भाग ४ (ग)
अंतिम नियम
उच्च शिक्षा विभाग
मंत्रालय, वल्लभ भवन, भोपाल
प्रथम परिनियम

Bhopal, the 9th February 2015

No. R-449-CC-2015-XXXVIII.—WHEREAS, pursuing the procedure specified in Section 26 of Madhya Pradesh Niji Vishwavidyalaya (Sthapna Avam Sanchalan) Adhiniyam, 2007 (No. 17 of 2007), the Sarvepalli Radhakrishnan University, Jatkhedi, Bhopal (M.P.) has made the following First Statute No. 01 to 37;

NOW, THEREFORE, in pursuance of Section 35 (3) of the said Act the State Government, hereby publish the said First Statutes in the official Gazette. The First Statute of the University shall come in to force from the date of notification.

First Statute No. 01 to 37

By order and in the name of the Governor of Madhya Pradesh,
LALIT DAHIMA, Dy. Secy.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE – 01
SHORT TITLE, SCOPE AND COMMENCEMENT

(1) The "Statutes" means the Statutes of Sarvepalli Radhakrishnan University (SRKU), Bhopal, Madhya Pradesh.

(2) These Statutes shall come into force with effect from the date of the notification in the state Gazette by State Government.

(3) The Statutes are in conjunction with the provisions of the Madhya Pradesh Niji Vishwavidyalaya (SthapanaAvamSanchalan) Adhiniyam 2007, as amended from time to time. If there be any difference in the provisions of the Act or the Rules and the Statutes, the provisions of the Act or the Rules shall prevail.

(4) Nothing in these statutes shall be deemed to debar the University from amending the statute subsequently according to the Provision of section 27 of the act, and the amended statutes, if any shall be applicable from the date of publication in the official Gazette of the M.P. State Government.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -02
DEFINITIONS

In this statutes unless the context otherwise required

1. "Act" means the "Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007 (no.17 of 2007) as amended from time to time.

2. "Academic Year" means a period of nearly twelve months, devoted to completion of requirements specified in the scheme and curriculum of the concerned course (s) and apportioned into "terms" as stipulated in the Ordinance.

3. All words and expressions used herein and defined in the statute and the Rules shall have the meaning respectively as assigned to them in the statute and Rules.

4. "Board of Studies" means the Board of Studies of the Sarvepalli Radhakrishnan University (SRKU) Teaching Departments/Faculties.

5. "Board of Management" means the Board of Management of Sarvepalli Radhakrishnan University (SRKU)

6. "Chancellor" Means the Chancellor of the Sarvepalli Radhakrishnan University (SRKU)

7. "Chief Finance and Accounts officer" means the chief finance and accounts officer of the Sarvepalli Radhakrishnan University (SRKU).

8. "Convocation" means the convocation of the Sarvepalli Radhakrishnan University (SRKU)

9. "Course(s) means prescribed area(s) of course(s) of study of programme (s) and /or any other component(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the Sarvepalli Radhakrishnan University (SRKU)

10. "College" means an institution situated as a constituent unit in the main campus and maintained by the Sarvepalli Radhakrishnan University (SRKU) under the provisions of these statutes.

11. "Decided, by the University/ University may decide/Decision of the University" means as decided by the Vice-Chancellor with approval of the chancellor.

12. "Employee" means any person appointed by the Sarvepalli Radhakrishnan University (SRKU) and includes teachers and other staff of the University.

13. "Faculty" means Faculty of the Sarvepalli Radhakrishnan University (SRKU) listed in relevant Statute.

14. "Governing Body" means Governing Body of Sarvepalli Radhakrishnan University (SRKU).

15. "Head of University Department" means the faculty head of any department or head of any department or constituent institutions situated in the main campus of Sarvepalli Radhakrishnan University(SRKU).

16. "Principal" means the Head of a constituent College and includes, when there is no Principal.

17. "Regular Education" means delivering instructions, teaching, learning, education, and related activities directly by the teacher synchronously to students in the classes supported by teaching, learning and related activities on line from the campus to the regular students of the Sarvepalli Radhakrishnan University(SRKU).

18. "Regulation" means regulation of the Sarvepalli Radhakrishnan University(SRKU).

19. "Regulatory commission" means regulatory commission constituted by Stat Government under section 36 of the Act.

20. "Rules" means Madhya Pradesh Niji Vishwavidyalaya (Sthapna Avam Sanchalan) Rules 2008", as amended from time to time.

21. "Scheme and Curriculum" means and includes nature, duration, pedagogy syllabus, eligibility, and such other related details (by whatever name it may be called) for the concerned course(s) of the Sarvepalli Radhakrishnan University(SRKU).

22. "Seal" means the common seal of the Sarvepalli Radhakrishnan University(SRKU).

23. "Subject" means the basic unit(s) of instruction; teaching; training; research etc.,by whatever name itmay be called, as under the scheme and curriculum.

24. "Scheduled Tribes" means the Scheduled Tribes specified in relation to this State under Article 342 of the Constitution of India.

25. "Scheduled Castes" means the Scheduled castes specified in relation to this state under Article 341 of the Constitution of India.

26. 'Statutes', 'Ordinances' and 'Regulations' means the Statutes, Ordinances and Regulations of the University as the case may be, in force for the time being.

27. "School of Studies" means a constituent institution situated in the main campus & maintained by theSarvepalli Radhakrishnan University(SRKU) as place for higher learning and research.

28. "Teachers of the University" means Professors, Associate Professor , Assistant Professor and such other persons as may be appointed for imparting instructions or conducting research, with the approval of the Vice-Chancellor of the University or any constituent College institution in the campus maintained by the University.

29. "University" means Sarvepalli Radhakrishnan University (SRKU)

30. "Vice-chancellor" means the Vice-Chancellor of University.

31. "Visitor" means the Governor of state.

32. Words and expression used but not defined in these Statutes shall have the same meaning as assigned to them in the Act.

33. All words and expressions used herein and defined in the statute and the Rules shall have the meaning respectively as assigned to them in the statute and Rules.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -03
SEAL OF THE UNIVERSITY

The University Shall have a common seal to be used for the purposes of the University and the design of the seal shall be as decided by the University, subject to further changes or amendment as deemed necessary from time to time by the University. The University may also decide to make and use such Flag, Anthem, Insignia, Vehicle Flag and other symbols of Graphic expression, abbreviation of likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are not permitted by the State or the Central Government. The University may opt to register these under relevant rules and laws of the Land.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 04
OBJECTIVES OF THE UNIVERSITY

The following shall be objectives of the Sarvepalli Radhakrishnan University (SRKU).

- To offer right of education to all students, belonging to rural background or/& of different caste, sex or creed.
- To offer job oriented course to the youth of country, in order to promote self-efficiency.
- To create, state of Art facilities, for research in Technology & Medical Sciences.
- To create atmosphere of sharing & dissemination of knowledge, with individuals & at professional fronts.
- To create higher level of intellectual abilities in students, by creating Centre of excellence.
- To follow the standard of University Grants Commission & other Regulatory bodies for conducting Degree, Diploma, Certificate & other academic distinctions.
- To pursue, any other objectives, as may be approved by State Government, based on recommendations of Regulatory Commission, from time to time.

To enlighten youth & promote socio-economic power of region, increasing Gross Enrollment Rate above National level, contributing in the growth of Country.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL

STATUTE -05

APPOINTMENT, TERMS AND CONDITIONS, DUTIES AND POWERS OF THE CHANCELLOR

(1) In accordance with the section no 16 of the Act, the Chancellor shall be appointed by the sponsoring body i.e. (RKDF Education Society,) Bhopal for a period of five years with the approval of the Visitor. The Executive Committee of the sponsoring body shall, by simple majority, finalize the name of the Chancellor. The Secretary/President of the Sponsoring Body shall send the name, along with Bio-data of the proposed Chancellor, to the Visitor for approval. After Visitor's approval, Chancellor shall be appointed by the Sponsoring Body.

(2) The Chancellor shall be the Head of the University.

(3) The Chancellor shall preside over the meeting of the Governing Body and shall, when the Visitor is not present, preside over convocation of the University, for conferring degrees, diplomas or other academic distinctions.

(4) The Chancellor shall exercise powers as specified in Section 16 clause 4 of the Act and powers provided in statute or Ordinance of University.

