Yearly Status Report - 2019-2020

<table>
<tr><td colspan="2" align="center">Part A</td></tr>
<tr><td colspan="2">Data of the Institution</td></tr>
<tr><td>1. Name of the Institution</td><td>VILLAGE UPLIFT SOCIETY'S ANNASAHEB GUNDEWAR COLLEGE</td></tr>
<tr><td>Name of the head of the Institution</td><td>Dr. Gajanan. B Patil</td></tr>
<tr><td>Designation</td><td>Principal</td></tr>
<tr><td>Does the Institution function from own campus</td><td>Yes</td></tr>
<tr><td>Phone no/Alternate Phone no.</td><td>0712-2591008</td></tr>
<tr><td>Mobile no.</td><td>9823114995</td></tr>
<tr><td>Registered Email</td><td>annasahebgundewarcollege6@gmail.com</td></tr>
<tr><td>Alternate Email</td><td>info@gundewarcollege.com</td></tr>
<tr><td>Address</td><td>Chhaoni, Katol Road, Nagpur</td></tr>
<tr><td>City/Town</td><td>Nagpur</td></tr>
<tr><td>State/UT</td><td>Maharashtra</td></tr>
<tr><td>Pincode</td><td>440013</td></tr>
</table>

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Pravin S. Bhagdikar**
Phone no/Alternate Phone no.	**07122510118**
Mobile no.	**9420250243**
Registered Email	**iqacagcollege@gmail.com**
Alternate Email	**annasahebgundewarcollege6@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gundewarcollege.com/iqac/2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gundewarcollege.com/academic-calender.php?year=Academic%20Calender%202019-20

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	B	72.10	2004	03-May-2004	03-May-2009
2	B	2.50	2014	05-May-2014	04-May-2019
3	C	1.91	2019	18-Oct-2019	17-Oct-2024

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Feb-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback from Alumni collected and actions taken.	15-Mar-2020 1	15
Feedback taken from Parents as one of the key stakeholders	15-Mar-2020 1	20
To engage the stakeholders in the college development initiatives, IQAC collected Feedback from Students, analysed the data and took action.	15-Mar-2020 1	650
Preparation and timely submission of AQAR	15-Mar-2020 1	23
Organised and conducted regular meeting of IQAC are held	17-Dec-2019 1	25
Prepared the academic calendar for implementing quality initiatives	12-Dec-2019 4	21
Prepared plan of action for quality maintenance and sustenance	14-Sep-2019 1	20
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1)Planned and organised the Five days National webinar on 'Faculty Development programme' from 26th to May to 30th May 2020.2)Promoted the healthy work environment by organizing Health Awareness Programme for Staff Members, both teaching and nonteaching. 3)Worked on improving the Management Skill for the staff members by organising a special programme on work management. 4)Assisted and promoted staff members for Research writing and publications. 5)To ensure the participation and satisfaction of all its stakeholders, IQAC introduced and collected Feedback from all the stakeholders and action initiated for the improvement in performance of the institution.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To measure performance of the institution and satisfaction of the stakeholder by collecting feedback.	We obtained feedback from various stakeholders, such as students, parents, alumni through Google form.
organizing Faculty and students improvement, and Exchange programme	Organized Faculty Exchange & Student Exchange programme in February 2020. Also organized sports events and online general knowledge exam in collaboration with Santaji College, Nagpur & Rajkumar Kewalramani College, Nagpur.
developmental programmes and activities	Karate Training programme was organized for the girls on date 24th Feb & 25th 2020
Coordinating quality-related activities such as job training programme and guest lectures	Organized job training and recruitment programme for the students. Company like TCS, HCL, ICICI Bank Ltd, Eureka Forbes Ltd. KIDZ Pvt. Ltd. & Concentriz Mix organized training and recruitment programme in college.
To provide adequate support structure, services and Programme for staff members of the college	Organized workshop on 'Naturopath' in collaboration with Maharashtra Rural Health Service Organization, Nagpur, on 20th January 2020.
Providing an open platform for students' participation in cultural, academic and extension activity.	Open Platform for the college students under the banner of 'College Katta' formed for the extension activities
To organise community development-	Organized N.S.S. Camp at Suradevi

oriented programmes	Village, Koradi. Conducted activities like Health Check up camp, Swatch Bharat Abhiyan and cultural programme for the villager.
Preparing the academic calendar and review the teachinglearning process	Academic calendar prepared and reviewed the teachinglearning process
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	28-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	24-Dec-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college uses a management information system (MIS) as an information system used for decisionmaking, and for the coordination, control, analysis, and visualization of information in an organization. This fully automated system, MIS have following modules in operationsStaffing Information, Academic Information, Management Information System which help in processing and issuing circulars, social media information, and electronic announcement system. The college uses MIS to display notices, information of staff/ Governing Body meeting, and alumni meeting. Besides, for uploading and processing data on college website, SMS service, what's app information, and Email to the students and staff. Thus, the college uses MIS for: • Admission (Requirements, Eligibility, Prospectus, M.E.S. Online Enquiry Form) • Online

