



CITY OF JERSEY CITY
DEPARTMENT OF ADMINISTRATION
DIVISION OF HUMAN RESOURCES



CITY HALL | 280 GROVE STREET | JERSEY CITY, NJ 07302
P: 201 547 5217

Job Opening
Chief Engineer

Department: Infrastructure

Division: Engineering

Exempt/Non-Exempt: Exempt

Union/Management: Management

Full-Time/Part-Time: Full-Time

Workweek: 40hrs/week, and as needed (nights, weekends, holidays)

Salary: \$110,000 - \$180,000/yr Based on qualifications and experience. Competitive Jersey City retirement and health benefits package available, including pension, dental, medical, prescription, FSA (flexible spending account), life insurance, and more.

The City of Jersey City is seeking a Chief Engineer to join the Division of Engineering. Under direction of the supervisor, the Chief Engineer has complete charge of supervisors and administers all technical engineering work involved in the design, maintenance, construction, and/or operation of facilities equipment and/or structures; does related work as required.

The City of Jersey City is undergoing a period of remarkable urban growth, driven by substantial investment in infrastructure and a commitment to modernizing its built environment. From large-scale capital improvements to the revitalization of public spaces and amenities, the City continues to enhance the quality of life for residents and businesses alike. Recognized as a national leader among municipalities, Jersey City fosters innovation, resilience, and smart development practices across its expanding urban landscape.

This is a unique opportunity to play a pivotal role in shaping and delivering impactful infrastructure projects that support the City's continued growth. Join a forward-looking and innovative team dedicated to building and maintaining the systems that power one of the region's most dynamic and rapidly evolving cities.

Job Duties:

- The Chief Engineer will serve as the Director of the Division of Engineering and is responsible for directing and supervising major work projects involved in field and/or office engineering activities.
- Oversees engineering site plan review for engineering compliance of development applications.
- Responsible for project management, and oversight of the implementation of grants funding infrastructure upgrade programs.
- Key contact for the City in coordination with external utilities and large projects impacting the public right-of-way.
- Mentors and supports career growth of staff in the engineering Division
- Administers and monitors contracts with approved vendors and evaluates their work.
- In conjunction with the Director of Traffic Engineering Division, supports engineering and planning professionals responsible for ensuring the safe and efficient travel of the public
- Establishes engineering standards and policies for inspection, maintenance, and construction of facilities, equipment or structures in accordance with engineering principles and safety

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regulations.

- Directs through subordinate supervisors the work performed by subordinate professional staff by providing technical advice and direction in such activities as engineering studies, evaluations and projects; preparation and review of specifications and site plans; and surveys and inspections.
- Recommends revisions in procedures and solutions to administrative and personnel problems within the unit; reviews and evaluates progress reports and summaries from subordinate supervisors.
- Directs and coordinates engineering staff engaged in various aspects of engineering work for the construction or modification of fealty equipment or structures.
- Directs and coordinates engineering staff in the conduct of performance studies to determine the most feasible approach.
- Develops and implements a program Involving the construction, inspection, maintenance, and repair of facility equipment and structures.
- Confers with various governmental official and administrative staff concerning fiscal requirements, changes in organizational policy, pertinent regulations, and other problems affecting the organization.
- Consults with general contractors on construction projects.
- Prepares reports on construction costs, time spent; and materials used.
- Performs other duties as assigned

**Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.*

Required Experience: Three (3) years of supervisory experience in the design, construction and maintenance of facilities or structures which shall have included the preparation and review of engineering plans and specifications.

Preferred Experience: Ten (10) years of experience in the design, construction and maintenance of facilities or structures which shall have included the preparation and review of engineering plans and specifications, three (3) of which shall have been in a supervisory capacity.

Required License:

- Appointees must possess a professional engineer's license issued by the New Jersey State Board of Professional Engineers and Land Surveyors.
- Appointee will be required to possess a driver's license valid in New Jersey.

Essential Knowledge and Skills:

- Knowledge of the siting and layout of facilities systems and/or structures including design, specification, and cost estimate functions.
- Knowledge of the construction function of facilities and structure which includes the scheduling of inspections and the monitoring of materials, methods and equipment used in construction.
- Knowledge of the features, characteristics, and components of the various systems and equipment in a particular setting.
- Ability to plan and organize work for staff (professional and paraprofessional) through subordinate

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supervisor and review and evaluate the technical work performed by staff; to recommend personnel actions; and to perform administrative tasks.

- Ability to evaluate engineering and construction work in the field.
- Ability to estimate costs and requirements for large engineering projects and to coordinate utilization of personnel engaged in monitoring projects.
- Ability to represent the organization in private contract talks/negotiations as a competent professional and in securing desired compliance and cooperation.

This is a Civil Service Job, and you must eventually pass and qualify for the applicable Civil Service title (please see the job description here: info.csc.nj.gov/jobspec/07782.htm).

To apply for this job with the City of Jersey City, fill out our [Employment Application](#) at [Jersey City Jobs - City of Jersey City \(jerseycitynj.gov\)](http://jerseycitynj.gov).

Please note that this role is subject to the residency requirements set forth by [NJ First Act](#).

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