(5) The Chancellor shall hold office for a period of five years and shall be eligible for reappointment with the approval of Visitor following the procedures laid down above under clause (1) of this statute. Provided that the Chancellor shall notwithstanding the expiry his term may, continue to hold his office until him/her is reappointed or his successor enter upon his office, provided that the period shall not exceed more than six months.

(6) In case of any emergency like illness, absence or death of the Chancellor, the Vice-Chancellor shall perform his duties till the Chancellor reassumes his office or the new Chancellor is appointed. However, this period shall not exceed more than six months.

(7) It shall be the duty of the Chancellor to ensure that the provisions of the Act, the Rules, the Statutes, the Ordinances or the Regulations are faithfully complied by the University authorities.

(8) The Chancellor shall exercise, supervise and have general control over the affairs of the University and Decision of the Chancellor shall be final for the university for all the Administrative, Financial, Academic matters and any other matters therewith.

(9) The Chancellor shall be entitled to receive accommodation, vehicle facility, honorarium, expenses and allowances as may be decided by the Sponsoring Body.

(10) The Chancellor shall have the following powers, also:

(a) To appoint and remove the Vice-Chancellor, as per provisions of section 17 of the Act;

(b) To call for any information or record of university.

(c) Such other powers as may be conferred by the Statutes & ordinance of university;

(11) The chancellor wishes to relinquish his office he shall write a letter in his own hand writing addressing to the Visitor. The Sponsoring Body Chairman shall forward his resignation to the Visitor and after Visitor's approval; he shall accept his resignation and propose a new name to the Visitor as per clause (1) of this Statute.

(12) In a special meeting called for the purpose, the executive committee of the sponsoring body may consider a "no confidence motion" against the chancellor and if passed by two third of majority, can recommend the visitor for the removal of chancellor.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -06
APPOINTMENT, TERMS AND CONDITIONS, DUTIES AND POWERS OF THE VICE CHANCELLOR

(1) The Vice-Chancellor shall be appointed by the Chancellor from the panel recommended by the selection committee constituted for the purpose as per Section 17 of the Act.

(2) The Selection Committee, referred to in sub-section (I) shall consist of the following members, as per section 17 clause 2 of Act.

(i) Two eminent academicians nominated by the sponsoring body.

(ii) One eminent person nominated by the State Government member.

(3) The Chancellor shall appoint one of the members of the selection committee as Chairman.

(4) The selection committee shall submit a panel of at least three eminent persons for the appointment of Vice-Chancellor. Provided that if the Chancellor does not approve the recommendation of the selection committee, he may call for fresh recommendation from the selection committee.

(5) Notwithstanding anything contained in the foregoing sub-section, the Chancellor may appoint the first Vice-Chancellor for a period of two years to conduct the affairs of University, as per the provisions of Section 17(5), of the act.

(6) The Vice-Chancellor appointed under section (1) shall hold office for a term of four years and shall not be eligible for appointment for more than two terms. Provided that, notwithstanding the expiry of his term, he shall continue to hold office until his successor is appointed or enters office but in any case this period shall not exceed six months. Provided that he shall not hold the office after attaining the age of 70 years.

(7) The Vice-Chancellor shall be a whole-time salaried officer of the University and his emoluments and other terms and conditions of service shall be such as decided by the Governing Body provided that the pay, allowance and other conditions of service shall not be less than what has been approved by U.G.C.

(8) If at any time upon representation made or otherwise and after making such enquiries as may be deemed necessary, it appears to the Chancellor, that the Vice-Chancellor:—

(i) Has made default in performing any duty imposed on him, by under the statute or ordinance of University

(ii) Has acted in manner prejudicial to the interests of University or

(iii) Is incapable of managing the affairs of the University the Chancellor may, notwithstanding the fact that the terms of office of the Vice-Chancellor has not expired, by an order in writing stating the reasons therein, require the Vice-Chancellor to relinquish his office as from such date as may be specified in the order.

(iv) Provided that no such order shall be passed unless the particulars of the grounds on which such action is proposed to be taken are communicated to the Vice-Chancellor and he is given a reasonable opportunity of showing cause against the proposed order.

(9) As from the date specified the Vice-Chancellor shall be deemed to have relinquished the office and the office of the Vice-Chancellor shall fall vacant.

(10) In the event of the occurrence of any vacancy including temporary vacancy in the office of the Vice-Chancellor by reason of his death, resignation, leave, illness or otherwise, Pro Vice-Chancellor for that purpose shall act as the Vice-Chancellor as authorized by Chancellor until the date on which Vice-Chancellor is as per provision act to fill such vacancy, enters upon his office provided that this period shall not exceed more than six months.

(11) The Vice-Chancellor shall be the principal executive and academic officer of University and shall exercise general superintendence and control over the affairs of University and shall execute the decisions made by various authorities of University.

In addition to the powers and duties prescribed in section 17 of the Act the Vice-Chancellor shall also exercise such other powers and perform such other function as given below:—

(I) He shall be Ex-Officio Chairman of Board of Management, the Academic Council, and Finance Committee and All Bodies of the University. The Vice-Chancellor shall be entitled to be present in the meetings of all bodies of the University but shall not be entitled to vote at unless he is a member of such body.

(II) It shall be duty of the Vice-Chancellor to see that provisions of the Act and the Statutes and Ordinance and Regulations made by the University are duly complied with and he shall have all the powers necessary to ensure their compliance. The Vice-Chancellor may constitute such committees as he deems it necessary to help him in the discharge of the duties entrusted upon him by or under the statute and ordinance.

(III) The Vice-Chancellor shall exercise control over the affairs of the University and shall give effect to the decisions, direction or orders of all authorities of the University.

(IV) The Vice-Chancellor shall have the powers necessary for the proper maintenance of discipline in the University and he may delegate any such powers to such persons, as he may deem fit.

(V) The Vice-Chancellor shall be competent to grant leave to any officer of the University in accordance with the rules and make necessary arrangement for the discharge of the functions of such officer during his absence.

(VI) The Vice-Chancellor shall grant leave of absence to any employee of the University in accordance with the rules and if he so desire, delegate such powers to another officer of University.

(VII) The Vice-Chancellor shall have the power to convene the meetings of the different Bodies constituted by University

(VIII) The Vice-Chancellor shall have the power to appoint on the sanctioned and vacant posts of Professors, Associate Professor, Assistant Professor and other Teachers following the procedure of their appointment with the approval of the Chancellor.

(IX) The Vice-Chancellor shall have the power to appoint persons as may be considered necessary by the Academic Council for the functioning of the University with the concurrence of the Board of Management.

(X) The Vice-Chancellor shall have the power to make short term appointments for a period not exceeding six months at a time of such number of persons as may be considered necessary for functioning of the university with the prior approval of Chancellor.

(12) In the absence of the Visitor and the Chancellor, the Vice Chancellor shall preside over at the convocation of the University, for conferring Degree, Diplomas or other Academic destinations.

(13) The Vice-Chancellor may by writing addressed to the chancellor resign his office.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 07
APPOINTMENT TERMS & CONDITIONS AND POWERS, DUTIES OF THE REGISTRAR

1. APPOINTMENT OF REGISTRAR

The first Registrar shall be appointed by the Sponsoring Body as per clause 18(1) of the Act. The subsequent Registrar, other than the first Registrar, shall be appointed by the Governing Body on the recommendation of the Expert Committee constituted for the purpose. The Expert Committee shall consist of:

(i) Vice-Chancellor - Chairman

(ii) Nominee of the Chancellor

(iii) Two Expert Members approved by the Governing Body

(iv) One Observer nominated by the Chairman, Regulatory Commission

(v) One Nominee of the Sponsoring Body

2. SELECTION OF REGISTRAR

The University will follow the following procedure for the selection of the Registrar.

(1) The University would invite applications for the post through the process of an advertisement in important minimum two News Papers having wider circulation as decided by Vice Chancellor.

(2) A Summary of the candidates applied for the post shall be prepared by the Committee constituted for the purpose as per clause 1 as above.

(3) The date of meeting of the Selection Committee will be fixed and a notice to this effect shall be given at least 15 days in advance.

(4) The Selection Committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Governing Body.

(6) If a suitable candidate is not found in the first advertisement, subsequent advertisement shall be issued. The Registrar shall receive pay and other allowances as decided by the Governing Body from time to time.

(7) When the office of the Registrar falls vacant or when the Registrar is, by reason of illness or long absence due to any other reason, unable to perform his duties of the office, the duties shall be performed by such person as the Vice-Chancellor may appoint for the purpose with the prior approval of Chancellor.

