Pritam

Recommended further Reading:

1. S.N Dasgupta, *Theory of Rasa*
2. A K Ramanujan, *The Collected Essays* {Section III Essays on Bhakti and Modern Poetry} Oxford University Press.
3. A.K.Mehrotra (ed.)*An Illustrated History of Indian Literature in English*
4. Satya K Mohanty (ed.) *Colonialism, Modernity and Literature*
5. RakshandaJalal. *Liking Progress, Loving Change* (OUP)
6. PC Kar. (ed.) *Rethinking Indian English Literature: Theory and Praxis* (Pencraft)
7. Dr. Priya Wanjari. *Anrita Pritam : Her Poetry and Literature*. Dattasons

**M. A. Part I English First Semester
1T3 (D) Indian Literary Criticism**

Paper Objectives

1. To help students develop critical thinking skills.
2. To take Students to a higher level of cognitive thought by evaluating what the critic said
3. To make students understand the basics of creative writing
4. To apply criticism to the piece of literature in ways that the reader may not have originally thought.

Learning Outcomes

Students will be able

1. To develop sense and understanding about literary theories
2. To think critically without the bias or prejudice or preconceived notions.
3. To study different points of view in the context of different genres of literature
4. To judge and evaluate the literature of the present time.

Unit I

Bharat Muni: *On Natya and Rasa: Aesthetics of Dramatic Experience*

Unit II

Bhartrhari: *On Syntax and Meaning*

Unit III

Dandin: *Sarga-Bandha: Epic Poetry*

Abhinav Gupta: *On Santarasa: Aesthetic Equipoise*

Unit IV

Anandavardhana: *Dhvani: Structure of Poetic Meaning*

Books Recommended for further reading:

1. G. N. Devy, *Indian Literary Criticism* (Orient Longman, 2002)
2. V.S. Seturaman, *Indian Aesthetics: An Introduction* (Macmillan, rpt. 2005)

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M.A. Part I (English) First Semester
1T4 (A) The English Novel I

Paper Objectives

1. To introduce students to the flowering of English Novel and the factors contributing to it
2. To create general awakening among the students of feeling and sensibility found in the eighteenth century English Novel
3. To introduce students to the literary works based on the themes from History
4. To present as a literary form to instruct and to elevate the mind of young through themes of ordinary daily life of middle class people as novel is the form of literature closest to realism

Learning Outcomes

1. The students will be able to differentiate in the different forms of novels and know how is novel different from other forms of writing.
2. They will learn about different narrative techniques applied to novels to suit immense variety of social setting, of incidents and or characters.
3. The students will learn how a historical novel reconstructs the life of the past.

Unit I

Background Study Topics: The causes of rise of novel in the first half of eighteenth century, Contribution of Samuel Richardson, Tobias Smollett, Laurence Sterne and Danial Defoe, The Picaresque Novel

Text for Detail Study: Henry Fielding: *Tom Jones*

Unit II

Background Study Topics: The Causes of decline of Novel after Fielding, Gothic and Oriental Romance: Contribution of Horace Volpole, Anne Radcliff, Matthew Lewis, Clara Reeve, William Backford

Text for Detail Study: Mary Shelley: *Frankenstein*

Unit III

Background Study Topics: The novel of sensibility; Contribution of Henry Brook and Henry Mackenzie, Novel in Romantic Era, Contribution of Women Novelists, Maria Edgeworth, Sussane Ferrier, Mary Rusell Mitfort

Text for Detail Study: Jane Austen: *Mansfield Park*

Unit IV

Background Study Topics: Contribution of Bulwer Lytton, William Harrison Ainsworth, George P. R. James, Charles Lever, Fredric Marryat, Romantic and Historical Novel

