



CAPE COLLEGE OF ENGINEERING ALAPPUZHA

(Formerly College of Engineering and Management Punnapra)

An ISO 9001: 2015 certified Institution

(Under the Co-operative Academy of Professional Education, Estd. by Government of Kerala)

No.CEMP/A3- 1720/2026

05.08.2026

SNATHAK 2026 – Invitation for Submission of Quotation

Notice Date: 05 August 2026

Stage, Light & Sound Arrangements

Sealed quotations are invited from experienced event management firms/agencies for providing Stage, Light & Sound Arrangements for SNATHAK 2026 (Graduation Ceremony) to be held on 16.06.2026.

The quotation shall include the supply, installation, operation during the event, dismantling, transportation, labour, and all other incidental charges for the following items:

Sl. No.	Item / Service
1	Stage expansion (4 feet on three sides)
2	Stage backdrop
3	Top curtain
4	Stage floor mat
5	Teapoy with flower arrangement
6	Special/VIP chairs – 15 Nos.
7	Flower decoration for stage front
8	Full carpet for auditorium
9	Rigid stage steps (2 Nos., each with 3 steps)
10	Plastic chairs with covers – 400 Nos.
11	Side and top ceiling decoration
12	Complete sound system for speeches
13	Cordless microphones – 2 Nos.
14	Wired microphones – 3 Nos.
15	Flexible microphone stand – 1 No.
16	Long microphone stand – 1 No.
17	Air coolers on stage – 2 Nos.
18	LED wall – 1 No.
19	Fans – 15 Nos.
20	Stage face lights – 4 Nos.
21	LED flood lights for audience area
22	Operators as required

Approved by AICTE New Delhi and Affiliated to APJ Abul Kalam Technological University Thiruvananthapuram

Akshara Nagari, Kalarcode Jn. NH 66 Bypass, Vadackal P.O., Alappuzha – 688 003

Phone : (Off) 0477 2267311, E-mail id : principal.cemp@gmail.com

Website : www.cempunnapra.org

Terms & Conditions

- The quotation shall be submitted on the supplier's letterhead.
- Rates shall be quoted as a lump sum or item-wise, inclusive of transportation, installation, operation, dismantling, labour charges, taxes, and all incidental expenses.
- All materials shall be installed and made ready before the commencement of the graduation ceremony.
- The contractor shall ensure uninterrupted operation of the sound, lighting, LED wall, and other equipment throughout the event.
- Any damage or malfunction during the event shall be rectified immediately at no additional cost.
- The Organising Committee reserves the right to accept or reject any quotation without assigning any reason.

Submission Details

Last Date for Submission of Quotations: 10 August 2026, 10:00 AM

Date & Time of Opening of Quotations: 10 August 2026, 10:30 AM

Venue: CAPE College of Engineering, Alappuzha

For and on behalf of

SNATHAK 2026 Organising Committee

CAPE College of Engineering, Alappuzha

PRINCIPAL
CAPE COLLEGE OF ENGINEERING
ALAPPUZHA.
Vadakkal P.O., Alappuzha, Kerala - 688 021

