Help Hope Live
Trusted Medical Fundraising®

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Publicly Traded Stock/Security Transfer Procedure

1. The contributor should provide the following information to Help Hope Live by emailing donations@helphopelive.org. **This information is required for prompt and proper processing.**

   Contributor's Name: ______________________________

   Contributor's Address: ______________________________

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   Contributor's Phone: ______________ Email: ______________

   Name of Help Hope Live Client or Campaign: ______________________________

   The name of the stock being donated: ______________________________

   Number of shares to be donated: ____________ Expected transfer date: ____________

2. The contributor should request that his/her broker electronically transfer the stock gift to the current manager and custodian of our donation account:

   The Glenmede Trust Company, N.A.
   Help Hope Live Inc. Inv Mgr - Donation
   Account #: 2501-01
   DTC #: 2139
   Agent Bank #: 12286
   Institutional ID#: 12286

   Please be sure to include the Help Hope Live Client or Campaign Name.

   Brokers may contact Jamie DeAngelis at Glenmede with any questions: 215.419.6160 or jamie.deangelis@glenmede.com.

3. Help Hope Live will issue an acknowledgment letter for the contribution of stock or securities once we have been informed by Glenmede that the transfer has been completed. The value of the contribution is the average of the high and low stock price on the date of the transfer multiplied by the number of shares donated.

4. Please note the following:
   - Help Hope Live is happy to provide instructions regarding the transfer of privately traded securities, mutual funds, or other special assets.
   - Help Hope Live is a 501(c)(3) nonprofit organization: **EIN #52-1322317**.
   - Contributions are tax deductible to the full extent of the law.
   - The contributor should contact his/her own tax adviser with questions regarding the deductibility of their donation as it applies to his/her personal tax return.

Thank you for your generous donation and desire to help. Again, please contact us with any questions: donations@helphopelive.org.