Examination Facilities (Examination Calendar, Online ATKT Form Filing, Online Results, Exam Time Table, Passing Standards, Unfair Means) • Railway Concession Forms • Attendance, Feedback Day to day academic and administrative work While, for library and its administration, record keeping and issuance of books, Libman, as a management tool is installed which ensures its efficient functioning, the attendance assessment and monitoring with detailed analysis through centralized MIS is done through MIS. Besides, students' progress and their attendance records, the internal assessments inputs are also collected and analysed through MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliate college to RTMNU, Nagpur university, we have to follow the curricula prepared, revised by the University. However, the college has a mechanism for effective curriculum delivery and documentation. Thus, a well-planned curriculum delivery and documentation is obtained through the following mechanism: 1. Teaching Plan: Before the commencement of each term Teaching Plans are prepared by each subject faculty with detailed information about the number of lectures in a week. 2. Academic Diary: It is prepared by each faculty teaching the subject and is signed by the Head of the Institution and the Head of the Department and necessary corrections are made in case of necessity. 3. Academic Calendar: Academic Calendar prepared at the beginning of the academic year specifying time duration for academic teaching, course completion and holidays ensure an efficient and timely curriculum implementation. 4. Course completion report: With the course completed by each of the subject teacher, a course completion certificate signed by the principal is issued. 5. Feedback (Formal and informal): Feedback on curriculum delivery is undertaken in Departmental Meeting which is a regular activity. Heads of the Department, through informal interaction with the class coordinators gather information about the progress of curriculum delivery. 6. Participation of teachers in meeting related to curriculum design as number of Board of Studies / Expert Teachers from the college are actively involved in curriculum design through members of Boards of Studies, members of syllabus committees, and participation of syllabus revision workshops Initiatives by the institution Though the curriculum is designed and revised by the University, the college strives for the effective curriculum delivery by the following initiatives: The college promotes the faculty to upgrade themselves by sending them to complete the Orientation and Refresher Courses. The college encourages the faculty to organise and attend Syllabus Revision Workshops to upgrade them with the changed syllabi. Besides the regular subject classes, the college also organizes special lectures by inviting experts from various fields to share their knowledge with the students. For effective curriculum delivery, the college organises special/ remedial teaching for slow learners and bridge

		courses for different subjects.			

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Nill	01/11/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	71	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Bachelor of Commerce and Management	103
BA	Sociology	55
BA	Home Economics	48
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
To ensure constant growth and analyse the performance of the institution the college has an effective feedback mechanism. Although the college mechanised various feedback system, notably from all its stakeholders such as students, teachers, parents, employers, alumni, management and others. The feedback is collected from the students in a Google form in a standardised format with all the quality parameters mentioned in it. The feedback thus is analysed further to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. Further, departmental level feedback is taken regularly from students, so as from other stakeholders to enhance the performance of the institution. Teaching-learning process. Besides these, feedback is also considered for the evaluation and assessment from various cells, departments and academic bodies. Hardcopies of feedback are given to each department and each teacher takes part in the discussion in the departmental meeting about the feedback. if the feedback is not Satisfactory, concerned teacher is counselled by the HOD / Departmental coordinator. Letter of Appreciation is given to all faculty having evaluation percentage more than 85. Feedback from other stakeholders The Parent Teacher Association conducts periodic Parent Teacher Meetings at departmental level and action is taken for improvement in learning outcomes. Letters are sent to parents and notifications are to be put up on the college website for informing parents about their wards and the institutions activities. Parents are nominated as members of IQAC of the institution which meets 5 times in a year to discuss quality enhancement and sustenance initiatives of the institution. Feedback from Alumni (Standardised Format) Feedback is taken from the Alumni to improve educational effectiveness. Engaging Industry (Standardised Format) Feedback from employers (Through Placement Cell) is taken to identify the need for sharpening relevant skills for enhancing career prospects of students. Engaging Community (Through Meetings) Representative members from the community are the members of Internal Quality Assurance Cell, and College Development Committee wherein Community feedback is collected, analyzed and action is taken for the improvement of the standard of teaching learning in the college. A Self appraisal Form is filled by each teacher annually. The Principal evaluates the forms with each teacher, motivating her/him to look at specific areas where improvement is needed. The inputs and information from various college cells such as Grievance Cell, Women Development Cell, Internal Complaints Committee, grievances cell, and Anti-ragging cell are also considered as the indicators of college performance and are considered as feedback for the development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Nill	1020	1011	902
BA	Nill	920	525	456
BBA	Nill	360	225	205
MCom	Nill	120	111	103
MA	(Soc)	160	8	8
MA	(His)	160	4	4
MA	(Eco)	160	4	4
BCom	Computer	360	119	106

Application				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1669	119	26	0	36