(8) The age of retirement of the Registrar shall be Sixty five years

TERMS AND CONDITIONS OF SERVICE, POWERS AND DUTIES OF THE REGISTRAR

(1) The Registrar shall be a full time salaried officer of the University and shall discharge his duties under general superintendence and control of the Vice-Chancellor.

(2) The Registrar will be a key officer of the University. All contracts shall be signed and all documents and records shall be authenticated by the Registrar on behalf of the University.

(3) The Registrar shall be the member-secretary of the Governing Body, Board of Management and Academic Council but he shall not have the right to vote.

(4) The Registrar shall exercise such other powers and perform such other duties as may be prescribed by the Statutes or Ordinance of University.

If any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice-Chancellor may request the chancellor in writing stating the reasons therein, for the removal of the Registrar. Provided that before such action the Registrar shall be given an opportunity of being heard.

DUTIES OF REGISTRAR

Duties Registrar shall include:

(1) To be the custodian of the records, the common property, and such other property of the University as the Governing Body and Board of Management may decide.

(2) To conduct the official correspondence of the Governing Body, Board of Management, Academic Council and of any other committee. The Registrar shall be the Member Secretary but shall not have a right to vote.

(3) To issue notices conveying the dates of meeting of the University authorities to the members and to make necessary arrangements for the conduction of the meeting and also for other assigned duties by the Governing Body/Board of Management from time to time.

(4) The Registrar shall provide the copies of the Agenda of the meeting of the Governing Body, Academic Council, Board of Management and such other bodies which are formed under the direction of the Vice-Chancellor and shall record the minutes and send the same to the Vice-Chancellor and Chancellor. He shall also make available all such papers, documents and information as the Visitor M.P. State University Regulatory Commission /Chancellor/Vice-Chancellor may desire from time to time.

(5) He shall discharge all such functions as assigned to him by the Chancellor of the University.

(6) The Registrar shall have powers to take disciplinary action against the non-teaching employees working in the University and can suspend them, pending inquiry with the approval of the Chancellor.

(7) To conduct official proceedings and correspondence of the University, the Governing Body, the Board of Management and the Academic Council and the committees appointed by such authorities from time to time.

(8) To represent the University in suits or proceedings, by or against the University, sign powers of attorney, verify pleadings and depute his representative for the purpose.

(9) To keep the minutes of the meetings of the Governing Body, Board of Management, the Academic Council, and of the committees appointed by such authorities from time to time.

(10) To arrange the examination of the University in case no controller of Examination is appointed in the University.

(11) To collect the income, disburse the payments of the University, in case no Chief Finance Officer is appointed in the University.

(12) To exercise all such powers as may be necessary or expedient for carrying into the orders of the Chancellor, Vice-Chancellor or various authorities or bodies of the University of which Acts as secretary.

(13) To discharge such other functions as may be assigned to him from time to time by the Vice-Chancellor to whom he shall be responsible for the same.

(14) To perform such other functions as may be specified in the Statutes, Ordinance or Regulations or as may be required from time to time by the Governing Body, Board of Management or the Vice-Chancellor.

(15) To Order such assistance as may be desired by the Vice-Chancellor in the performance of his official duties.

(16) To represent the University in suites and proceedings, by or against the University, sign powers of attorney, verify pleadings and depute his representative for the purpose.

(17) Subject to the Control of the Vice-Chancellor, the Registrar shall have power to appoint on the sanctioned post, of the class III and class IV Ministerial & Academic Staff of the University and likewise shall exercise disciplinary control over them.

(18) The Registrar shall have the powers to enter into and sign, agreements and authenticate records on behalf of the University.

(19) The Vice-Chancellor shall have power to take disciplinary action against Registrar required. However, an appeal could be made by the concerned Registrar to the Chancellor through Board of Management and the Vice-Chancellor. The Vice-Chancellor shall place the appeal before the Board of Management within a period of 30 days from the date of the receipt of the appeal by him with his comments and observations if any. The decision of the Chancellor shall be final.

(20) An appeal shall be made to an officer so designated by the Board of Management against any order made by the Registrar. In cases where an inquiry discloses that a punishment beyond the powers of the concerned Registrar is called for, the Registrar shall, consequent to the enquiry, make a report to the Vice-Chancellor along with his recommendations for such action as the Vice-Chancellor may deem fit.

(21) An appeal can be made to the Chancellor against any order of the Registrar. The Chancellor will be the final authority to take decision on the appeal.

(22) The Registrar may by writing under his hand addressed to the Chancellor, resign his office giving three month notice, Provided that the notice period of three month can be condoned by the Chancellor if three month salary is deposited by the such officer.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 08
APPOINTMENT, TERMS AND CONDITIONS, POWERS AND DUTIES OF THE CHIEF FINANCE & ACCOUNTS OFFICER (CFAO)

The CFAO will be a full time salaried officer of the University and shall discharge his duties under general superintendence and control of the Chancellor.

THE APPOINTMENT OF CHIEF FINANCE AND ACCOUNT OFFICER (CFAO)

The appointment of the CFAO shall be made by the Chancellor on the recommendation of the committee constituted for the purpose.

The Committee shall consists of

(i) Vice Chancellor - Chairman

(ii) Nominee of the Chancellor - Pro Vice Chancellor

(iii) Two finance Expert member approved by the Governing Body

(iv) One Observer nominated by the Chairman, M.P. University Regulatory Commission

(v) Nominee of the Sponsoring Body

Provided that the first CFAO will be appointed by Chancellor for a period two years.

SELECTION OF CFAO

The University will follow the following procedure for the selection of the CFAO.

(1) The University would invite applications for the post through the process of an advertisement in any two important News Papers having wider circulation as decided by Vice Chancellor.

(2) A summary of the candidates applied for the post shall be prepared by the Committee consisting of three Professors of the University approved by the Vice Chancellor for the purpose.

(3) The date of meeting of the selection committee will be fixed and a notice to this effect shall be given at least 15 days in advance.

(4) The selection committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Chancellor. The committee shall consist of:

(i) Vice Chancellor - Chairman

(ii) Nominee of the Chancellor

(iii) Nominee of the Sponsoring Body

(iv) Two expert members approved by Governing Body

(v) One observer nominated by Chairman Regulatory Commission

(5) If a suitable candidates is not found in the first advertisement subsequent advertisement shall be issued.

(6) When the office of the CFAO falls vacant or when the CFAO is, by reason of illness or long absence due to any other reason, unable to perform his duties of the office, the duties of the office shall be performed by such person as the Chancellor may appoint for the purpose.

(7) If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the CFAO is not in the interest of the University, the Vice-Chancellor may request the Chancellor, in writing stating the reasons therein for the removal of the CFAO.

(8) The Services of the CFAO can be terminated by the Chancellor on the recommendation of the Vice-Chancellor by giving him one month's notice or one month's salary in lieu of notice.

Terms and conditions of CFAO

(1) The Chief Finance and Accounts Officer shall receive a salary in the pay scale and other allowances as decided by Chancellor.

(2) Term of CFAO will be of four years

DUTIES OF CFAO

The duties of the CFAO shall include:

(1) The Chief Finance & Accounts Officer shall be responsible for managing the accounts and funds of the University, for maintaining the records property, and for regularly getting they audited.

(2) The Chief Finance & Accounts Officer shall supervise, control and regulate the working of Accounts and Finance of the University.

(3) Maintaining the Financial records and any such other finance related records of the University as the Governing Body may decide.

(4) He shall discharge all such functions as assigned to him by the Chancellor /Vice-Chancellor of the University.

(5) Exercise such duties, powers and perform other functions as may be prescribed by the Act, Statutes, Ordinance and Regulations and as directed by the Chancellor/Vice-Chancellor and Board of Management.

(6) Exercise general supervision of the Fund of the University and advise it as regards its financial policies.

(7) Perform such other financial function as may be assigned to him by the Governing Body and Board of Management or as may be prescribed by the Statutes or the Ordinance. Provided that Chief Finance & Accounts Officer shall not incur any expenditure or make any investments exceeding the limits as fixed by the Vice-Chancellor and the Board of Management and Governing Body.

Chief Finance & Accounts Officer Shall also perform following duties as directed by Chancellor, Vice-Chancellor and Board of Management

(1) Collect the income, disburse the payments and maintain the accounts of the University.

