

Penalty Charge Notice (PCN)
London Local Authorities and Transport for London Act 2003

WF000051



Penalty Charge Notice Number: FR69029583

Vehicle Registration Number: VU05CWJ

Date of this Notice: 19/06/2026

PFR69029583

The London Borough of Waltham Forest believes that you are liable to pay a Penalty Charge in respect of the above vehicle, for the following alleged contravention: 31 31 Entering and stopping in a box junction when prohibited

In: Forest Rd E17 / Kingsley Rd E17 (CCTV)

at: 14:32 on: 16/06/2026

The alleged contravention was captured and supported by digital video images obtained from a roadside camera at the time stated.

**Do not ignore this notice – you are legally responsible for complying with it.
Do not pass it to the driver.**

The penalty charge of £160.00 must be paid before the end of the period of 28 days beginning with the date of this notice. If it is paid before the end of the period of 14 days beginning with the date of this notice the amount of the penalty charge will be reduced by 50% to £80.00.

Please see overleaf for details of how to pay and what to do if you wish to make representations against this notice.

Below are two images taken from the CCTV footage which show your vehicle committing the alleged contravention. Please note that a lack of photographic evidence does not invalidate the Penalty Charge Notice.



How to Pay:

Online: www.walthamforest.gov.uk/paypcn

Telephone: 020 3092 0112

Post: Parking Services, PO Box 74924, London, E17 0UG
Please make cheques and postal orders payable to "The London Borough of Waltham Forest" and write the Penalty Charge Notice number and vehicle registration number on the back. Do not send post-dated cheques as they will not be accepted. Please send a stamped addressed envelope if you would like a receipt.
Do not send cash through the post.

In Person: NSL Limited, North London Car Pound, Unit 1, Waltham Park Way, Off Billet Road, London, E17 5DU.
Open hours: 7am to 7pm, Monday to Friday, and 9am to 1pm on Saturdays.
Please note that only cash payments will be accepted.

Please do not send payment if you want to make representations against the Penalty Charge Notice. Information on how to make a representation is provided on the following pages.

Viewing Video and Photographic Evidence:

These services are free of charge.

You can go online to view the CCTV footage or still images of the alleged contravention. If you do not have internet access then you may wish to contact your local library service to see if they have free internet services available.

Video Footage: www.walthamforest.gov.uk/ocm

If you wish to view the CCTV footage in person you can request this by telephone or in writing by email or post. Please note that the viewing will take place at NSL Limited, North London Car Pound, Unit 1, Waltham Park Way, Off Billet Road, London, E17 5DU. You may also request, by email or post, still images to be sent to you.

Telephone: 0203 092 0112

Email: wfpcn@nsl.co.uk

Post: Parking Services, PO Box 74924, London, E17 0UG

Data Protection Information

Personal data has been collected by the London Borough of Waltham Forest and NSL in order to serve this Penalty Charge Notice (PCN) and enforce parking contraventions under the **London Local Authorities and Transport for London Act 2003**. As we believe a contravention has occurred, your personal data may be collected, processed, shared and retained in order to carry out the performance of a public task and fulfil our legal obligations in the following ways:

- To request details of the registered keeper of the vehicle from the DVLA or the person/company we believe to be the owner of the vehicle in order to pursue a PCN
- Shared with third parties for appeals and enforcement. Full details of third parties are available in our privacy policy on our website at <https://walthamforest.gov.uk/content/parking-services-privacy-notice>
- Shared with the police or security organisations to prevent or detect crime
- Data will be stored for a period of two years from the date of contravention or as long as the case remain outstanding.

Data Rights

In relation to the personal data which we may hold about you, you have the right to request to: Be **informed**, have **access** or **rectify** incorrect information. You also have the right to **object** to or **restrict** our processing of your data. Under Data Protection law we must verify your identity and explain to you our reasons if we do not agree to carry out your request.

Contact and Further Information

Data protection questions can be made by email to Information.Officer@walthamforest.gov.uk or in writing to the Information Officer, Business Hub, Waltham Forest Town Hall, Forest Road, Walthamstow, E17 4JF. You further have the right to complain to the Information Commissioner's Office at www.ico.org.uk

If you fail to pay the Penalty Charge or make representations before the end of a period of 28 days beginning with the date of service of this notice an increased charge of £240.00 may be payable. We may send you a Charge Certificate seeking payment of this increased amount. At this stage it would be too late to make representations.

How to Make Representation



The person on whom this notice is served may be entitled to make representations under paragraph 1 of Schedule 1 to the London Local Authorities and Transport for London Act 2003 ("the 2003 Act"). Although there are specific legal grounds for making representations, we will consider exercising our discretion if there are suitable mitigating circumstances (i.e. if we believe that there is a suitable reason). The London Borough of Waltham Forest may disregard any representations received by us after the end of the period of 28 days beginning with the date on which the Penalty Charge Notice in question was served.

If you do not think this Penalty Charge should have been issued then you may write to us and explain why. You can do this by:

- **Email:** wfpcn@nsl.co.uk
Responses are sent by email. If you require a postal response please provide your full name and address.
- **Online:** www.walthamforest.gov.uk/ocm
Please wait 12 hours (from PCN issue time) before visiting this website.
- **Post:** Parking Services, PO Box 74924, London, E17 0UG

Please include any available supporting evidence and make sure that the Penalty Charge Notice number is written on all correspondence.

What Happens If You Make Representations

We will consider your representation and any supporting evidence and serve you with a notice of our decision. If we accept your representations, we will cancel this Penalty Charge Notice and you will not have to pay the penalty charge. If we do not accept your representations we will send you a Notice of Rejection. This will state, amongst other things, that you will have a further 28 days beginning with the date of service of the Notice of Rejection to either pay the penalty charge or appeal against our decision to the independent Adjudicator, who will reconsider the case and make a decision based on all the evidence provided. We will provide you with a form detailing how you can do this with the Notice of Rejection. For more information on the appeals process, please visit: www.londontribunals.gov.uk.

The form on page 4 sets out the grounds for making a representation. You may find it helpful to complete and return it if making a representation but you do not have to use it - you may make representations in any of the ways set out above. Please note that we may disregard any representations received outside the period of 28 days beginning with the date on which the Penalty Charge Notice in question was served.

If you write to us within 14 days, beginning with the date on which this Penalty Charge Notice was served, and we do not accept your representation, we will give you the opportunity to pay the reduced rate within 14 days of the date of service of our response. If you think one or more of the grounds below apply, please indicate by ticking the box or boxes. You may use the space provided below to give the details of your representation, continuing on an additional sheet if needed.

