

**FOLICEA
INAUGURAL
SUMMIT**

**28 - 30
Nov.
2025**

KAMPALA, UGANDA



PARTICIPANTS' LOGISTIC NOTE



+250 792 109 775



foliceasummit@gmail.com



www.folicea.org



About the Summit

The Federation of Liberian Communities in East Africa (FOLICEA) is delighted to welcome you to the 1st FOLICEA Summit to be hosted in Kampala, Uganda.

This historic gathering will bring together Liberians from across East Africa and Liberia, alongside partners, innovators, and community leaders. The program will feature keynote addresses, panel discussions, networking, the Pitch Competition **“Clean Monrovia, Green Future: Resolving the Waste Management Crisis”**, and the FOLICEA Convention and Elections.

Below is the logistics guide as you prepare to attend the Forum.

Event Name	Theme	Date
Inaugural FOLICEA Summit 2025	From Diaspora to Homeland: Strengthening Community Ties for National Development	28 - 30 November 2025



Please visit the summit website for Programme and Registration details:
<https://www.folicea.org/registration>



Venue Details



Venue

The Summit will be held at a central location in Kampala, Uganda. Exact venue details will be communicated to all registered delegates.



Meals & Catering

Meals (breakfast and lunch) will be provided for all registered delegates. Coffee/tea breaks will be served during sessions. Delegates with special dietary needs should inform the Logistics Team in advance.



Summit Facilities

- All meeting rooms will be equipped with Wi-Fi, audio-visual systems, and air conditioning.
- Simultaneous interpretation (English and Liberian Koloqua, if required) will be available.
- Registration desks will be set up at the venue entrance.



Translation facilities

English as the main language





Accreditation & Registration

- All participants must be registered and accredited before attending any summit sessions.
- Accreditation badges will display the delegate's name and community / country and must be worn at all times.
- Registration Desk opens 27 November 2025 — 11:00 AM at the venue. Please collect your badge and summit pack on arrival.



Participation Fees (per country)

- Uganda Delegates: USD 30 | Kenya Delegates: USD 60
- Tanzania Delegates: USD 60 | Rwanda Delegates: USD 60

Note: Participation fee covers summit registration and access to summit activities (see packages for details).



Participation Packages (what's included)

Package-01 (Self-transportation)

Includes:

- 4 days shared accommodation
- 4 days breakfast & lunch
- Summit T-shirt
- Branded summit materials (Notepad & Pen)
- Networking opportunities
- Tour
- Official Invitation
- Access to the Pitch Competition

Delegates are responsible for their own transportation.

Package-02 (Full package — includes transportation)




Organizing Committee arranges transportation (to & fro). Includes everything in Package-01 plus: **Transportation fares (for Package-02 — To & Fro)**

These fares apply for delegates selecting Package-02 (transport arranged by the Summit Organizing Committee):

- Rwanda → Kampala: USD 43 (round-trip)
- Kenya → Kampala: USD 73 (round-trip)
- Tanzania → Kampala: USD 73 (round-trip)



Payment Methods

-  Mobile Money (MTN Uganda): **+256 784 940 391 — Eunice Logose**
-  Cash (Uganda delegates only): Pay at registration desk.
-  Visa / Debit Card: Available upon request at registration.

Important: Proof of payment must be shared with the Central Summit Committee (CSC) on WhatsApp: +231 776 038 583.





Travel Insurance

While Uganda does not have a mandatory travel insurance requirement, the Uganda Tourism Board strongly advises visitors to secure adequate travel insurance prior to departure.

Having insurance ensures that delegates are protected in case of unforeseen circumstances during their stay in Uganda.



Travel Information



Visa Support:

Official invitation letters will be issued to all registered delegates.

- Visa-on-arrival is available for most African countries; however, delegates are encouraged to verify requirements early.
- Citizens of East African Community (EAC) states (including Liberia nationals residing in EAC countries) may enter Uganda visa-free or with an EAC e-pass.
- Other participants require a Uganda Tourist Visa (\$50, single entry), available on arrival or via the Uganda eVisa portal.
- A valid passport (6+ months) and Yellow Fever vaccination certificate are mandatory.
- Delegates holding diplomatic passports, service/official passports or AU/UN laissez-passer travelling for official duty are exempted from visa fees.

By Air: Delegates flying into Uganda will arrive at Entebbe International Airport (EBB), about 45 minutes from Kampala.

Airport Transfers: The Summit Logistics Team will coordinate airport pick-ups for registered international delegates. Please share your travel itinerary no later than 10th November 2025.

By Road: Delegates from Kenya, Tanzania, Rwanda, and South Sudan may also travel by bus or private car.

Local Transportation

Shuttle services will operate between designated hotels and the summit venue. Delegates may arrange private transport at their own expense.



Health & Safety

Uganda requires a yellow fever vaccination certificate for all travelers. COVID-19 restrictions are currently lifted, but delegates are encouraged to carry personal protective measures.





Travel & Expenses

- All participants are responsible for their own airfare, visa, and personal expenses.
- VIPs and Speakers will be provided with airport transfers on arrangements by them. Other delegates may book hotel shuttles or arrange taxis.
- Additional meals outside the Summit package are at participants' expense.



Transportation

Delegates will be responsible for their own daily transportation between the designated hotels and the summit venue.

- Reliable options such as ride-hailing apps (Uber, Bolt, SafeBoda), hotel shuttles, and local taxis are widely available in Kampala.
- The Organizing Committee will provide group transportation only during the scheduled tour on the final day of the summit.
- Delegates are advised to plan accordingly and allow sufficient time for travel, especially during peak traffic hours in Kampala.

