

## MEMORANDUM

**To: Chartered Clubs and Organizations (CCOs)**  
**Cc: Democratic County Central Committees**  
**From: Kasey Walukones**  
**Date: June 1, 2017**  
**RE: 2018 Endorsement Information**

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As in past years, Chartered Clubs and Organizations (CCOs) have the right to representation at the first step in the California Democratic Party's endorsement process, which takes place at the CDP Pre-Endorsing Conferences.

**Major changes were made to the CDP's endorsement process which were first enacted in the 2016 cycle.**

**Below is a review of the rules pertaining to Chartered Clubs and Organizations (CCOs)**

1. Chartered Clubs and Organizations (CCOs) must submit a roster of "members in good standing" to both their Chartering Authority and the appropriate Regional Director(s) by July 15, 2017.
2. CCOs must have a provision that only "members in good standing" as of July 1, 2017 shall be included on the roster.
3. CCOs must define the phrase "member in good standing" in their rules and/or bylaws.
4. The CCO's President, Secretary or Treasurer must certify the status of the "members in good standing."
5. CCOs must have a process in their rules and/or bylaws that governs the selection of potential representatives (ensuring that only members in good standing can participate), or must select them at a duly noticed meeting affirmed by a vote of those members who are in good standing.
6. CCO potential representatives must be submitted to both the Chartering Authority and the appropriate Regional Director(s) by November 2, 2017.

**Process for Determining Number of Representatives (remains the same as before 2016 cycle)**

Eligible voters for the Pre-Endorsing Conferences include DSCC Members with full voting rights, regular County Central Committee Members, and Designated Representatives of Chartered Clubs or Chartered Organizations (1 per 20 Democrats in each Assembly District).

The number of AD Representatives for a Chartered Club or Organization within each AD, is calculated as one Representative per 20 members (in good standing), who must be registered to vote in the district based on the AD boundaries. **All eligible voters will vote in the districts based on where they are registered.**

**Relevant Endorsement Bylaws** *(Posted December 2016):*

ARTICLE VIII: Endorsement of Candidates for Partisan and Nonpartisan office, and endorsement and opposition to state ballot propositions, initiatives, referendum, and recall

Section 3 g. (5)(c):

**(c)** Designated Assembly District representatives from chartered clubs and organizations.

1. Representatives from each Democratic Club or other Democratic organization chartered by This Committee or by a County Central Committee in the year prior to the pre-endorsing conferences shall be eligible to participate, as follows:

**(a)** The Chair of the Chartering Organization shall have certified the validity of the Charter, and that the Club was chartered and has submitted a roster of members in good standing duly registered as a member of the Democratic Party of California to both the Chair of the Chartering Organization and to the appropriate Regional Director of This Committee no later than July 15 of the year immediately prior to the endorsing process, and that:

**i.** The rules of by-laws of the Club contain a provision that only members in good standing as of the July 1 deadline shall be included on the roster;

**ii.** The rules or by-laws of the Club define the phrase "member in good standing";

**iii.** The status of such members be certified by the Club's President, Secretary, or Treasurer;

**iv.** The Club's representatives to any particular pre-endorsing conference be from the list described above and that the overall list of representatives to all conferences be equally apportioned between men 38 and women, to the extent possible.

**v.** Either (1) the rules or by-laws of the Club shall outline the process by which representatives to the pre-endorsing conference shall be selected, ensuring that only members in good standing participate in the process or (2) the representatives shall be selected at a duly-noticed meeting of the Club, affirmed by a vote of those members in good standing in attendance and voting.

**(b)** Club representatives shall be allocated as follows: one representative, resident in the Assembly District and duly registered as a member of the Democratic Party of California, for each full (not a fraction thereof) 20 members in good standing registered to vote in the Assembly District who were listed on the roster referred to above.

**(c)** Club members who hold dual club memberships may only be counted for representation once. Such representatives must be registered Democrats. In the event a name is listed on two or more rosters, only one name shall be counted and the Regional Director shall first count the name on the roster of the organization which does not deprive another organization of representation, if possible; provided, however, if that is not possible, the name on the roster which was first turned in will be counted unless the individual is listed as a Representative from another organization, in which case the individual shall be counted only on the roster of the organization sought to be represented.

2. The certifying authority for the representatives referred to in this paragraph shall be the Chair of the chartered organization.

3. These A.D. representatives may vote only in the districts in which they reside.

**CDP Endorsement Key Dates**

**2017**

<b>July 1 (Sat)</b>	<b>Deadline by which members of a Chartered Club/Organization (CCO) must be “in good standing” in order for them to be included on the roster submitted to the Chartering Authority and appropriate Regional Director.</b>
<b>July 15 (Sat)</b>	<b>Deadline for Chartered Clubs/Organizations to submit roster of “members in good standing” to Chartering Authority and appropriate Regional Director.</b>
<b>November 2 (Thu)</b>	<b>Deadline for CCO potential representatives to be submitted to the both the Chartering Authority and the appropriate Regional Director.</b>
<b>November 30 (Thu)</b>	<b>DSCC Delegate Deadline: Close of all additions or changes to delegate /endorsement voter lists. The roster of eligible voters will be available approximately two weeks later.</b>

**2018**

<b>January 17 (Wed)</b>	<b>5:00pm deadline (10 days prior to Pre-Endorsing Conferences) to file a challenge with CDP to object to the automatic placement of an incumbent officeholder seeking re-election on the consent calendar of the State Convention.</b>
<b>January 19 (Fri)</b>	<b>5:00pm deadline for receipt by mail of candidate filing fees &amp; signed 2018 Registration Form to CDP. Checks and registration forms may be hand delivered to the Pre-Endorsing Conference.</b>
<b>January 27-28 (Sat-Sun)</b>	<b>Pre-endorsing Conferences:</b> Participating candidates’ filing fee & 2018 registration forms due to the Regional Convener at the conference before voting begins for that particular office
<b>February 13 (Tues)</b>	<b>Deadline (10 days prior to State Convention) to file a challenge with CDP to remove an endorsement recommendation from consent calendar</b>
<b>February 23-25 (Fri-Sun)</b>	<b>State Convention:</b> Endorsing Caucuses as necessary, ratification of endorsements
<b>March 14 (Wed)</b>	<b>Political Party Endorsements:</b> Deadline to include party endorsements in the official sample ballot
<b>June 5 (Tues)</b>	<b>California Primary</b>

The CDP By-Laws supersedes any information provided by staff regarding the endorsement process. A current copy can be found on our website at [www.cadem.org](http://www.cadem.org)