



# Springfield School

Kiran Path, Sector-3, Mansarovar, JAIPUR - 302020

e-mail : [springfieldschooljaipur@gmail.com](mailto:springfieldschooljaipur@gmail.com)


Tel. : 0141-2392542, 2392790, Mob. 9024924594

*Affiliated to the Council for the Indian School Certificate Examinations, New Delhi.*

Date:- 16-05-2025

Dear Parents/Guardian,

This is a notice for the constitution of the school level fee committee (SLFC) 2025-26. Kindly go through the details, it is self-explanatory.

  
Principal



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## Regarding

### School Parents Teachers Association (PTA) and School Level Fee Committee (SLFC) for the session 2025-26.

Dear Parents/Guardians,

The school is in the process of constituting the School Level Fee Committee (SLFC) with the parent representative whose ward/s is/are studying in the school in current Session 2025-2026 and propose to study for the next academic session, 2026-2027.

The school had already constituted the Parent Teacher Association (PTA) and every teacher of the school and parent of every student in the school shall be a member of the Parent-Teachers Association. On formation of the parent Teacher Association, a lottery shall be conducted (In case where application received are more than 5) by drawing a lot of the willing parents to constitute the School Level Fee Committee.

The Offline/Online procedures will be followed for the said committee.

All parents' members of PTA who are willing to become member of School Level Fee Committee must satisfy the specified eligibility conditions mentioned below.

#### Eligibility/Conditions

1. Parents (PTA members) who give their consent through written application to be submitted to the School Office by hand along with receipt/screen shot of applicable fees as given in para 2 below on or before 23/05/2025 will be considered. The written application should reach to the School office before 5 pm 23/05/2025.
2. As per the Act, the PTA Fee of Rs. 50/- is to be paid Online / Offline using the below given QR (Applicable only for PTA Fee).
3. Once the payment of Rs. 50/- is successful, Screen shot of the same has to be taken and the image has to be uploaded via the online Form which will be filled by you.
4. If applying in person, Rs. 50/- is to be deposited at school office and a copy of the receipt to be kept.
5. If the applicant submits handwritten application for SLFC, then all the relevant details asked in the Google Form should be included in the Application with all the supporting documents.
6. The applicant's ward should be a student of the school in any class from LKG to XII and he/she should be admitted from academic session 2024-2025.
7. If more than one child is studying in the school, only one application per family will be considered.
8. Applicant should have sufficient knowledge about the functioning of the School System, Financial matters and the relevant guidelines of the Government on PTA/SLFC related issues. He/She should be available for all the SLFC meeting without fail.
9. The applicant should not be a Fee defaulter in paying fees of First Quarter of session 2025-26 in our school records.
10. If applying in person, he/she should submit application form with all the supportive self-attested copies of the Documents: Aadhar, Last report card of ward, certificate of highest qualification of applicant.
11. In case there are excessive number of entries, the final selection would be done by lottery.

Regards,

  
Principal