## RUSI RISK ASSESSMENT Number 23 – Coronavirus COVID 19 Outbreak

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Suspected Covid-19 Coronavirus outbreak via contact person and / or objects.	<ul> <li>Staff</li> <li>Visitors to our premises</li> <li>Cleaners</li> </ul>	Continue to follow the existing protection and control measures in RUSI RISK	Staff who have had close contact with suspected or confirmed cases will be asked to self-isolate at home.	All Staff	Ongoing	
<b>Outbreak</b> : An incident in which two or more people are confirmed cases and they are linked in time (within a 14 day period) and place, and one of the following:-Direct exposure is identified between at least 2 of the test- confirmed cases in that setting (for example under one metre face to face, or spending more than 15 minutes within 2 metres) during the infectious period of one of the casesWhen there is no sustained local community transmission, i.e. Absence of an alternative source of infection outside the setting for the initially identified case.	<ul> <li>Contractors</li> <li>Vulnerable groups – elderly, pregnant workers, those with existing underlying health conditions</li> <li>Anyone else who physically comes in contact in relation to our business</li> </ul>	ASSESSMENT Number 22 - Coronavirus COVID 19 Return to the Office	Contact our local NHS board Health Protection Team (HPT) to inform them of a suspected outbreak: 020 3326 1658 / OOH 01895 238 282 / Email: North West London HPT Contact all visitors, cleaners or contractors who have had contact with suspected or confirm cases to self-isolate at home. Organise deep cleaning of the areas the case has occupied / used. Inform Building Security of suspected outbreak, so access is limited to confirmed area.	Deborah Pourkarimi / Dennis Francis. HR to prepare form for notification of visitors.	Ongoing	