Text for Detail Study: Walter Scott: *Ivanhoe*

Reference Books for further reading

1. I. Watt, *The Rise of the Novel, Studies in Defoe, Richardson, and Fielding* (London, 1957)
2. J.M.S. Tomkins, *The Popular Novel in England* (London, 1932)
3. A. Kettle, *An Introduction to the English Novel: Volume I* (London: Hutchinson University Library, 1951)
4. David Daiches, *A Critical History of English Literature, Vol. III & IV* (Allied Publisher, 1969).
5. A. Burgeus: *Fielding and the Nature of the Novel* (Cambridge, Mass, 1968)

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Dhahaid
A. Kettle
J.M.S. Tomkins
I. Watt
Walter Scott
J. Kettle
V.V. Bhargava
J.S. Kane

M.A. Part I (English) First Semester
1T4 (B) Literature and Gender

Paper Objectives

1. To introduce Indian women poets from the ancient and medieval period
2. To introduce students to the status of women in India during the Indian Renaissance and reform movement.
3. To bring our status of women in post Industrial Revolution period
4. To acquaint the students to the contemporary writers with Feminist approach to literature.

Learning OutcomesThe students will

1. Be able to examine a role played by religion in realizing feminist aspirations.
2. Develop critical perspective on the position of women in India
3. Understand British and American feminism

Unit I

Background Study Topics:Buddhism and Women, The Veershaivite women poets, The Bhakti movement, Akkamahadevi, Mirabai

Texts for Detail Study:

- a) From Therigatha, Sumangalamata&Mettika, pp 69-70, Vol I
- b) Janabai: "Cast off all Shame" p83, Vol I

Unit II

Background Study Topics:JyotibaPhule and Savitribai, PanditaRamabai, LaxmibaiTilak, Anandibai Joshi, RokeyyaShekhawat Hossain

Texts for Detail Study:TarabaiShinde: *StriPurushTulana* (A Comparison of Men & Women) Extract.

*Extracts of these women poets and writers from Susie Tharu and K. Lalithaed: *Women Writing in India Vols I & II*, OUP, New Delhi, 1991.

Unit III

Background Study Topics:Mary Wollestonecraft, The Abolitionist movement and Sojourner Truth, The Suffragette movement, *A Room of One's Own*, *The Second Sex*

Text for Detail Study:Charlotte Perkins Gilman: *The Yellow Wallpaper*

Unit IV

Background Study Topics:Elaine Showalter, Kate Millet, Sandra Gilbert and Susan Gubar, French Feminist Critics, Black feminism, Judith Butler

Text for Detail Study:C.S. Ambai: *The Squirrel*

Books recommended for Background reading:

1. Susie Tharu and K. Lalitha (ed.) :*Women Writing in India Vols I & II*, OUP, New Delhi, 1991
2. Elaine Showalter.*Towards the Feminist Poetics*
3. David Lodge. *Twentieth Century Literary Criticism: A Reader*, Vol. I and II
4. Priya D. Wanjari, *Understanding Feminism - Philosophy, Waves and Achievements*, Dattasons, (Delhi, 2014)
5. Dharmdas Shende, Sanjay Palwekar (Ed.). *Caste, Gender and Race: A Politics of Hegemony*, Authorspress, 2020.
6. Sanjay Palwekar. *Human Rights and Literature*, Authorspress.

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Dhananjay
Dheeraj
Prakash

V.V. Bhargava
Prakash

M.A. Part I (English) First Semester
IT4 (C) CULTURAL STUDIES I

Paper Objectives

1. Analyse and explain major theories that both influenced and came out of Cultural Studies and its approach to 'high' and 'popular' culture.
2. Apply one or more concepts of cultural studies to unique research problems.
3. Demonstrate the practicality of cultural studies theory to new situations and practices relevant to the everyday experience of students.

Learning Outcomes

1. Students will discover the contours of Cultural Studies as a field of inquiry, situating their learning within explorations of the disciplinary and historical contexts of the field.
2. Students will learn to use interdisciplinary critical perspectives to examine the diverse and sometimes contested meanings of cultural objects and processes, establishing a basic knowledge of the theoretical paradigms of Cultural Studies.

