

To
The Manager Events & Programs
Abdulkhalik Education And
Welfare Foundation

Subject: Invitation to K. J. Shaikh

Dear Team

I, Mr. _____ on behalf of [Your Organization], intend to schedule a visit of K. J. Shaikh on _____ (proposed dates) and _____ (time). Our credentials are submitted below for further proceedings at your end.

We are pleased to invite Mr. K. J. Shaikh, Founder & President of Abdulkhalik Education and Welfare Foundation, to **[Event Name]** on **[Event Date]** at **[Event Location]**. Mr. Shaikh, a World Record holder as the youngest NGO founder and a renowned cyber security specialist, would be an esteemed guest at our event.

1. Name of Organizing Body: _____
2. Theme of Event: _____
3. Nature of Crowd/Audience: _____
4. Contact No.: _____
5. City/Country: _____
6. Venue: _____
7. Date/Time: _____

Note: For availability of required dates, kindly contact Event Manager at: **7586857586**

Attachments Required through Email at **abdulkhalikfoundation@gmail.com**

1. Attested Copy of Letter Head from CEO/Head of Institution organizing the event
2. Security Clearance Letter
3. Invitation Card/Letter & Schedule of Event