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	5	3	2	1	0
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The teachers are natural mentors of their students. our college has an efficient student mentoring system which involves each teacher mentoring student, particularly the first-year students. It is also required that the same mentor continues to mentor the student for all the three years of his/her graduation. In general, the number of students with each teacher mentor varies from 7 to 14 approximately according to the strength of teachers and students in that department. The mentor is required to prepare a list of his/her mentee students and discuss, plan and initiate development activities for their developments. Mentorship as a process of students upgradation include maintaining attendance and active participation of the students, observing students behaviour, etiquettes, interpersonal skills and other employable skills. Besides this, a mentor identifies, monitor and encourage slow learners to improve their performance. Moreover, he assesses and evaluates student's progression and identifies himself as the support and facilitator of vital information and guidance to the students. More so, with a regular follow up on identified students' Grievances, and problems, he finds and suggests the required remedies besides monitoring students curricular-cocurricular achievements. Towards the holistic development of the student: The college mentorship programme works for overall development of the students holistically, this is done through nurturing students in a non-violent communication oriented academic ambience. Thus, the mentorship, as an effective way to bridge gap between teachers and students, strives to groom students not only for academic excellence but also for the services to the society.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1778	26	1:68

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	26	2	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nill	I, III, V Final Semester	20/10/2019	31/12/2019
BCom	Nill	II,IV,VI	30/04/2020	13/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to RTMNU, Nagpur University, the college follows the evaluation structure as recommended by the university and hence has limited scope for modifying the evaluation system. At present, semester system for all levels and all faculties has been implemented by the university. Total weightage for external evaluation is 60 and for internal evaluation is 40. The modalities followed for awarding internal marks at undergraduate and postgraduate levels is as follows: Undergraduate level: Test-1 (10 marks) and Test-2 (10 marks) Home Assignments/Group Discussions/Seminars (10 marks) Class attendance and behaviour (10 marks) Total: 40 marks Postgraduate level: Test-1(20 marks) and Test-2 (20 marks) Total: 40 marks Keeping in view the need for continuous assessment of the students, the college initiated the following measures: Time table of internal examination is prepared in tune with academic calendar of the college and the university. Each year, the college constitutes an examination committee to ensure and monitor an effective implementation of all activities related to internal and external examinations and assessments. Through continuous monitoring and evaluation of students on campus, the college identifies students requiring special attention and offers necessary remedial measures. Continuous assessment: Term-wise assessment is carried out as part of the evaluation process during academic year, while the intellectual and skill-based development of the student is evaluated and monitored on continuous basis. At the end of each term, the assessment is done through term-end examinations and finally through university examination. The question papers for internal test examinations are prepared giving appropriate weightage to units/modules of the course as per the syllabus. Home assignments, seminars, general behaviour and attendance are taken into consideration while awarding internal scores to the students. For the students of science faculty, Journal keeping of the practical sessions is also considered for continuous assessment. The results of the internal examinations are declared within a week, enabling the students to raise any grievance and get it resolved before the marks are finally submitted to the university. Grievances in assessment, if any, are resolved through teacher-student interaction.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an affiliated college to RTM Nagpur University, we have to comply with

and follow the academic calendar as forwarded by the university every year before the commencement of academic session. However, the institution with the help of IQAC and academic planning committee prepares its own academic calendar as per the University's calendar. The calendar, preferably includes information about events, programmes, admission process, enrolment, filling of examination forms, semester examinations, internal assessment and vacations with time and duration. The institution prepares the academic calendar well in advance for the entire academic session and publishes it in the college prospectus. College activities and planning for development thus are done as per the academic calendar. Besides, the institution adhered to important days, events and programmes as per guidelines of University, UGC, Central and State Government and apex body (Village Uplift Society) of the institution. The Schedule of All Examinations is given in academic calendar and the course teachers announces the syllabus and prepare question bank for Assignment-I and Assignment-II as per the academic calendar. Assignments are submitted by students as per the dates given in academic Calendar Display of marks is also as per the schedule given in academic calendar. To sum up, the academic calendar not only offers essential dates and schedules of the programmes to which the college adheres, but also guarantees the effectiveness of administrative and academic transactions, both at university level and at college level.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gundewarcollege.com/programme-outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MAECO	MA	Eco	4	4	Nill
MAHIS	MA	His	4	4	Nill
MCOM	MCom	Accounting Group	44	44	Nill
BCCA	BCom	Computer Application	34	34	Nill
BBA	BBA	NO	45	45	Nill
BA	BA	NO	48	48	Nill
BCOM	BCom	NO	211	211	Nill

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gundewarcollege.com/form.png

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

	agency	sanctioned	during the year

No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	**NA**	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Humanities**	**2**	**6.98**
International	**Commerce**	**2**	**5.88**

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education Department	**1**
Commerce	**2**
Humanities	**1**