Unit I Introduction to Cultural Studies

Background Study Topics: Matthew Arnold's 'Culture and Anarchy', 'Leavisism', Centre for Contemporary Cultural Studies (Birmingham), Claude Levi-Strauss and Myths, Will Wright and the American Western

Texts for Detail Study: 1. Raymond Williams: *The Analysis of Culture* 2. Roland Barthes: *Myth Today*

Unit- II: Cultural and Literary Studies

Background Study Topics: Antonio Gramsci and hegemony, Pierre Macherey and Literary Production, Foucault and *The History of Sexuality*, Orientalism and Hollywood's Vietnam War, Hardt and Negri's 'Empire'

Texts for Detail Study: 1. Stephen Greenblatt: *Renaissance Self-Fashioning: Introduction*
2. Gauri Viswanathan: *The Beginnings of English Literary Study in British India*

Unit-III: Gender and Sexuality

Background Study Topics: Body cultures, masculinity studies, gynocriticism, heteropatriarchy, Adrienne Rich's lesbian continuum, Queer theory

Texts for Detail Study: 1. Simone de Beauvoir: *The Independent Woman* 2. Judith Butler: *Subversive Bodily Acts*

Unit- IV: Cinema and Cultural Studies

Background Study Topics:

Cinema and ideology, film genres, film reception, Hindi films and 'Mother India', Bollywood hero and masculinity, fan studies

Texts for Detailed Study: 1. Laura Mulvey: *Visual Pleasure and Narrative Cinema*
3. M.K. Raghavendra: *Structure and Form in Indian Popular Film Narrative*

Prescribed Textbook:

Banerjee, Prantik. *Cultural Studies: Texts and Contexts*, Dattsons Publications, Nagpur, 2021.

Reference Books for further reading:

1. Banerjee Prantik. *Theory in Praxis: Discourses on Literature and Culture*, Dattsons Publications, Nagpur, 2021.
2. Barker, Chris. *Cultural Studies: Theory and Practice* 3rd ed. Los Angeles: Sage, 2008.
3. During, Simon. *The Cultural Studies Reader*. New York: Routledge, 2007.
4. Milner, Andrew & Jeff Browitt. *Contemporary Cultural Theory: An Introduction*. London: Routledge, 2006.
5. Malpas, Simon and Paul Wake (eds). *The Routledge Companion to Critical and Cultural Theory*, Special Indian Edition, 2017.
6. Nayar, Pramod, *An Introduction to Cultural Studies*. Viva books, New Delhi, 2017.

M.A. Part I (English) First Semester
1T4 (D) English Prose

Paper Objectives

1. To cover the origins of English prose and to study the literary influence of the Bible.
2. The rise of the periodical essay will be highlighted and will focus on 'Life Writing' covering genres.
3. Students will be able to identify different types of narrative techniques and to assess mastery in aspects of plot, setting, themes and characters.

Learning Outcomes Students will be able to

1. Understand different varieties of prose
2. Gain ability to discuss imaginary constructs dealing with many contemporary themes particularly with Detective fiction
3. Compose prose material employing the strategies of more than one genre

Unit I

Background Study Topics: Paston Letters, Medieval romances of Thomas Malory (Mort D'Arthur), Thomas More (Utopia), John Lyly (Euphues), The New Atlantis, Influence of the Bible on English Prose

Text for Detail Study: John Bunyan: *The Pilgrim's Progress*

Unit -II: Background Study Topics: Causes for the popularity of periodical essays, Character Writers Joseph Hall, Sir Thomas Overbury, John Earle, The Grasmere Journals, Contribution of Thomas De Quincey

Text for Detail Study: James Boswell: *Life of Johnson*

Unit III

Background Study Topics: Growth of the reviews and magazines (The Edinburg Review, The Quarterly Review, Blackwood's Edinburg Review, The London Magazine, Influence of Scientific thought on Victorian England (Darwin)

Texts for detail study:

1. Thomas Carlyle: *The Hero as Poet*
2. John Ruskin: *Sesame and Lilies* (Lecture II: Of Queens' Gardens)

Unit IV (Detective Fiction):