(2) Hold and manage the properties and investments of the University, including trust and immovable properties for fulfilling any of the objects of the University.

(3) Ensure to the limits fixed by the finance committees for recurring and non-recurring expenditure for a year are not exceeded and money is used or spent for the purposes for which it was granted or allotted.

(4) CAFO will be responsible for the preparation of the annual accounts and the budget, Audit Report & Action Taken Report of the University and for their presentation to the Board of Management after they have been considered by the Finance Committee.

(5) Keep a constant watch on cash and bank balances and investments.

(6) Ensure that the registers of properties of the University are maintained properly and that the stock checking of materials and equipments and other materials in the offices of the University maintained by the University.

(7) Watch the progress of collection of revenue and advice on the methods of collection of revenue.

(8) Bring to the notice of the Vice-Chancellor any unauthorized expenditure or otherfinancial irregularities, and suggest appropriate action against persons at fault.

(9) Call from any office of the University, any information or reports that he may consider necessary for the performance of his functions.

(10) The CFAO shall supervise, control and regulate the working of accounts & finance of the University and ensure the receipt of funds and it's utilization as per section 12& 13 of Act.

(11) The CFAO may by writing under his hand addressed to the Chancellor, resign his office giving three month notice or three month salary in lieu of notice.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 09
GOVERNING BODY OF THE UNIVERSITY
Constitution of Governing Body

(1) Constitution and functioning of the Governing Body shall be as laid down under section 22 of the Act.

The Governing Body of the University shall consist of the following members namely:—

(i) The Chancellor - Chairman

(ii) The Vice-Chancellor

(iii) Three eminent persons nominated by the sponsoring body out of which at least one shall be an eminent educationist;

(iv) Three distinguished persons nominated by the Visitor out of a panel of six names submitted by the state Government;

(v) One representative of the State Government not below the rank of Deputy Secretary.

(vi) Registrar - Member Secretary.

(2) The terms of nominated members of the Governing Body will be for three years and individual can hold the membership not more than two consecutive terms.

(3) The Chancellor shall be the Ex-Officer Chairman of the Governing Body.

(4) The Governing Body shall be the principal authority of the University, and all Movable and immovable property of the University shall vest in the governing body and shall have the following powers namely:—

(i) To control functioning of the University, by using all such powers as are provided by this Act or the Statutes, Ordinance or Regulations made there under.

(ii) To review the decisions of other authorities of the University, in case they are not in conformity with the provisions of the Act or the Statutes, Ordinances or regulations made there under;

(iii) To approve the budget and annual report of the University, from time to time.

(iv) To lay down the policies to be followed by the University.

(v) Such other powers as may be prescribed by the Statutes of the University.

(vi) The Governing Body shall meet at least three times in a calendar year.

(vii) The quorum for meeting of the governing body shall be of five members as per the act, with at least one member nominated by the State Government.

(viii) To make, review and approve, from time to time the broad policies plans and procedures and suggest measures for the improvement and development of the University.

(ix) To make recommendation on any matter referred to it by the Chancellor.

(x) In the interest of University, the Chancellor has the power to approve any matter related to University, subject to ratification in next Governing body meeting.

(xi) All the matter to be placed for Governing body meeting should be first approved by the Chancellor

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -10
BOARD OF MANAGEMENT

Constitution of Board of Management

(1) Constitution and Functioning of Board of Management shall be as laid down under Section 23 of the Act.

(2) The Board of Management shall consist of the following members, namely:—

i. The Vice-Chancellor - Chairman

ii. Two representative nominated by the sponsoring Body

iii. Two representative nominated by the State Government

iv. Two senior most Professors of the University, by rotation and

v. Two senior most Teachers of University, other than the Clause (IV), by rotation.

vi. Registrar - Member Secretary

The Board of Management shall be constituted with the approval of Chancellor.

(3) The Vice-Chancellor shall be the Ex-officio Chairperson of the Board of Management.

(4) The Board of Management shall meet at least once in every two months.

(5) The term of the nominated members of the Board of Management will be of Three years.

(6) No nominated member shall hold office for more than two consecutive terms.

(7) The quorum for meeting of the Board of Management shall be at least five members with at least one member appointed by the State Govt.

POWERS AND FUNCTIONS OF THE BOARD OF MANAGEMENT

The Board of Management shall have the following powers and function.

(1) Suggestion on Budget, Audit report and Annual Report of the University and to place it before the Governing Body for its approval.

(2) To prepare the Annual/Supplementary Budget of the University and to place it before the Governing Body for its consideration and approval.

(3) To follow the Budget for Expenditure as approved by the Governing Body.

(4) To perform any other functions which may be assigned by the Governing Body and Chancellor

(5) To recommend to Governing Body for creating the post of other officers of the University.

(6) To get the approval of the Governing Body before the implementation of such decisions of the Board of Management which may be having bearing on the finances of the University.

(7) To manage and administrate the revenue and property of the University and to conduct all administrative affairs of the University.

(8) To create teaching and other academic posts.

(9) To prescribe qualifications for teachers and other academic staff in time with the norms set by the University Grant Commission or any statutory body which may be applicable to it.

(10) To approve the appointment of such Officers, Professors, Associate Professor, Assistance Professor, Assistant Professor and other teachers and academic staff as may be necessary on the recommendations of selection committee constituted for the purpose.

(11) To approve appointment of temporary contractual and daily honorarium basis vacancies of any Teaching, Administrative & Academic Staff.

(12) To specify the manner of appointment to temporary vacancies of any staff.

(13) To manage and regulate the finance, accounts, investments property of the University and all other affairs of the University and to appoint such other agents as may be considered fit.

(14) To invest money belonging to the University including any unexpended income, in such stocks, funds, shares or securities as it thinks fit in the purchase of immovable properties in India with like power varying such investment from time to time. Provided that no action under this clause shall be taken without consulting the Finance Committee and approval of Chancellor.

(15) To create administrative, ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment there to.

(16) To regulate and enforce discipline amongst the employees in accordance with the statutes and ordinance of University.

(17) To transfer or accept transfers of any immovable or movable property on behalf of the University with provisions followed in statute or Ordinance after the approval of Chancellor.

(18) To entertain, adjudicate upon or redress the grievances of the employees and the students of the University who may for any reason feel aggrieved.

(19) To fix the remunerations payable to counselors examiners and invigilators and fix the traveling and other allowances payable to them, after consulting the Finance Committee.

(20) To delegate any of its powers to the Vice-Chancellor, Pro-Vice-Chancellor, Chief Finance & Accounts Officers, Registrar or other Officers, employee of authorities of the University or to a Committees appointed by it.

(21) To execute fellowship, scholarship, studentships, and other provisions in welfare of students.

(22) The Board of Management shall exercise the powers of the University not otherwise provided by the Statute, Ordinance and the Regulations for the fulfillment of the objects of the University.

(23) To exercise such powers and perform such other functions as may be conferred or imposed by the Act or the Statutes, Ordinance and also directives of Chancellor of the University.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL

STATUTE -11
ACADEMIC COUNCIL - POWER, DUTIES AND FUNCTION
CONSTITUTION, POWERS, DUTIES AND FUNCTION OF THE ACADEMIC COUNCIL

The Academic Council shall be Principal Academic Body of the University which shall consist of not more than fifteen members and shall, subject to the provisions of the section 24 of Act,

(1) The Academic Council shall be the principal academic body of the University

(2) The Academic Council shall consist of the following members:

(a) Vice-Chancellor	—	Chairman;
(b) Registrar	—	Member Secretary
(c) Deans and Heads of Departments as per their Seniority	—	Member
(d) Three Senior most Professors of the University Teaching Departments nominated by Chancellor;	—	Member
(e) Two Professors from the State /Central Government Universities nominated by The Chairman Regulatory Commission;	—	Member
(f) Two representative from amongst the Scientist/ Educationists/Technologists /Industrialist nominated by the Chancellor Member Provided that the total membership of the Academic Council shall not exceed to fifteen members at any time.	—	Member

(3) The Vice-Chancellor, as the Chairman, shall preside over the meetings of the Academic Council, but he shall not have the right to vote and in his absence other person nominated by the Chancellor shall preside over the meeting.

(4) The Registrar shall be the Member Secretary of the Academic Council and in the absence of the Registrar, any other member authorized by the Vice-Chancellor shall act as the Member -Secretary. The Registrar will have no voting rights.

