



Guidelines & Rules for Managers of Teams at Stoneham Lane Football Complex

Venue considerations

- Please ensure the correct footwear is worn (no metal studs, blades, trainers, or normal Shoes). molded or screw in round stud boots only. Managers, Coaches, Players, Referees ARE ALL to wear the correct footwear.
- Goals will be positioned by the Centre staff and should not be moved by Managers or Coaches
- Pitches will be numbered according to Age Group and Pitch Size, please check Full-Time and cross reference to the Venue Maps on the website.
- Please take notice of the Stoneham Lane user rules and always abide by them (Notices around the complex).
- Spectators are not allowed on the playing surface and are to remain behind the pitch barriers at all times. Please do not stand behind the Goals.
- Dogs (except registered assistance dogs) are strictly banned from the venue.
- Alcohol may not be consumed anywhere but the bar area.
- Smoking and Vaping is not permitted in spectator viewing areas.
- In case of Bad weather, under no circumstance should you contact the venue directly, all contact is with Fixture Secretaries via the WhatsApp groups.
- In case of injury requiring hospital treatment, notify Stoneham Lane Staff immediately and follow instructions in the Emergency Action Plan for the venue. All accidents requiring medical treatment by Coaches should be reported to the Stoneham Lane Staff.

Match Day Reminders

- Unless a FA Referee is appointed, the home team should supply a referee to cover the whole game. Referee's guidelines are on the EDMSL website, but please remember time is not added on for injuries or ball recovery, this is because all matches must be completed on time so as not to delay later games, teams should change ends at Half Time. All matches are to be played in 4 Quarters.
- Goal post safety is paramount, managers are to check security before the game and ensure no swinging on cross bars.
- Always have a suitable medical kit available with a qualified first aider. If an ambulance is called notify duty caretaker immediately so that the bollards can be removed to allow access to the pitch. Please also keep a copy of Venue **Emergency Action Plan (EAP)** with your medical kit, along with the medical details and emergency contact details for your team
- The Home team is responsible for ensuring a qualified 1st Aider is present for the match.
- Ensure you take 2 match quality footballs of the relevant size to enable the game to flow if the match ball needs to be retrieved or replaced.
- Players can be freely substituted during the match this must be done during a break in play and with the referee's permission. As a principle, each player brought to the match is to have equal playing time in accordance with FA Charter Standard policy.
- Respect handshakes are exchanged before and after the match session.
- The manager/coach and substitute players should be on the opposite side of the pitch to parents, with one parent assigned the role of Match Delegate, to ensure Respect guidelines are adhered to, particularly by parents!

- Only Managers and Coaches shown on the Whole Game system and linked to the team are allowed on the Team side of the pitch. A team squad list is available from Whole Game and must be available to prove the registration of players and team officials. EDMSL and/or FA officials will conduct spot checks on all teams to ensure registration and qualification status.
- Substitute players must wear a Bib to differentiate them from players on the field
- You must provide a Match Day Delegate who must wear the Respect jacket supplied, their role is defined in the Managers Guidelines, but, they are responsible for ensuring Respect guidelines are observed by your own contingent of supporters, players, coaches and manager. They are not expected to control the opposing contingent but can liaise with their opposite number in the event of problems arising.
- Please be aware of the team colors for your opponent where possible you should have an “away” shirt to avoid clashes. Bibs are acceptable if numbered.
- Please remember we are expecting Managers and Coaches to set a good example with their own behavior.
- In the event of Bad Weather please check the Website and EDMSL App for updates, do not contact the venue directly.

Administration

- Each match will consist of four quarters of 15 mins (10 mins for U7 & U8) per quarter with 5 min breaks. Results, Fair Play, Respect and Referee marks are collected via the FA Full-time system.
- The Fair Play marks judge the behaviour of players/managers/parents overall. See guidelines on website/app for determining mark. A mark of 4 or less requires a report to be submitted to the age group Fixture Secretary.
- Results and marks must be submitted on the Match Day before 7:00pm. This is to be done via the FA MatchDay App.
- Failure to submit marks and results will result in your own Fair Play mark being deducted and the opposition being awarded maximum marks. Repeat offending will result in a fine for your club and your team’s chance of winning a Fair Play award will be seriously affected.
- If you are unhappy with an appointed referee’s performance, you should mark accordingly. Parent referees are not marked but should be named as parent and given a score of 100.
- In the event of a complaint, please refer to our complaint's procedure on the website, it must be made by the CLUB Secretary only. It is important to understand the league has no power to discipline offenders, serious offences will be directed to Hants FA, and minor offences will be dealt with between clubs, via Club Secretary’s or CWO’s and the League. Respect violations will be dealt with by the League.
- Please notify the League of any changes in managers or contact details, a form for this purpose is on the Managers Page of the League Website.
- Should you wish to cancel a match because of a school or similar event, including Remembrance Sunday a minimum of two weeks notice is required. If you have to call off a match with short notice due to sickness and not being able to field a minimum number of players, you must notify the opposition immediately, together with the League, this will normally result in a charge for failure to fulfil a fixture unless 2 weeks notice is given.