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of

Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
[View File](#)						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**25**	**109**	**9**	**13**
Presented papers	**6**	**2**	**0**	**0**
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Grains Grocery Kits distributed in Covid-19	**N.S.S. Annasaheb Gundewar College, Nagpur**	6	3
Field Visit Sewagram Ashram	**N.S.S. Annasaheb Gundewar College, Nagpur**	3	40
Rehabilitation initiative for the Flood affected people	**N.S.S. Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**	2	10
Three Days workshop on Life Skill Development Career Counselling	**Dharampeth M.P. Deo Memorial Science College, Nagpur**	2	6
Voter Awareness Program	**N.S.S., RTMNU District Collector Office, Nagpur**	3	13
University Level Camp	**Arvindbabu Deshmukh College, Bharshingi**	1	3
Special Camp	**Grampanchyat Suradevi NSS,**	4	150

	Annasaheb Gundewar College, Nagpur-13		

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Base Ball	Gold Medal	International Men Baseball Association Malashia	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
National Girl Child Day(Street-Play)	N.S.S. Annasaheb Gundewar College, Nagpur	National Service Scheme(NSS)	3	26
National Girl Child Day(Felicitation of Women Sports Players (20))	N.S.S. Annasaheb Gundewar College, Nagpur	National Service Scheme(NSS)	3	69
Swacha Bharat Abiyan Rally	N.S.S. Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur	National Service Scheme(NSS)	2	16
Swacha Bharat Abhiyan	N.S.S. Annasaheb Gundewar College, Nagpur	National Service Scheme(NSS)	3	16

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programme in colloboration with Santaji Mahavidyalaya, Nagpur Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	20	0	33

Student Exchange Programme in colloboration with Santaji Mahavidyalaya, Nagpur Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	250	0	5
Physical Education Sports Department in colloboration with Santaji Mahavidyalaya, Nagpur Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	114	0	1
Library Departmnet in colloboration with Santaji Mahavidyalaya, Nagpur Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	25	0	1
Library Departmnet in colloboration with Santaji Mahavidyalaya, Nagpur Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	65	0	2
Home Economics Department in colloboration with Santaji Mahavidyalaya, Nagpur Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	20	0	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

| Campus Recruitment | Job Training | HCL Techno logies, Mihan Nagpur | 04/05/2020 | 04/05/2020 | 20 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tata Consultancy Services	01/01/2019	Recruitment Affirmative Action Training	34

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	2715832

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libman	Fully	1.00	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22348	4469323	100	26850	22448	4496173
Reference Books	2659	259901	231	91130	2890	351031
e-Books	0	3289309	6000	164300	6000	3453609
Journals	104	116082	5	12675	109	128757
e-	12094	11800	10	39165	12104	50965

Journals					
Weeding (hard & soft)	1657	4457	0	0	1657	4457

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	95	71	57	57	1	8	5	3	9
Added	2	0	0	0	0	0	0	0	0
Total	97	71	57	57	1	8	5	3	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6	6.42	6	6.63

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> The college has established a system to make optimum use of infrastructure. The indoor sports complex is kept open for the outsiders in the morning and evening. The outsiders can use all three badminton courts, basket ball court, Tennis (Wooden Court), Summer camps are also organized by the institution for the benefit of outsiders in Summer vacations. The same indoor sports complex made available for various co-curricular and extracurricular activities on rental basis. The Library provides open access to staff members and P.G. students and partial open access to U.G. students as per requirement. Teachers

as well as students have been provided internet and reprographic facility in the library. UGC Network Resource Centre and computer lab provides free access for academic research work for staff members and students The college has developed a mechanism for maintenance and upkeep of the infrastructure, facilities and equipments. Security Guards are appointed for security. Annual maintenance contracts are given to the outside agency for equipments, computers, Campus beautification committee looks after infrastructural facilities, administrative and teaching building (Electric, plumbing, lavatories etc.) The institution has its developed mechanism to ensure the optimal utilization and maintenance of the infrastructure, facilities and equipment of the college. The college has evolved the following system for maintenance and upkeep of the infrastructure, facilities and equipment of the college. The Secretary of the College Council is given a charge of maintenance and upkeep of the classroom facilities and other teaching learning aids. The librarian along with the support staff is given the responsibility of the maintenance and upkeep of library resources. Technicians of AMC agency are visiting monthly for maintenance of computers other equipments. In emergency, AMC agency provides its immediate services. The institute takes up calibration and other precision measures for the equipment/instrument once in a year. Special measures are taken to ensure safety and maintenance of sensitive equipment. To prevent the equipments from damage, such equipments are kept in safe custody of the concerned authorities. Voltage Stabilizers, UPS, Inverters and Generator are available for uninterrupted electricity supply and to control voltage fluctuations MCB are installed, Fire extinguisher facility is made available in the teaching block, administrative building indoor sports complex etc. For continuous purified water supply, water coolers and overhead water tank facility is available.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Government of India	781	3027584
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training of intellect (Chess) for SC Neo-Buddhist Girls	14/03/2020	73	Department of Physical Education
International Yoga Day	21/06/2020	25	Department of Physical Education

Importance of Communication Skill	20/02/2020	53	Department of Computer Management

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	25

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI	80	1	Nill	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	104	B.A. B.Com, BBA, BCCA	Commerce Arts	Annasaheb Gundewar College RT.M. Nagpur University,	PG Humanities Commerce
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hockey	All India Inter	1