(5) Eight members of the Academic Council including the Chairperson shall form quorum at a meeting. Provided that no quorum shall be necessary for adjourned meetings.

(6) The Term of the nominated members of the Academic Council shall be of three years.

POWERS, DUTIES & FUNCTIONS OF ACADEMIC COUNCIL

Subject to the provisions of the Act, the Academic Council shall have the following powers, duties and functions, namely:

(1) To co-opt as members, persons having special knowledge or experience in the subject matter of any particular business which may come before the Council for consideration. The members so co-opted shall have all the rights of the members of the council in regard to the transaction of the business in relation to which they may be co-opted.

(2) The Academic Council shall be the principal academic body of the University and shall, co-ordinate and exercise general supervision over the academic policies of the University.

(3) To promote research and related activities in the University.

(4) To make recommendation to the Governing Body on the proposals received from the different faculties of the University, for the conferment of degrees, honorary degrees or any such other distinction or honor of the University.

(5) To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, teaching and evaluation of research or improvements in academic standards.

(6) To consider matters of general academic interest either on its own initiative or on a reference made by a faculty or the Board of Management and to take appropriate action thereon.

(7) To make proposals to the Governing Body for allocating departments to the faculties.

(8) To make proposals to the Governing Body for the institution of Fellowships, Scholarships, Studentships, Exhibition Medals and Prizes and to make rules for their award.

(9) To recognize persons of eminence in their subject to be associated as research guide in the subject as prescribed in the ordinance.

(10) To formulate, modify or revise schemes for the organization and assignment of subjects to the faculties, and to Governing Body as to the expediency of abolition, reconstitution or division of any faculty of the University.

(11) To recognize diplomas and Degrees of other universities and institutions and to determine their equivalence.

(12) To make special arrangements, if any, for the teaching of women or physically handicap students and for prescribing for them special courses of study.

(13) To consider academic related proposals submitted by the faculties/ departments of the University.

(14) To approve syllabus of the different courses/ subject submitted by the faculties / departments and to constitute examination committee for the conduct of examinations according to Ordinances made for the purpose.

(15) To award stipends, scholarship, medals and prizes and to make awards in accordance with the ordinance and such other conditions as may be attached to the award.

(16) To publish syllabus of various courses of study, lists of prescribed or recommended Text Book, Reference Books & Periodical, Journals for different subjects.

(17) To appoint committee for admission of students in different faculties of the University.

(18) To recommend to the Governing Body the rates of remuneration and allowances for the Examination work.

(19) To make recommendation if any matter referred to by Chancellor.

(20) To frame such regulations and rules consistent with the Statutes and the Ordinances regarding the Academic functioning of the University, including discipline, admissions, award of fellowships and studentships and other academic matters as mentioned in Act.

(21) The Academic Council shall exercise such other power and perform such other duties as may be prescribed from time to time by the Chancellor.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -12
FINANCE COMMITTEE

(1) No decision involving financial implications shall be taken by any authority of the University without prior concurrence of the Finance Committee.

(2) The Finance Committee shall consist of the following persons, namely:—

(i)	The Chancellor or His Nominee	:	Chairman
(ii)	The Vice-Chancellor	:	Member
(iii)	The Registrar	:	Member
(iv)	Chief Finance & Account Officer	:	Member Secretary
(vi)	One Member of Governing Body To be nominated by the Chancellor	:	Member
(vi)	One person to be nominated by the Sponsoring Body.	:	Member

(3) The tenure of the members of the finance committee, other than ex-officio members, shall be of three years.

(4) The Finance Committee shall meet at least twice in each academic year.

(5) Four member of the Finance Committee, including Chairman, shall constitute the quorum at the meetings provided that CFAO has to be amongst the present members.

(6) The Finance Committee shall be control the all financial matter of the University.

(7) The Finance Committee executes powers under the rules mentioned in Statutes, Ordinance, and Regulations of University.

(8) The Finance Committee shall review the income and expenditure of the University in every financial year.

(9) The Finance Committee shall approve the annual Budget before starting the every financial year and modified and sanctioned as from time to time as per requisition of the different authority or officers of the University after the approval of chancellor.

(10) To provide Direction for compliance of audit rules, annual accounts and annual reports provisions & inspection from time to time.

FUNCTIONS AND POWERS OF THE FINANCE COMMITTEE

(1) The Finance Committee shall consider the annual estimates of income and expenditure of the University prepared by the Board of Management and shall put up to the Governing Body for its consideration and approval.

(2) The Finance Committee shall consider the annual accounts of the University suggested by the Board of Management and its recommendation thereon along with the annual budget, and shall put it to the Governing Body for its consideration and approval.

(3) The Finance Committee may make its recommendations to the Governing Body to accept bequests and donation of property to University on such terms as it deems proper.

(4) The Finance Committee may recommend mechanism, ways and means to generate resources for the University.

(5) The Finance Committee may consider any other matter referred to it by the Governing Body and make its recommendations thereon.

(6) The Finance committee shall advise the Governing Body on any question affecting University finances.

(7) The Finance Committee shall be responsible for the compliance of Regulations relating to the maintenance of accounts of the income and expenditure of the University

.SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL

STATUTE - 13

STANDING COMMITTEE -FUNCTION & RESPONSIBILITIES

The Standing Committee of the University shall consist of following—

(i)	Vice-Chancellor	Chairperson
(ii)	Pro Vice Chancellor	Deputy Chairperson
(iii)	Registrar	Member Secretary
(iv)	Chief Finance Account Officer	Member
(v)	Deans of all Faculties of the University	Member
(vi)	Three senior Heads of Departments of the University by rotation (which will be for three years)	Member

The Vice-Chancellor may invite additional members to the standing committee as and when required. The meeting of the Committee shall be convened under the direction of the Vice-Chancellor.

Function and Responsibilities of Standing Committee

(1) The Registrar shall act as Secretary of the Standing Committee.

(2) Meeting of the Standing Committee shall be convened, as and when required under the directions of the Vice-Chancellor. One Half of the members of the Standing Committee and Chairman shall constitute the Quorum.

(3) Notice of the meeting of the Standing Committee along with the agenda will be served to the members at least 3 days in advance of the meeting. However, an emergency meeting of the Standing Committee can be called by the Vice-Chancellor, as and when required, with one hour notice.

(4) To monitor functioning of the university as per the Act the Statues and the Ordinance from time to time.

(5) To examine any matter referred to it by the Chancellor/ Vice- Chancellor and to make suitable recommendations. The recommendations of the standing committee shall be put up before the Board of Management.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -14
EXAMINATION AND RESULT COMMITTEE

(1) The Examination and result committee which will be valid for three years for each department shall consist of the following members:

(i)	Dean of faculty (by Rotation)	—	Chairman
(ii)	Head of the department	—	Member
(iii)	Two Senior most teachers of the Department (other than the head of the department)	—	Member

(2) Examination committee shall recommend to the Controller of Examination the names of Examination, Paper Setters, Moderator and Examiner of different subject. Vice-Chancellor shall reserve the right to add or delete name of any person in the proposed list

(3) Examination and result committee shall approve the results of the concerned department before declaration.

(4) If the committee is not satisfied with the result, it may recommend suitable corrective measures to the Vice Chancellor and shall implement after due approval from the Vice Chancellor.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -15
FACULTIES

(1) The University shall include the following faculties:

1. Faculty of Science
2. Faculty of Education
3. Faculty of Commerce
4. Faculty of Management
5. Faculty of Engineering and Technology
6. Faculty of Computer Sciences & Application
7. Faculty of Arts
8. Faculty of Law
9. Faculty of Dental
10. Faculty of Medical Sciences
11. Faculty of Ayush
12. Faculty of Pharmacy
13. Faculty of Vocational studies
14. Faculty of Architecture & Planning

(2) The faculties will organize under graduate and Post graduate Degree, Diploma and Vocational Courses

(3) Provided that other Faculties as may be approved by the Chancellor on the recommendation of the Academic Council shall be added from time to time.

(4) Each Faculty shall have such department as may be assigned to it by the Academic Council of the University.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -16
DEANS OF FACULTIES

Dean of Faculty

There shall be a Dean for each Faculty. The Deans shall be appointed by the Chancellor on the recommendations of the Vice Chancellor from amongst the Professors in the University for three years and they shall be eligible for re-appointment.

