



Parents are strictly advised not to obtain or submit any fake, forged, or illegally prepared documents through shortcuts or unauthorized sources. The school verifies all documents both online and offline through official government records.

Government Rules

As per the Registration of Births and Deaths Act, 1969 and the Registration of Births and Deaths (Amendment) Act, 2023, a Birth Certificate issued by the competent government authority is the primary and valid proof of date of birth for official records, including school admissions and other government services.

Administrative Clarification

Until the required documents are submitted:

- The student's result / report card will not be issued.
- Transfer Certificate (TC) will not be issued.
- The student's official records will remain incomplete.

Conduct of Parents

Parents are requested to maintain proper discipline while visiting the school premises. Any form of argument, disturbance, or misbehavior with school staff will not be tolerated.

In such cases, the school administration reserves the right to take appropriate disciplinary action according to school rules and regulations.

Parents are once again requested to submit the required Birth Certificate or Aadhaar Card at the earliest so that the student's records can be completed and the result can be declared.

By Order of the Management

School Principal
Mrs. Naima Samar

Naima Samar
7/5/26



Chairman
Mohd Arafine

Mohd Arafine
7/5/26

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NOTICE :- Submission of Birth Certificate / Aadhaar Card

Date: 07-March-26

Ref. No.: doc/udtltr/flup/nexm07032026525p

This is to inform all concerned parents that Birth Certificate and Aadhaar Card are important government and legal documents required for maintaining accurate school records and for future academic and official purposes.

Keeping in view the holy month of Ramzan, the school administration has tried its best to cooperate with parents and avoid unnecessary inconvenience. However, it is a matter of serious concern that some parents have still not submitted the Birth Certificate of their ward despite repeated reminders for the last two to three years.

Parents were clearly informed about this requirement at the time of admission, and several reminders have been given through notices, WhatsApp messages, phone calls, and written communications.

Undertaking and Examination

In order to ensure that the children do not suffer academically, the school permitted the concerned students to appear in the examination only after parents signed a written undertaking.

Parents are hereby informed that:

- The undertaking was given only to allow the student to complete the examination.
- The result / report card of such students will not be declared until the required documents are submitted to the school.
- **Parents should not assume that the matter is closed merely because the student has appeared in the examination.**

Submission of Genuine Documents

As per the undertaking signed by the parents, they must obtain and submit the original and genuine Birth Certificate (Date of Birth Proof) or Aadhaar Card of their child within the given time period.