		University	
Foot Ball	All India Inter University	2
Base Ball	All India Inter University	4
Floor Ball	All India Level	1
Hand Ball	All India Level	3
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	03rd Place in All Indian Inter University	National	1	Nill	ID-103000	Tejash Warghat
2019	03rd Place in All Indian Inter University	National	1	Nill	ID-1798476	Sohel Khan
2019	03rd Place in All Indian Inter University	National	1	Nill	ID-1781092	Bunty Saho
2019	1st Place in Base Ball, Gold Medal	Internat ional	1	Nill	ID-103000	Somesh Khairkar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the new Maharashtra Public University Act 2016, a student representative is a member of College Development Committee. As per the guidelines of RTM Nagpur University, the college constitutes a student's council. The student securing highest percentage in the last qualifying examination is nominated as class representative from each class. The class representatives share the responsibility of the class-for example- if a teacher is on leave, the student representative report the HOD so that the class will be engaged by other teachers. The class representative will also look after the cleanliness and sincerity of the students. The composition of IQAC necessarily involves students' representatives as one of the key stakeholders in a development of the college. The department of Life Long learning and extension, with their student's participants contributes not only in admission process of the short-term courses but also up to the completion of the whole activity like examination, distribution of certificates and other. Similarly, the NSS unit of institution has an active participation of students' representative and

volunteers with contributions in all its initiatives. The nominated volunteers are involved in planning, decision making and execution as directed by NSS. These nominated volunteers play their role as a leader for all participated volunteers. These leaders are enthusiastic in successful organization and conduct of all activities organized by NSS Unit. The department of Sports and Physical Education has also the powerful team of senior players to guide Junior students. Students Welfare Advisory Committee is established in the institution. Through this committee the students are encouraged and motivated for participating in extra and co-curricular activities at University, inter collegiate and collegiate level events like debate, elocution, cultural etc. While playing their role as a committee member Senior student provides guidance and helping hand to upcoming talent, junior students and newly admitted students. Function of Student's Council: Student's council provides an opportunity to students to develop their leadership skills through active participation in college administration and student's collaboration. The student council is expected to perform following functions: 1. Organizing cultural activities and sports activities for students. 2. Communicating problems faced by students to Principal and management of college. 3. Maintaining discipline in college campus. 4. Maintaining college campus clean and green. 5. Participation in extension activities like Voters Awareness Programme, Swachh Bharat Abhiyan, Tree Planation, Yoga Day, Blood Donation etc. The following committees have student representatives: 1. Students Council 2. Anti-Ragging Committee 3. Sports Committee 4. NSS Committee 5. Alumni Association 6. Anti-Sexual Harassment Cell 7. Annual Magazine Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation of power, and participative management are mentioned as the key objectives of the institution and its patron body, thus college, in all of its endeavours, decision making, and administrative activities and management ensures the all-inclusive participation. Decentralisation and participative management as the institutional practices Constitution of various committees and cells: one of the remarkable examples of decentralisation of power and responsibilities as the practices ensuring all-inclusive administration is the formation of various committees and cell. There are more than 40 committees and cells assigned with power, responsibilities and autonomy. These college Academic and Administrative committees consisting of teaching faculty Heads, non-teaching staff along with the Principal, although as per the direction of the Principal, enjoys complete freedom and key role in decision making. Direct

participation of teachers and students in Book purchase and journal selection
Direct participation of teachers and students in Book purchase, journal selection, and choice-based purchase of library resources also serves as one of the notable administrative practices the institution has followed for years. Thus, teachers are granted complete autonomy and power to purchase books, journals of their choices and submit the bill later to the administrative department for reimbursement of money. Unlike many institutions where library purchase committee only is vested with such purchase, our institution, while ensuring the democratic and participatory culture, have adopted such decentralisation of powers and responsibilities. Besides, the institution has adopted several participative management practices. The Principal of the college has autonomy to govern the institution within the purview of the rules and regulations framed by the government. The Principal appoints the conveners of various committees with the consent of the governing body, further nominates the members of committee in consultation with the respective conveners. Committees are well guided about their roles and responsibilities by the Principal. As per the guidelines, the committees prepare action plans and submit the same to the Principal for approval.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission committee monitors the admission process in the institute and offers admission purely on a merit basis. Both manually and online admission system is followed by the college. The admission committee counsels the students and guide then to select the subject of their choice. For admission of the students, college follows an automated system.
Industry Interaction / Collaboration	As a part of learning, the college organizes many interaction programmes with the companies /industries while doing so, it follows the guidelines given by the university. Thus, it has formed a good rapport with many of the employers, particularly the ICT Companies. MOU signed every year with TCS facilitate a different learning experience for the students.
Human Resource Management	The performance and growth of any institution is largely dependent on its workforce. In other terms, its untapped and under utilised human resource. Thus, the college adopts the evolved system of human resource management to make sure that everybody contributes to the growth of the institution. Formation of various committees and cells is thus indicative of an efficient system of human resource

