



# পূবালী ব্যাংক পিএলসি. PUBALI BANK PLC.

ESTABLISHMENT & GENERAL SERVICES DIVISION  
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.

## INVITATION FOR TENDER

Sealed quotations are hereby invited from the eligible tenderers for the following work as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank PLC., Establishment & General Services Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name : **Supply, Installation of Required New Letters With Up-gradation & Commissioning of Existing 'NEON SIGN' at the Rooftop of Our Head Office Building, 26 Dilkusha C/A, Dhaka-1000.**
3. Price of Tender Document : **Tk. 200.00** (Taka Two Hundred) only including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with principal branch, Pubali Bank PLC., Account Name: Sales Proceed of Tender Schedule of Pubali Bank Limited.
4. Eligibility of Tenderers :
  - i. Trade License, Income Tax & VAT Certificate to be furnished with the quotation.
  - ii. Quoted price must be inclusive of VAT, TAX & all other charges.
  - iii. Similar work experience is preferred.
  - iv. **Vendors are requested to visit the site prior to the submission of their quotation.**
5. Time for completion of the work : As per work order.
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order (refundable) favoring Pubali Bank PLC., Head Office, Dhaka-1000. **"No tender will be considered without tender Security (Earnest money)".**
7. Name and address of the office from where tender documents will be obtained & to be dropped. : Pubali Bank PLC., Establishment & General Services Division (12<sup>th</sup> floor), Head Office, 26 Dilkusha C/A, Dhaka – 1000.
8. Last date & time for availability of tender documents : Up to 6.00 PM (BST) on **11.07.2024**
9. Last date & time for tender submission : Up to 11.00 AM (BST) on **14.07.2024**
10. Date and time for tender opening : At 11.30 AM (BST) on **14.07.2024** in presence of bidder (if any).
11. Special Instructions :
  - i) Tender document along with all required documents to be submitted in sealed envelope before closing time.
  - ii) Pubali Bank PLC. reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and not bound to accept the lowest quotation.
  - iii) **Lowest price is not the only criterion to accept the bid. Quality product with competitive price shall be appreciated.**

Bidders are insisted to apply who are related with similar nature of works with well reputation.

(Mosammat Shahida Begum)  
General Manager & Division Head