Background Study Topics: Wilkie Collins, Sherlock Holmes, Hercule Poirot, Miss Marple

Texts for Detail Study:

Agatha Christie: *The Murder Of Roger Ackroyd*

Reference Books Recommended for Further Reading:

1. Arthur Compton-Rickett, *A History of English Literature: From Earliest Times to 1916*. (NY, 1960)
2. David Daiches. *A Critical History of English Literature* (Vol. IV)
3. Andrew Sanders, *The Short Oxford History of English Literature* (OUP, 1996)
4. R. Alter, *Prose. Encyclopaedia Britannica*.
5. W.J. Bate, *The Achievement of Samuel Johnson* (New York, 1955)

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Teaching and examination scheme
Bachelor of Science
Three Year (Six Semester Degree Course)
B.Sc. Sem-I (Science Subject Including Mathematics)

S N	Subject	Sub Code	Course Type	Teaching Scheme			Scheme of Examination							Total Credit
				Th	TU	P	Duration hrs	Max Th marks	Max IA marks	Total Marks	Min Marks	Max P Marks	Min Marks	
1	English Compulsory		CC	4	1	-	3	60	15	75	30	-	-	3.2
2	Second Language		CC	3	-	-	3	60	15	75	30	-	-	2.0
3	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
4	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
5	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
6	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
7	Mathematics Paper-I		CC	4	1	-	3	60	15	150	60	-	-	3.2
8	Mathematics Paper-II		CC	4	1	-	3	60	15			-	-	3.2
Total				27	3	12	24	440	100	600	216	60	24	24.4

@ Tutorials wherever applicable

CC: Core Course

B.Sc. Sem-II (Science Subject Including Mathematics)

S N	Subject	Sub Code	Course Type	Teaching Scheme			Scheme of Examination							Total Credit
				Th	TU	P	Duration hrs	Max Th marks	Max IA marks	Total Marks	Min Marks	Max P Marks	Min Marks	
1	English Compulsory		CC	4	1	-	3	60	15	75	30	-	-	3.2
2	Second Language		CC	3	-	-	3	60	15	75	30	-	-	2.0
3	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
4	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
5	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
6	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
7	Mathematics Paper-I		CC	4	1	-	3	60	15	150	60	-	-	3.2
8	Mathematics Paper-II		CC	4	1	-	3	60	15			-	-	3.2
Total				27	3	12	24	440	100	600	216	60	24	24.4

@ Tutorials wherever applicable

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Teaching and examination scheme
Bachelor of Science
Three Year (Six Semester Degree Course)
B.Sc. Sem-I (Science Subject Excluding Mathematics)

S N	Subject	Sub Code	Course Type	Teaching Scheme			Scheme of Examination							Total Credit
				Th	TU	P	Duration hrs	Max Th marks	Max IA marks	Total Marks	Min Marks	Max P Marks	Min Marks	
1	English Compulsory		CC	4	1	-	3	60	15	75	30	-	-	3.2
2	Second Language		CC	3	-	-	3	60	15	75	30	-	-	2.0
3	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
4	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
5	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
6	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					
7	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
8	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
	Total			25	1	18	24	420	90	600	204	90	45	24.4

@ Tutorials wherever applicable

CC: Core Course

B.Sc. Sem-II (Science Subject Excluding Mathematics)

S N	Subject	Sub Code	Course Type	Teaching Scheme			Scheme of Examination							Total Credit
				Th	TU	P	Duration hrs	Max Th marks	Max IA marks	Total Marks	Min Marks	Max P Marks	Min Marks	
1	English Compulsory		CC	4	1	-	3	60	15	75	30	-	-	3.2
2	Second Language		CC	3	-	-	3	60	15	75	30	-	-	2.0
3	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
4	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
5	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
6	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
7	Science Subject excluding Math paper-I		CC	3	-	3	3	50	10	150	48	30	15	3.2
8	Science Subject excluding Math paper-II		CC	3	@	3	3	50	10					3.2
	Total			25	1	18	24	420	90	600	204	90	45	24.4