		management. While recruiting the new teachers, merit-based appointment is done with a strict procedure of selection of the candidate.
	Library, ICT and Physical Infrastructure / Instrumentation	The institution has separate committees each for the library, ICT and physical infrastructure to look after the issues related to library or ICT and ensure its development. Newspaper, journals, periodicals, books, E-contents, magazines are subscribed every year to facilitate quality resource to the researchers. Library focuses on e-learning resource so that most of the teacher and student can benefit. The system is based on MIS with INFLIBNET membership offered to each teacher. The access to the Library is open for both teachers and students. The institution has reprography facility, printer, projector, smart board, camera which prove to especially advantageous for the students. ICT enabled resources such as OPAC INFLIBNET with high-speed internet is also one of the striking features of the Library. Besides, the required ICT resources are also made available to the students.
	Research and Development	Regular meetings of the research committee are arranged to ensure research oriented academic ambience. Teachers are encouraged to participate in Induction programs, particularly the program on research methodology or research writing. Besides, they are suggested to join MOOC, NPTEL courses on research. The college strategies the research in institution by encouraging teachers to undertake quality based research, and publish in UGC-care listed journal and acquire high H-index. The college promotes publishing in peer reviewed journals, conference proceedings and UGC accepted journals. Library resources are provided to the researchers, students and exstudents pursuing Ph.D. Teachers are advised for undertaking minor and major research projects. A remuneration or participation fees is also reimbursed for the teachers participating in quality seminars, workshops or symposium.
	Examination and Evaluation	Regarding assessment and evaluation of the students, the college follows a well-designed and strategically

	innovative methods. It works on two levela. University level b. College level Being an affiliated college, it follows university guidelines in conducting university examinations mostly for CBCS and annual patters. However, on its own, it adopts a very robust and effective system of evaluation. Thus, it conducts classroom seminar, class tests, unit tests, periodical test and pre university exam to analyses the students' performance. Similarly, feedback of exam result suggests an effective evaluation. The answer sheets of the home assignments are given to the students and suggestions are given to the concerned teacher if required.
Teaching and Learning	The college follows and adopts an evolved plan in teaching and learning. Although, it follows the curriculum given by the university, it however uses its own strategies while delivering teaching and learning. Thus, as per the academic plan and calendar, it modifies and prepares its plan of transacting teaching and learning. Group discussion, handmade notes, question banks, difficulty solving sessions, homework, guest lectures, home assignments, ICT based teaching and study fours highlight the innovative way of teaching and learning. Use of EContents, language lab, smart classrooms and network resource centre in a library further facilitate efficient learning. Besides, the experts in the fields are invited to deliver lectures enriching the learning experience of the students.
Curriculum Development	As the institution is affiliated to Rashtrasant Tukadoji Maharaj, Nagpur University, it has to adhere to the guidelines and curriculum as given by the university. However, the teachers on Board of studies from the college represent the voice of the stakeholders, participate in a syllabus upgradation, revision or change. Presently, there are four members from college on Board of studies participating actively for upgradation or change in curriculum. For Add-on courses, the college designs its own curriculum keeping in mind the need of the participants thus contributing significantly in curriculum

| | development. |

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College uses online system or ICT enable tools in its Planning and Development. Thus, personal email, and whatsapp group are utilised to circulate notices, information and office orders. In planning the activities, most of the proposals, forms, programme notices, plans are prepared using internet and software like Google docs, Google forms and Google drive. For the massaging, a web-enabled system is used to communicate development activities. The use of software like Grammarly, Prewriting-aid for text improvement, correspondence and communication is done. The online meetings held using web programmes like webex, zoom, or Google Meet are indicative of e-governance in planning.
Administration	To achieve the target of paperless administration, and IQAC work, the use of Google facilities such as Google sheet, Google forms, Google drive, google meetings are utilised. Besides biometric attendance of teaching and non-teaching staff are arranged. The college is well equipped with CCTV Camera installed at key points. The meetings if needed are conducted online and the suggestions through notices are sent. The feedback is sent through emails. The teachers are connected and informed through whatsapp groups. The feedback is prepared online. The college has its web portal most of the information is uploaded on it ensuring a smooth and efficient administration.
Finance and Accounts	The college adopts a single click accounting while dealing with finance and accounts management. The college uses master-software for the account keeping, auditing and generating financing reports like- Daily cash collection Expenditure Balance and auditing Bank NEFT Services are used for online transition and pay other dues.
Student Admission and Support	Students' admission and support system is both manual and automated. Thus an online form is used for the student's registration. The issuing of Bonafide certificate, transfer

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Prof. Murlidhar Wakode	International conference on E-Business E-Management and E-Governance by Kamla Nehru College, Nagpur	NIL	1000
2020	Prof. Murlidhar Wakode	National Conference on E-Commerce issues and challenges by Porwal College, Kamptee	NIL	600
2020	Prof. Murlidhar Wakode	National Conference on Recent Innovations in Agrobio Sciences by Dr. Ambedkar College, Nagpur	NIL	800