Provided that:—

(1) If there no Professor, Associate Professor/ Reader according to seniority may act as Dean. The Dean shall be the Chairman of the Faculty and shall be responsible for the compliance of the Statutes the Ordinance and the Regulations relating to the Faculty.

(2) The Dean shall be responsible for overall supervision and control of the Faculty and the conduct of teaching and research work in the Departments comprised in the Faculty.

(3) The Dean shall exercise such other powers and perform such other function and duties as may be assigned to him by the Governing Body or the Vice-Chancellor.

(4) Professor or Associate Professor shall have the option to resign the Deanship at anytime during his tenure and also decline the offer of appointment in turn as Dean of the Faculty.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -17
CONSTITUTION OF FACULTIES

Each Faculty shall consist of the following members namely:

(1)	The Dean of the Faculty who shall be the Chairman.	—	Chairman
(2)	The Heads of Departments of Study in the Faculty.	—	Member
(3)	All Professors in the Faculty	—	Member
(4)	One Associate Professor and one Assistant Professor, by rotation according to Seniority, from each Department in Faculty. (For three years)	—	Member

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -18
POWER OF FACULTIES

(1) The Faculty shall have such power and shall perform such duties as given in the Ordinances and shall, from time to time, appoint such and so many Boards of Studies in different branches of studies as may be prescribed by the Ordinances,

(2) The Faculty shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres of work as may appear to them or on any other matter referred to them by the Academic Council.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 19
BOARD OF STUDIES

(1) There shall be a Board of Studies for Subject comprising of all the teachers of the concerned subject and two members to be nominated and co-opted by the Department from outside university, form academia/Industries, after approval of Vice-Chancellor from amongst the panel of five persons.

(2) The Head of the Department shall be the Chairman of the Board of Studies provided that the term of the Chairman shall be of three years. If there are more than one Subject in the department the senior most Professor/ Associate Professor shall be the chairman of Board of Studies of 1 subject in accordance to with clause (1) above.

(3) The term of the Co-opted members of the board of studies shall be of three years.

(4) The Vice-Chancellor may constitute a Board of Studies for the subject to be introduced by the university as and when required.

(5) Detailed Syllabus of the different courses of the department shall be prepared by Board of Studies.

(6) Contents of the Syllabus shall be revised and updated by the Board of Studies from time to time and be submitted to the Academic Council for its approval.

(7) Board of studies meeting shall be convened at least once in a year.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -20
STUDENTS COUNCIL

(1) The students council shall mainly function as a forum for getting feedback on the students issues and their welfare.

(2) The Vice-Chancellor shall appoint the Students' Council, one student from each Department/Faculty who shall be a regular student of the university and had secured first position in order of merit in the preceding Examination.

(3) The Vice-Chancellor can also decide to involve other categories of students in the Students Council depending upon the need of students participation for the benefit of the University. Schedule cast and Schedule tribes and girls students will be given adequate representation in the students Council.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -21
APPOINTMENT OF TEACHERS OF THE UNIVERSITY

(1) For the teaching staff in the University namely the Professors, Associate Professor, and Assistant Professor, the Board of Management may recommend to the Governing Body for filling up the vacancies occurs in different Teaching department of the University.

(2) The Governing Body shall assess the recommendations of the Board of Management and approve filling up of teaching vacancies through an open advertisement and selection process from time to time.

(3) The post of teaching staff (Professor, Associate Professor and Assistant Professor) shall be advertised in the national daily News Papers which have wider circulation clearly mentioning the essential qualifications and pay scale for each advertised post as per norms prescribed by the University Grant Commission (UGC) or any other Regulatory Body.

(4) There shall be a Screening Committee consisting of three members, appointed by the Vice-Chancellor and shall screen all the applications and prepare a summary of all the candidates fulfilling the essential qualifications and to be called for the interview. Also a list of candidates rejected and not to be summoned for the interview shall be made separately giving reasons for their rejection.

(5) Summary of all the screened applications shall be made available to the Selection committee.

(6) The Selection committee shall consist of the following members:

(i)	The Vice-Chancellor	Chairman
(ii)	One observer, not connected with the University in any manner, to be nominated By the Chairman, M.P. University Regulatory Commission.	Member
(iii)	Three subject expert nominated by the Vice-Chancellor after the approval of the Chancellor	Member
(iv)	Dean of concerned Faculty	Member
(v)	Head of the Department	Member

(7) The selection committee shall recommend to the Governing Body the names, arranged in order of merit, if any, of the persons who it considers suitable for the appointment. Provided that no recommendation shall be made unless at least two subject experts and the Observer under clause (6) mentioned above, are present in the meeting of Selection committee.

(8) After the Selection committee's recommendation and approval by Governing Body, appointment letters will issued by the Registrar to the selected candidates.

(9) In addition to full-time teachers, the Board of Management / Vice Chancellor may also decide to engage teachers for a fixed, period part time / contractual basis. The terms and conditions (such as honorarium, TA/DA, conveyance charges etc) of such persons will be decided by the Chancellor of the University from time to time.

(10) Teachers already working (appointed by the sponsoring Body / institute)

(i) Teachers (Professor/Associate Professor /Assistant Professor) who are already working and who have been are appointed on regular basis, following due procedure in the same institute/college, before its notification as university, shall be examined by the screening committee constituted as per the provision of section (6) of this statute.

(ii) After examining each case, as per the norms/qualification laid down by the University Grant Commission /any other relevant Regulatory body the committee as (1) above, shall comply with the conditions mentioned in 7(1) of this statute, submit its recommendation to the Chancellor.

(iii) The teachers found suitable for appointment in the university Teaching Department, as screened above may be absorbed as the regular teachers of the university after approval of Governing Body.

(11) (i) For the Purpose of official work, the seniority of various categories of teachers shall be maintained by the University in accordance with length of continuous service in a cadre.

(ii) It shall be the duty of the Registrar to prepare and maintain in respect of different categories and update seniority lists in accordance with procedure laid down in the clauses hereafter appearing provided that if:

(a) If the length of service of two or more teachers in any cadre calculated in accordance with paragraph 2 above is equal, their seniority shall be determined in accordance with the length of continuous service in the cadre immediately below, if any

(b) If after calculation in accordance with above the seniority of two or more teachers in any cadre is equal, their seniority shall be determined in accordance with the length of continuous service in the cadre, if any, immediate below the cadre considered under above.

(c) If after calculation in accordance with the foregoing provisions to the extent possible, the seniority of two or more teacher in any cadre is equal, their seniority shall be determined by the total period of continuous service as a teacher in any cadre.

(d) If after applying the foregoing provision to the extent possible, the seniority of two or more teachers is equal, their seniority shall be determined in accordance with seniority in age.

(12) The retirement age of a teacher shall be as per Regulatory Bodies, UGC, AICTE, MCI, BCI etc. norms and no one shall withhold official position after retirement. However, they can continue for teaching purpose, as per norms of UGC/ other regulatory bodies.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -22
CATEGORIES OF THE NON-TEACHING EMPLOYEES

(1) The following types of non-teaching employees shall be appointed by the University

(i) Permanent/Probationary employees
(ii) Contractual employees
(iii) Casual employees

(2) Permanent employee means an employee who is appointed against a clear vacancy. The probationary period for such employees will be of two years.

(3) Contractual employee means an employee who is appointed on contract basis for a specified period.

(4) Casual Employee means an employee who is employed on the basis of a muster Roll.

(5) The terms of services conditions of all the above types of employees and their arbitration procedures shall be as prescribed by the Regulations of the University.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -23
OTHER OFFICERS OF THE UNIVERSITY

(1) The following shall be the other Officers of the University:

(i) Controller of Examination:

(a) Controller of Examination shall be an officer of the University and shall be appointed by the Vice Chancellor from amongst the Teachers of the University.

(b) When the office of the controller of Examination is vacant or when the Controller of Examination is, by reason of illness or absence for any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such other person as the Vice chancellor may appoint for the purpose.

(c) The Controller of Examination shall control the conduct of examination and all other arrangements necessary therefore and execution of all processes connected therewith and ancillary thereto.

(ii) Librarian

The Librarian shall be a full time salaried officer of the University, and his appointment will be made following the procedure as decided by Board of Management.

(2) The powers and responsibilities of the Controller of Examination and Librarian shall be as decided by the Board of Management of the University.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 24
CONFERMENT OF HONORARY DEGREES AND ACADEMIC DISTINCTIONS

(1) (i) Proposal for conferment of an Honorary Degree or Academic Distinction shall be made in writing through the Department of any faculty and member and Head of the Department/Institute will forward it through Dean of Faculty to the Vice Chancellor.