@ Tutorials wherever applicable

CC: Core Course

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Teaching and Examination Scheme
Bachelor of Science
Three Year (Six Semester Degree Course)
B.Sc. Sem-I PME and EMCS (Electronics, Physics, Computer Science and Mathematics)

S N	Subject	Sub. Code	Course Type	Teaching Scheme			Scheme of Examination							
				Th	TU	P	Duration hrs	Max Th marks	Max IA marks	Total marks	Min marks	Max P marks	Min marks	Total Credit
1	English Compulsory		CC	4	1	-	3	60	15	75	30	-	-	3.2
2	Second Language		CC	3	-	-	3	60	15	75	30	-	-	2.0
3	Electronics paper - I		CC	3	1	3	3	50	10	150	48	30	12	3.6
4	Electronics paper-II		CC	3		3	3	50	10					3.2
5	Physics/ computer science paper-I		CC	3	-	3	3	50	10	150	48	30	12	3.2
6	Physics/ computer science paper-II		CC	3	1	3	3	50	10					3.6
7	Mathematics Paper-I		CC	4	1	-	3	60	15	150	60	-	-	3.2
8	Mathematics Paper-II		CC	4	1	-	3	60	15			-	-	3.2
Total				27	5	12	24	440	100	600	216	60	24	25.2

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B.Sc. Sem-II PME and EMCS (Electronics, Physics, Computer Science and Mathematics)

S N	Subject	Sub. Code	Course Type	Teaching Scheme			Scheme of Examination							
				Th	TU	P	Duration hrs	Max Th marks	Max IA marks	Total marks	Min marks	Max P marks	Min marks	Total Credit
1	English Compulsory		CC	4	1	-	3	60	15	75	30	-	-	3.2
2	Second Language		CC	3	-	-	3	60	15	75	30	-	-	2.0
3	Electronics paper - I		CC	3	1	3	3	50	10	150	48	30	12	3.6
4	Electronics paper-II		CC	3		3	3	50	10					3.2
5	Physics/ computer science paper-I		CC	3	-	3	3	50	10	150	48	30	12	3.2
6	Physics/ computer science paper-II		CC	3	1	3	3	50	10					3.6
7	Mathematics Paper-I		CC	4	1	-	3	60	15	150	60	-	-	3.2
8	Mathematics Paper-II		CC	4	1	-	3	60	15			-	-	3.2
Total				27	5	12	24	440	100	600	216	60	24	25.2

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Grade Conversion Table

Sr. No.	Letter Grade	Grade Point	Mark Range	Performance
1	O	10	Above 90 upto 100	Outstanding
2	A+	9	Above 80 upto 90	Excellent
3	A	8	Above 70 upto 80	Very Good
4	B+	7	Above 60 upto 70	Good
5	B	6	Above 50 upto 60	Above Average
6	C	5	Above 45 upto 50	Average
7	P	4	40 to 45	Pass
8	F	0	Below 40	Fail
9	AB	0	Absent	Absent

1. Credit Calculation: One credit is equivalent to one hour of Theory/Tutorial and two hours of practical/activity/project per week. Credit conversion table is given on the last page for better understanding.
2. Courses which have 4 theory lectures will have two lectures for activities, courses with 3 theory lectures will have 1 lecture for activity. Activity based lectures will have half the credit compared to theory/tutorial lectures.
3. Activity based lectures may be towards Field visit, Research laboratory visit, Field survey, Case studies, report on an NGO, small projects, seminar, group discussion, role play, etc.
4. Activities need to be related to the subject for which activity lectures are taken.

Credit Conversion Table

SN	Head	No. of Lectures	Duration (Minutes)	Credits
1	Theory	01	48	0.8
		02	96	1.6
		03	144	2.4
		04	192	3.2
		05	240	4.0
		06	288	4.8
2	Practical	01	48	0.4
		02	96	0.8
		03	144	1.2
		04	192	1.6
		05	240	2.0
		06	288	2.4
3	Tutorial	01	48	0.8

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