Bus Transfers

- Delegates arriving via intercity buses (Kenya, Rwanda, Tanzania) will disembark at central Kampala bus parks. From there, transport to hotels/venue (Bugolobi) costs: Uber/Bolt: USD 3–7
- Local taxi (special hire): USD 5–7
- Boda-boda (motorbike taxi): USD 1–2 (not recommended for heavy luggage).



Accommodation

The Organizing Committee will provide accommodation for all registered delegates for a total of four (4) days, beginning with the day of arrival on November 27, 2025, and covering the duration of the FOLICEA Summit in Kampala, Uganda.

- Accommodation will be arranged in partner hotels and guest houses selected by the organizers to ensure comfort, safety, and proximity to the summit venue.
- Delegates are kindly asked to confirm their registration on time to allow for smooth accommodation planning.

Note: Delegates who wish to extend their stay before or after the official summit dates will be responsible for arranging and covering their own accommodation and associated costs.





About Uganda



General Overview

Uganda, known as the **“Pearl of Africa,”** is a landlocked country in East Africa, bordered by Kenya, South Sudan, the Democratic Republic of Congo, Rwanda, and Tanzania. With a population of over 48 million people, Uganda is celebrated for its cultural diversity, rich natural beauty, and strategic location at the heart of the East African Community (EAC).

- **Capital City:** Kampala (vibrant commercial and cultural hub)
- **Official Language:** English (widely spoken), with Swahili and Luganda also common
- **Time Zone:** East Africa Time (EAT) – GMT +3



Currency

- The official currency is the Ugandan Shilling (UGX).
- Exchange rates fluctuate; USD is widely accepted in major hotels and businesses.
- Forex bureaus are available at the airport and across Kampala.



Climate

In November–December, Uganda experiences warm tropical weather.

- Average temperatures: 20°C – 28°C (68°F – 82°F).
- Rainfall: Short rains are common, so light rain gear or an umbrella is recommended.
- Climate: Tropical, with two rainy seasons (March–May and September–November)



Business & Shopping Hours

- **Public offices:** 8:00 AM – 5:00 PM (Monday–Friday).
- **Businesses/shops:** 8:00 AM – 7:00 PM (Monday–Saturday).
- **Banks & Forex:** 9:00 AM – 4:00 PM (Monday–Friday), half-day on Saturdays.



Security

Uganda is generally a safe destination, but delegates are advised to:

- Keep valuables in hotel safes.
- Carry only necessary cash.
- Remain cautious in crowded areas.
- Emergency and police assistance is available in Kampala and other major towns.





About Uganda



Telecommunications & Internet

- **Major mobile service providers:** MTN Uganda, Airtel Uganda, and Lycamobile.
- **Mobile data services include** 3G, 4G, and expanding 5G coverage.
- **SIM cards** are widely available at the airport and in the city; passport registration is required by law.
- **Most hotels** and the conference venue provide Wi-Fi connectivity.



Health & Safety

- Proof of Yellow Fever vaccination is mandatory for entry.
- **COVID-19** and other health protocols are updated by the Uganda Ministry of Health.
- Kampala has reputable hospitals, including Mulago National Referral Hospital, International Hospital Kampala, and Nakasero Hospital.



Power Supply

- Electricity supply in Uganda is **220/240V AC, 50Hz**.
- Power outlets mainly use the British **3-pin** rectangular plug (Type G).
- Delegates from countries using **110V AC** should carry a converter/transformer.



Tourism & Culture

- Delegates may explore some of Uganda's highlights:
- Source of the **Nile (Jinja)**.
 - **Lake Victoria** – the largest freshwater lake in Africa.
 - **National Parks** – including Murchison Falls, Queen Elizabeth, and Bwindi Impenetrable (gorilla trekking).
 - **Rich cultural heritage** – music, dance, and cuisine.



Economy & Business Environment

Uganda is one of Africa's fastest-growing economies, with key sectors such as:

- **Agriculture:** Coffee, tea, and fish exports.
- **Tourism:** World-class attractions including wildlife safaris, the River Nile, and national parks.
- **Energy & Infrastructure:** Expanding opportunities in oil, hydropower, and transport development.
- **ICT & Innovation:** A growing hub for digital services, fintech, and startups.

The government supports foreign investment, with incentives in agriculture, manufacturing, tourism, and technology. Kampala serves as a regional trade hub, making Uganda an ideal meeting place for East Africa's business networks.





Emergency Numbers

In case of emergency, please refer to the numbers listed below:

- Uganda Police Force (UPF)

☎ 999 or 112 (toll-free from local lines)

- Fire Brigade

☎ 112

- Ambulance Services

☎ 911 (emergency medical response)

- General Assistance

☎ 0800 199 999 (Ministry of Health Hotline)

Recommended Hospitals & Clinics

For more extensive medical services, please seek treatment at one of the following hospitals:

- Mulago National Referral Hospital

📍 Kampala City | ☎ +256 414 541 166

- International Hospital Kampala (IHK)

📍 Namuwongo, Kampala

☎ +256 312 200 400 / +256 414 200 400

- Nakasero Hospital

📍 Nakasero Hill, Kampala

☎ +256 312 531 100

- Case Hospital

📍 Buganda Road, Kampala

☎ +256 414 531 700

- Victoria Hospital

📍 Bukoto, Kampala | ☎ +256 312 350 400

These facilities provide a range of emergency, specialized, and general healthcare services. Ambulance services are available, and most hospitals have English-speaking staff.



Contact Details

For more information about the Inugural Folicea Summit 2025, please do not hesitate to get in touch with us:

For information about Uganda:

Alexander M Gandah

WhatsApp: +231 77 577 3236

For information about the Summit:

The Central Summit Committee

foliceasummit@gmail.com

For assistance with travel bookings etc

Daynuah M. Teah, Jr.

WhatsApp: +231 77 800 7829