(ii) On receipt of the proposal the Vice-Chancellor, on being satisfied that the proposal is in conformity with the provision of the Act, shall summon special meeting of the Board of Management to consider the proposal.

(iii) At such special meeting of the Board of Management the Vice- Chancellor shall call upon the members to indicate their opinion on the proposal by a secret ballot. No speeches or comments shall be permitted on the proposal at such meeting;

(iii) The Vice-Chancellor shall ascertain the proposal from scrutiny of the ballot papers, if the Vice-chancellor finds that the proposal has the requisite support of the members, he shall declare that the proposal is worth approving and shall send it for final approval of the Chancellor.

(iv) Every proposal for conferment of an Honorary Degree or Academic Distinction shall be separately made and considered in respect of a proposed recipient.

(2) (i) Any such proposal submitted for approval directly to Governing Body shall be decided by a secret ballot of the members of the Governing body; present and voting at the meeting.

(ii) No member of the Governing Body shall be permitted to discuss, comment or make any speech in respect of the proposal at such meeting.

(iii) The Vice Chancellor shall scrutinize the ballot papers in respect of the proposal.

On scrutiny, if the proposal is found to have the requisite support, the proposal shall be declared to be carried and in the absence of the requisite support, the proposal shall be declared to be dispersed with. However the Chancellor will have power to reject or approve any proposal without assigning any reason thereof.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -25
PROVISION REGARDING FEE TO BE CHARGED FROM THE STUDENTS

(1) All the courses in the university shall be run on self-finance mode. The following type of fees may be charged from the students; subject to approval of the Regulatory Commission.

I. Prospectus/ Registration form fee
II. Admission fee (Where applicable)
III. Tuition fee for the course
IV. Examination fee
V. Library fee
VI. Development/amalgamated fund

VII. Laboratory fee
VIII. Caution money

The University may introduce other heads of fees as per requirement of course from time to time

(2) In addition, fee for duplicate mark sheets, Exam Admit Card, revaluation, issue of degree, Migration and such other examination or result fee may be charged from the students, as prescribed by the ordinance.

(3) The components of fee may vary from course to course and shall be decided by the Board of Management for each course.

(4) Direction of various regulatory Body viz; MIC, DCI, UGC will be the binding on the University

(5) The fee structure of various courses and provision of exemption from tuition fee will be decided be the Board of Management from time to time and will be made available to the student along with the prospectus for conserving session.

(6) All fee subject to approval of the Regulatory Commission as per provision of Section 36(10)(b)of the Act.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -26
ENDOWMENTS: STUDENTS AWARDS

1. The Board of Management may accept donations from any person, body, institution and NGO for the creation of an endowment for the award of fellowships, scholarships, studentships, exhibitions, bursaries, medals and other awards of a recurring character.

2.Subject to the provisions of Section 12& 13 of the Act, each endowment shall be secured by investment decided by the Board of Management in fixed deposits in a scheduled bank.

3. The Board of Management shall be the administrator of all endowments.

4. The award shall be made out of the income accruing from the endowment. Any part of the income which is not so utilized shall be added to the endowment.

5. The Academic council shall prescribe the condition of award after consulting the donor and effect shall be given to his/her wishes as far as possible.

In case of each endowment accepted by the Board of Management the Board of Management shall make a regulation giving the name of donor, the name, initial value and purpose of the endowment.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 27
CONVOCATION

(1) A Convocation for the award of the Degrees, Diploma and other Distinction of the University shall normally be held annually in the main campus of the University or at such other place as may be approved by the Governing Body.

(2) The Academic Council shall frame Regulation relating to the format of the Degree, Diploma Documents, Certificate and Citations, their text, issuance of these documents in absentia, duplicate degree and procedure for holding Convection.

(3) The Visitor and in his absence the chancellor shall preside over the convocation function of the University. In the absence of both, the Vice- Chancellor shall preside over the convocation function.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -28
ADMISSION OF STUDENTS AND COURSE FEES.

(1) Admission process and intake to various courses shall be as approved the Governing Body, which shall be in accordance with guidelines given by Regulatory Body. The number of seat in each course shall be in conformity of relevant Regulatory Body such as AICTE, UGC, MCI, BCI, NCTE etc.

(2) The University will conduct its own entrance test for all the programs or utilize the list of result of such examination/ test conducted by different State/ National/ Professional Bodies. Admission in the university shall be made strictly on the basis of merit or by the order of dean.

(3) Policies and directives of central/State/Regulatory Body regarding admission including regulation of reservation for SC/ST/OBC students below poverty line family/ physically handicapped and other categories shall be applicable to the University.

(4) The admissions in Medical, Dental & other courses related to Health Sciences shall be made according to the directions issued by Medical Education Department, Government of MP/MCI/DCI / INC & other Regulatory Bodies from time to time. .

(5) The course fees will be decided by board of Management as per provision of the Act & guidelines/ recommendations of regulatory body/state governments/any other agency appointed for the purpose, subject to the provision of section 36(10b) of the act.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE NO - 29
ANNUAL REPORT AND THE BALANCE SHEET

(1) The Annual Report of the University and the balance sheet along with Income and Expenditure accounts of the University, duly audited by the Charted Accountant appointed by the University, and shall get the approval of the finance committee.

(2) The Report shall be placed before the Governing Body for approval.

(3) A copy of the Annual Report and the annual accounts prepared under Sub-section (1) shall be presented to the Visitor and to the M.P. State University Regulatory Commission after its approval by the Governing Body.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 30

RESINGNATION

Any resignation tendered by any employee shall be processed as per the statutes Regulations prescribed for the purpose.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -31
ACTION AGAINST TEACHERS

If there in an allegation of misconduct against a teacher, the Vice Chancellor shall constitute a fact finding committee and if necessary based on the basis fact finding committee recommendations, may institute an inquiry committee for the purpose:

(1) Based on the inquiry committee report, the Vice Chancellor may decide course of action including suspension depending on the gravity of misconduct, however for taking actions to the extent of termination of the teacher concerned, the Vice Chancellor shall report the matter to Governing Body whose decision will be final.

(2) Any person aggrieved by the action mention in clause (1) may prefer an appeal against any action can be made to the Chancellor within 30 days from the date of receiving of the communication of such order and the Chancellor may refer the case back to the Governing Body with his comments to review the case.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 32
ACTION AGAINST NON-TEACHING EMPLOYEES

(1) Where there is an allegation of misconduct against a non-teaching employee, the Registrar shall constitute a fact finding Committee and if necessary, based on the fact finding committee recommendations, may institute an inquiry committee for the purpose.

(2) Based on the inquiry committee report, the Registrar may decide course of action including suspension depending on the severity of the misconduct.

However, for taking action to the extent of termination of non-teaching employee concerned, the Registrar shall report the matter to the Vice Chancellor whose decision will be final
An appeal against any action can be made to the Chancellor within 30 days from the date
passing such order and the decision of Chancellor will be final.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -33
APPOINTMENT OF EXAMINERS

(1) In this Statute :

(i) "Internal Examiner" means in case of a theory paper, an examiner including a paper setter who is a teacher in a University Teaching Department/School of Studies/Department of the University.

(ii) "External examiner" means an examiner other than "internal examiner" from outside the University.

(iii) "Co-examiner" means an examiner in a written paper other than the paper-setter.

(2) The office of the Registrar/Controller examination shall prepare subject wise list of names of Teachers/ scientist from Various Universities /Scientific organizations qualified for appointment as examiners.

(3) The list shall contain, as far as possible, information relating to the persons included therein on the following points, namely:—

(i) The academic qualification and teaching experience at degree and post graduate levels.

(ii) The field of specialization

(iii) Experience as examiners.

(4) The Registrar's/Controller of examination's office shall also give the Examination committee the approximate number of candidates expected to appear at each.

(5) The list so prepared shall be made available to the Examination committee which shall make the following Recommendations:—

(i) A panel of three names for the appointment of the paper setter of each written paper.

(ii) A list of name of persons of appointment as co-examiners where necessary, the number of names including in the list being at least fifty percent in excess of the number to the appointment.

(iii) A list of names of persons for appointment as examiners in each practical/Viva-voce examination, the number of names included in the list being sufficient for he conduct of Practical/Viva-voce examination in each subject.