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	06/01/2020	18/01/2020	13

Orientation Course	1	03/02/2020	22/02/2020	20
Faculty Development Programme	26	04/05/2020	08/05/2020	5
Short Term Course	1	25/11/2019	30/11/2019	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit Co-op. Society	Credit Co-op. Society	Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The statutory Auditors are appointed by the parent body of the institution. The auditors are authorised to periodical visits and carryout surprise checks to have a overall control over the financial activities of the college. Annual Audits are undertaken within specified time limits framed by the State Central Authorities Periodical financial audited statements are submitted with the University and Joint Director of Education. To have an internal control over the fund distributions, committee form of organization is adopted by the college administrations. The Budgets are prepared and submitted on the commencement of semesters and funds are issued to the functional committees after due verification of the programmes and activities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
[View File]()		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA of the College is playing a pivotal role in the efficient functioning

of the College. The Principal is the President of the PTA. There are five representatives of the parents, including the Vice-President in the PTA Committee. There are five members representing the teachers in the Committee, including the Secretary of the PTA. The PTA is very active in giving all kinds of support and assistance towards the development of the College. Each academic year Parent- Teacher meet is organized and Parent-Teacher Association is formed. Activities and support from PTA It helps in planning, policy framing and implementation of various academic and co-curricular activities and promotes connections and communications between parents and teachers to establish a partnership between them. Assist in resource mobilisation, networking and financing some projects PTA helps in the development in academic performance and policy framing of the institution. It helps parents to better understand their children's needs and to assess how institution supports and facilitates the learning of their wards. It prepares a structured questionnaire to obtain a feedback from parents.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Online Test Exam Mentor Mentee Scheme SSR AQAR Criteria wise allotment

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organized speech of Dr. Sumant Tekde on the topic of Management Skill of Shivjai Maharaj on the day of Constitution Day	26/11/2019	26/11/2019	26/11/2019	60
2020	Organized workshop on Naturopath in collaboration with Maharashtra Rural Health Service Organization, Nagpur	20/01/2020	20/01/2020	20/01/2020	45
2019	Deputed	14/12/2019	14/12/2019	14/12/2019	1

2020	Deputed professor for workshop ICT Enablement in Educational Institution for Betterment of Ac ademic Delivery and Statutory Adherence held on 09th January, 2020 organized by Sindhu Mahav idyalaya in colloboratio n with Mastersoft ERP Solutions Pvt	09/01/2020	09/01/2020	09/01/2020	2

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest Lectur on the occasion of Women Day on the topic I will Fly	03/09/2020	03/09/2020	50	30
Street Play by Girs students on	18/01/2020	18/01/2020	25	0

'Self Defence'				
Karate Training for girls students	24/02/2020	25/02/2020	20	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	30
Scribes for examination	Yes	55
Physical facilities	No	0
Provision for lift	No	0
Braille Software/facilities	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Parents	02/08/2019	Parents are the one of the important links in the learning process of the students, for most of the students they are responsible for the academic decision of the students, thus parents as the important stakeholders also has to follow the rules and guidelines on maintenance of institutional ethics

		and integrity. Although there is a handbook of conduct for the parents prepared by the alumni committee, the participation of the parents in the development of the institution is what the institution believes in.
Code of conduct for the employers:	02/08/2019	The college follows a strict code of conduct for its employers of its students. There is a written agreement popularly known as an MOU (memorandum of understanding) duly signed by both the parties-by college and the employers. The rules of conduct, discipline and violation of the code are thus strictly mentioned in the MOU, which is treated more of a codebook and guidelines for the employment of the students.
Code of conducts for teachers	02/08/2019	Being an institution affiliated to Nagpur University, the college has to adhere to the rules, regulation, discipline and professional conduct as set by university. However the institutional code of conduct is also applicable for the college teachers. Most of these rules and code of ethics are mentioned in the appointment order of the employee. The rules and guidelines are strictly followed as any violation to these rules incurs a disciplinary action against the teacher. The university codebook is thus strictly followed by the institution.
Code of conducts for Students	02/08/2019	All the students abide by the instruction issues both in general as well

as in special cases by the principal and member of staff.Students shall behave with decency with member of the teaching and Non-teaching and also there fellow students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Street Play by Girs students on Self Defence	18/01/2020	18/01/2020	25
Karate Training for girls students	24/02/2020	25/02/2020	20
Guest Lectur on the occasion of Women Day on the topic I will Fly	03/09/2020	03/09/2020	90

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- E-paper work initiative • Online Payment System • Online Test Exam • Online Feedback system • Online Admission Process

