


PUBALI BANK PLC.
ESTABLISHMENT & GENERAL SERVICES DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.

INVITATION FOR TENDER

Sealed quotations are hereby invited from the eligible Tenderers for the following work as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank PLC., Establishment & General Services Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name : **Supply, Installation & Commissioning 01(one) no. of 5TR (5TRx1=5TR) Floor Stand Type Air Cooler at ICT Operation Division, Head Office, Dhaka.**
3. Price of Tender Document : **Tk. 500/- (Taka Five Hundred)** only including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with Pubali Bank PLC. Account Name: Sales Proceed of Tender Schedule of Pubali Bank Limited.
4. Eligibility of Tenderers :
 - i. The tenderer must have experience of 3(Three) years in same nature of work(s) & to submit at least 1(one) work order's copy costing Tk. 4,00,000/- (Taka four Lac) in a single work order.
 - ii. Trade License, up to date Income Tax Certificate, VAT registration certificate & TIN certificate to be furnished with the tender.
 - iii. Bidder must be registered under 'Registrar of Joint Stock Companies & Firm' (RJSC).
 - iv. Must be financially solvent (solvency certificate to be submitted).
5. Time for completion of the work : 20 (Twenty) Calendar days (who are not capable to do the work in the schedule time need not to participate).
6. Amount of tender security : 2.5% of total bid amount in the form of Payment Order favoring Pubali Bank PLC., Head Office, Dhaka-1000. **"No tender will be considered without tender security (Earnest money).**
7. Name and address of the office from where tender documents will be obtained & to be dropped. : Pubali Bank PLC., Establishment & General Services Division (Level: 13), Head Office, 26, Dilkusha C/A, Dhaka – 1000.
8. Last date & time for availability of tender document. : Up to 6.00 PM (BST) on **24.09.2024**.
9. Last date & time for tender submission : Up to 11.00 AM (BST) on **25.09.2024**.
10. Date and time for tender opening : At 11.30 AM (BST) on **25.09.2024** in presence of bidder (if any).
11. Special Instructions :
 - i) Tender document along with all required documents to be submitted in sealed envelope before closing time.
 - ii) All pages of the tender document is sealed & signed by authorized official of Pubali Bank PLC. If any page of the Tender document is found otherwise, the quotation shall be counted as fraudulent and will be rejected.
 - iii) Bidder must seal & sign on all the pages of tender document. If found otherwise, the tender will be disqualified.
 - iv) Pubali Bank PLC. reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and not bound to accept the lowest quotation.
 - v) **Lowest price** is not the only criteria to accept the bid. Quality product with competitive price shall be appreciated.

Bidders are insisted to apply who are related with similar nature of work with well reputation.


Md. Kamruzzaman
General Manager & Division Head