(6) The Vice- Chancellor shall appoint paper setter, co examiners, practical /Viva-voce examiners ordinarily from amongst persons recommended by the examination committee. He may, however, appoint a person whose name is not included in the list of names recommended by the Examination Committee, if he is satisfied that the person in question possesses the minimum required qualification.

(7) The other terms and conditions for the appointment of examiners shall be as per decision of Board of Management on the recommendation of Board of Examination.

(8) The qualification of the paper setter and Co-examiners shall be as per the norms laid down by the related regulatory bodies viz; UGC, MCI, DCI, BCI, INC , PCI etc.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE - 34
THE PROCTORIAL BOARD

(1) There shall be a Proctorial Board to maintain the discipline amongst the students of the University. It shall consist of the following members:

(i) A Professor nominated by Vice-Chancellor (Chairman)
(ii) The Chief Proctor (Convener)
(iii) Dean Student welfare
(iv) All Proctor(s)
(v) All Wardens of the Hostels
(vi) One of the two students nominated by the Vice-chancellor from amongst the student members of the Board Of Studies

(2) The Proctorial Board shall prepare a Code of Conduct to be followed by the students and shall place it before the board of Management for its approval.

(3) Any violation of the Code of conduct or breach of any rule or regulation of the University by any students shall be records as indiscipline and shall make the student liable for disciplinary action against him/her.

(4) The Chief Proctor and Proctors shall be appointed by the Vice Chancellor from amongst the teacher of the University. The number of Proctors shall be determined by the Vice-Chancellor depending upon the enrollment of the students in the University.

(5) The Chief Proctors so appointed by the Vice Chancellor for a period not exceeding three years provided that Vice Chancellor may remove Chief Proctor or the Proctor before the completion of his/her tenure if he/she fail to discharge the duties well or if his/her activities are prejudicial to the interest of the University

(6) The Power and duties of Chief Proctor:

(i) The Chief Proctor shall get a Proctorial form filled by students and keep it for the record in his/her office.

(ii) He/she will issue identity Card to each students under his/her seal and signature

(iii) He/she shall be authorized by the university to issue rail and air travel concession orders to the bonafide students of the university

(iv) He/she will place all the matter brought to his/her notice before the Proctorial Board on being approved by the Vice Chancellor.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -35
DEAN STUDENT WELFARE

(1) The first Dean Student welfare affairs officer of the University may be appointed by the chancellor for a period of two years.

(2) The subsequent Dean Student welfare shall be appointed for a term of three years by the Board of Management on the recommendation of Vice-Chancellor.

(3) The Dean Students Welfare shall be a full time salaried officer.

(4) The Qualification, salary and mode of appointment shall be prescribed by the Board of Management of the University.

(5) The Dean Student Welfare shall be governed by the service rules prescribed by the University for the employees of the university.

(6) The Dean Student Welfare shall be advisor of the university Student Association and the Head of the Information Bureau and Employment Bureau of the university.

(7) The Dean Student Welfare shall, if required by the Board of Management and Academic Council, be present at any meeting of the authority as directed from time to time.

(8) Subject to the control of Vice Chancellor and Board of Management, the Dean Student Welfare shall,

a. Make arrangement to ensure suitable lodging and boarding facilities to the students, who desire to live in hostel.

b. Arrange for employment of student in accordance with plans approved by the Vice Chancellor and the Board of Management.

c. Assist the students in obtaining scholarship, by furnishing them the information in relation to these.

d. Communicate with the guardians of the students concerning the welfare of the students.

e. Perform such other duties as may be assigned to him for the time to time by the Vice Chancellor and the Board of Management.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -36
APPOINTMENT, TERMS AND CONDITIONS, DUTIES AND POWERS OF THE PRO VICE CHANCELLOR.

1. The Pro- Vice Chancellor will be appointed by Chancellor with the approval of Governing body for the tern of 4 years. Pro- Vice Chancellor will assist Vice Chancellor in day today functioning.

2. The Pro Vice- Chancellor shall be a whole-time salaried officer of the University and his emoluments and other terms and conditions of service shall be such as decided by the Governing Body.

3. Pro- vice chancellor shall discharge such duties and perform such function as per provision of act and entrusted upon by the chancellor or vice- chancellor of the University.

4. He/ She shall be holding the post till chancellor so desires.

5. If at any point of time it appears to the chancellor that the Pro-vice chancellor

i. Has made default in performing any duty imposed on him.

ii. Has a ted in a manner pre judicial to the entire of University.

iii. Is incapable of managing the affairs of the University.

The chancellor may ask by order no. writing to relinquish his/her office as from such a date as may be specified in the order.

The Pro-vice chancellor may resign from his/her office by submitting resignation in writing addressed to the chancellor.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL
STATUTE -37
MISCELLANEOUS

(I) Creation of new Department and abolition or restructuring of Existing Department:—

On the receipt of proposal for creation of new Department/abolition/restructuring of existing department, the academic council will discuss & send its recommendation to Chancellor for approval. After the approval of proposal by the Chancellor the Vice Chancellor will issue the order& will implement accordingly, provided that before addition of any Department/ Course/ Programme, interests of students already enrolled in that curriculum shall be taken care of & a report of this effect shall be sent to the Regulatory Commission.

(II) Alteration of the number of seats in different courses of University:—

The number of seats in different course of University will be decided by academic Council & proposal shall be send to Chancellor for its approval. The similar procedure will be followed for alteration of member seats in different course. It would, however, be in conformity of the Regulatory Body such as AICTE, NCTE, DCI, MCI, INC etc.

(III) Creation of Post & procedure for its abolition:

In the initial stage the Governing Body will propose the number of post to be created as per statute. The Chancellor will approve the number of post required for the establishment of University as per statute. After creation of Board of Management the proposal for creation of post or procedure for its abolition will be submitted to Board for its approval. After the approval of Board of Management, the proposal shall be sent to Chancellor for final approval.

नियंत्रक, शासकीय मुद्रण तथा लेखन सामग्री, मध्यप्रदेश द्वारा शासकीय केन्द्रीय मुद्रणालय, भोपाल से मुद्रित तथा प्रकाशित—2015.

भोपाल, दिनांक 23 जुलाई 2018

क्र. आर-160-सीसी-2018-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम-2007 की धारा 27 (1) के अनुक्रम में, सर्वपल्ली राधाकृष्णन निजी विश्वविद्यालय, भोपाल के पश्चातवर्ती परिनियम क्र. 37 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चातवर्ती परिनियम क्र. 38.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

SARVEPALLI RADHAKRISHNAN UNIVERSITY, BHOPAL

STATUE NO. 38
APPOINTMENT, TERMS & CONDITIONS, DUTIES & POWERS OF THE PRO CHANCELLOR

(1) General

Short Title & Commencement—

(1) This Statute may be called the Appointment Terms & Conditions of Pro Chancellor Subsidiary Statute 38 of Sarvepalli Radhakrishnan University, Bhopal.

(2) They shall come into force on the date of their publication in the official Gazettes.

(2) Appointment & Powers of Pro Chancellor

(a) The Pro Chancellor shall be appointed by the Sponsoring body from amongst the members of the Sponsoring Body.

(b) He/She shall exercise all powers and functions as assigned by the Chancellor and/or Sponsoring Body from time to time.

(c) He/She shall assist the Chancellor in the efficient functioning and administration of the University.

(d) He/She shall report to the Chancellor and Sponsoring Body.

(e) He/She shall be the Chairperson of the Board of Finance and Administration and presideover the meeting of Board of Finance and Administration.

(f) He/She shall approve the appointment of all teaching and non-teaching staff of the University and recommend the same to the Sponsoring Body under his/her signature.

(g) He/She shall approve limits related to incurring of the expenditure of the University by any officer/ authority and lay down policy/s for incurring of expenses.

(h) He/She shall exercise overall financial control over the university finances and shall advise the Governing Body, Board of Management, Sponsoring Body regarding the budget, expenses, future investments plants, creation of assets and related matters.

(i) Registrar and Chief Finance & Accounts Officers of the University shall exercise their powers in concurrence with the Pro Chancellor.

(j) Pro Chancellor shall constitute such other committees as may be required from time to time for smooth functioning of the University.

नियंत्रक, शासकीय मुद्रण तथा लेखन सामग्री, मध्यप्रदेश द्वारा शासकीय केन्द्रीय मुद्रणालय, भोपाल से मुद्रित तथा प्रकाशित—2018.