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

] Title of the Practice. Felicitation and honour to the students It is a yearly practice of the college to honour the student on their meritorious performance in academic, Sports extension. College offers various Awards to students in many areas in summer examination of RTM Nagpur University from the college like- Academics: Highest score in Economics from B.A. B.Com. Final Highest score in Marathi Literature from B.A. Final Highest score in Marathi Literature from M.A. Final (Mar) Highest score in Political Science from B.A. I, II and Final Highest score from M.A. Final Mar, His, Eng, Soc, Eco M.Com.(Prof) Final Highest score from B.B.A. B.C.C.A. Final Highest score from M.Com. Final (Prof) Highest score from Arts faculty B.A. Final Highest score in Sociology from B.A. I, II and Final Sports: Best player of academic session Extension: Best NSS volunteer of academic session Best NCC Cadet The Awards are given to students on the day of Death Anniversary [i.e. 29th September] of our Founder Late Annasaheb Gundewar. Goal: The Practice 'Felicitation of Students' was introduced with an aim to boost the morale of students in academics. The practice: The Practice is conducive to the aims and objectives of the College and Institution. Evidence of success: As far as the evidence is concerned the quantity of awards is limited. Efforts are being made to extend the practice to the best of our ability. Students on their side feel proud and satisfied when their ability and skills are rewarded. 2] Title of the Practice. Visit to Senior Citizens The Department of Sociology is carrying out this activity in collaboration with selected students. There are certain schemes of State Government for Senior citizens. As the senior citizens of nearby areas of the college, are either illiterate or unaware with the facilities provided by the Government. Goal: 1. To provide guidance about the Govt. schemes to senior citizens. 2. To help them to avail the facilities of schemes. 3. To build the confidence. The procedure: Selected students of the Sociology along with the coordinators of the department visit the senior citizens. They discuss and

provide guidance about the concessional schemes of Govt. and banks as well. They also convince the senior citizens about the benefits, advantages of these schemes. The students also help them to open the savings accounts in the banks. The volunteers and students help them in availing the facilities. The students counsel the senior citizens which helps them to boost their morale and confidence level. The students visit them to collect the feedback. The Evidence of Success: The students and volunteers visit them periodically as a follow up system and for feedback also. Some of the senior citizens opined this practice proved to be a good appreciable practice of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The most outstanding feature of the college is the diversity of the teaching programme, which is a mix of traditional, vocational and Career Oriented courses. True to its commitment, the college has proved its responsiveness to the needs of the students, particularly the students of weaker sections. The students of weaker sections are given special support and care as this is the only college which organizes three day residential workshop on 'Career Guidance and Personality Development' for the students of SC/ST/OBC and minority every year. The college is able to offer a rich variety and support to its students. Extra-curricular and co-curricular activities, community work, extension activities, academic programmes, NSS activities, extension work in various areas (Continuing Adult Education), sports and cultural programmes make college life in Annasaheb Gundewar College a pleasant and memorable experience for its graduates. The student support activities involve all the developmental activities such as career guidance and personal counseling. The placement cell provides guidance and opportunities for placements and employment. One teaching faculty elected as Senate Member of R.T.M.Nagpur University, Nagpur. And one of the teaching faculty members nominated as a Member of Board of Studies of R.T.M. Nagpur University, Nagpur by Hon'ble Vice Chancellor. ? One girl student secured 1st Merit and one girl secured second position in the merit list of M.Com. (Professional) of RTM Nagpur University. ? Each department of the institution organizes industrial and field visits to offer first hand and practical experience to the students. ? Guest Lectures on various and relevant topics are organized by each department. ? The department of Physical Education Sports organized one day training camp for tribal students in Hinga, Nagpur District. The players of the department imparted free training to 79 tribal students. ? In Campus Placement Drive of Tata Consultancy Services, Mihan, Nagpur 29 students were selected and joined. ? Six girl students were shortlisted for recruitment by HCL, Mihan, Nagpur. ? The department of Home Economics of the institution organizes Earn Learn Campaign every year. In this campaign the girl students of the department prepared handmade articles, phenyl, Jam, jelly, pickle, soft drink (Sarbat) paper bags, etc. For selling purpose Exhibition is organized under Earn Learn Scheme. ? Seven days NSS Special Camp is held in Suradevi Village, Koradi, Distt. Nagpur. ? The institution has installed Online Cloud Based ERP Solution Software for College Management System. It is connected online cloud based ERP Solution Software along with online payment Gateway facilities. Through this software student can register for online admission process. Though this app, student access the all information regarding his/her identity No., class, fees structure, outstanding fees, library facility and notices etc. ? The institute as a whole contribute whole heartedly on building qualitative personality traits and skill that are

most sought after by the employment market. ? The institution has organized Student Exchange, Faculty Exchange programme, Sport Events, Library events and events by Home Economics jointly by Santaji Mahavidyalaya, Nagpur Rajkumar Kewalramni Kanya Mahavidyalaya, Nagpur under the Mentor-Mentee scheme of RUSA

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

 ? To increase number of ICT based classes ? To involve more number of students in institutional management ? To enhance practical oriented activities of students ? In order to develop research-oriented atmosphere, a group of interested students will be formed and given knowledge regarding research paper writing. The students undertake this activity in place of home assignment, as a part of compulsory internal assessment. ? To increase number of online unit test ? To strengthen the support from alumni, parents and stakeholders ? To promote research paper writing , presentation and publication for teaching faculty