

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

Date: 16 January 2026

Venue: University Campus

Chair: Hon'ble Vice-Chancellor (Addressed by VC Ma'am)

Convened by: IQAC

Participants: IQAC members, Deans, HoDs, Faculty Representatives, Administrative Officers (as per attendance)

Agenda of the Meeting

1. Discussion on NIRF and QS requirements
2. Teaching–Learning processes and LMS integration
3. Curriculum enrichment and value-added courses
4. Student support systems and best practices
5. Infrastructure, library, and digital initiatives
6. Website updating and data reporting mechanisms
7. Alumni connect and diversity-related data

Proceedings of the Meeting

1. NIRF & QS Requirements

- The Hon'ble Vice-Chancellor emphasized the importance of aligning university data with NIRF and QS ranking frameworks.
- It was instructed that all reports must strictly match AISHE data to avoid discrepancies.
- Departments were advised to maintain updated, verifiable, and evidence-based records.

2. Teaching–Learning Process & Digital Platforms

- Online and blended learning modes were discussed as essential components of quality education.
- The university LMS (Digicampus) was highlighted for effective teaching–learning management.
- Use of customized platforms such as Google Classroom was encouraged wherever required.

3. Curriculum Feedback & Value-Added Courses

- Regular curriculum feedback must be collected from:
 - Students
 - Alumni
 - Employers
- Value-added courses were discussed with the following guidelines:
 - Minimum 30 hours duration
 - Clearly defined timelines
 - Regular assessments
 - Defined student intake capacity
 - Availability of recorded lectures and data
 - Lecture-wise feedback mechanism
 - Mentor–mentee cell integration
 - Special focus on slow and fast learners
 - Inclusion of ethics as a component
- It was noted that value-added courses may be implemented differently across colleges, but documentation must be uniform.

4. Infrastructure & Academic Resources

- It was clarified that infrastructure is a key parameter in NAAC, not directly in NIRF.
- The following were discussed:
 - Teacher–Student ratio (10:1 for PG programs)
 - Availability of gadgets, instruments, and consumables
 - Emphasis on hands-on practical exposure
 - Dissertation and research orientation
 - Library automation, e-books, and RFID-based modular library system (reference: Vadodara, Pune models)

5. Student Support Systems

- Strengthening of the Student Support System, including:
- Alumni Cell
- Student security fund (as per NAAC norms)
- Promotion of skill courses for students and FDPs
- Documentation of best practices, particularly:
- Skill development initiatives
- Contribution to society (community outreach, social engagement at grassroots level)

6. Inclusivity & Research Support

- Provision of software and digital tools to support students with disabilities (Deaf/Blind) was discussed.
- Encouragement to apply for ICPR, ICMR, DST, and ICSSR sponsorships and research grants.
- Focus on dropout analysis for both faculty and students.

7. Website Updation & Digital Evidence

- The VC directed that the university and college websites be reviewed within one week.
- Instructions included:
- Write subject-wise content clearly
- Upload photos and videos
- Use geo-tagged pictures
- Upload short skill course videos (20-minute functional modules)
- Link university activities with SWAYAM portal and industry collaborations

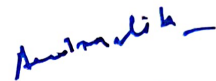
8. Alumni Connect & Student Diversity

- Monthly updates to be ensured by the 20th of every month.
- Alumni Connect initiatives to be strengthened.
- Student diversity data to be maintained, including:
- Gender (M/F)

- Background (urban/rural, business, farming, etc.)
- User/beneficiary categories
- Creation of standardized data collection forms was suggested.



Prof. Vimala Y.
Hon'ble Vice Chancellor
MSU, Saharanpur



Prof. Amit Malik
IQAC Coordinator,
MSU, Saharanpur